

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db a:

Japanese Cultural Center of Kona

Amount of State Funds Requested: \$958,500

Brief Description of Request (Please attach word document to back of page if extra space is needed):

In December 2019 the conceptual master plan of the Japanese Cultural Center of Kona was completed. This request is for funding for acquisition of land which includes purchasing cost, and other related costs.

Amount of Other Funds Available:

State: \$0
Federal: \$0
County: \$0
Private/Other: \$0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$75,000

Unrestricted Assets:

\$14,895.31

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

P.O.Box 206

City:

Kailua-Kona

State:

HI

Zip:

96745

Contact Person for Matters Involving this Application

Name:
Walter Kunitake

Title:
Chair

Email:
kunitake@earthlik.net

Phone:
808-938-3624

Federal Tax ID#:

State Tax ID#



Walter Kunitake, Chair

January 15, 2020

Authorized Signature

Name and Title

Date Signed

received
01/16/2020 *cc*

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

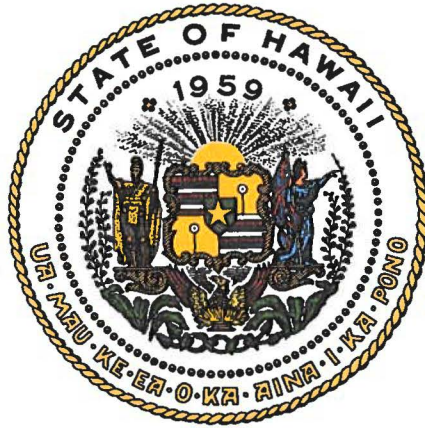

WALTER KUNITAKE

1/15/2020

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

JAPANESE CULTURAL CENTER OF KONA

was incorporated under the laws of Hawaii on 08/14/2017 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 09, 2020

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

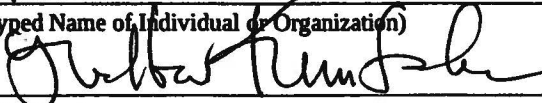
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Japanese Cultural Center of Kona

(Typed Name of Individual or Organization)



(Signature)

01/17/2020

(Date)

Walter Kunitake, Chair

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

This grant, if approved will be used for a public purpose to educate the community about the legacy of Kona's Japanese roots and history and serve as a community gathering place and meeting facility.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Japanese Cultural Center of Kona (JCCK) began in October 2018 as a 501(c)(3) non-profit. The mission of JCCK is to preserve and educate the world about Kona's Japanese roots and history by establishing and operating a unique and internationally recognized meeting facility.

Over the past three years, the foundation of the organization was set into place by interested and energetic community leaders who are now Board members of JCCK. This 9-member board of directors personally contributed to build a working cash balance for JCCK. They volunteered their services and recruited and received a wide array of cash and in-kind contributions from the community. They were successful in obtaining pro bono services from outside professionals to achieve essential milestones:

They participated in a capital campaign workshop provided by a top rated fundraiser in the State. The board engaged in a strategic planning session led by a professional facilitator that resulted in the March 2017 JCKK strategic plan.

With the strategic plan in hand, the Board engaged in a planning charrette with community members that offered additional ideas for the facility and gained a sense of ownership for the envisioned facility by members of the broader community. This resulted in development of a conceptual master plan for the JCKK facility that included an aerial 3-D rendering.

Members of the Board are experienced with organizing festivals and events large and small, including fundraisers and banquets (e.g. shinnen enkais). Board members know how to monitor, evaluate, and continuously improve these events.

Board members are as follows:

Walter Kunitake, Chair
Claudia Chang, Vice Chair
Steven Kaneko, Treasurer
Yoko Otsubo, Japanese Secretary

Takeo "Uki" Izawa, Board Member
Gilbert Kaneko, Board Member
Cheryl Kurashige, Board Member
Nathan Kurashige, Board Member
Linda Nagai, Board Member

Board of Governors:

Earl Fry
Jane Testa

2. The goals and objectives related to the request;

Goal: to develop a Japanese Cultural Center of Kona. A few years ago, a group of current Kona residents coalesced to pursue a dream of developing a new Cultural Center to celebrate the arrival of Japanese coffee farmers on Kona's upland slopes over a hundred years ago. These new arrivals brought with them a particular serving of Japanese culture that deepened the mix of cultures found in Hawaii, and the special coffee they produced has, over time, become renown the world over for its richness.

