

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Lori Beach, Admin Director
PRINT NAME AND TITLE

1-16-19
DATE



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: HAMAKUA HARVEST, INC.

DBA/Trade Name: HAMAKUA HARVEST, INC.

Issue Date: 01/11/2019

Status: Compliant

Hawaii Tax#: W06656466-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX0005

UI#: No record

DCCA FILE#: 233945

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service (Compliant for Gov. Contract)	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

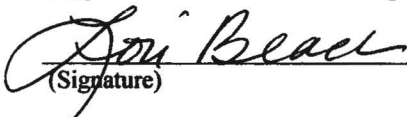
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hamakua Harvest, Inc.
(Typed Name of Individual or Organization)


(Signature)

1-16-2009
(Date)

Lori Beach
(Typed Name)

Administrative Director
(Title)

potential to capture between 40% and 50% of increased sales, earnings, and jobs, which would contribute to overall economic growth for the island.

Hāmākua Harvest provides the needed support, education, market opportunities for our area farmers to succeed and meet this public purpose and need.

In 2010 the County published the “Hawaii Agriculture Development Plan” (http://hawaiicountyag.com/images/pdf/County%20AG%20PLAN_Final_Oct2010.pdf), states: “food security is an especially salient issue in an island setting. The availability of most of the food supplied by retail stores depends on an uninterrupted shipping service. It is widely accepted that these retail outlets have only enough food to last approximately two weeks. In the case of emergencies—natural disasters, labor strikes or interruptions to shipping deliveries—no clear plan exists for food sourcing and distribution.” The Plan goes on to state the following items are needed to establish a local food system:

- Programs that bring farmers closer to consumers, such as farmers markets, CSA's, and promotions like the Buy Local, It Matters campaign, will tend to move Hawai'i Island closer toward a more robust local food system.
- Expansion of these direct marketing and sales channels and improve access to fresh local food for lower-income residents
- Facilitate and advocate for formal and informal agricultural education. Agricultural education is a key component in the development of future farmers, increased community food self-reliance, knowledgeable consumers, and responsive policy makers.
- Agricultural education begins with our children. Good nutrition and a healthy connection with nature is an essential building block for student success.
- A concerted effort to reestablish home gardening and informal community exchange is one element in assuring local food security and should be encouraged by County actions and regulations.
- Special events featuring island farmers and chefs are another way to promote locally grown food, and the introduction of new or exotic crops can create a demand for local food where it did not previously exist.

Our project provides the necessary components for increasing the production and consumption of local food, assisting small family farmers in becoming successful, providing residents with increased access to fresh, local food, increasing community partnerships, linking our community to agriculture and sustainability and providing a platform for positive change.

The programs at Hāmākua Harvest address all of these issues demonstrating the public purpose and needs being served.

3. Describe the target population to be served;

The primary population being served is the 7,500 residents of the Hāmākua region; however, we have an Island-wide reach of both residents and visitors. While our programs our agriculture focused we are committed to engaging and enriching the entire community and seek to draw all people of all ages and socio-economic levels to our project.

In the last year:

Over 30,000 people attended the Weekly Farmers' Market.

We increased the average number of Farmers' Market vendors from 12 to 17 which offers the only, direct marketing opportunity in the area to these entrepreneurs providing local products.

Over \$15,000 in produce was sold to SNAP/EBT recipients (12.6% of the population lives in poverty).

Our weekly education events hosted over 500 participants.

Over 300 pounds of fresh produce were donated to the area's low-income seniors.

Over 500 children, parents and volunteers participated in our Keiki Learning Garden. Most of the children that participated were from low-income households and this program was instrumental in providing them with a sense of place and them learning about healthy lifestyles.

Our recently initiated a new farmer training program: Practical Ag with Hāmākua Harvest, anticipates over 500 farmers will participate in the programing this coming year.

The Annual Farm Festival draws almost 2,000 residents and visitors annually. We were honored to be asked for the Festival to "kick off" the historic Western Week festivities in Honoka'a.

