

## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**KALIHI-PALAMA HEALTH CENTER (HALE HO'OLA HOU)**

was incorporated under the laws of Hawaii on 03/24/1975 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 19, 2018

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kalihi-Palama Health Center

(Typed Name of Individual or Organization)



(Signature)

January 16, 2019

(Date)

Emmanuel Kintu, D. Mgt. MBA

(Typed Name)

CEO and Executive Director

(Title)



## Application for Grants

***If any item is not applicable to the request, the applicant should enter "not applicable".***

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

See attached Certificate of Good Standing.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See attached Declaration Statement.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Kalihi-Palama Health Center (KPHC) will use a grant from State Grant-in-Aid funds for a public purpose as described below in section *II. Background and Summary, Question 3* by providing its target population expanded access to quality, integrated preventive and primary care that is culturally sensitive.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Kalihi-Palama Health Center (KPHC) is a Federally Qualified Community Health Center (FQHC) and one of the key providers of comprehensive primary and preventive health care services that offers linguistically and culturally proficient enabling services to Kalihi and its contiguous communities. For over 40 years, KPHC has fulfilled its mission of "providing quality, integrated health and social services to our community and all others in need of health care" by being an innovative leader in serving underserved population



with cultural competency, partnering with others to reduce health disparities throughout urban Honolulu.

Over the past year, KPHC has served over 24,000 individuals and their extended families in 17 languages and cultures, providing a community home where everyone is welcomed to receive the highest quality health and social services. KPHC services encompass the following:

Adult Medicine  
Women's Health  
Pediatric Medicine  
Women, Infants, and Children Services  
Immunizations and Flu Shots  
Optometry  
Oral Health/Dental Care  
Behavioral Health  
Pharmacy  
Nutrition, and Health Education.

Services are for patients of all ages regardless of ability to pay. In addition, KPHC provides services related to health care for the homeless, as well as social services and case management to patients who often experience behavioral health issues and conditions related to poverty and social-isolation.

2. The goals and objectives related to the request;

With service centers currently spread among three Kalihi locations, KPHC is consolidating services on North King Street for greater effectiveness, efficiency and convenience of care. Phase I included the redesign and renovation of an existing building at 710 N. King Street to bring it to code, as well as construction of a new facility. Phase I of the new Harry and Jeanette Weinberg Comprehensive Health Building encompasses 10,000 sf of usable space, including an elevator tower, a new ground floor which houses the WIC program, an on-site pharmacy, kitchen space for healthy cooking demonstrations, a meeting space and waiting room, and IT for both Phases I and II. In addition, KPHC created three dental bays and seven exam rooms upstairs.

With recent release of \$1.6 million in Community Development Block Grant (CDBG) funds, KPHC is moving into Phase II of the capital project, which includes a build out of the new facility's first floor and extension over the parking. The Phase II build out will add a minimum of 14,000 sf designated for clinical space to include Women's Health, Adult Health, Pediatrics, and Dental featuring seven fully furnished dental suites.

KPHC will keep two of its existing dental suites and an x-ray machine at the 915 N. King Street site as a precautionary measure to accommodate more complex cases or those requiring medical isolation, given recent outbreaks of emerging diseases.

3. The public purpose and need to be served;

Individuals and families experiencing high rates of poverty, unemployment, illiteracy, low health literacy, and language and cultural isolation need access to quality, integrated preventive primary care provided in a culturally sensitive and respectful environment.

KPHC is the most sought-after provider for services to its target population, and was second only to Catholic Charities in the number of referrals by Aloha United Way. In 2016, KPHC implemented a Quadruple Aim integrated approach designed to simultaneously improve patient care, improve population health, improve care team experience, and reduce total health care costs per capita. This approach resulted in improved coordinated care, reduction in acute illnesses, improved satisfaction, and cost-savings to the community and government.

Unfortunately, new patients accessing dental services must currently wait six months before seeing a dentist. According to a national study, Hawaii children from low-income families, as well as Micronesian and Pacific Island children face significant disparities in oral health and have among the highest prevalence of untreated tooth decay, dental pain and infection in the U.S. Hawaii has been recognized as one of the poorest performers in oral health preventive strategies for several consecutive years and desperately needs increased access to culturally appropriate dental care, particularly for children and low-income families.

