

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Ohana Pacific Foundation Kauai Adult Day Health Center

Amount of State Funds Requested: \$ 558,055.84

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Building renovation and installation of a fire sprinkler system to the new KADH location, thereby conforming to physical plant construction requirements under Section 11-96-30, Hawaii Administrative Rules, and install a fire sprinkler system as required by the Kaua'i county planning department.

Amount of Other Funds Available:
State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:
\$ 423,215
Unrestricted Assets:
\$ 1,338.18.

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:
 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:
45-181 Waikalua Road
City: State: Zip:
Kaneohe HI 96744

Contact Person for Matters Involving this Application

Name: Jasmine Yukimura	Title: Program Director
Email: jyukimura@ohanapacific.com	Phone: (808) 246-6919

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
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Jasmine Yukimura
Authorized Signature

Jasmine Yukimura, Program Director
Name and Title

1/16/19
Date Signed

received
1/18/19 9:53am [initials]



Transmittal Letter

Date: January 18, 2019

To: Senate Committee on Ways and Means
State Capitol, Rm. 208
Honolulu, HI 96813
Attn: GIA

From: Ohana Pacific Foundation
dba Kauai Adult Day Health Center
45-181 Waikalua Road
Kaneohe, Hawaii 96744

Re: Kauai Adult Day Health Center
Building Renovation & Fire Sprinkler System Project
30th Legislature
Application for Grants FY2020

Enclosed please find 1 original application for grants dated January 16, 2019. If you have any questions or require additional information, please contact Jasmine Yukimura, Program Director, at (808) 246-6919. Thank you.

Applicant Ohana Pacific Foundation
dba Kauai Adult Day Health Center

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Jasmine Yukimura Jasmine Yukimura, Program Director 11/16/19
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE


Kauai Adult Day
HEALTH CENTER
Building Renovation & Fire Sprinkler System Project
The 30th Legislature, 2019
Application for Grants

I. Certification

1. Certificate of Good Standing

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

- See attached Certificate of Good Standing dated January 7, 2019

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

- See attached signed declaration statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

(1) The name of the requesting organization or individual – Ohana Pacific Foundation dba Kauai Adult Day Health Center (KADH)

(2) The public purpose for the grant – Serving functionally impaired kupuna with services in a supervised, protective, and congregate setting during the hours of 7:00 AM to 5:00 PM, thereby preventing premature institutionalization.

(3) The services to be supported by the grant – healthcare services for seniors in need.

(4) The target group – kūpuna age 60+.

(5) The cost of the grant and the budget – KADH requests \$558,055.84 See attached budget.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. Description of Kauai Adult Day Health Center

The mission of Kauai Adult Day Health Center (KADH), a 501(c)(3) corporation, is Caring for Ohana, which includes all of KADH clients, their families, KADH staff, and community.

Kauai Adult Day Health Center, once known as, Wilcox Adult Day Health was founded in 1974 and located on hospital grounds. In 2000, Wilcox Adult Day Health relocated to Lihue Christian Church at 2943 Kress Street, 96766, and in 2009, it was acquired by the Ohana Pacific Foundation and renamed Kauai Adult Day Health Center (KADH). KADH remains the only Adult Day Health Center on the island of Kaua'i since 1974.

The KADH program is for kūpuna and/or disabled adults in the community and offers a well-rounded and stimulating program of recreational, social, creative, educational, and therapeutic activities. KADH is a safe and protective environment where memory and/or physically impaired kūpuna receive preventive, remedial, and restorative services. Additionally, caregivers receive respite while their family member is cared for in a supervised environment during the day.

KADH clients participate in educational, physical, social, and wellness activities, which enables them to maintain healthy, independent lifestyles and avoid costly premature institutionalization. The KADH program is designed with specialized and meaningful activities that focus individualized attention on clients with deteriorating mental and physical abilities. The program objective is, to keep kūpuna as independent as possible, by empowering them to maintain independence by doing as much for themselves as possible and choose activities that appeal to them.