We have tremendous support from the community. We have or are continuing to work with over 35 non-profit and community organizations (See complete list at end of application). We have on-going partnerships with the *Hawaiian Cultural Center of Hāmākua*, the *Hāmākua Agricultural Cooperative*, the *Hāmākua Youth Center* and *Heartlight Montessori School* in the Keiki Learning Garden program, the *Honoka'a Business Association* with the Annual Farm Festival and *One Island Same Canoe* that allows up to expand our SNAP/EBT offerings.

4. Describe the geographic coverage.

Hāmākua Harvest (HH) is located in the very rural district of Hāmākua on the Island of Hawai'i that stretches 50 miles along the northeast coast of Hawai'i County with a population of 7,500 residents.

The small, family farmers in this area have struggled to overcome the challenges they face. HH's intention is to provide an integrated array of educational programs, commercial opportunities and demonstration projects in order to provide family farmers what they need to be successful, and what the wider community needs to sustain its rural lifestyle and create occupational opportunities for its children.

While our location is in Hāmākua we serve the entire Island. We have vendors at the Farmers' Market that come from Naalehu which is over 100 miles away and several from Kailua-Kona which is 50 miles away. Our market is known as being very friendly with a "good vibe" and people are happy to be there. We had visitors at the Annual Farm Festival from all around the Island, State and World and several participants in our Practical Ag class were from other areas on the Island as well.

We have the option to lease part or all of the adjoining 50 acres in the future to continue our expansion when ready. We have already had preliminary discussions with representatives of *GoFarm Hawai'i*, a State-wide new farmer training program, for them to use our site as a location for farms their new farmers which would expand our reach to the entire State.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Since we are requesting general operating support our scope of work, tasks and responsibilities will be to keep our current programs operating as we work to increase our self-sufficiency.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Requested funds and results and outcomes will all be completed by December 2019.

July through September 2019:

Farmers' Market will be held on Sundays on a weekly basis

We will continue to seek out and obtain new vendors
Promotion will be completed in order to increase number of attendees
Regular educational programs will be scheduled

Summer and After-School sessions in the Keiki Learning Garden will be held at least 2 days per week.

Additional plantings in the garden will be completed for the purpose of selling product at the Farmers' Market to assist in providing funding for the project.

The Demonstration Orchard will be maintained and used for farmer training.

Practical Ag in Hāmākua will initiate the first class of the fall series in September.

Upon approval of our amendment to our Special Use Permit, agritourism and other activities for residents and visitors will be planned and initiated.

October through December 2019:

Farmers' Market will be held on Sundays on a weekly basis
We will continue to seek out new vendors
Promotion will be completed to increase number of attendees
Regular educational programs will be scheduled

After-School sessions in the Keiki Learning Garden will be held at least 2 days per week.

Product from the Garden will be sold at the Farmers' Market to assist in providing funding for the project.

The Demonstration Orchard will be maintained and used for farmer training.

Practical Ag in Hāmākua will complete its fall series of classes.

Agritourism and other events will be held on a regular basis.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Systems are in place to allow us to track and measure the effectiveness of our programs.

Farmers' Market: We track the following data to evaluate our program and determine how we can improve our results:

Weekly Market attendance – target is 660 weekly by end of year
Total number of vendors – target is to increase to 20 by end of year
Total number of vendors accepting SNAP/EBT
Subject, presenter and number of attendees at the educational program
Number of SNAP/EBT customers and the amount spent
Pounds of food donated to the low-income seniors

Exit surveys are given to attendees of the educational programming to assess their satisfaction level of the program and to ask for additional subjects desired.

Keiki Learning Garden: We track the following data to evaluate our program and determine how we can improve our results:

Dates and hours of each class held
Number of attendees
Subject, name of teacher / nutrition class / cooking demo
Number of community groups and/or volunteers involved
Type and amount of produce harvested
Use of produce harvested - cooking demo, sent home or sold at Farmers' Market

Exit surveys are given to youth, parents and volunteers to assess their satisfaction level of the program and to determine how we can improve.