The Japanese Cultural Center will celebrate and promote this unique heritage. In doing so, it will support Kona's longstanding bid to becoming an international gathering place. Given the Japanese cultural centers and gardens that exist elsewhere in Hawaii, this Center is planned to be of such scale, depth and variety to earn it a distinctive position in Hawaii's visitor and cultural landscape.

Objective: To detail the vision for the Center. The vision for the Center includes a complex of buildings and venues developed on land that would be large enough to accommodate future expansion, about 30+ acres. In accordance with its purpose, the buildings' interior and exterior would be designed architecturally to evoke a Japanese ambiance. It would include the following:

- A large capacity, flexibly designed, multi-purpose auditorium supported by a commercial kitchen. The auditorium could host events such as community banquets, weddings, martial arts competitions and demonstrations, matsuris (festivals), and bon dances.
- Exhibition spaces for permanent and rotating displays memorializing the heroes of Kona, artifacts from the life and times of early Japanese immigrants, specialty items from the various prefectures of Japan, contemporary works of art, and displays of flower arrangements and other Japanese crafts.
- Smaller meeting spaces for Japanese immigration social organizations (aka Kenjinkais) and other community organizations, and for use as classrooms for lectures, workshops, and recreational classes.
- An expansive garden comparable to famous gardens of Japan such as Korakuen, Kairakuen, and Kenrokuen. It should use materials appropriate to Kona's environment and incorporate the aesthetics of serenity and harmony, artfully integrating ponds, waterfalls, pathways, bridges, rocks, sand, and plant life.
- An authentic Tea House located in a quiet and scenic location with traditional tatami mats where tea ceremonies could be conducted.
- Commercial facilities configured as small shopping plazas, casual street vendors, or perhaps something reminiscent of Japanese arcades, with cafes offering snacks and drinks, and gift shops selling souvenirs and omiyage of Kona. Such rental spaces would be amenities for visitors and provide long-term income for the Center.
- An on-site coffee farm, which could serve as a revenue-generating component while also providing a living and historical guide on how Japanese immigrants enabled coffee crops to become the world-famous Kona Coffee.
- The Center will feature an attractive and iconic Japanese torii gate as an important symbol of arrival and entrance.

The complex would be powered by 100% renewable energy consistent with Hawaii's 100% renewable energy goal. It will be built with environmentally sustainable techniques and materials where possible, qualifying for LEED platinum rating.

Transportation access to the Center will be designed to ensure convenience for community users, large groups, major events, people with disability and mobility issues, and delivery of supplies. Plans are to provide over 500 parking spaces in the complex.

Objective: To implement the vision. JCKK organizers have made great progress in achieving this ambitious vision:

- In 2016, JCKK board was organized and Articles of Incorporation, bylaws, and conflict of interest policies adopted. The Board of Directors included representatives from the Kona Fukuoka Kenjinkai, Kona Hiroshima Kenjinkai, Kona Kumamoto Kenjinkai, Kona Okinawa Kenjinkai, Kona Yamaguchi Kenjinkai, Kona Japanese Civic Association and other representatives from the community.
- In 2017, a strategic plan for the project was developed.
- JCKK received approval in 2018 to become a 501c(3) nonprofit.
- In 2019, JCKK was awarded a Grant in Aid by the Hawaii Legislature in 2019 to master plan the project, and an inaugural golf tournament fundraiser was successfully held. Also, JCKK formed a Land Acquisition Task Force that is actively reviewing many possible large parcels of land in North and South Kona.

3. The public purpose and need to be served;

The prevalence of cross-cultural marriages, international travel, global media and the like has brought the people of the world much closer. Seeing and experiencing more of other ethnic groups and their culture can only enhance this positive trend. The earlier this broadening experience can begin, the more harmonious and peaceful the world becomes, and the easier it is to build bridges to link diverse cultures.