Integrating services, such as dental health, within the spectrum of health care will enable KPHC to improve overall well-being in the target population, while lowering spending on more expensive traditional medical care. Phase II construction will increase KPHC's capacity to accommodate its current 7,000 dental patients, as well as serve a minimum of 600 additional dental patients annually in need of dental care through six dental bays.

Services for women, infants and children are presently located in a separate building, making it hazardous for pregnant women and those with young children to cross busy streets to access multiple services. Upon completion of the Phase II build-out, the expanded clinical space will house KPHC's Women's Health, Adult Health, Pediatrics, and Dental services, ultimately increasing comprehensive services to approximately 24,000 KPHC patients annually since services will be co-located in one main facility.

4. Describe the target population to be served; and

KPHC's target population includes Hawaii's most vulnerable – including people experiencing significant barriers impacting health care and compounding medical issues, including high rates of poverty, unemployment, illiteracy, and language and cultural isolation.

KPHC currently serves approximately 24,000 individuals and their extended families in 17 languages and cultures within the Kalihi-Palama community and contiguous areas at

10 locations on Oahu. Last year, 68% of KPHC's patient income was less than or equal to 100% of the federal poverty level (FPL), with 10% falling between 101% to 200% of FPL, and 11% greater than 200% of FPL. Approximately 79% of KPHC's target population represents Asian, Native Hawaiian, and Pacific Island minorities. While area hospitals provide ambulatory care to patients, they don't offer enabling (wrap-around) services, nor do they have community health workers with language and cultural proficiency to effectively address the needs of KPHC's target population.

KPHC also provides direct services to the growing homeless population, which includes sheltered and unsheltered individuals and families, as well as chronically homeless individuals who suffer from mental illness and/or substance abuse issues. As one of the most critical providers of comprehensive primary care to homeless residents in Hawaii, KPHC provides direct services to approximately 1,600 homeless patients, with over 300 households receiving housing or homelessness prevention assistance each year.

5. Describe the geographic coverage.

KPHC's primary service area is Kalihi-Palama, an urban inner-city that includes the highest concentration of densely populated public housing and tax-subsidized low-income rental units in Hawaii, with many New Americans and their extended families living in multi-generation and multi-family dwellings. The community is home to eight public housing projects, several homeless shelters, and the largest public high school in the state. Because of KPHC's linguistic and cultural proficiency, KPHC draws patients from throughout Oahu, 60% of whom reside outside our geographic service area.

Home to over 63,000 residents, Kalihi-Palama has been designated as a Medically Underserved Population (MUP), as well as a Medical, Mental Health, and Dental Health Professional Shortage Area (HPSA) by the Health Resources and Service Administration (HRSA).

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

State Grant-in-Aid funds will be used toward Phase II construction, which includes the build out of the new Harry and Jeanette Weinberg Comprehensive Health Building first floor and extension over the parking. The new clinical space will be used to house Women's Health, Adult Health, Pediatrics, and Dental, featuring the seven fully furnished dental suites. Funds may also be used toward the purchase of furniture, fixtures, and equipment, as well as other related costs.



As overall Project Manager, CEO and Executive Director Emmanuel Kintu will work with the KPHC Project Team to ensure that the project is completed according to time and budgetary constraints.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Architectural plans have been completed and the permitting process is well underway. Phase II Construction is estimated to begin by mid-late spring 2019 and take approximately 8-12 months to complete.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The key measures of effectiveness will be KPHC's demonstrated ability to deliver the project's objectives and major tasks within the prescribed timeframes. These milestones will be built into the performance expectations included in the bid requirements for contractors, with material penalties for missed milestones. KPHC's Facilities Committee of the Board will oversee the design, development, construction, equipping, and furnishing of the first-floor buildout, reporting the project's progress to the full Board each month. This committee will govern CEO and Executive Director Emmanuel Kintu, who will serve as the overall Project Manager with responsibility for completing the project according to time and budgetary constraints along with the Project Team.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

KPHC will provide report progress of construction to the State on a quarterly basis.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

See attached Budget forms.