Practical Ag Classes: We track the following data to evaluate our program and determine how we can improve our results:

Subject, presenter and number of attendees at the each program

Exit surveys are given to attendees to assess their satisfaction level of the program and to ask for additional subjects desired.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of effectiveness that will be reported:

1. Number of attendees at the Farmers' Market
2. Number of vendors at the Farmers' Market
3. Number of SNAP/EBT customers the Farmers' Market
4. Amount of SNAP/EBT transactions at the Farmers' Market
5. Amount of food donated to the low-income seniors

6. Number of attendees at the Keiki Learning Garden programs
7. Amount of produce harvested at the Keiki Learning Garden
8. Number of attendees at the Practical Ag sessions
9. Overall satisfaction percentage for each program based on exit surveys

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$32,500	\$32,500			

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

As of the date of this application, a letter of Interest has been submitted to the John Ben Snow Memorial Trust for a grant in the amount of \$20,000. An application will be made to the County of Hawai'i Non-Profit Grant this month for the coming year. Historically the amount awarded is approx. \$5,000. We will be submitting an application to Clif Bar Foundation this month for support for the Keiki Learning Garden in the amount of \$7,000. We have a pending grant application submitted to Whole Food Foundation for support for the Keiki Learning Garden program in the amount of \$2,000. The Fruit Tree Planting Foundation will be donating 15 trees in the spring of this year. Additional foundation grants will be applied for as the opportunity presents itself.

Hāmākua Harvest has recently completed its start-up phase and as with most new non-profits has relied heavily on grant funding to initiate and sustain operations. We have received 20 grants since our inception from USDA, State of Hawai'i, County of Hawai'i and private foundations and have brought in \$476,000. While we are working towards our programs becoming self-supporting, we are not there yet. This request is for general operating funds which will allow us to maintain the organization while we move towards self- sufficiency.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

Hawai'i State Department of Agriculture 2015 \$20,000 / 2016 \$49,265 / 2018 \$35,000
Hawai'i Tourism Authority 2017 \$19,500 / 2018 \$20,000 / 2019 \$6,000
County of Hawai'i Non Profit Grant 2018 \$8,675
County of Hawai'i 2015 \$10,063
USDA FMSSG 2015 - 2018 \$137,174

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

Cash in Account	\$26,673
Grants Receivable	\$20,000

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

We believe that our past accomplishments prove that we have the capacity and skills to provide the services proposed in this application. We broke ground in 2015 and since that time have:

Initiated a weekly Farmers' Market and have increased the average weekly attendance from 205 to 600, the average weekly number of SNAP/EBT customers from 21 to 42, and have hosted education events and local musicians weekly. We have a highly skilled Market Manager and systems in place to provide the service proposed in the application.

Initiated a 0.75 acre Keiki Learning Garden that had over 500 children participate in the last year. Our plans to continue this program and expand the garden to include a

production section will be led by our Garden Manager who has the experience, skills and systems in place to provide the services proposed in the application.

Planted and maintained a 3-acre Demonstration Orchard. Our maintenance and eventual improvements to the orchard will be led by our Orchard Manager who has the experience, skills, and systems in place to provide the services proposed in the application.

Initiated a Farmer Training Program that hosted over 30 participants in its first session. The lead for this program is passionate about sustainable agriculture and helping local farmers succeed. She is well connected and has the skills, experience and systems to provide the services proposed in the application.

Held an Annual Farm Festival each year that drew almost 2,000 attendees with over 40 vendors bringing community together to celebrate agriculture.

Our Admin Director will be taking care of amending our Special Use Permit with the County and initiating the new programs. She has been with the project since the beginning and has brought us this far so we are confident that she has the skills, experience and systems to provide the services proposed in the application.

