

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:

BALLET HAWAII

Amount of State Funds Requested: \$ 375,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Ballet Hawaii (BH) requests funds for the design and construction of scaled-down sets and props for its acclaimed Hawaiian-themed Nutcracker production. The existing sets are built for the Blaisdell Concert Hall, which the City plans to demolish and replace in 2021. Scaled-down sets will enable The Nutcracker to be staged at smaller Oahu venues so that BH will not lose critical revenue during the multi-year Blaisdell renovation. Smaller sets also will allow BH to tour The Nutcracker to the neighbor islands reaching a state-wide audience and to the continental United States and Asia.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ 150,680

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 138,617

Unrestricted Assets:

\$ 176,003

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

777 South Hotel St., #101

City: Honolulu State: Hawaii Zip: 96813

Contact Person for Matters Involving this Application

Name: John Parkinson Title: Executive Director

Email: john@ballethawaii.org Phone: 808-469-4395

Federal Tax ID#:

State Tax ID#


Authorized Signature

Executive Director

Name and Title

1/17/2020

Date Signed

received
1/17/2020

2:02 pm

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



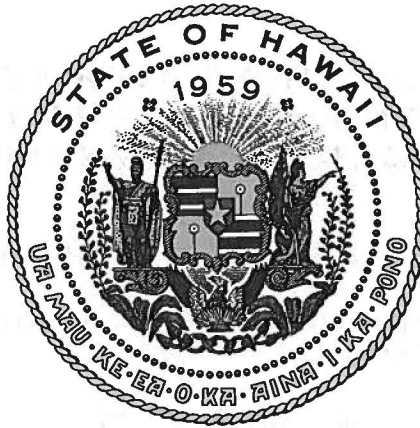
JOHN PARKINSON EXECUTIVE DIRECTOR

1/17/2020

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

BALLET HAWAII

was incorporated under the laws of Hawaii on 09/01/1988 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2020

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ballet Hawaii
(Typed Name of Individual or Organization)

 _____
(Signature) (Date) 1/17/2020

John Parkinson _____
(Typed Name) (Title) Executive Director

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Ballet Hawaii has been part of the state's cultural infrastructure since 1976, providing world-class dance performances for the community, training for students and teachers, and employment for dancers, musicians and production personnel.

Ballet Hawaii's mission is to enrich Hawaii's cultural environment by teaching, presenting, producing and promoting dance.

Its dance schools, located in downtown Honolulu and West Oahu, serve more than 500 school-age students, ages 3 through 18, and an increasing number of adults each year. Classes reach people of all backgrounds and abilities through the art of dance with a non-competitive and positive environment in which artistic endeavors can thrive. Students also benefit from many opportunities for personal growth that they can apply to their lives beyond the ballet studio. Their classroom work helps develop social skills, agility and coordination while also providing valuable lessons in commitment and self-discipline. Participation in large and small scale performances helps foster self-confidence and collaborative skills.

Large scale productions are mounted at least twice a year at the Neal Blaisdell Center and /or Hawaii Theatre. They feature Ballet Hawaii's students and invited guest artists who are principal dancers from major mainland dance companies such as the New York, Boston, San Francisco, Miami, Cincinnati and Carolina ballet companies. Whenever possible, Honolulu Symphony musicians are hired to provide the musical accompaniment.

Ballet Hawaii has presented an annual Nutcracker production since 1979, making it the state's longest-running family holiday show. It now welcomes an annual audience of 6,000 to 9,000 to its performances, including approximately 1,500 to 2,000 Title 1 school children and families of deployed military personnel who attend a performance free of charge.

In addition to the annual Nutcracker, recent productions include Coppelia, Giselle, Cinderella, Sleeping Beauty, Peter Pan, Romeo and Juliet and Alice in Wonderland. Ballet Hawaii also has presented many national and international dance companies to the community. Included are the Mark Morris Dance Company, LINES Ballet, Les Ballets Trockadero de Monte Carlo, Pilobolus, Paul Taylor Dance Company, L.A. Dance Project, Beijing Modern Dance Company, Giordano Jazz Dance Chicago, Complexions Ballet, Martha Graham Dance Company and renowned dancer Mikhail Baryshnikov.

