

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Rainbow Friends Animal Sanctuary Rainbow Friends Animal Sanctuary

Amount of State Funds Requested: \$ 105,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

1) Rainbow Friends has grown steadily over the last 20 years. Our greatest need is for a Director of Development to raise the needed funds for operations, capital improvements and an endowment to sustain our mission in perpetuity.
2) Rainbow Friends relies on a few part-time volunteers to act as Office Manager. A dedicated, professional Office Manager is needed as this is a critical, customer-facing position responsible for phone and walk-in inquiries, communications regarding all aspects of our operations and business and animal records' management.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0
Unrestricted Assets:
\$ 17,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

PO Box 1259
City: State: Zip:
Kurtistown HI 96760

Contact Person for Matters Involving this Application

Name: Kathy Buono	Title: Vice-President
Email: kathy@rainbowfriends.org	Phone: 808-260-0317

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
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Kathy Buono
Authorized Signature

Kathy Buono, Vice-President
Name and Title

1/17/2019
Date Signed

received
1/18/19 10:00am JR

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

KATHY BUONO, VICE-PRESIDENT

PRINT NAME AND TITLE

1/17/2019

DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Rainbow Friends Animal Sanctuary, Inc., ("Rainbow Friends") is a "no-kill/animals alive" sanctuary formed in 1999 to assist Hawaii County residents in alleviating the animal abandonment and overpopulation issues facing our island and to promote the social, emotional and health benefits of animal companionship. Rainbow Friends is dedicated to the well-being of both Hawaii Island's residents and the unwanted, abandoned, abused or otherwise neglected cat and dog companion animals and feral cats.

Our services include:

- Rescuing unwanted or abandoned animals
- Sheltering, feeding and providing veterinary care for these animals
- Placing these animals in permanent, adoptive homes or foster care
- Permanently housing those animals which are not adopted

- Providing free spay/neuter clinics to stem the growth in unwanted animals
- Educating the public on responsible pet ownership

On any given day, Rainbow Friends provides sanctuary for about 300 cats and 65 dogs. We assist roughly 750 animals yearly in some manner, finding homes for about 300. Since inception of our spay/neuter program in 2007, we have sterilized approximately 9,000 animals at their owners' request and another 3,600 animals received at the sanctuary. In 2018, our 22 regular, publicized free clinics sterilized and provided related veterinary care to ~1,300 family pets and ~400 feral cats. We also operated several unpublicized mini-clinics for 8-12 animals several times a month and sterilized 8-10 animals per month at local veterinary hospitals.

Our sanctuary is well-known and reputed in the area. We are usually the first organization area residents contact for help because we are a no-kill facility. This contrasts with the Hawaii Island Humane Society (HHS), which, pursuant to its contract with Hawaii County, euthanizes the majority of the animals it receives. On average we receive over 500 calls for assistance monthly. We are also prepared to respond in emergencies. During the recent volcanic event demand for our services increased by 25%.

2. The goals and objectives related to the request;

Fund and hire a paid, full-time Director of Development. Rainbow Friends has grown steadily over the last 20 years. The community has increasingly come to rely on our services. Our greatest need is for a Director of Development to raise the needed funds for operations, capital improvements and an endowment to sustain our mission in perpetuity. The Director of Development's key duties would include local community outreach and solicitation of donors *nationwide*.

Fund and hire a paid, full-time Office Manager. Rainbow Friends relies on a few volunteers to act as daily Office Manager. This critical, customer-facing position is responsible for receiving phone and walk-in inquiries and communications regarding all aspects of our operations, and maintaining business and animal records. We are open for business seven days a week, 10:00 am to 3:00 pm. Only three days are currently covered by volunteers. Those volunteers also perform other duties and cannot devote all of their time to office matters. A dedicated, professional Office Manager is needed as part of our drive to rationalize our operations and better respond to inquiries. A dedicated Office Manager would allow us to respond to inquiries in real-time or within a few hours of contact. A full-time Office Manager would also greatly simplify continuity and coherence of operations. Finally, an Office Manager would allow the reassignment of volunteers to other tasks such as animal or facilities maintenance and logistics, with an attendant increase in overall efficiency.