We recently completed our start-up phase initiating all of the programs cited. The success of these programs shows that we have the necessary skills, abilities, knowledge of, and experience to continue to offer and expand our existing services.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

We currently hold a lease from Kamehameha Schools for the land our project is situated on. A 10-year extension of this lease is in process and should be finalized in March of this year. The land has been developed with the basic amenities to fulfill our purpose.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Lori Beach, Administrative Director. Lori oversees administering all phases of our project. She has over 30 years of administrative experience and since 2010 has been the Executive Manager of the Hāmākua Ag Co-op and spearheaded the development the Hāmākua Agriculture Plan as well as assisted in the development of the Hāmākua Community Development Plan. Her administrative experience, along with her agricultural experience and connections in the community make her highly qualified to assist with the administration and supervision of these programs.

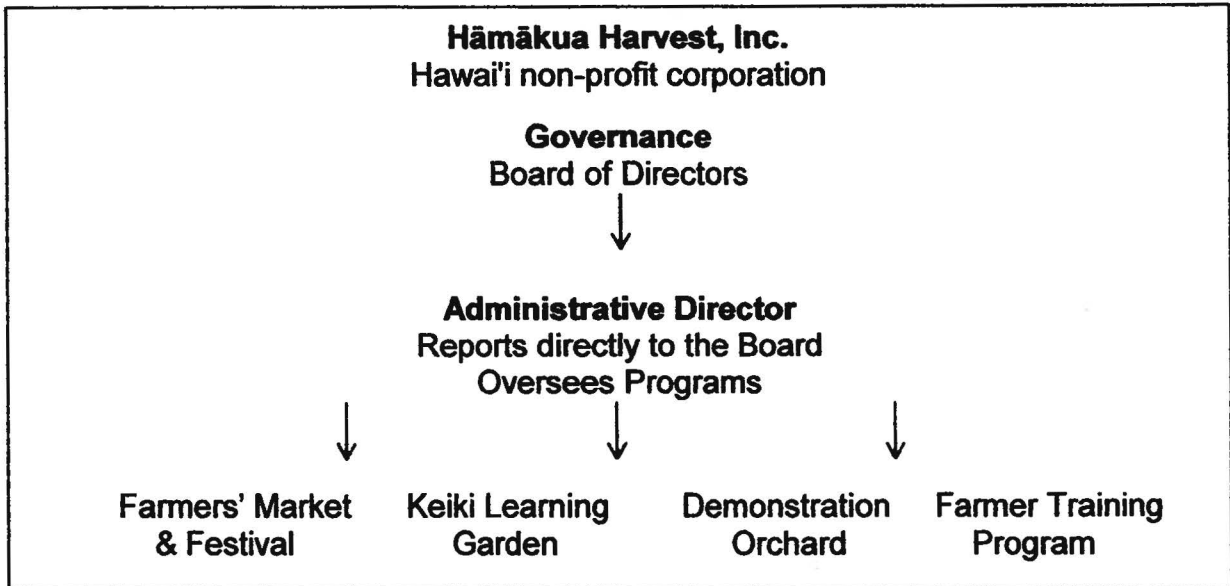
Elizabeth Mallion, Farmers' Market Manager. "Mallion" has been our Market Manager since July of 2018. Her passion, experience in local agriculture and connections in the community has proved to be a valuable asset to our project. In the last six months the number of visitors to the market has increased by almost 100 people weekly. The average number of vendors at each weekly market has increased from 12 to 17 in the same period of time. She will also assist with the Annual Farm Festival.

Jenny Bach, Education Programs Coordinator. Jenny is the lead for both the Keiki Learning Garden program and Practical Ag in Hāmākua program. Jenny has planned and implemented agriculture-based youth programs for over 10 years in Hawai'i; she has been instrumental in bringing the Farm to School practices to the state that contributes to increasing local foods in School Lunch Programs.