Ballet Hawaii's annual budget is \$1.8 million. Ballet Hawaii is run by seven full time employees, twenty five part time dance instructors, three piano accompanists, and between five to ten independent consultants as needed for events and productions. The staff and teachers all have extensive experience in the performing arts and their respective areas of expertise. Turnover at the staff level is very limited and the current team has been together for many years. Ballet Hawaii is overseen by a Board of Directors from a number of different industries. The Artistic and Executive Directors report to the Board of Directors. The current Board of Directors are:

Ballet Hawaii - Board of Directors 2019- 2020		
Title	Name	Occupation
President	Susan Schull	Community Volunteer
Vice President	Dr. Philip McNamee	Community Volunteer
Secretary	Carol Naish	Owner, Naish Hawaii
Treasurer	Kenny Lee	Consultant, KPMG LLP
Director	Michelle Akina	VP, Chief Program Officer, Lili'uokalani Trust
Director	Shawna Altfeld	Owner, Niche Models and Talent, LLC
Director	Margery Bronster	Attorney At Law
Director	Maile Cooke	Community Volunteer
Director	Janie Davis	Community Volunteer
Director	Barbara Liber Giles	Community Volunteer
Director	Paul Jurcsak	Deputy Director for Operational Assessment, Submarine Force U. S. Pacific Fleet
Director	Patti Kasanow	Community Volunteer
Director	Jennifer King, D.O.	Pediatric Sports & Dance Medicine, Kapiolani Medical Center
Director	Floria (Lori) Komer	CEO, Leahi Swim School
Director	Marion Philpotts Miller	Principal, Philpotts & Associates Interior Design
Director	Ellen Ng	Director of Marketing & Development, Party City of HI.
Director	Jessica O' Neil	Style Editor, Ala Moana Magazine
Director	Jessica Richardson	Community Volunteer
Director	Jackie Takeshita	Community Volunteer
Director	Larry Takumi	Partner, Cades, Schutte Fleming & Wright
Director	Andrea Ushijima	Partner, Cades, Schutte Fleming & Wright
Director	Carolyn Berry Wilson	Community Volunteer

2. The goals and objectives related to the request;

Request Background: In 2016, Ballet Hawaii received a grant-in-aid to replace its aging Nutcracker sets, which the Blaisdell Concert Hall management had deemed no longer safe due to aging components and signs of mildew. Ballet Hawaii took that opportunity to reimagine this classic ballet and create a fresh and engaging Hawaiian-themed production, set in the Hawaiian Kingdom in 1858. With imaginative new sets and costumes that weave together traditional characters with elements of Hawaii's history, multi-ethnic culture, flora and fauna, the new Nutcracker debuted in December 2016 and has received overwhelming praise for its artistic quality and uniquely Hawaiian interpretation of a timeless story. Ballet Hawaii worked closely with the representatives from the Hawaiian program at the University of Hawaii at Manoa to ensure cultural sensitivity and appropriateness.

Ballet Hawaii's home venue and primary theatre is the Blaisdell Concert Hall. The City and County of Honolulu is planning to renovate the Blaisdell Center facilities which is expected to take at least three years, following the beginning of work in early 2021.

Ballet Hawaii's Nutcracker accounts for approximately half of the organization's annual income; it is imperative to find a new "home" for the production for at least three years.

The absence of an alternate performance venue that can accommodate the Blaisdell-sized sets requires the design and construction of new, scaled-down sets that can be used in smaller theatres.

Project Programs

To build a new scaled-down Nutcracker set and props to fit smaller performance venues on Oahu and around the State so that Ballet Hawaii can:

- Continue to produce and present The Nutcracker to thousands of residents and visitors each year while sustaining Ballet Hawaii's financial well-being during the 3-year-plus renovation of Blaisdell Center;
- Continue to provide an educational experience each year to more than 1,500 underserved children from Title 1 schools and social service agencies through Ballet Hawaii's Angel Program, which provides free tickets and transportation to a Nutcracker performance as well as an educational booklet about the production. The program also includes families of military personnel who are deployed or about to be deployed.

Use the new flexible scaled-down set to take The Nutcracker on tour to neighbor island venues:

- Expand Ballet Hawaii's service area to neighbor island communities;
- Supplement annual revenue with these additional performances, even after the show returns to the renovated Blaisdell Center.
- Have dance students and residents from the neighbor islands participate in the production.
- Ballet Hawaii looks forward to becoming ambassadors for the State of Hawaii to off-island venues.

Use the new flexible scaled-down set to take The Nutcracker on tour to the continental United States or Asia:

- Use the new flexible scaled-down set to tour The Nutcracker to the continental United States West Coast and/or Japan and other Asian countries.

3. The public purpose and need to be served;

Nutcracker entertained over 8,000 individuals last year between public and Angel outreach performances. In addition to Ballet Hawaii staff, Nutcracker employs over 100 Hawaii residents during the December production period including musicians, stage hands, dancers, and independent theatre professionals.