KADH is staffed by trained health professionals and volunteers who are passionate about caring for kūpuna. We also have 2 registered nurses, who complete health assessments, manage medical emergencies, provide education to clients and families, and are available to kūpuna. KADH has 57 enrolled participants. More than 60% of enrollees are low income, and more than 75% receive government subsidies and/or tuition scholarships.

KADH has maintained its license to operate as a Freestanding Adult Day Health Center in the State of Hawaii for over 30 years, which is a testament to the quality of services delivered through diligent efforts to remain up-to-date and in compliance with regulations provided by the State of Hawaii, Department of Health, and the Office of Health Care Assurance.

2. The goals and objectives related to the request

Goals:

The goals of Kauai Adult Day Health Center's Capital Improvements are:

- 1) To complete renovations to the new KADH location, thereby conforming to physical plant construction requirements under Section 11-96-30, Hawaii Administrative Rules.
- 2) To install a fire sprinkler system as required by the Kaua'i County Planning Department.

Objectives:

KADH is relocating to 3-3367 Kūhiō Highway, Līhu‘e, Hawai‘i, 96766, approximately 1.4 miles away from its current location. This “new” location will need renovation before KADH can move into it. The master lease is held by the president of Ohana Pacific Management Company under RSK Holdings since 2011. The objectives of this request is to complete the following:

Building renovation: \$300,055.84.

- Design, Engineering and Permitting: Provide basic architectural, electrical, and mechanical drawing for permitting. Permitting process and permit fees. Structural engineering.
- Electrical: Remove wiring and demolish walls. Remove and replace damaged receptacles and check condition of existing wiring. Remove and replace switches and check for any damages. Remove and replace emergency battery pack lights.
- Flooring. Provide basic flooring replacement within the material and labor budget.
- Drop Ceiling. Provide drop ceiling repairs around demolished walls.
- Framing and Drywall: Repair drywall and framing damaged by demolition. Hang, mud and tape, and texture drywall to a light orange peel finish.
- Plumbing: Remove plumbing from demolished walls and provide infrastructure for new ADA bathrooms.
- Finish: Miscellaneous finishing work.
- Addition of two (2) Bathrooms: Provide basic bathrooms to meet ADA requirements. Addition includes, two (2) additional toilets and one (1) shower.
- Paint: provide one (1) coat of primer and two (2) coats of paint on all repaired areas.
- General Conditions: Mobilization, waste disposal, and equipment rental.
- HVAC/Mechanical: Install mechanical, ventilation, and fire alarm equipment.

Installation of Fire Sprinkler System: \$258,000

- Design engineering and permitting for the Fire system
- Fire sprinkler installation
- Erosion Control: 100 LF of biosock to be installed as needed.
- 4-inch Fireline (parking lot area). Install 100 LF 4-inch Fireline through parking lot. Asphalt trench repair and restriping in parking lot.
- 4-inch RPDA. One (1) EA RPDA.
- 4-inch Water line (DOT right of way). 45 LF of water line to main included. One (1) EA connection to mainline included. Chlorination from main to RPDA and asphalt trench repair of highway.
- Striping repair highway.
- Traffic Control: for work in highway.

3. The public purpose and need to be served

KADH provides programs to kūpuna and disabled adults, including health services, socialization, cognitive and physical stimulation in a protective environment. Services improve the quality of life for enrollees and their caregivers. It is the only adult day health center on the island of Kaua'i. In 2017, the average length of enrollment was 2.97 years, currently the average length of enrollment is 3.41 years. The longest duration of an enrollee is 12 years and the oldest enrollee is 101-years old and is currently in their ninth year in the KADH program. Through these programs, KADH has prevented premature institutionalization and/or provided respite for caregivers for 69 families in 2017 and 76 families in 2018. Based on the trend over the past 3 years, we anticipate about 20 new families being served each year.

