

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Dba:

Malama Honua Public Charter School Foundation

Amount of State Funds Requested: \$ 59,382

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Project-based learning for rural charter school requires student transportation. Additional van purchases are needed as the student population is growing due to planned growth and community demand. Site-based activities include hands-on agriculture and aquaponic learning experiences with the University of Hawaii College of Tropical Agriculture and Human Resources and field visits to local land-based and culturally relevant non-profit organizations.

Amount of Other Funds Available:

State:                      \$ 15,000

Federal:                      \$ 0

County:                      \$ 0

Private/Other: \$ 10,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 50,000

New Service (Presently Does Not Exist):       Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

41-054 Ehukai Street

City:

State:

Zip:

Waimanalo

HI

96795

Contact Person for Matters Involving this Application

Name:  
Denise Espania

Title:  
School Director

Email:  
despania@malamahonuapcs.org

Phone:  
(808) 259-5522

Federal Tax ID#:

State Tax ID#

  
Authorized Signature

Denise Y Espania, School Director

Name and Title

January 14, 2018

Date Signed

**received**  
1/14/18 10:28 am PR

## Application Submittal Checklist

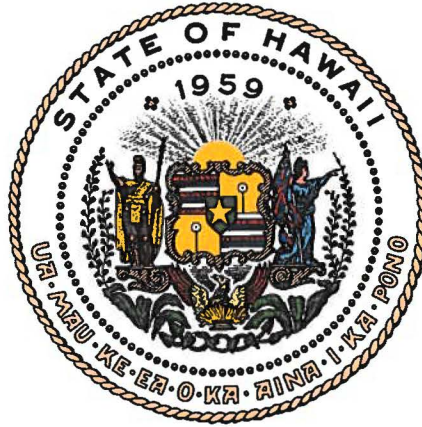
*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#)) N/A
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#)) N/A
  - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

School Director  
PRINT NAME AND TITLE

Jan 14, 2019  
DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**MALAMA HONUA PUBLIC CHARTER SCHOOL FOUNDATION**

was incorporated under the laws of Hawaii on 05/01/2014 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 14, 2019

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Mālama Honua Public Charter School  
(Typed Name of Individual or Organization)

  
(Signature)

Jan 14 2019  
(Date)

Denise Y Espania  
(Typed Name) School Director  
(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Malama Honua Public Charter School is a free public school in Waimanalo with students in kindergarten through 6th grade. The school plans to expand to the 8th grade by 2021. Most students come from Waimanalo and surrounding areas.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

Malama Honua Public Charter School (MHPCS) is a free public school in Waimanalo, Hawaii that prepares young students with the values, knowledge, and skills to be leaders in our islands and the world.



“Mālama honua” is a Hawaiian concept that means to care for our Island Earth. The Mālama Honua Public Charter School (MHPCS) opened its doors in August 2014 committed to providing the students of Hawai‘i a rigorous, values-based, and place-based education.

Inspired by the enduring legacy of Polynesian ocean voyaging and recent worldwide voyage, our students develop the “mind of the navigator” to help them chart a meaningful course through their own lives. Each individual in society has a responsibility to lead with the core values of love, care, sharing with others, an enduring thirst for knowledge and justice, and a commitment to a healthy lifestyle. Students participate in activities that promote environmental awareness, confidence in students’ cultural identity, ethical problem solving, collaboration and communication, civic responsibility, and a global perspective. Students apply both ancient and contemporary knowledge in real-life opportunities to be responsible stewards of their community and country.

For the 2018-2019 school year, the student body is comprised of 125 students in grades K-6, and is projected to serve 140 students in the 2019-2020 school year. Planned expansion of Malama Honua Public Charter School includes the addition of 7th grade in the 2019- 20 school year and 8th grade in the 2020-21 school year.

Native Hawaiians and other Pacific Islanders represent 69% of the total Waimanalo residents (US Census, 2010), and 72% of current Waimanalo students are Native Hawaiian and Part-Hawaiian (HIDOE). The targeted students represent an important demographic that benefit from opportunities that provide a range of cultural practices and opportunities for advanced skill development. The teaching staff at MHPCS are 80% Native Hawaiian, which is reflective of the student demographic in the area served.

According to the U.S. Census Bureau, Waimanalo has a significantly higher rate of poverty when compared with the island of Oahu as a whole (24.3 percent versus 9.2 percent for Honolulu County which comprises the entire island of Oahu). Per capital income is \$19,344 compared with \$31,041 island-wide. Only 13.5% of residents of Waimanalo have a bachelor’s degree or higher, compared with 32.7% for Oahu overall.