The ability to continue presenting The Nutcracker at smaller performance venues during the multi-year reconstruction of Blaisdell Center will:

- Provide thousands of Oahu residents each year, including underserved youth and military families, opportunities to be enriched by this world-class production.
- Bring direct and indirect economic benefits to the community by supporting 65-plus musicians, 40-plus theatre technicians; and 10-15 local professional dancers. Approximately 85% of ticket revenues stay in Hawaii. Neighboring restaurants also benefit from increased patrons on performance days.
- Ensure that Ballet Hawaii remains a vibrant member of Hawaii's rich cultural fabric and creative sector.

4. Describe the target population to be served;

Ballet Hawaii's annual Nutcracker performances reach 7,000 to 9,000 individuals. Families are the primary target population; arts patrons and dance-lovers also are important target populations. A special Angel Program performance each year serves children from Title 1 schools and social service agencies on Oahu as well as the families of deployed or soon to be deployed military personnel. Angel Program participants attend the performance at no cost.

Ballet Hawaii on tour with a flexible set will allow us to serve the neighbor islands and bring our show to underserved communities around the state of Hawaii. Our new scenery will fit in theatres from Hawaii to Maui to Kauai and venues on Oahu.

5. Describe the geographic coverage.

The majority of attendees come from Oahu, although many mainland visitors and neighbor island residents also participate. The production features approximately 150 Ballet Hawaii student dancers who come from all parts of Oahu. Being able to include dancers from other islands while on tour will be an exciting community benefit.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work includes re-drawing the existing set plans and properties to a smaller scale so that the production can be staged in smaller performance venues; construction of re-sized sets and props; and re-staging the choreography for smaller venues.

John Parkinson – Executive Director

Mr. Parkinson will be responsible for coordinating the redrawing and building of the revised scenery and properties. He will coordinate between the designers and the scenic shops where the work will be done.

Mr. Parkinson has been the Executive Director of Ballet Hawaii for over 10 years. He has a Masters in Fine Arts with emphasis in design for theatre and dance from the University of Hawai'i at Manoa. He is knowledgeable in all areas of theatrical production.

Pamela Taylor Tongg – Artistic Director

Ms. Taylor Tongg will be responsible for coordinating the adaptation and re-staging of the existing choreography. She will work closely with Septime Webre (the original choreographer of our Hawaiian themed Nutcracker) and Mr. Webre's representatives to make sure the original intention of the choreography is maintained.

Ms. Taylor Tongg has been Ballet Hawaii's Artistic Director for over 35 years and was a former Prima Ballerina at the Atlanta Ballet.

Reporting and Budgeting:

Kensandra McClain, owner of By the Numbers, Inc., is our independent outside book keeper and will provide the financial reporting required for managing the State funds. She will work with the Executive Director to ensure timely and accurate reporting.

Creative services, materials and construction crew will be sourced locally to the extent possible.

Trad A Burns

Mr. Burns has been our resident lighting designer since 2012. Based in Cleveland, Ohio he is a well-known lighting and scenery designer with national credits. He will coordinate with the scene shop and original designer Holly Highfill to maintain her design intents in the revised Nutcracker.

TRAD A BURNS' career has spanned theatre, dance, amusement parks, as well as architectural and retail lighting design. He has had the privilege of designing world premieres for such notable choreographers as Trey McIntyre, Val Caniparoli, James Kudelka, Adam Hougland, Garrett Smith, Jessica Lang, Alejandro Cerrudo, Ma Cong, Kirk Peterson, Victoria Morgan, Devon Carney, Darrell Grand Moultrie. His dance lighting has also been seen at New York City Ballet, American Ballet Theatre, National Ballet of Canada, Atlanta Ballet, The Joffrey Ballet, Hubbard Street, Kansas City Ballet, BalletMet, Ballet British Columbia. His theatre designs include work for New York Theatre Workshop, The Public Theatre, Playwrights

Horizons, La Mama ETC, HERE, Classic Stage Company, Indiana Repertory Theatre, The Cleveland Play House, Cleveland Public Theatre, Cedar Point, Knott's Berry Farm, Kings Island, California Great America, Walt Disney World, Disneyland, Disneyland Japan, Disney Sea, Woodstock Ice Productions, and The Family of Charles M. Schulz.

Keegans Mission Creative Inc.