Participants' ages range from 64 to 101 years and caregivers' ages range from 35 to 85 years. Caregivers are often young, work full-time, and frequently have children of their own to raise. Some caregivers are near to retirement, or retired, but are challenged due to their own physical health, and are possibly caring for their grandchildren, and/or are stressed from caring for a loved one with physical or cognitive problems.

KADH's current location at 2943 Kress Street, Līhu'e, Hawai'i, 96766 needs serious repair. The bathrooms, main social hall, and storage rooms all have major leaks during heavy rains. The building does not have temperature control. The unregulated temperature is a hindrance to Kūpuna, who have difficulties regulating their own body temperatures. The bathrooms are consistently out-of-order, leaving minimal facilities for the quantity of staff and Kūpuna. All issues were brought to the building's owner; who has and continues to be unresponsive. In addition to these issues, the center's entrance is at a gradual incline, and approximately 100-feet long, meaning kūpuna who are not wheelchair bound must maneuver the incline, which poses both a fall risk and a liability.

The proposed renovations to the new location are required by state law to operate a Free-Standing Adult Day Health Center. Once renovated, the new, up-to-code center will create a safer, healthier, and more accessible environment for the kūpuna KADH serves across the island of Kaua'i.

4. Describe the target population to be served

As the only Free-Standing Adult Daycare on Kaua'i, KADH's target population is Kauai's 60+ population who are frail and physically and/or memory impaired who need specialized care due to illnesses, such as Alzheimer's Disease, Parkinson's Disease, dementia, declining physical health, and other disorders. KADH also provides respite for families, spouses, and caregivers alike.

In partnership with the Kaua'i County's Agency on Elderly Affairs, The Kaua'i Bus, Department of Human Services, Senior Centers across the island, Kauai Economic Opportunity, Medicaid

Service Providers, Department of Veteran's Affairs, Kauai Community College, Kauai Independent Food Bank, and Hawaii Community Foundation, KADH serves the entire island of Kaua'i. According to the U.S. Census Bureau, in 2018 Kaua'i County's 65+ population is currently 18.6% and 10% have Alzheimer's dementia. This population, including their caregivers, benefit from supervised day care and health services.

According to The Department of Business, Economic Development & Tourism 2014 report, Kaua'i County's Resident Population 60+ was 24.9% or 17,563. By 2020, 25% of Hawai'i's population will be 60+ and at least 37.7% will require community-based services in order to age in place. Kaua'i County's Agency on Elderly Affairs summarized data from the U.S. Census information for the Administration on Aging and found that 37.7% of Kauai's older adults had a disability, which included sensory and physical disability, self-care disability, or disability with going outside of the home.

5. Describe the geographic coverage.

KADH is centrally located in the heart of Lihue at 2943 Kress Street and provides service to the entire island community of Kaua'i.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities

KADH has secured Nathan Wood General Contractors, LLC to renovate 3-3367 Kūhiō Highway, Līhu'e, Hawai'i, 96766 to ensure the building is up-to-code and in compliance with regulations provided by the State of Hawaii, Department of Health, Office of Health Care Assurance and Kaua'i County Planning Department. The following building renovations and installation of a fire sprinkler system will be completed on the building listed at the above address.

Building renovation and fire sprinkler system: \$300,055.84.

- Design, Engineering and Permitting: Provide basic architectural, electrical, and mechanical drawing for permitting. Permitting process and permit fees. Structural engineering.
- Electrical: Remove wiring and demolish walls. Remove and replace damaged receptacles and check condition of existing wiring. Remove and replace switches and check for any damages. Remove and replace emergency battery pack lights.
- Flooring. Provide basic flooring replacement within the material and labor budget.
- Drop Ceiling. Provide drop ceiling repairs around demolished walls.
- Framing and Drywall: Repair drywall and framing damaged by demolition. Hang, mud and tape, and texture drywall to a light orange peel finish.