Over one hundred years ago the first generation of Japanese immigrants settled on Kona's upland slopes and helped to build a premier coffee industry. The first generation of those immigrants, known as issei, started from humble beginnings as coffee farmers and left a legacy that has evolved into a distinctive community which blends Japanese traditions and the spirit of Aloha. The Center is envisioned as a singular destination that will showcase Japanese-American contributions to the diversity that is Hawaii. It will be a gathering place to share and perpetuate the culture, provide opportunities to maintain ties with today's Japan, and provide meeting and cultural facilities that can be enjoyed by the broader Kona community.

4. Describe the target population to be served; and

The target population spans a wide range from the very young to kupuna, from local residents to people across the globe. Youngsters could participate in lantern parades, girls' and boys' day activities, origami making, Japanese dancing, as well as attending the adult events. Children with Japanese heritage will begin to learn about their own

cultural roots, while others will learn more about their neighbors and the unique way of life in Kona.

Students from local public and private schools would be a significant audience for the Cultural Center. They could be brought in on group excursions, even from neighboring islands. International student exchange programs hosted by the Cultural Center will help foster beneficial relationships across continents.

The adult population local or international will all experience the same benefits as discussed for the youngsters.

Volunteers will also be an important element in making the Cultural Center a success. By promoting volunteerism in the development and maintenance of the Cultural Center, the more these individual will have ownership in the Center while at the same time gaining knowledge of Japanese culture which may deepen their interest in genealogy of their own. Volunteer participation also deepens the ties between the Center and the community and provides another level of activity for the Center acting as a meeting place.

Finally, professional performers, artisans, experts, and speakers from around the world could participate at the Cultural Center, meeting at the hub of the Pacific to draw people together. This is yet another way that the Center could serve as a gathering place for people of all walks of life from all corners of the globe.

5. Describe the geographic coverage.

The geographic coverage spans the entire globe. Kona is a highly desirable destination for visitors from all over the world. This will continue as there are more direct flights to Kona from the mainland, Japan, and other corners of the globe. The trend is supported by Kona's global reputation for Kona coffee, deep sea fishing, astronomy and stargazing, sporting events such as triathlons, the island's active volcanoes, the clear air and the laid back country atmosphere. The stable year-round mild climate and a safe and conflict free environment adds to Kona's allure as a visitor destination. But Kona also exerts a powerful pull for new residents as well; they are moving to Kona at record levels and making it their home.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Planning (Completed 2019)

Phase I: Planning and Land Acquisition: Goal to Complete Acquisition of Land in 2020

Phase II: Infrastructure: Goal to Complete in 2021

Phase III: Construction of Income Generating Structures: Goal to Complete in 2022

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and JCKK board will work closely with a realtor and consultants to assist the board in identifying suitable parcels for the cultural center, determining final site selection and formal purchase of a property.

The JCKK Board will review the specific and measurable quality goals of the planning and land acquisition phase, and will meet regularly with the consultant and realtor to secure the best parcel for construction of the new Center.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The JCKK Board will review the specific and measurable quality goals of the planning and land acquisition phase, and will meet regularly with the consultant and realtor to secure the best parcel for construction of the new Center.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$200,000	\$500,000	\$200,000	\$100,000	\$1,000,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.
Individual donors will be solicited throughout 2020 to help fund Phase I of the project.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. Not applicable
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding. **(See attached)**
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019. The unrestricted current assets of the Japanese Cultural Center of Kona is \$14,895.31

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Japanese Cultural Center of Kona has no executive director at present and is led by an all volunteer board that receives no compensation. All nine members of the board are leaders of the community with vast and varied experiences in planning, fund raising, human resources, marketing, banking, and more. They also have deep knowledge of Japan and the Japanese culture. A board member was born and raised in Japan; another lived in Japan for two decades. Other members have visited Japan dozens of times. The members range from being issei (first generation Japanese) to yonsei (fourth generation Japanese).

The following details each board member's relevant experiences, knowledge, and abilities.