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$175,000 | \$175,000 |           |           | \$350,000   |

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

KPHC will apply to other foundations and corporations for grants in 2019, as well to the City for Grant-in-Aid funds toward FF&E to complete funding for Phase II construction.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

KPHC intends to apply for federal tax credits in 2019.

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

| Agency    | Amount      | Project Period    | Purpose                               |
|-----------|-------------|-------------------|---------------------------------------|
| City GIA  | \$ 300,000  | 10/14 – 3/17      | Purchase of Phase I Med Equipment     |
| CDBG      | \$1,600,000 | 7/1/18 – 6/30/19  | Phase II Build Out                    |
| State GIA | \$ 200,000  | 7/1/18 – 6/30/19  | Phase II Build Out                    |
| City GIA  | \$ 123,000  | 10/1/18 – 9/30/19 | Purchase of Phase II Dental Equipment |

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

KPHC books for December 2018 are not yet closed. The balance of KPHC's unrestricted net assets as of November 30, 2018 was \$12,046,822. KPHC will furnish the balance as of 12/31/18 to the State upon request once books are closed.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a

listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Over the past several years, KPHC has been lauded for its efforts in managing patients suffering from chronic conditions, including diabetes and chronic kidney disease. KPHC also received national recognition for screening and facilitating treatment for Hepatitis. KPHC's programs and services have been successful in reducing or significantly impacting the dental health of children in its target population. This past year, KPHC was the recipient of several awards and recognition from the State of Hawaii, including Excellence in Diabetes Management, Outstanding Performance in Improving HEDIS (Health and Effectiveness Data and Information Set) Scores, and the 2016 Ohana Health Plan Patient Satisfaction Award.

KPHC recently earned a Certificate of Achievement in recognition of exemplary service and commitment to quality health care from the Health Resources and Services Administration (HRSA). The 2018 Quality Leader Award was presented to KPHC for best overall clinical performance among all health centers and placing in the top 30% of the adjusted quartile rankings for Clinical Quality Measures. This recognition as a Health Center Quality Leader reaffirms KPHC's mission to provide quality integrated health and social services to its community and all others in need of health care.

KPHC utilizes a comprehensive Quality Improvement/Quality Assurance (QI/QA) plan to assess health outcomes and functional health status of patients served. The Compliance Officer and Executive Team monitor compliance with QI/QA guidelines, and retain an independent (external) consultant to ensure objectivity. KPHC also conducts a linguistically accurate and culturally appropriate patient satisfaction survey twice each year, with key findings shared with the staff and quality improvement plans.

CEO and Executive Director Dr. Emmanuel Kintu has significant experience with financial management in both a Fortune 500 company and in the non-profit health care industry, and has over 10 years managing 330 federal funding. Dr. Kintu oversaw the recent successful completion of Phase I of the Harry and Jeanette Weinberg Comprehensive Health Building. In 2008, Dr. Kintu oversaw the design, development, construction and implementation of KPHC's Family Health Center in Downtown/Chinatown, which was completed on time, exceeded goals, and was awarded the Johnson & Johnson/UCLA Health Care Executive Program 2009 Community Health Improvement Award.

KPHC's Board and management team are well suited to continue steering the organization toward a sustainable future. KPHC's CFO is a CPA with audit experience in a major audit firm. KPHC has four Board members with significant finance and accounting experience. President Vernon Nakamura is Regional Sr. VP of First Hawaiian Bank, while Immediate Past President and Treasurer Peter Hanashiro is a partner in an audit firm. Budget and Finance Committee member Richard Keene is the former CFO of The Queen's Medical Center, one of the largest hospitals and employers



in Hawaii. Quality Improvement Committee member Chris Pating is a former Vice President of Strategic Planning with Kamehameha Schools.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Over the past six years, KPHC has developed two facilities and renovated three existing facilities to increase capacity and improve operational efficiency and effectiveness. While KPHC's current facilities are ADA compliant, the existing space no longer serves its current 24,000 patients effectively, and leasing additional space will increase fragmentation, inefficiencies and cost.