3. The public purpose and need to be served:

To assist Hawaii County residents in alleviating the animal abandonment and overpopulation issues on our island, as well as promoting the social, emotional and health benefits of animal companionship. Rainbow Friends is dedicated to the well-being of both Hawaii Island's residents and the unwanted, abandoned, abused or otherwise neglected cat and dog companion animals and feral cats. Its services include educating the public on responsible pet ownership, spay/neuter (S/N) clinics, rescuing, fostering, provision of food, medical care and safe sheltering of these animals until they can be permanently placed into caring and responsible homes or allow them to live out their lives at the Sanctuary or foster locations or return them to their companions.

Rainbow Friends exists to mitigate the unwanted domestic and feral dog and cat population on Hawaii Island and to care for and re-home as many abandoned, escaped and unwanted animals as we can, and reduce the overpopulation of these animals. While the total number of unwanted animals is difficult to quantify, it may be effectively estimated through the animal average euthanasia rate experienced on the island. According to data provided by the Hawaii Island Humane Society, Inc., some 6,303 animals (mostly cats and dogs) were euthanized at HHS facilities in fiscal 2018 in pursuance of the Hawaii County Animal Control contract. Rainbow Friends helps to mitigate this burden through the provision of free spay and neuter services to the public. We also provide sanctuary, at any given time, for over 350 dogs and cats.

Rainbow Friends also strongly believes in the social, emotional and health benefits of companion animals. We promote this aspect of our mission through placement, via adoption, of our animal rescues in appropriate permanent homes. These animals provide not only companionship to their owners but can offer lessons in nurturing, empathy, compassion and responsibility to young, developing children and teens in these households. They become part of the bond among ohana and between individuals and the community.

Relatedly, by providing sanctuary to both surrendered and lost animals, Rainbow Friends alleviates the emotional stress conscientious owners may suffer in these events. Examples of this occur daily; in times of disaster, such as the mandatory evacuations and of-necessity displacements during the volcanic events of 2018, surrender and loss can become widespread through no fault of the owner. Rainbow Friends exists to serve all these needs.

4. Describe the target population to be served;

Rainbow Friends mainly serves communities in the Puna and South Hilo Districts, including Hilo, Mountain View, Kurtistown, Kea'au and Pahoa. Up to 30% of the residents in these communities have incomes below the 2018 poverty level, which is among the highest rates in the nation. Families who struggle to

feed, clothe and care for themselves can be challenged to provide basic support for their animals and may be overwhelmed by the cost of even minor, necessary preventive veterinary care—let alone chronic, acute or emergency care. This often results in surrender—or worse, neglect or abandonment—of an animal. Additionally, the volcanic eruption displaced many residents and their pets. Rainbow Friends has assisted many of these evacuees and we still receive requests as people continue to migrate away from the high-risk volcanic areas, particularly in the Lower East Rift Zone.

5. Describe the geographic coverage:

Rainbow Friends provides services primarily in the South Hilo and Puna Districts. These areas include the communities of Hilo, Mountain View, Kurtistown, Kea’au, Volcano and Pahoa. Our animals may be adopted outside of this area, island-wide, and we also respond outside of this area when, for example, one of our former animals, identified by microchip, is recovered at any location, island-wide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

A. **Director of Development:**

1. Develops resources to ensure the financial stability of Rainbow Friends
 - a. Solicits donors, grants and development of other resources to support mission.
 - b. Provides input for annual budget, reviews monthly financial statements.
 - c. Operates within the approved budget, ensures maximum resource utilization and maintenance of Rainbow Friends in a positive financial position.
2. Enhances Rainbow Friends’ image by being active in the community and by working closely with other professional, civic and private organizations.
3. Works with Board and Staff to ensure mission is fulfilled through programs, strategic planning and community outreach.

B. Office Manager:

1. Respond promptly to phone calls and triage
 2. Order supplies
 3. Schedule
 - a. spay/neuter clients
 - b. vet appointments
 - c. adoption interviews
 4. Update social media content
 5. Maintain Animal Shelter Manager database
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service
- A. **Director of Development:** Position will be advertised upon receipt of the grant and filled as soon as a qualified candidate is identified. This may take several months. On-the-job training and probationary period to be completed the first month. The first interim evaluation of the hire's effectiveness will be at 60 days from hire but close communication will be an ongoing occurrence. Performance will be evaluated biannually; interim assessment and corrective action, as needed.
- B. **Office Manager:** Position will be advertised upon receipt of grant and filled as soon as a qualified candidate is identified, hopefully within 30 days. On-the-job training and probationary period to be completed the first month. The first interim evaluation of the hire's effectiveness will be at 60 days from hire. Performance will be evaluated biannually; interim assessment and correction, as needed.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results
- A. **Director of Development:** This will be determined by milestones identified within the performance criteria of the position.
1. Fundraising
 2. Business development
 3. Relationships with the community and public