Walter Kunitake, Board Chair

Born and raised In Kona, Mr. Kunitake earned a Ph. D. In Accounting, MBA, BBA, CPA. He has served as Director at the University of Hawaii West Hawaii and taught accounting at Pennsylvania State University, University of Arkansas, University of Hawaii campuses at Manoa, Hilo, and West Hawaii. He currently owns Country Samurai Coffee Company. Community involvement: President for the Kona Japanese Civic Association, Hawaii Island Hongwanji Layman's Association, Kona Hongwanji Mission, Fukuoka Kenjin Kai, Keopu Citizens Club, Inc. Kumiai; Acting Chair, Vice Chair and Treasurer at the Pacific Buddhist Academy; Chair of the Saddle Road (Daniel K. Inouye Highway) Task Force and West Hawaii Parks & Athletic Corporation; and Board member for the Hawaii Community Federal Credit Union and Lions Club. Board Chair's duties include managing JCKK, presiding, attending and voting in meetings of the board of directors.

Claudia Chang, Vice Chair

Born and raised In Kona, Mrs. Chang graduated from Kaplolanl Community College and the University of Hawaii at Manoa. She has been employed by the State of Hawaii's Department of Attorney General as a Legal Assistant working on paternity and child support cases since 1986. Community involvement: President of the Kona Hiroshima Kenjin Kai; First Vice President of the Kona Japanese Civic Association; Youth Programs Director for the Kona Hongwanji Kyodan; Director and Treasurer of the Kona Coffee Cultural Festival; Past President of Akltsu Kumiai; Co-chair of the Kona PONY Baseball Memorial Day Tournament for more than 10 years; coach for youth soccer, baseball and basketball. Vice Chair's duties include presiding at meetings in the absence of the Chair, and attending and voting in meetings of the board of directors.

Steven Kaneko, Treasurer

Born and raised In Kona, Mr. Kaneko earned a Bachelor's Degree In Business Administration with an emphasis in Marketing from the University of Michigan. He is currently employed by Bank of Hawaii as a Commercial Banking Officer and has held various positions including Banking Center Manager and Business Banking Officer, Assistant Branch Manager, Loan Officer, Management Trainee. Served as Branch Manager of Finance Factors, Ltd., from 1994-2001. Community Involvement: Vice Chair of Finance for the Kona-Kohala Chamber of Commerce; Treasurer for the Lions Club of Kona; Vice President for the Konawaena Foundation; Board Member for the Kona Japanese Civic Association and Kona Hongwanji Buddhist Temple; former member of the Honolulu Japanese Chamber of Commerce; Past President of the Honolulu Japanese Junior Chamber of Commerce; former Board Member of the Young Business Council; member of the Pacific Business News Forty Under 40 Class of 2006. Treasurer's duties include accomplishing financial record keeping, accounting and reporting for JCKK, and attending and voting in meetings of the board of directors.

Takeo "Uki" Izawa, Director

Born In Tokyo, Japan and now a U.S. citizen, Mr. Izawa, who goes by the nickname "Uki," earned an Economics degree from Senshu University in Tokyo and now resides In Kona. He is a Big Game Sport Fishing Boat Captain, Angler and Charter Boat

Wholesale Tour Operations Coordinator. He also serves as Japanese Interpreter for the State of Hawaii's Judiciary and KTA Superstore Courtesy Clerk. Community involvement: President of the Lions Club of Kona 2008, 2015 and 2016; Japanese Secretary of the Kona Japanese Civic Association; Japan Team Liaison for the Hawaii International Billfish Tournament; Associate Foreign Member of the Japan Game Fish Association since 1980; coordinator for the Hawaii-Shizuoka Environmental Student Ambassador program for youngsters in Hawaii, Shizuoka Shimbun/TV, Shizuoka Government and Kona Japanese Civic Association. Mr. Izawa is also a licensed Race Car Managing Officer of the Japan Automobile Association. Director's duties include attending and voting in meetings of the board of directors.

Cheryl Kurashige, Director

Born and raised in Hawaii, Mrs. Kurashige has been a resident of Kona since 1975. She earned a degree in Secondary Education at the University of Hawaii at Manoa and is a retired Department of Education teacher. Community involvement: member of the Kona Okinawa, Hiroshima and Yamaguchi Kenjin Kai's and a member of the Kona Coffee Cultural Festival Hoolaulea Committee. Director's duties include attending and voting in meetings of the board of directors.