- **Plumbing:** Remove plumbing from demolished walls and provide infrastructure for new ADA bathrooms.
- **Finish:** Miscellaneous finishing work.
- **Addition of two (2) Bathrooms:** Provide basic bathrooms to meet ADA requirements. Addition includes, two (2) additional toilets and one (1) shower.
- **Paint:** provide one (1) coat of primer and two (2) coats of paint on all repaired areas.
- **General Conditions:** Mobilization, waste disposal, and equipment rental.
- **HVAC/Mechanical:** Install mechanical, ventilation, and fire alarm equipment.

Installation of Fire Sprinkler System: \$258,000

- Design engineering and permitting for the Fire system
- Fire sprinkler installation
- Erosion Control: 100 LF of biosock to be installed.
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- 4-inch RPDA. One (1) EA RPDA included.
- 4-inch Water line (DOT right of way). 45 LF of water line to main included. One (1) EA connection to mainline. Chlorination from main to RPDA and asphalt trench repair of highway.
- Striping repair highway.
- Traffic Control: for work in highway.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service

TIME PERIOD	PROJECT ACTIVITY
August 2017	RFP for construction and design services
November 2017	Construction bid selections
April – December 2018	Secured required permits
April 2019	Begin building renovation
April 2019 – October 2019	Building renovation, sprinkler installation
October 2019	Conduct final inspections
Quarterly	Prepare and submit required reports to contracting agency.
November 2019	Prepare and submit final report to contracting agency.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Ohana Pacific Foundation (OPF) Board President and KADH Program Director will provide daily oversight to project operations and meet on a weekly basis with the project manager to monitor progress. The project will be managed by Nathan Wood of Nathan Wood General Contractors. Nathan Wood will visit the construction area weekly to monitor the quality of work during the construction project, and report any issues when

and if they arise. Any issues will be discussed throughly with the OPF Board President, KADH Program Director, Nathan Wood, and any additional professionals needed to fully understand the depth and impact of the issue. The team will continually assess whether the project is progressing according to, contract and timeline schedules, budgets are within parameters, and quality of work is meeting standards and codes. Standard best-practice processes will ensure work completed is in compliance including, a final inspection by appropriate licensed professionals and project management team members to assess project impact on the structural integrity of the building once all work is completed

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The measures of effectiveness will be:

- Work is completed in a timely manner, per contract schedule and timeline
- Costs do not exceed contract amount
- Quality of work is ensured by professional management

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
- a. Budget request by source of funds
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles
 - d. Capital project details
 - e. Government contracts, grants, and grants in aid

See attached budget forms.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$139,513.96	\$139,513.96	\$139,513.96	\$139,513.96	\$558,055.84

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.**
Private Trusts & Foundations
Tuition fees

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**
 - Not Applicable.

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.**
In the last three years KADH received the following state grants: Kūpuna Caregivers Program, FY2018-2019 \$62,815, Kūpuna Care Program: FY2016-2018 \$180,207, Kūpuna Care Program: FY2018-2019 \$60,000.

In the last three years KADH received the following federal grants: Child and Adult Care Food Programs, Program Year 2017 \$19,538.46, Program Year 2018 \$18,692.01, Program Year 2019 \$5,738.95 (we anticipate a total amount of about \$19,000 for PY 2019.)

In FY 2020 we anticipate receiving the following awards:
Kupuna Caregivers Program \$62,815
Kupuna Care Program \$60,000
Child and Adult Care Food Programs \$19,000

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018. \$1,338.18.**

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kauai Adult Day Health Center (KADH) is the only Adult Day Health Center on the island of Kaua'i. KADH has maintained its license to operate as a Freestanding Adult Day Health Center in the State of Hawaii for over 30 years. The project will be managed by a Project Management

Team, consisting of the Board President, Ohana Pacific Management Company (OPMC) Chief of Operations, OPMC Director of Operations and KADH Program Director. The Board President has over 20 years of experience in business and healthcare administration. In his current role as the Administrator of Garden Isle Rehabilitation and Healthcare Center, he oversaw the installation of the commercial kitchen and foodservice operation. He was also responsible for managing the majority of the work on Hale Kupuna Heritage Home's, a Kauai skilled and intermediate care facility, \$300,000 waste water project in 2017.