4. Planning and budgeting
5. Problem-solving and decision-making skills
6. Leadership

B. **Office Manager**: Productivity will be managed via direct and indirect methods.

1. **Direct**: Track call, contact and response volumes weekly. Set response time standards and determine compliance. Assess customer satisfaction by soliciting feedback.
2. **Indirect**: Determine people-hours freed up for volunteers and paid staff to perform additional non-office duties, including: maintenance, feeding, exercising and transport of animals; obtaining provisions and supplies; conducting rescues, soliciting adoptions and making placements, etc.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- A. Our principal measure of effectiveness for this proposal is animals serviced per year. Service includes animal intake (the sum of surrenders and abandonments to, and rescues by, Rainbow Friends), animals adopted out, animals sheltered (animal intake minus animals adopted out), and animals sterilized, per year. We measure effectiveness in absolute and per dollar terms. We expect increases in total operating budget to increase animals serviced on an absolute basis. We also expect the allocation of these grants to the specific stated goals and objectives to increase animals serviced per dollar (that is, increase productivity) as well.
- B. Secondary measures of effectiveness particularly applicable to the Director of Development position include increase in revenue (ex-adoption fees), increase in donor base and increase in grants received (dollar amount and sources).
- C. A secondary measure of effectiveness particularly applicable to the Office Manager Position is customer contacts received and resolved. Metrics include calls answered, timeliness of response to missed calls and questions resolved. Not all calls involve a potential surrender or rescue. Rainbow Friends is frequently able to help dog and cat owners retain

questions resolved. Not all calls involve a potential surrender or rescue. Rainbow Friends is frequently able to help dog and cat owners retain animals that they may consider surrendering. Owners may contact us for advice for perceived behavioral or training problems. We are often able to help owners evaluate potential veterinary issues and advise on nutrition and pest-related (flea, tick, parasite) matters.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$26,250	\$26,250	\$26,250	\$26,250	\$105,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.
 - A. Petco Foundation
 - B. PetSmart Charities
 - C. Grey Muzzle Organization
 - D. Hawaii County Non-Profit Grant
 - E. Hawaii County Department of R&D Council Contingency Grant
 - F. Rotary Club of South Hilo
 - G. Bissell Foundation
 - H. Doris Day Foundation
 - I. Hawaii Community Foundation
 - J. Private donors

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.
 - Hawaii County Non-Profit \$5,550 for Community Pet Spay/Neuter clinics.
 - Hawaii County Council Contingency Funding/Eileen O'Hara, 2018, \$3,000 for Feral Cat Spay/Neuter clinics.
 - Hawaii County Council Contingency Funding/Eileen O'hara, 2018, \$2,500 for Feral Cat Spay/Neuter clinics.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018

\$17,000.00

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

- A. Rainbow Friends Animal Sanctuary was founded in 1999 by Mary Rose Krijgsman. She remains the President. In December 1999, Ms. Krijgsman visited the nationally renowned Best Friends Animal Sanctuary in Kanab, Utah. That journey solidified her earlier decision to establish an animal sanctuary on the Island of Hawaii. Rainbow Friends Animal Sanctuary commenced operations in Hilo and later moved to Kurtistown. In March 2000, Ms.Krijgsman returned to Best Friends for formal training in the establishment of an animal sanctuary. She also traveled to Reno, Nevada for training in emergency animal rescue. It has been a learning process over the last 20 years and experience has been gained by the daily challenges of the sanctuary.
- B. The Board of Directors consists of Ms. Krijgsman as Chairperson and President and the following officers and directors:

1. Kathy Buono, Director and Vice-President. Retired. Thirty-one years of experience in program, contract and employee management in the Federal government in the areas of defense and intelligence.
2. Marcia Krijgsman, Director and Vice-President, arborist.
3. Linda Brooks, Director and Secretary/Treasurer. Retired. Supervisor.
4. Sabina Ludwig, Director. Retired. Social worker, animal care technician.
5. Rick Hawks, Director. Attorney.