Designers, Producers, and Master Artisans with over 25 years working in theatre, film, festivals, residential and commercial projects. The Keegans specialize in "Green" set design and production, dedicated to preserving the great traditional style of scenic painting, their trademark visual style. They have worked from hotel design to museum murals, large scale projects and theatrical installations, and for On and Off- Broadway productions, commercials, and feature film. The Mission is building a large network of artists, stories, and sponsors, and developing festival model and venue, programming, and documentary films. The Mission harnesses the strength, skills, and network of the artistic community through art, music, film, theatre, and mixed media to facilitate positive social and environmental change. Keegans Mission was established in SoHo, NY and continues to support the New York City theatre community. They also have studios in Los Angeles, and North Carolina.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
 - Scenic Drawings redrawn for smaller theatres – July – Aug.2020
 - Construction Drawings completed – Sept. 2020
 - Begin construction and painting – Sept.. 2021
 - Construction and painting complete – April. 2021
 - Ship drops and scenery to Hawaii – May 2021
 - Technical work out period in theatre – June. 2021
 - Begin planning Hawaii state tour for Dec. 2022 – April, May, June. 2021
 - (not in grant period) First public Performances on Oahu in smaller venue – Dec. 2021
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Trad A Burns and John Parkinson will visit the scene shops at appropriate times to ensure the quality of the work being performed. We may also enlist the original designer, Holly Highfill, to inspect the drops as they are being created.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Ballet Hawaii will report on funds expended in accordance with the benchmarks in the project's budget.

IV. Financial**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$100,000	\$75,000	\$100,000	\$100,000	\$375,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

We will be requesting \$150,680 in funding from private foundations and individual donors in FY2021. Total project cost is \$525,680.

In addition to private donations and corporate sponsorships, annual funding requests include Alexander & Baldwin, Inc., Atherton Family Foundation, Cades Foundation, Cooke Foundation, First Hawaiian Bank Foundation, John R. Halligan Fund, Watumull Fund, Mcinerny Foundation, City & County of Honolulu GIA, State Foundation on Culture and the Arts.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable: Ballet Hawaii is a non-profit 501(c)3 organization.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

See Attachment C

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

\$176,003

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Ballet Hawaii can demonstrate proven success in offering the same activity:

- The Nutcracker has been performed to audiences since 1979. Ballet Hawaii's Nutcracker is the longest running holiday family show in Honolulu and the State.
- The Angel Program has been offered since 2007 for Nutcracker and in addition over 2,000 tickets have been provided to individual productions such as Ailey II Dancers, Complexions Contemporary Ballet, Mana Wahine by Okareka Dance Company of New Zealand.
- The Nutcracker dress rehearsal (which is a performance but not ready for the paying public) has been performed to over 15,000 Angel participants.
- Ballet Hawaii has been teaching, promoting, presenting and producing dance for over 40 years in Hawaii.

In 2016, Ballet Hawaii premiered its all-new Hawaiian themed Nutcracker, which was the result of a creative collaboration initiated by Ballet Hawaii for its 40th anniversary. Under the overall direction of Ballet Hawaii Artistic Director Pamela Taylor Tongg and John Parkinson, Executive Director, the organization and its project team spent more than two years on research, planning and fundraising for the design and construction of new Hawaii-inspired sets, props and costumes as well as new Hawaii inspired choreography. Cultural experts from the University of Hawaii at Manoa Hawaiian studies program were consulted over the time period to ensure appropriateness of costumes and choreography.

Other partners included Washington Place Foundation, which provided historic context to help lay the groundwork for development of characters, scenes and costumes as well as ensure that historic elements were accurate for the 1858 setting; notable Hawaii fashion designers Anne Namba and Kini Zamora, who created many of the colorful and imaginative costumes; and internationally renowned choreographer Septime Webre, who brought a passion for incorporating historic facts within traditional storylines in a whimsical and singular way.

The production has received overwhelming praise for its artistic quality and uniquely Hawaiian interpretation of a timeless story.

Ms. Taylor Tongg's and Mr. Parkinson's deep involvement with this most recent project will bring the necessary experience and skills to oversee the project team and the successful re-design and construction of new, scaled-down versions of the existing sets and props.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Not applicable. The only facilities needed are space for construction, which will be provided by the contractor(s) hired to build the sets and props.