Prior to Phase I construction of the new Harry and Jeanette Weinberg Comprehensive Health Building, KPHC's existing operations were spread over six locations and yielded only 17,833 sf of usable patient care space, representing a 1:1.25 ratio of providers to serviceable rooms. Featuring 10,000 sf of usable space, the new facility currently houses the WIC program, an on-site pharmacy, kitchen space for healthy cooking demonstrations, and a meeting space and waiting room on the ground floor. The building also includes an elevator tower and IT for both Phases I and II. Within a month of opening Phase I in July 2016, KPHC almost immediately went to capacity.

Upon completion of the Phase II build out, KPHC will have a single, well designed, ADA compliant facility with a minimum of 14,000 sf of additional clinical space that uses current resources optimally, resulting in less utility costs, reduction in daily maintenance and repairs, and the elimination of some administrative and enabling services.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

KPHC is led by CEO and Executive Director Dr. Emmanuel Kintu, who has been with KPHC since April 2006 and holds a Doctor of Management from Webster University and an MBA from St. Louis University. Under Dr. Kintu's leadership, KPHC has increased access from 13,000 to 24,000 patients annually over the past 12 years, and has improved overall quality by more than 45%. Prior to coming to Hawaii, Dr. Kintu oversaw the development of the People's Health Center North Site facility in St. Louis, as well as the creation of the St. Louis Integrated Health Network (IHN). The IHN took

over two St. Louis Clinics and incorporated them in FQHCs, an initiative that improved access to health care services and amount of federal funding invested in the city.

Liane Sugimoto is KPHC's Chief Financial Officer and member of the Project Team responsible for managing this project. A CPA who holds bachelor's degrees in Finance and Accounting from the University of Hawaii, Liane has experience auditing health care facilities in a major audit firm. Liane is responsible for developing KPHC's annual operational budget, as well as overseeing purchasing, accounting and information technology functions.

KPHC Chief Operations Officer Darrin Sato is a member of the Project Team and is a licensed social worker who holds a master's degree in Social Work from the University of Hawaii. Darrin assisted with the KPHC Downtown/Chinatown satellite and was essential to community engagement on the project. Darrin is responsible for day-to-day operations at KPHC, ensuring the financial viability of the Health Center and its programs. Darrin also provides Behavioral Health services to patients.

Dr. Keith Larson, DDS has served as KPHC's Dental Director and Corporate Compliance Officer since 2006. With a B.S. in General Science and Doctor of Dental Surgery from the University of Minnesota, Keith provides patient care and oversees 28 employees and three clinics. Keith has been instrumental in implementing electronic charts, digital radiography, and Meaningful Use and integration to unconventional settings to improve access to dental care at KPHC.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organization Chart of KPHC's Executive Team.

## **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

|                 |           |
|-----------------|-----------|
| CEO             | \$236,000 |
| Medical Doctor  | \$185,833 |
| Dental Director | \$181,907 |

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

## **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

KPHC is a Federally Qualified Community Health Center (FQHC) and is fully accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). In 2016, KPHC was awarded the highly regarded Patient-Centered Medical Home (PCMH) level III at three sites, by the National Committee for Quality Assurance (NCQA). This achievement recognizes KPHC's care coordination and communication in transforming primary care into "what patients want and need it to be," leading to higher quality and lower costs, while improving patient and provider experiences.

## **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

## **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

Upon completion of the build out, KPHC will have a well-designed facility that reduces utility costs, daily maintenance and repairs, and eliminates duplicate administrative and enabling services. As part of its organizational budget, KPHC has established an ongoing maintenance plan that is regularly monitored and annually reviewed by the Board to ensure that facilities are well-maintained beyond the grant period. In addition, KPHC has established five-year financial projections to identify priorities and prepare for future maintenance issues.

KPHC's operations are designed to ensure sustainability and maintain a balance between revenues and expenses despite an ever-changing healthcare landscape.