The OPMC Chief of Operations has been a manager/executive in various long-term care organizations for 25 years. She has managed up to 2,000 skilled beds over various states. Currently she manages the OPMC group with over 500 beds of skilled care as well as (2) Adult Day Health programs and one home health company. With previous organizations she has overseen the acquisition of various communities as well managed multimillion-dollar refurbishment projects for various skilled and assisted living communities. Currently OPMC is managing multimillion-dollar refurbishment projects for three communities and working on the expansion of another.

The Director of Operations has been with Ohana Pacific Management for 14 years. Serving in various capacities such as Social Services Manager and Administrator, in her current role she is responsible for planning, directing, implementing and evaluating overall development, management and successful administration of Post-Acute Services for Ohana Pacific Management.

The Program Director oversees and provides leadership of overall operation of the KADH facility and achieves facility objectives within planned budgets and schedules. Writes proposals for funding to meet the expense of the center; in addition to preparing and submitting monthly and annual activity and financial reports to appropriate funding agencies.

Nathan Wood is the Project Manager and will report to the Project Management Team on the timeliness of the project and work being completed in regard to the renovation and installation of the fire sprinkler system. The project management team consists of a professional and skilled team of healthcare administrators, an attorney, social worker and registered nurse. The Board President has over 20 years of experience in healthcare business which includes, building improvements and conforming to health codes and regulations. Nathan Wood owns and operates Nathan Wood General Contractor, LLC. Nathan Wood General Contractor is a Kaua'i owned and operated company. They are a state-licensed general contractor, solar power systems contractor, and electrical contractor. They also retain a state-licensed electrical engineer. They're a team of Kauai-based builders, engineers, and support staff represent some of the best talent in the industry working on private, state, federal, and industrial and commercial projects.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The facility located at 3-3367 Kūhiō Highway, Līhu‘e, Hawai‘i, 96766 was previously the site for Veteran’s Affairs Community Based Outpatient Clinic. The building in its current condition, 1) does not conform to physical plant construction requirements under Section 11-96-30, Hawaii Administrative Rules, and 2) does not conform to sprinkler requirements as required by the Kaua‘i County Planning Department. RSK Holdings has held the master lease since 2011 and is responsible for the management, repair and improvement of the property and its building. The current 55-year lease expires in 2044. See also Section II. – Background & Summary, No. 3 Public Purpose and Need to be Served.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The oversight of this project will be managed by Ohana Pacific Foundation. Ohana Pacific Foundation has a team of staff and board resources that has substantial experience planning and managing facilities projects including the finance and administration aspects of a project of the proposed size.

Ohana Pacific Foundation (OPF) Board Members consisting of healthcare professionals with skills including a healthcare administrator with over 20 years of healthcare management experience, a CFO with significant experience with financial management, and president of OPMC, the largest post-acute healthcare company in Hawai‘i. OPF’s Board and management team are well suited to continue steering the organization toward a sustainable future.

Daily Staffing, Staff Qualifications, Supervision and Training

The major elements of our program are to provide socialization, education, health maintenance, and supportive services for our clients. The KADH provides specialized and meaningful activities throughout the day that emphasize the type of individualized attention, which is required by clients with deteriorating mental abilities and physical skills. The staff involved in the daily care of program participants include the Administrator, Program Director, Day Health Specialist, Activity Coordinator, and Activity Assistants.