Jessica Sobocinski, Demonstration Orchard Manager. Jess has been working as a garden and ecosystems educator for the last six years. She has run youth garden programs in India, Indiana, and in Hawai'i focusing on soil health, compost, pest management, harvesting protocol, garden planning, and maintenance. She also worked as a co-author for the Hawai'i School Garden Curriculum Map published by The Kohala Center. Jess and her husband Yuri run a perennial polyculture tropical fruit farm in Pa'auilo. Jess will oversee the orchard maintenance and be in charge of having the Orchard ready for each class to be held there.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. **Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Currently all staff are paid as Independent Contractors

Administrative Director \$30,000 annually

All program managers are paid \$20 per hour for 10-20 hours per week. \$10,400 to \$20,800 annually.

VII. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

501(c)3 status from the Internal Revenue Service

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

Plans for self-sufficiency include:

Farmers' Market: The Farmers' Market is very close to being self-sufficient and we only need a few more regular vendors to meet this goal. We are actively recruiting vendors and continue to see their numbers increase.

Keiki Learning Garden: In the next year we will be focusing on planting a section of the garden as a production model. Produce grown in the garden will be sold at the Farmers' Market to offset the cost of the program. In the past few months, we sold over \$400 of product grown in the Garden at the Farmers' Market. In addition, approx. 50 lbs. of produce grown in the Garden was sent home with the children who participated in the program and another 50 lbs. of produce grown in the Garden was used for cooking demonstrations with the children in the last six months.

Demonstration Orchard: Within the next few years, the trees in the orchard will begin production and their fruits will be harvested and sold at the Farmers' Market to offset the cost of the program.

Practical Ag with Hāmākua Harvest: We currently charge a minimal fee (\$10) for the classes and we anticipate that at least 30 people will attend each class (we had 39 attend the first one) which should cover our costs for this program.

In addition, we are in process of amending our Special Use Permit with the County of Hawai'i to allow us to provide agritourism activities as well as hold community events at our site. Farm to Table Dinners, Orchard Tours, additional activities and fees charged for other groups to use our site will provide additional revenue and move us towards self-sufficiency. These activities will also draw both residents and tourists and additional

attention to the market increasing the number of customers and sales for our local producers.

Non Profits and Community Groups


**Big Island Resource Conservation and Development
Blue Zones Project
Boys to Men
Cirque Ohana
Friends of the Library
Girl Scouts of America
GO Farm Hawai'i
Hāmākua Agricultural Cooperative
Hāmākua Youth Center
Hāmākua Health Center
Hawai'i Center for Food Safety
Hawai'i Island Meat Producer Cooperative
Hawai'i Sheep and Goat Association
Hawai'i Ulu Producers Cooperative
Hawaiian Cultural Center of Hāmākua
Heartlight Montessori School
Honoka'a Seed Exchange
Honoka'a Business Association
Humane Society
Invasive Species Project
Kamehameha Schools
Little Fire Ant
Master Gardeners
National Resource Conservation Service (NRCS)
North Hawai'i Education and Research Center
One Island Same Canoe
Pa'auilo School
Slow Food Hawai'i
Small Business Development Center
The Food Basket
The Kohala Center
UH CTAHR
UH Hilo – Hawai'i Island Master Food Preserver
Upcycle Hawai'i
Wa'a Hāmākua**

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

App

Hamakua Harvest

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	40,200			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	40,200			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	1,100			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	2,800			
5. Staff Training				
6. Supplies	8,000			
7. Telecommunication				
8. Utilities				
9. Promotion	2,000			
10. Grounds Maintenance	10,380			
11. Accountant	520			
12.				
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TOTAL OTHER CURRENT EXPENSES	24,800			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	65,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	65,000	Lori Beach 808 896-2151		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	65,000	Lori Beach, Administrative Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Hamakua Harvest, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Hamakua Harvest

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS: These funds are to be used for operating costs. No Capital Projects are anticipated						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App

Hamakua Harvest, Inc.

Contracts Total:

49,675

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Contract for Services	12/28/18 - 12/28/19	Dept of Ag	State	\$35,000.00
2	Contract for Tourism Related Services	1/1/18 - 7/31/18	Hawaii Tourism Authori	State	\$6,000.00
3	Grant Agreement	8/27/18 - 6/30/19	County of Hawaii	County	\$8,675.00
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