KPHC has effective policies, procedures and sound controls in place to sustain the organization upon completion of this project. KPHC adheres to clear and consistent guidelines to ensure that all financial commitments and acquisitions are appropriate and adequately authorized to deliver on its mission in a sustainable manner.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Kalihi-Palama Health Center

| BUDGET CATEGORIES   | Total State Funds Requested<br>(a) | Total Federal Funds Requested<br>(b)       | Total County Funds Requested<br>(c) | Total Private/Other Funds Requested<br>(d) |
|---|------------------------------------|--|-------------------------------------|--|
| <b>A. PERSONNEL COST</b>  |                                    |  |                                     |  |
| 1. Salaries   | \$0                                | \$0  | \$0                                 | \$0  |
| 2. Payroll Taxes & Assessments  | \$0                                | \$0  | \$0                                 | \$0  |
| 3. Fringe Benefits  | \$0                                | \$0  | \$0                                 | \$0  |
| <b>TOTAL PERSONNEL COST</b>   | <b>\$0</b>                         | <b>\$0</b>                                 | <b>\$0</b>                          | <b>\$0</b>                                 |
| <b>B. OTHER CURRENT EXPENSES</b>  |                                    |  |                                     |  |
| 1. Airfare, Inter-Island  | \$0                                | \$0  | \$0                                 | \$0  |
| 2. Insurance  | \$0                                | \$0  | \$0                                 | \$0  |
| 3. Lease/Rental of Equipment  | \$0                                | \$0  | \$0                                 | \$0  |
| 4. Lease/Rental of Space  | \$0                                | \$0  | \$0                                 | \$0  |
| 5. Staff Training   | \$0                                | \$0  | \$0                                 | \$0  |
| 6. Supplies   | \$0                                | \$0  | \$0                                 | \$0  |
| 7. Telecommunication  | \$0                                | \$0  | \$0                                 | \$0  |
| 8. Utilities  | \$0                                | \$0  | \$0                                 | \$0  |
| 9   |                                    |  |                                     |  |
| 10  |                                    |  |                                     |  |
| 11  |                                    |  |                                     |  |
| 12  |                                    |  |                                     |  |
| 13  |                                    |  |                                     |  |
| 14  |                                    |  |                                     |  |
| 15  |                                    |  |                                     |  |
| 16  |                                    |  |                                     |  |
| 17  |                                    |  |                                     |  |
| 18  |                                    |  |                                     |  |
| 19  |                                    |  |                                     |  |
| 20  |                                    |  |                                     |  |
| <b>TOTAL OTHER CURRENT EXPENSES</b>   | <b>\$0</b>                         | <b>\$0</b>                                 | <b>\$0</b>                          | <b>\$0</b>                                 |
| <b>C. EQUIPMENT PURCHASES</b>   | <b>\$0</b>                         | <b>\$0</b>                                 | <b>\$0</b>                          | <b>\$0</b>                                 |
| <b>D. MOTOR VEHICLE PURCHASES</b>   | <b>\$0</b>                         | <b>\$0</b>                                 | <b>\$0</b>                          | <b>\$0</b>                                 |
| <b>E. CAPITAL</b>   | <b>\$350,000</b>                   | <b>\$0</b>                                 | <b>\$125,000</b>                    | <b>\$3,027,000</b>                         |
| <b>TOTAL (A+B+C+D+E)</b>  | <b>\$350,000</b>                   | <b>\$0</b>                                 | <b>\$125,000</b>                    | <b>\$3,027,000</b>                         |
| <b>SOURCES OF FUNDING</b>   |                                    | Budget Prepared By:                        |                                     |  |
| (a) Total State Funds Requested   | \$350,000                          | Emmanuel Kintu (808) 791-6315              |                                     |  |
| (b) Total Federal Funds Requested   | \$0                                | Name (Please type or print) Phone          |                                     |  |
| (c) Total County Funds Requested  | \$125,000                          | Signature of Authorized Official Date      |                                     |  |
| (d) Total Private/Other Funds Requested   | \$3,027,000                        | Emmanuel Kintu, CEO and Executive Director |                                     |  |
| <b>TOTAL BUDGET</b>   | <b>\$3,502,000</b>                 | Name and Title (Please type or print)      |                                     |  |
| *\$2,998,000 committed to date toward \$6.5M total budget, which includes FF&E. |                                    |  |                                     |  |