As a place with many strengths, but lower-than-average education outcomes, Waimanalo is exactly the type of community MHPCS is designed to serve. A place-based, culture-based, and project-based education option in Waimanalo provides a positive “fit” for students that may not respond as favorably to the traditional classroom structure. The school will offer continuity throughout transitions that are typically challenging for disadvantaged students in particular. MHPCS can add value by providing a closely-knit, values-based environment with a curriculum and approach based on supporting students as they navigate through challenges to achieve rigorous goals for themselves and their community.

The demand for MHPCS is high among families on the windward side of Oahu (which includes Waimanalo and surrounding towns and agricultural areas), and there is a student waitlist for every grade.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Malama Honua Public Charter School has a growing student population due to planned growth and community demand. Currently K-6, the school will add 7<sup>th</sup> grade in the 2019-20 school year and 8<sup>th</sup> grade in 2020-21.

The long term vision is for a permanent K-12 school site on the College of Tropical Agriculture & Human Resources (CTAHR) station location in the heart of Waimanalo. In the meantime, the planned growth is presenting practical challenges of multiple rental locations in Waimanalo, and the need to shuttle students to different classroom sites. The school currently owns four passenger vans and needs three additional vans to accommodate new 7<sup>th</sup> and 8<sup>th</sup> grade classes and a third rental location.

In addition to daily student transport, vans support one of the school's core methods which is project-based learning. Project-based learning for a rural charter school requires student transportation. Site-based activities include hands-on agriculture and aquaponic learning experiences with the University of Hawaii College of Tropical Agriculture and Human Resources and field visits to local land-based and culturally relevant non-profit organizations.

Student transportation is a core need for the school to continue to offer project-based learning that is both culturally relevant and rooted in the local community. A fifteen passenger van can comfortably seat 13 students, a driver, and additional adult teacher or education assistant. The school currently owns four vans with the capacity to carry 13

students each, to serve a total of 52 students. Typical class sizes are 18-20 students each, as the school intentionally limits grade sizes. For projects and field trips that are appropriate for more than one grade at a time, the cost of renting vans or bus services can be prohibitively expensive.

The Hawaii-based curriculum is aligned to national Common Core State Standards and successfully blends best practices in child development, culture-based education, project-based learning, and high academic rigor.

For example, students practice stewardship at beaches in their Waimanalo region, designing ways to clean up and reduce plastics, increase their positive impact, and educate the community. The land-based learning units integrate the Hawaiian concept of interdependence from “mauka” (mountains) to “makai” (ocean), exploring ways to take care of our watersheds and food systems.

The University of Hawaii College of Tropical Agriculture and Human Resources (UH CTAGR) Waimanalo Learning Center and Gods Country Waimanalo are an established community partner for MHPCS. Through this partnership, MHPCS students have ongoing, hands-on opportunities to learn about sustainable agriculture projects and aquaponic systems.

MHPCS purchased vans from the Washington State King County school system in 2014 and had the vans refurbished and painted on Oahu. The preference will be to purchase a van from a school district on Oahu, and if such a van is not available in-state to look to the positive relationship with King County school system to purchase vans there again.

Student and teacher performance is rigorously measured. In 2016 the statewide Hawaii Department of Education (DOE) Smarter Balanced Assessment results placed MHPCS in the top 5% of all public schools for student achievement results in English Language Arts and Mathematics. The DOE Office of Strategy, Innovation, and Performance informed MHPCS that it is also currently one of the top five public schools in the state in terms of academic results for disadvantaged students.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#)) N/A
  - c. Equipment and motor vehicles ([Link](#))



- d. Capital project details ([Link](#)) N/A
- e. Government contracts, grants, and grants in aid ([Link](#)) N/A

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$39,588	\$19,794			

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

**Musser Fund**

Office of Hawaiian Affairs

Friends of Hawaii Charities

UH College of Tropical Agriculture and Human Resources [land and in-kind resources]

Fundraisers – School parents and Waimanalo Community

USDA Farm-to-School Program

Harold K. L. Castle Foundation

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

Not applicable. US Department of Education start up monies for Charter Schools was received in conjunction with the school founding in 2014. Malama Honua will not be receiving any US DOE funds for FY 2020.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

\$50,000

**V. Experience and Capability**

**1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for

providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Malama Honua received a federal grant from the US Department of Education in FY14 when it first opened. The school receives federal dollars from the Title I, Title II, Impact Aid, Nutrition, and SPED programs every year, in addition to the “per pupil” funding allocation received from the State of Hawaii, Malama Honua receives funding from the Office of Hawaiian Affairs, and the Kamehameha Schools Bishop Estate, as well as a number of smaller grants from private grant-making entities.

The Mālama Honua instructional team has interest and expertise in improving STEM outcomes and overall academic outcomes through culture-based and project-based education, and early academic results are promising. In 2018, The Buck Institute for Education (BIE), a nonprofit educational organization based in Novato, California with more than 30 years of experience in helping teachers, honored Mālama Honua Public Charter School as their Project Based Learning (PBL) Champion school. MHPCS was recognized for its implementation of a high quality PBL curriculum. The school demonstrated how project-based learning can make a positive difference in the academic achievements of students, which includes problem solving, communication and collaboration, a strong cultural identity, environmental awareness, global perspective and civic responsibility.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The school is currently split between two campus locations in Waimanalo, beginning and ending each day as a whole, and bussing between classroom locations and project-based learning sites. With expansion to 7th and 8th grades, a third site has been identified for lease.

K-2: 41-054 'Ehukai Street, Waimanalo

Grades 3-4, 7: 41-253 Ilauhole Street Waimanalo

Grades 5-6: Still needs to be confirmed negotiations are currently underway and confirmation expected by Spring 2019

In order to achieve the strategic goal of a permanent K-12 campus for MHPCS located in Waimanalo, the MHPCS Foundation has begun a capital campaign and navigator-themed architectural plans have been developed. A location has been identified and partnership fostered with the University of Hawaii at their College of Tropical Agriculture & Human Resources (CTAHR) station location in the heart of Waimānalo. The school is currently working with the University of Hawaii to obtain a lease agreement.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**School Director Denise Espania's** teaching career spanned Pre-K through 12th grade, general and special education, from Washington to Hawai'i. In 2004, Denise left the classroom and moved into post secondary education. After enjoying her time as an educational researcher and teacher educator, she returned to K-12 as a school administrator at an elementary and then a middle school. As an instructional leader she leads work around literacy across the curriculum and implementation of common core, teacher reflection using the Charlotte Danielson framework, data driven professional learning communities, standards based grading, and full inclusion of all learners in all classrooms. Most recently Denise worked as an educational consultant at Envision Learning Partners, supporting schools as they created structures and instructional practices that engaged students and teachers in deeper learning through performance assessment. Denise received her undergraduate degree from Gonzaga University and her masters degree in Special Education from the University of Hawai'i Mānoa. She continued her education receiving her administrator credential and doctorate from the University of Washington.

**Tiffany DeSilva, Office Manager,** graduated from Portland State University where she received her Bachelors of Science in Community Health Education. Tiffany has worked with elementary school aged children as a youth leader and has also assisted in planning with the lead teacher for summer activities.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached organization chart.

### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

School Director: \$108,000

Elementary Teacher: \$63,000  
Elementary Teacher: \$63,000

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Mālama Honua is an approved K-6 charter school, as recognized by the Hawaii Charter Commission. Being a new school, Mālama Honua is in the process of completing a self-study, one of the steps to becoming a WASC accredited school.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

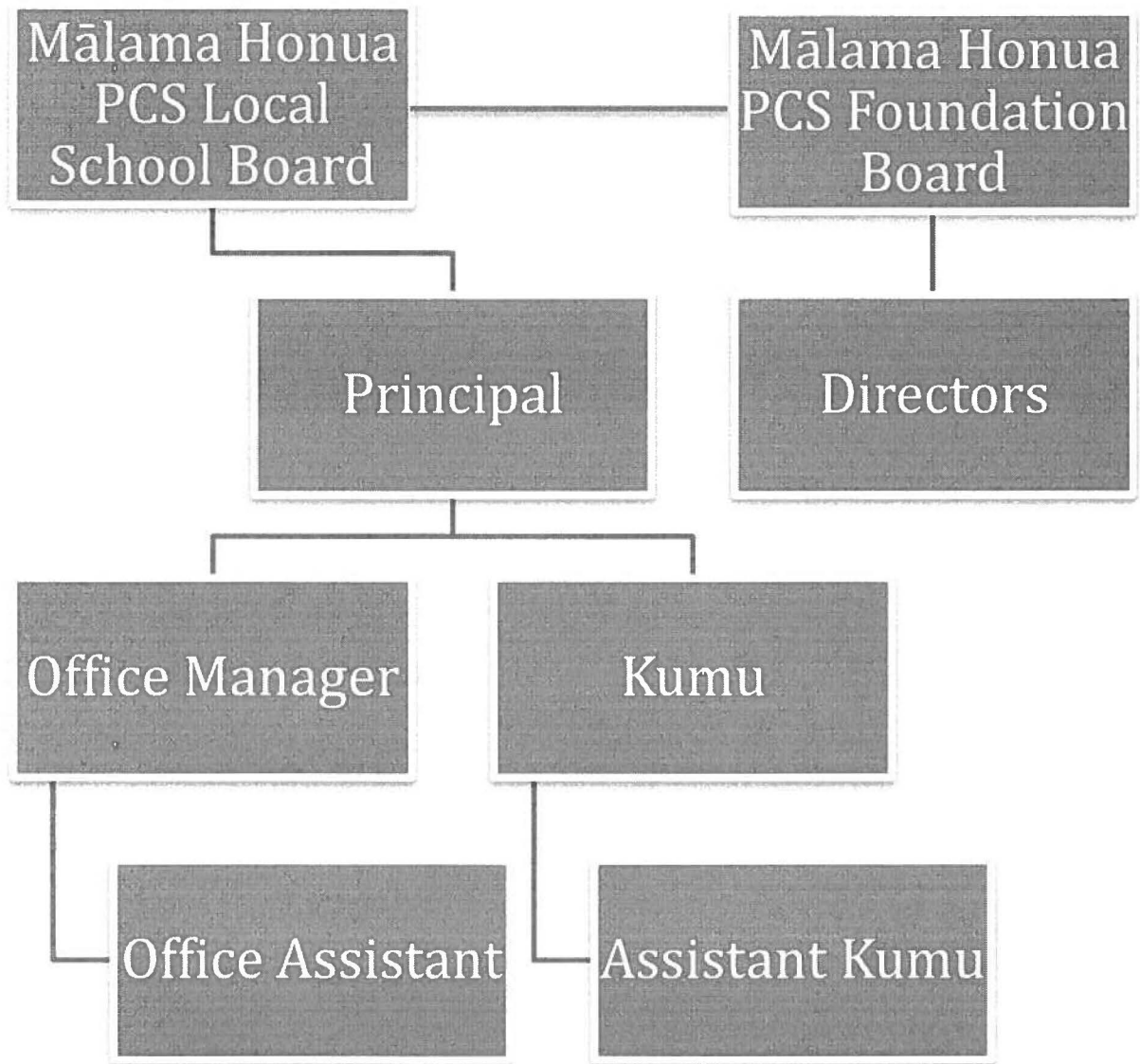
**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

The addition of the three vans requested in this proposal are expected to run for another 5-8 years. Maintenance and gas funds are in the school's budget, which is funded primarily through per-pupil allocation for the Hawaii state Department of Education, supplemented by private foundation funding and individual donations.

# MHPCS Organization Chart






## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Malama Honua Public Charter School

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Vehicle Maintenance and gas (from school budget)				15,000
10. Other project-based learning costs (private fundraisers)				10,000
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				<b>25,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>59,382</b>			
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>59,382</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	59,382	Denise Y Espania <span style="float: right;">808-259-5522</span>		
(b) Total Federal Funds Requested		Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	25,000	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>84,382</b>	Denise Y Espania, School Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Malama Honua Public Charter School

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Used van purchase. 15 passanger van from Washington State King County Metro Vanpool.	3.00	\$14,500.00	\$ 43,500.00	43500
Shipping to Hawaii from Washington State via Matson.	3.00	\$1,825.00	\$ 5,475.00	5475
Hawaii Department of Transportation driver training. Classroom based 6-8 hour class. \$42.50 per driver x 6 people.	3.00	\$85.00	\$ 255.00	255
Emergency equipment. Each vehicle must have a fire extinguisher, first aid kit, three (3) emergency triangles and spare fuses.	3.00	\$130.00	\$ 390.00	390
Install drive shaft protection and maintenance check of vehicle prior to safety check.	3.00	\$600.00	\$ 1,800.00	1800
Safety check at Hawaii Department of Transportation approved location.	3.00	\$16.00	\$ 48.00	48
Vehicle registration. State licence plates from City and County of Honolulu and motor vehicle decals from the Department of Education.	3.00	\$50.00	\$ 150.00	150

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Update vehicle with required identification markings. Vans must be painted National School Bus Glossy Yellow (colorimetric specification of federal standard number 595a, color 13432) with glossy black bumpers (matching federal standard number 595a, color 17038). Writing includes: "School Bus", name of school on two sides, and gross vehicle weight (the word "School Bus" must be printed in black letters not less than eight inches high on it and in strokes not less than three-fourths inch in width). \$2,400 for van painting at Maaco. \$188 for decals from Kapiolani Signs.	3.00	\$2,588.00	\$ 7,764.00	7764
<b>TOTAL:</b>	\$ 19,794	\$ 59,382.00		59,382

**JUSTIFICATION/COMMENTS:**

Passanger vans are not readily available for purchase in Hawaii due to high demand for tourism vehicles. It is less expensive to purchase from the mainland.