C. Other key personnel and systems

1. Scott Leabman, HarborTech Assets, Belmont, MA. Volunteer. Payroll management; financial analyst.
2. Animal Shelter Manager software tracks all information associated with each animal serviced by Rainbow Friends.

D. Contract Experience:

1. Petco Foundation
2. PetSmart Charities
3. Grey Muzzle Organization
4. Doris Day Foundation
5. Hawaii County
6. Hawaii Community Foundation

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Rainbow Friends owns and is located on approximately seven and one-half fenced acres in Kurtistown, Hawaii. Facilities include:

- Eight outdoor, fenced kennel zones with shelters and lanais for dogs (capacity approx. 65)
- Seven catteries (capacity approx. 300)
- Cat hospital
- Office building containing the business office, laundry, bathroom, dog food storage and prep area, temporary housing/special needs housing for dogs, food storage area and an upstairs kitchen and sleeping area.
- Fenced dog exercise area with pond

The sanctuary has most typical utilities including grid electricity, telephone, adequate road access and rainwater catchments. The facilities have steadily grown over the past 19 years of operation and have seen substantial regular improvements as well as required ordinary maintenance.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

- A. **Director of Development**: Our request is to create and staff this newly dedicated position. As such, we have yet to identify the candidate. We have however, identified the qualifications for this position as to experience, knowledge, ability and education.

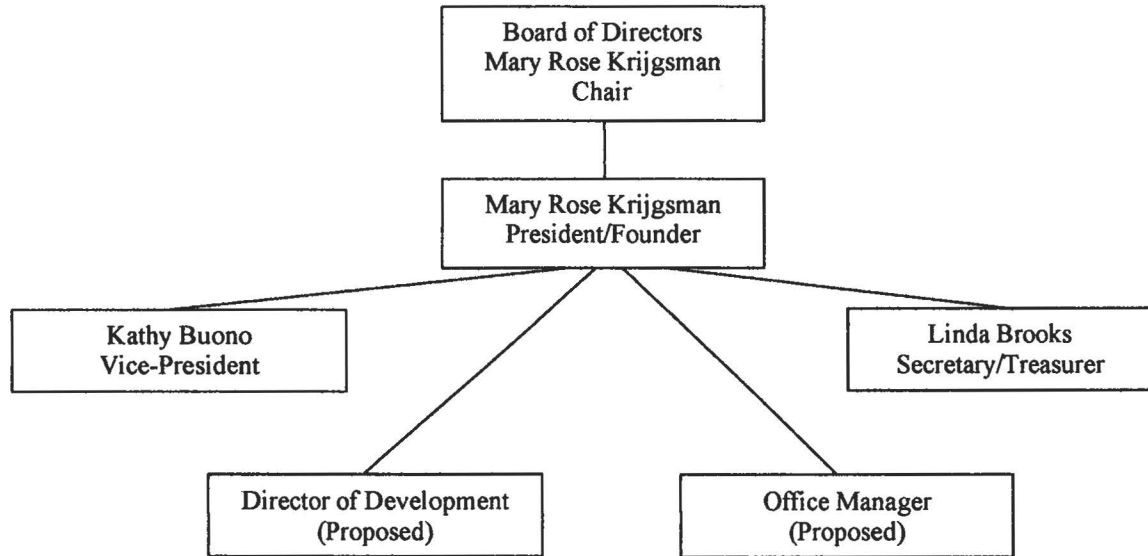
While this is a new position, its function has been performed during Rainbow Friends' existence, primarily by our founder, president and chairperson, Mary Rose Krijgsman. Other key staff have similarly undertaken fundraising activities both in planned and ad hoc manners. We have an installed donor base and fundraising program and will train and supervise the new hire in managing this base and expanding it.

- B. **Office Manager**: Our request is to create and staff this newly dedicated position. As such, we have yet to identify the candidate. We have, however, identified the qualifications for this position as to experience, knowledge, ability and education.