- The Administrator provides leadership to formulate operational strategies and achieve facility objectives within planned budgets and schedules.
- The Program Director oversees and provides leadership of daily operation of the facility and facility objectives within planned budgets and schedules. Writes proposals for funding to meet the expense of the center; in addition to preparing and submitting monthly and annual activity and financial reports to appropriate funding agencies. The Program Director schedules and leads monthly support group meetings held at the center to support clients' family caregivers.
- The Activity Coordinator organizes and oversees the daily operations of the center, helping to assure that a variety of programs are offered, and appropriate services are provided to clients. Assess clients upon admission for group and individual activity based upon the client's preferences, abilities, and/or social needs to promote the highest practicable level of independence and self-esteem. Completes the monthly calendar and develops activity schedules with staff input.
- Nursing services are available for clients who require medication administration, direct medical supervision, and other related health maintenance services with direct supervision by a registered nurse. The Day Health Specialist (registered nurse) provides professional nursing care to the clients, coordinates the health component of the program to meet the needs of the clients. Collaborates with the interdisciplinary team members (i.e., primary care physician, social worker, dietician, and activity coordinator) to coordinate all care for clients. Develops client care plan and monitors clients to help them achieve their goals. Performs assessments upon admission, monthly, quarterly and as needed.
- Activity assistants assist in planning, organizing, conducting, and documenting the daily activities offered to clients. Provides personal care assistance to clients according to their individual needs to help assure optimal level of care and provide supervision and cueing with activities of daily living and program activities.

Staff are supervised by the Activity Coordinator and Day Health Specialist. Monthly and annual in-services and training are provided by the Program Director, Day Health Specialist and Activity Coordinator to assist staff in effective learning and development of their skills.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached organizational chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The three highest paid staff members are as follows: Program Director - \$74,713, Day Health Specialist – \$40,709, Activity Coordinator – \$36,700.

VII. Other

1. Litigation.

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

- Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The KADH has maintained its license to operate as a Freestanding Adult Day Health Center in the State of Hawaii for over 30 years, which is a testament to the quality of services delivered through diligent efforts to remain up-to-date and in compliance with regulations provided by the State of Hawaii, Department of Health, and the Office of Health Care Assurance.

3. Private Educational Institutions.

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

- Not applicable.