VI. Personnel: Project Organization and Staffing**1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Ballet Hawaii (BH) has successfully completed three major capital projects in the last 10 years. John Parkinson, BH's Executive Director and Pam Taylor Tongg, BH's Artistic Director oversaw all three projects. First was the renovation and repurposing of BH's current Honolulu Studio into a thriving Dance Center focused on Ballet training which also includes storage and working areas for costumes, Pilates, and physical therapy. Second was building out a second studio location in Milltown Plaza as part of an expansion to Waipahu. Third was the restaging and creation of a Hawaiian themed Nutcracker staged in Hawaii in 1858.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attachment B

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director:	\$65,000 - \$80,000
Artistic Director:	\$65,000 - \$80,000
School Administrator:	\$45,000 - \$60,000

VII. Other**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

The new sets and props are expected to last a minimum of ten years and no future funding of this project will be necessary.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Ballet Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	375,000			
TOTAL (A+B+C+D+E)	375,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	375,000	John Parkinson	808-469-4395	
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested			1/17/2020	
(d) Total Private/Other Funds Requested	150,680	Signature of Authorized Official Date		
TOTAL BUDGET	525,680	John Parkinson, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: Ballet Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Ballet Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Ballet Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			375000			
EQUIPMENT						
TOTAL:			375,000			
JUSTIFICATION/COMMENTS:						
See Attachment A for construction details: The redrawing of the original design will be part of the construction process for the scenery and props.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Attachment C

Applicant: Ballet Hawaii

Contracts Total:

185,617

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	FY19 C&C Grant in Aid for Nutcracker Angel performance	10/1/2019 - 9/30/2020	Office of Community Services	City and County of Honolulu	47,000
2	FY18 Biennium Grant Full Length Ballets and presentation	7/1/2018 - 6/30/2019	State Foundation on Culture and the Arts	State of Hawaii	20,943
3	FY17 Bieninium Grant Full Length Ballets and presentation	7/1/2017 - 6/30/2018	State Foundation on Culture and the Arts	State of Hawaii	17,674
4	FY16 State Grant in Aid, Hawaiian Nutcracker	7/1/2016 - 6/30/2017	State Foundation on Culture and the Arts	State of Hawaii	100,000
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Ballet Hawaii
Hawaiian Nutcracker Redesign for Touring and smaller venues

Drop Name	Size	Value
Design Reconfiguration	Original Sizes below	\$ 2,500
Show Portal	60' x 30', opening 44' x 23' - 16'	\$ 23,800
House Exterior Drop	60' x 32' - 60'	\$ 24,225
House Portal 1	60' x 32', opening 38' x 21' - 22'	\$ 22,525
House Portal 2	60' x 28', opening 36' x 20' - 24'	\$ 22,525
House Portal 3	60' x 26', opening 34' x 19' - 26'	\$ 22,525
House Windows Drop	36' x 25' - 36'	\$ 23,375
Christmas Tree	26' x 46'-6" - 26'	\$ 22,100
Ship Drop	53' x 25' - 53'	\$ 22,355
Snow Portal 1	60' x 32', opening 44' x 23' - 16'	\$ 19,975
Snow Portal 2	60' x 30', opening 42' x 22'-6" - 18'	\$ 19,975
Snow Portal 3	60' x 28', opening 40' x 21'-6" - 20'	\$ 19,975
Snow Backdrop	56' x 28' - 56'	\$ 24,225
Flower Cut Drop	48' x 28' - 48'	\$ 28,475
Act 2 portal 1	60' x 32', opening 44' x 23' - 16'	\$ 24,650
Act 2 portal 2	60' x 32', opening 42' x 22'-6" - 18'	\$ 24,650
Act 2 portal 3	60' x 30', opening 40' x 21'-6" - 20'	\$ 24,650
Act 2 backdrop	56' x 28' - 56'	\$ 21,675
Fire Retardent treatments	Hardgoods props, garland, Firestop	\$ 3,825
Fire Retardent treatments	Softgoods Firestop	\$ 7,650
	Total Soft Goods	\$ 405,655

Properties and small scenery	Value
Garland	\$ 13,600
2 Chandeliers	\$ 5,100
Ground row	\$ 15,300
Puppet Theater	\$ 5,100
Guard House	\$ 5,100
Hibiscus	\$ 12,750
News Boat	\$ 7,650
Jack in the Box	\$ 13,175
Tern	\$ 6,800
Moon Box	\$ 2,550
Banyon Tree	\$ 11,900
Total Props	\$ 99,025

Scenery Packing Boxes	10 hampers	\$ 3,000
Softgoods Packing boxes	10 Scenery Boxes	\$ 6,000
shipping	1 40' Container	\$ 12,000
	Total Shipping	\$ 21,000

Total Project Softgoods, Props, Shipping	\$ 525,680
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Attachment B

**Ballet Hawaii
Nutcracker Revision
Organization Chart**