While this is a new position, its function has been performed during Rainbow Friends' existence, initially by our founder, president and chairperson, Mary Rose Krijgsman, but increasingly in recent years by key volunteers. Ms. Krijgsman and these key volunteers will train and supervise the new hire in respect to the duties and responsibilities of this position.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Current: All officers and directors are volunteers. They receive no compensation. Our 10 part-time employees receive the statutory hourly minimum wage. **Current**

Proposed:

Director of Development: Estimated salary: \$50,000 annually

Office Manager: Estimated salary: \$25,000 annually

Current officers and directors will be ineligible for the Director of Development position. Current officers and directors may apply for the Office Manager position.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

Director of Development activity: One of the principal duties of the Director of Development activity, for which funding is requested, will be to increase revenue via donor solicitation, fundraising and other activities. As such, we view the position as a profit center and the Director of Development's performance will be evaluated by typical metrics such as return on investment (in this case, salary). We expect the Director of Development to increase our revenue, from all sources ex-adoptions, by 1.5 times the new hire's annual salary in year one and by 3 times salary by year three, and to initiate an endowment program to provide funds for future capital expenditures and investment income. While any additional funds raised over current ex-adoption revenue plus the Director of Development's salary and tax expense would literally sustain this activity in future years, we would expect and demand much more of the position.

Office Manager activity: A principal reason for hiring a paid, full time Office Manager is to achieve economies through rationalization of our workflow processes. We currently devote three volunteers to part-time Office Manager duties. This staffing is suboptimal because it does not fully staff this key customer-facing position and it subtracts person-hours from other operations like rescue, care and maintenance of animals and facilities, adoptions, logistics, etc. Allowing key volunteers to dedicate more time to these operations will reduce reliance on paid, lower-skilled staff. This economy, coupled with revenue increases generated by the Director of Development position, should offset the Office Manager expense, making the activity self-sustaining.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

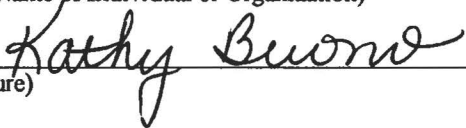
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

<u>Rainbow Friends Animal Sanctuary</u>	
(Typed Name of Individual or Organization)	
	1/17/2019
(Signature)	(Date)
Kathy Buono	Vice-President
(Typed Name)	(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Rainbow Friends Animal Sanctuary

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	75,000			
2. Payroll Taxes & Assessments	30,000			
3. Fringe Benefits				
TOTAL PERSONNEL COST	105,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	105,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	105,000	Kathy Buono 808-260-0317		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Kathy Buono</i> 1/17/2019		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	105,000	Kathy Buono, Vice President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Rainbow Friends Animal Sanctuary

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS: Not applicable				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Rainbow Friends Animal Sanctuary, Inc.

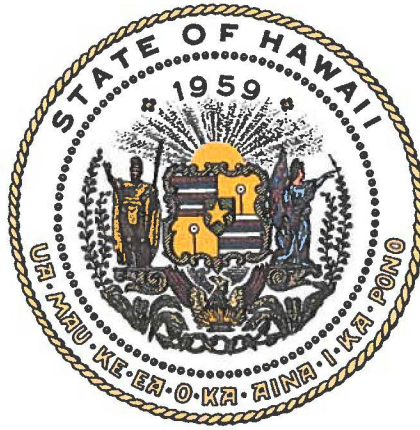
FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:	Not applicable					

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Rainbow Friends Animal Sanctuary

Contracts Total: 11,050

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	
1	Community Pet Spay/Neuter	7/1/18-6/30/19	Finance	Hawaii County	5,550
2	Feral Cat Spay/Neuter	1/1/19-12/31/19	R&D	Hawaii County	2,500
3	Feral Cat Spay/Neuter	4/4/18-1/31/18	R&D	Hawaii County	3,000
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Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

RAINBOW FRIENDS ANIMAL SANCTUARY

was incorporated under the laws of Hawaii on 06/01/2000 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 13, 2019

Director of Commerce and Consumer Affairs





**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: RAINBOW FRIENDS ANIMAL SANCTUARY*

DBA/Trade Name: RAINBOW FRIENDS ANIMAL SANCTUARY*

Issue Date: 01/15/2019

Status: Compliant

Hawaii Tax#: 40939768-01
New Hawaii Tax#: GE027010662401
FEIN/SSN#: XX-XXX3068
UI#: XXXXXX7072
DCCA FILE#: 119006

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation Internal Revenue Service (Compliant for Gov. Contract)	Compliant Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information