Nathan Kurashige, Bylaws Committee Chair

Born and raised in Kona, Mr. Kurashige graduated from Mid Pacific Institute and earned a degree at Coe College in Cedar Rapids, Iowa. He currently owns and operates a coffee farm in Holualoa. Community involvement: member of the Lions Club of Kona, Kona Young Farmers and the Kona Okinawa, Hiroshima and Yamaguchi Kenjin Kai's; board member of the Kona Coffee Cultural Festival and co-chairperson of the Annual Kona Coffee Cultural Festival Hoolaulea event. Bylaws Committee Chair's duties include reviewing the bylaws of the organization and attending and voting in meetings of the board of directors.

Linda Nagai, Director and Nominating Committee Chair

Born and raised in Kona, Mrs. Nagai has been a travel agent for 33 years, adult education instructor for 12 years, literacy tutor and was employed at various hotels and resorts as Front Office Clerk, Reservations and Assistant Hotel Manager. Currently employed at Kahakai Elementary School as an After-School Enrichment Program Coordinator, Parent Community Network Coordinator and Instructor in Japanese and in Cooking. Community involvement: President of Buddhist Women's Association of the Kona Hongwanji Mission; 2nd Vice President of the Hawaii Island United Hongwanji Buddhist Women's Association; 1st Vice President of the Hawaii Federation of Buddhist Women; Vice President of the Board of Directors for the Kona Hongwanji Buddhist Temple; President of the Kona Kumamoto Kenjin Kai; 4th Vice President of the Kona Coffee Cultural Festival Board; former Board Member of the Mililani Town Association; former State Volunteer Coordinator for the Hawaii National Guard Family Program; Dharma School Instructor and Leader at the Kona Hongwanji Mission and Mililani Hongwanji Mission. Nominating Committee Chair's duties include overseeing the nominations committee and attending and voting in meetings of the board of directors.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

This request is to help to fund the acquisition of land on which to build the new Center.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

As embodied by the JCK board, the supporters of JCK are a group of Kona residents and others who volunteer their time and resources to realize this ambitious goal. There is no paid staff at this time.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

As explained above, there is no staff, and therefore no organization chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

There is no compensation paid to any officer, director, or employee at this time.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Grant will not support a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

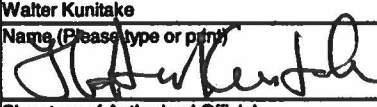
- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

A detailed fundraising plan is being prepared to ensure the sustainability of the project that includes funding from federal, state, county and private foundation and individual donors.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: JAPANESE CULTURAL CENTER OF KONA

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	3,000			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Planning and Environmental Consultants, Realtor, and Attorney	225,000			
10. Master Plan Consultant	25,000			
15				
16				
17				
18				
19				
20				
B. TOTAL OTHER CURRENT EXPENSES	253,000			
C. EQUIPMENT PURCHASES	5,500			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL (Land Acquisition)	700,000			300,000
TOTAL (A+B+C+D+E)	958,500	0	0	300,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	958,500	Walter Kunitake	808-838-3624	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0		January 17, 2020	
(d) Total Private/Other Funds Requested	300,000	Signature of Authorized Official	Date	
TOTAL BUDGET	1,258,500	Walter Kunitake	Name and Title (Please type or print)	

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Japanese Cultural Center of Kona-Not Applicable

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				0.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: JAPANESE CULTURAL CENTER OF KONA

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Audio Visual and Other	Not Known			\$5,500.00
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				\$5,500.00

JUSTIFICATION/COMMENTS: Includes but not limited to projector, computer/laptop, flat screen monitor, printer, etc.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: Includes but not limited to projector, computer/laptop, flat screen monitor, printer, etc.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Japanese Cultural Center of Kona

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS		75000	25000			
LAND ACQUISITION			928000			
DESIGN						
CONSTRUCTION						
EQUIPMENT			5500			
TOTAL:			958,500			

JUSTIFICATION/COMMENT Plans: The master plan completed in December 2019 will be revised to the acquired parcel's configuration.

LAND ACQUISITION : Includes costs to hire consultants and purchase of land. EQUIPMENT: Computers/related items.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Japanese Cultural Center of Kona

Contracts Total: 75,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
	Develop a master plan of a Japanese cultural center	7-1-19 to 6-30-20	DBEDT	State of Hawaii	75,000
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					