4. Future Sustainability Plan

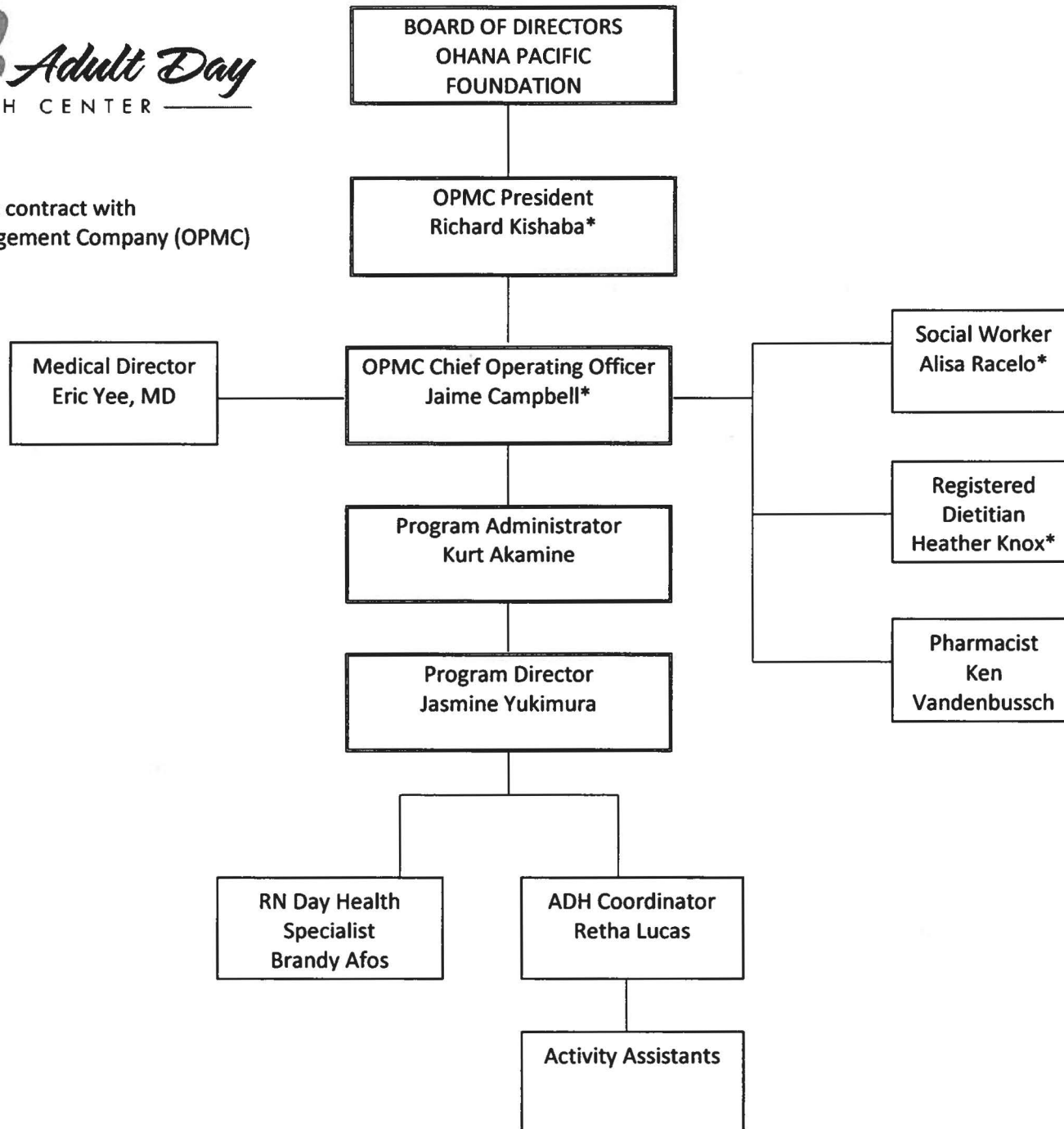
The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

If funding for the renovation is received in fiscal year 2019-2020, OPF will not be seeking any additional or future funding for this project. In subsequent years, OPF plans to maintain the building and will be including funds for building maintenance in its annual operating budget.



*through management contract with
Ohana Pacific Management Company (OPMC)





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OHANA PACIFIC FOUNDATION

was incorporated under the laws of Hawaii on 01/11/2006 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

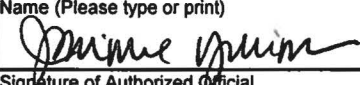
Dated: January 07, 2019

Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Ohana Pacific Foundation dba Kauai Adult Day Health Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	558,056			
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	0	Jasmine Yukimura (808) 246-6919		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	 1/16/19		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	558,056	Jasmine Yukimura, Program Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Ohana Pacific Foundation dba Kauai Adult Day Health Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Ohana Pacific Foundation dba KauaAdult Day Health Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	32500	0	0	0
CONSTRUCTION	0	0	525555.84	0	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:			558,056			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Ohana Pacific Foundation dba Kauai Adult Day Health Center

Contracts Total:

370,543

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Kupuna Care Program C9316	01/01/16-09/30/18	Elderly Affairs	Kauai	180,207
2	Kupuna Care Program C9721	10/1/18-09/30/18	Elderly Affairs	Kauai	60,000
3	Kupuna Caregivers Program C9611	05/01/18-12/30/18	Elderly Affairs	Kauai	62,815
4	Child and Adult Care Food Program	10/01/15-09/30/16	Child Nutr. Prgrm	USDA	23,551
5	Child and Adult Care Food Program	10/01/16-09/30/17	Child Nutr. Prgrm	USDA	19,538
6	Child and Adult Care Food Program	10/01/17-09/30/18	Child Nutr. Prgrm	USDA	18,692
7	Child and Adult Care Food Program	10/01/18-09/30/19	Child Nutr. Prgrm	USDA	5,739
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