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

Applicant: Kalihi-Palama Health Center

| POSITION TITLE                 | FULL TIME EQUIVALENT | ANNUAL SALARY<br>A | % OF TIME ALLOCATED TO GRANT REQUEST<br>B | TOTAL STATE FUNDS REQUESTED<br>(A x B) |
|--------------------------------|----------------------|--------------------|---|--|
| Not Applicable                 |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
| <b>TOTAL:</b>                  |                      |                    |   |  |
| <b>JUSTIFICATION/COMMENTS:</b> |                      |                    |   |  |

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Kalihi-Palama Health Center

| DESCRIPTION<br>EQUIPMENT | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST | TOTAL<br>BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| Not Applicable           |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
| TOTAL:                   |                 |                  |               |                   |

**JUSTIFICATION/COMMENTS:**

| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST | TOTAL<br>BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| Not Applicable                  |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
| TOTAL:                          |                    |                     |               |                   |

**JUSTIFICATION/COMMENTS:**



## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Kalihi-Palama Health Center

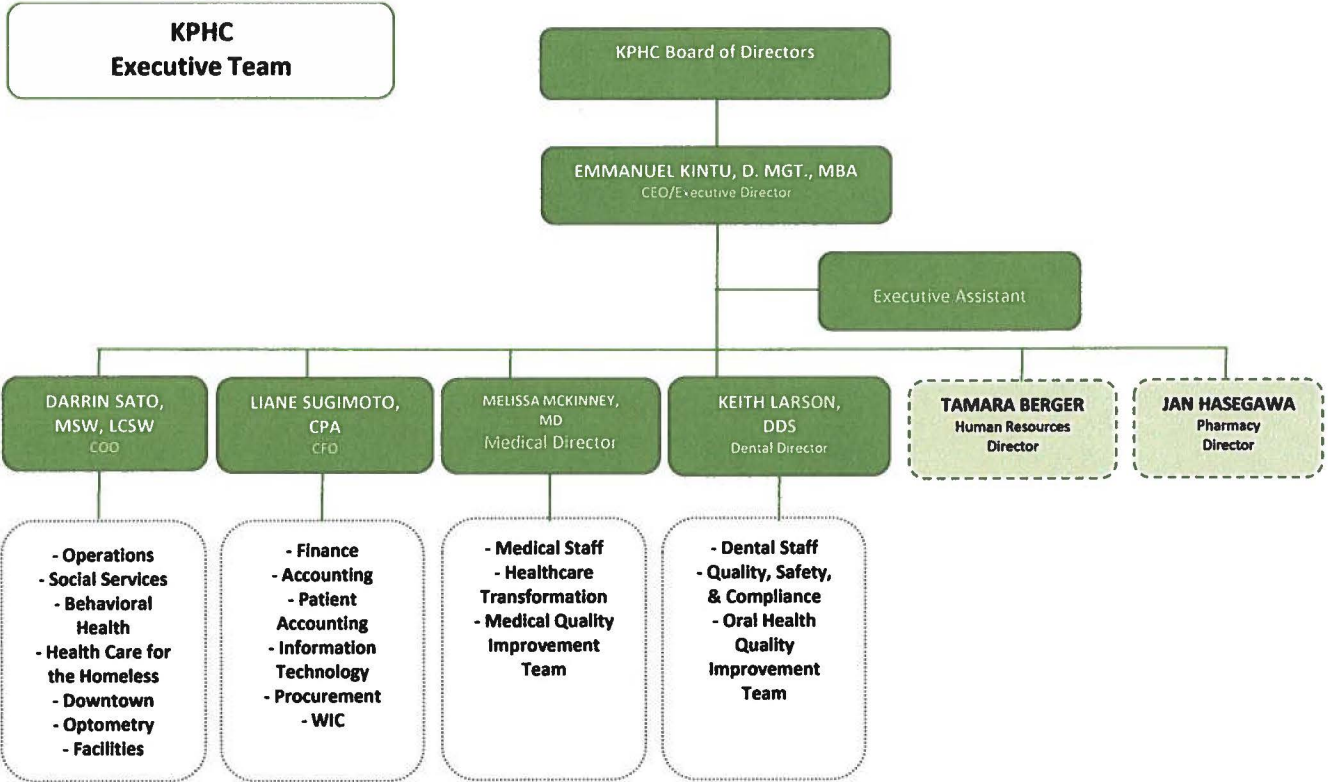
| FUNDING AMOUNT REQUESTED  |  |                     |                       |                                  |                                      |              |
|---|--|---------------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST  | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS |                     | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS |              |
|   | FY: 2017-2018                                | FY: 2018-2019       | FY:2019-2020          | FY:2019-2020                     | FY:2020-2021                         | FY:2021-2022 |
| PLANS   |  |                     |                       |                                  |                                      |              |
| LAND ACQUISITION  |  |                     |                       |                                  |                                      |              |
| DESIGN  |  |                     |                       |                                  |                                      |              |
| CONSTRUCTION  | \$2,425,000.00                               | \$573,000.00        | \$350,000.00          | \$3,152,000.00                   |                                      |              |
| EQUIPMENT   |  |                     |                       |                                  |                                      |              |
| <b>TOTAL:</b>   | <b>\$2,425,000.00</b>                        | <b>\$573,000.00</b> | <b>\$350,000.00</b>   | <b>\$3,152,000.00</b>            |                                      |              |
| <b>JUSTIFICATION/COMMENTS:</b> State GIA funds would be used toward Phase II construction, and may also be used for furniture, fixtures, equipment & other related costs. |  |                     |                       |                                  |                                      |              |

