

## WESLEY MUN

### OBJECTIVE:

Challenging and responsible volunteer position that will utilize a range of abilities, education, and experiences.

### SUMMARY OF QUALIFICATIONS:

- \* A goal-oriented individual with initiative and drive.
- Demonstrated ability and experience in Health Care, Insurance Administration and Corrections, with emphasis on organizational and financial skills. Experience in strategic planning.
- \* Experience in developing rapport with client groups, customers, community groups, and government agencies.
- \* Experienced Facilitator with skills in Team building and Continuous Quality Improvement, Developing Programs, Meeting Management, Service Improvement Workshops, and Problem Solving Techniques. Experience in employee training and development programs.
- \* An effective communicator with excellent writing skills. A leader with the ability to motivate personnel and facilitate teamwork.
- \* Reliable and conscientious.

**WESLEY MUN**

**Page 2**

**PROFESSIONAL EXPERIENCE:**

December 2018 to  
Present

Semi-retired, Consultant, WM and Associates.

July 2007 to  
December 2018

State of Hawaii, Public Safety Department, Healthcare  
Division / Honolulu, Hawaii

CORRECTIONS HEALTH CARE DIVISION  
ADMINISTRATOR

Responsible for providing the planning, budgeting, organizing, coordinating, and administering of all Health Care services to persons incarcerated in the State of Hawaii Correctional System. Provides the leadership and management of all health care professionals in the Corrections Health Care Division.

July 2006 to  
July 2007

State of Hawaii, Department of Human Services, Med-  
QUEST Division/ Honolulu, Hawaii

HEALTH COVERAGE MANAGEMENT BRANCH  
ADMINISTRATOR (ACTING MED-QUEST DIVISION  
ADMINISTRATOR)

Responsible for the planning, budgeting, organizing, coordinating, and administering of the State of Hawaii Medicaid managed care and fee for service programs. Provided the leadership and management of all professional branches in the Division, Medical Standards, Health Coverage, Planning and Policy Development, Eligibility, Customer Service, the Systems Office, and the Finance Office.

Created a collaborative working partnership with community advocacy groups, providers of care, and other state and federal agencies. Served as the Department's Legislative Representative in all Medicaid matters, providing testimonies and cost projections as well as working with the legislators in drafting bills and making appropriate changes in the best interest of the Medicaid client.

May 1999 to  
July 2006

State of Hawaii, Public Safety Department, Healthcare  
Division / Honolulu, Hawaii

CORRECTIONS HEALTH CARE DIVISION  
ADMINISTRATOR

Responsible for providing the planning, budgeting, organizing, coordinating, and administering of all Health Care services to persons incarcerated in the State of Hawaii Correctional System. Provides the leadership and management of all health care professionals in the Corrections Health Care Division.

Reorganized the Health Care Division to include a Mental Health Services Branch, developed plans to implement an inmate managed care, health care program to include all medical services, pharmacy, and other ancillary services. Provided testimony and statistical analysis for the Legislature and other State boards, agencies, and departments.

December 1995  
to May 1999

Foundation Health Services of California/DentiCare  
of California and Hawaii

EXECUTIVE DIRECTOR

Responsible for the administration and development of the DentiCare Hawaii QUEST and Commercial Dental Programs. Provided the California Corporate offices with consultative support in the development of Dental programs in Oklahoma and Florida. Provided leadership in the development of Dental PPO products for the California Market. Provided liaison with other governmental programs such as the Federal Tri-Care program.

Oversight of the operations of the DentiCare Hawaii programs, which includes Provider and Membership services, Provider Relations, Quality Assurance, Public Relations and Marketing. Represented DentiCare in consumer, community and governmental affairs,

working with the Med-QUEST Administration, State of Hawaii Health Fund and various governmental agencies. Participated in various committees and task forces focusing on Dental Health Care in the State of Hawaii.

May 1992 to  
November 1995

Hawaii Dental Service / Honolulu, Hawaii

VICE PRESIDENT - OPERATIONS

Responsible for the administration and operations of the Medical Claims Processing, Dental Claims Processing, Information Services, Utilization Review, and Quality Assurance Departments. Directed the Provider Relations Department in coordinating quality provider services and maintaining and servicing the Participating Provider Networks.

Provided new venture/product analysis and plan development. Planned, implemented, and managed new programs. Provided the leadership in the development of Dental, Medical, Drug, Vision, Managed Care Insurance products. Facilitated and developed joint venture and strategic alliance opportunities.

Developed and coordinated response materials for State, Federal, and private sector Request for Proposals.

Represented Hawaii Dental Service in community and consumer affairs. Represented Hawaii Dental Service in governmental affairs, working with the Hawaii Public Employees Health Fund, Department of Human Services, Health and other agencies.

Provided Senior Management level client services for Unions, Government Employee Organizations, and private sector companies.

June 1988 to  
May 1992

Straub Clinic and Hospital Inc. / Honolulu, Hawaii

ASSISTANT ADMINISTRATOR

Responsible for the administration and operations of the Straub Pali Momi, Straub Newtown, and Straub Westridge Facilities.

Responsible for the administration and operations of the Straub King Street Ophthalmology, Urology, and Dermatology Departments.

Developed strategic, business, and marketing plans, budgets, and financial feasibility studies for the Straub Pali Momi Clinic venture. Managed the design and construction of the facility, working with the Architects, contractors, and engineers. Coordinated the physical move, equipment purchases, systems development and implementation, and Marketing.

Analyzed and made recommendations on the addition or purchases of Physician services, equipment, new programs, and contracts.

Provided operational and transitional leadership in the Straub/Fronk Clinics merger. Provided financial analysis and recommendations on various aspects of the Fronk merger.

December 1980  
to June 1988

Kaiser Foundation Hospitals / Honolulu, Hawaii

LEEWARD CLINICS MANAGER

Responsible for the administration and operations of the Kaiser Maili, Leeward, and Mililani clinics. Responsible for purchasing, inventory control, payroll, computerized systems analysis and projections, planning operational budgets, facilities management, and preparing statistical and management reports.

Planned and managed the extensive renovations of the Kaiser Maili Clinic. Planned and managed the construction of the Mililani Clinic. Completed the renovation plans for the Leeward Clinic.

Maintained good relations with employee unions, the community, client groups, and member/patients.

**WESLEY MUN**  
**Page 6**

**EDUCATION:**

Master of Business Administration, University of Hawaii at Manoa, Honolulu, Hawaii. Emphasis in Management, course work in Marketing and Competitive Strategy.

Bachelor of Business Administration, University of Hawaii at Manoa, Honolulu, Hawaii. Major: Accounting

Bachelor of Arts, University of Hawaii at Manoa, Honolulu, Hawaii. Major: American Studies.

Iolani High School, Honolulu

**PERSONAL DATA:**

, in excellent health

Hobbies: skin diving, fishing, computers, music and travel.

Affiliations:

Pearlridge Rotary Club, President Elect

Kung Sheong Doo, Chinese Society, Vice President

**REFERENCES:**