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Kalihi-Palama Health Center

Contracts Total: \$2,223,000.00

|    | <b>CONTRACT DESCRIPTION</b>       | <b>EFFECTIVE DATES</b> | <b>AGENCY</b> | <b>GOVERNMENT ENTITY<br/>(U.S. / State / Haw / Hon / Kau / Mau)</b> | <b>CONTRACT VALUE</b> |
|----|-----------------------------------|------------------------|---------------|---|-----------------------|
| 1  | City Grant-in-Aid                 | 10/14 - 3/17           | DCS           | Honolulu  | \$300,000.00          |
| 2  | Community Block Development Grant | 7/1/18 - 6/30/19       | HUD           | U.S.  | \$1,600,000.00        |
| 3  | State Grant-in-Aid                | 7/1/18 - 6/30/19       | DAGS          | State   | \$200,000.00          |
| 3  | City Grant-in-Aid                 | 10/1/18 - 9/30/19      | DCS           | Honolulu  | \$123,000.00          |
| 5  |                                   |                        |               |   |                       |
| 6  |                                   |                        |               |   |                       |
| 7  |                                   |                        |               |   |                       |
| 8  |                                   |                        |               |   |                       |
| 9  |                                   |                        |               |   |                       |
| 10 |                                   |                        |               |   |                       |
| 11 |                                   |                        |               |   |                       |
| 12 |                                   |                        |               |   |                       |
| 13 |                                   |                        |               |   |                       |
| 14 |                                   |                        |               |   |                       |
| 15 |                                   |                        |               |   |                       |
| 16 |                                   |                        |               |   |                       |
| 17 |                                   |                        |               |   |                       |
| 18 |                                   |                        |               |   |                       |
| 19 |                                   |                        |               |   |                       |
| 20 |                                   |                        |               |   |                       |
| 21 |                                   |                        |               |   |                       |
| 22 |                                   |                        |               |   |                       |
| 23 |                                   |                        |               |   |                       |
| 24 |                                   |                        |               |   |                       |
| 25 |                                   |                        |               |   |                       |
| 26 |                                   |                        |               |   |                       |
| 27 |                                   |                        |               |   |                       |
| 28 |                                   |                        |               |   |                       |
| 29 |                                   |                        |               |   |                       |
| 30 |                                   |                        |               |   |                       |



## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



EMMANUEL KINTU, CEO & EXEC DIRECTOR

JANUARY 16, 2019

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE