

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
 Friends of Waipahu High School Friends of Waipahu High School

Amount of State Funds Requested: \$ 336,944.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The Friends of Waipahu High School Foundation respectfully requests funding in the amount of \$336,944.00 to support the Academy of Creative Media, University of Hawai'i, West O'ahu (ACM UHWO) Early College Consortium in implementing the Ala I Ka Holomua: Pathway to Success Program, an Early College pathway designed to foster college and career readiness, cultivate in students the skills needed to succeed as individuals, and contribute to Hawai'i's workforce development in the field of Creative Media.

Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5 Fiscal Years:
State: \$ _____	\$ _____
Federal: \$ _____	Unrestricted Assets:
County: \$ _____	\$ <u>10,599.63</u>
Private/Other: \$ _____	

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

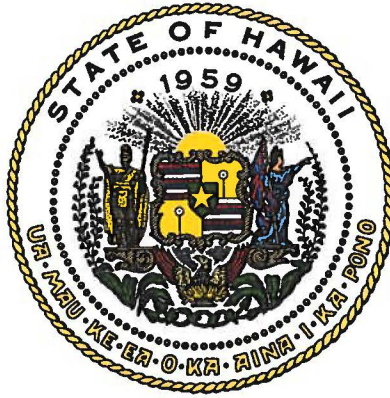
Type of Business Entity:	Mailing Address:
<input checked="" type="checkbox"/> 501(C)(3) Non Profit Corporation	PO Box 971363
<input type="checkbox"/> Other Non Profit	City: State: Zip:
<input type="checkbox"/> Other	Waipahu HI 96797

Contact Person for Matters Involving this Application	
Name: Dr. Mark Silliman	Title: Vice President
Email: mark_silliman@notes.k12.hi.us	Phone: 1-808-783-1725

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
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 Mark Silliman V.P. 1/18/19
Authorized Signature Name and Title Date Signed

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Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FRIENDS OF WAIPAHU HIGH SCHOOL

was incorporated under the laws of Hawaii on 04/24/2017 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 16, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of Waipahu High School

(Typed Name of Individual or Organization)


(Signature)

Mark Silliman

(Typed Name)


(Date)

Vice President

(Title)

***Please see attached Disclosure Statement.**

**DISCLOSURE STATEMENT
FRIENDS OF WAIPAHU HIGH SCHOOL FOUNDATION**

With respect to item 1a, the Friends of Waipahu High School Foundation, a 501(c)(3) non-profit corporation does not possess a license and is not accredited to provide the services outlined in the Ala I Ka Holomua: Pathway to Success grant proposal. This includes instruction in the field of Creative Media and the awarding of high school and college academic credits. The partners and affiliates who are working with the Friends of Waipahu High School Foundation to implement this program come from accredited educational institutions with the license and authority to not only provide instruction in the field of Creative Media, but also award high school or college academic credits. Partners in this grant proposal include the University of Hawai'i, West O'ahu, James Campbell High School, Kapolei High School, Wai'anae High School, and Waipahu High School.

With respect to item 2a, the Friends of Waipahu High School will be serving as the fiscal agent for these funds. For this specific grant, The Friends of Waipahu High School does not have the bylaws or policies that describe the manner in which the activities or services for which the grant is awarded shall be conducted or provided. However, the description of the activities and services have been laid out in the grant proposal which would be adhered to, if the grant is awarded

Lastly, as Friends of Waipahu High School will be serving only as the fiscal agent of the grant funds, item 1d will be met through UH West Oahu allowing full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring proper expenditure of the grant.

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Since 1938, Waipahu High School has been recognized as the educational pulse of Waipahu Town and a major contributor to preparing young adults with educational opportunities that serve the economic vitality and well-being of the former plantation village. The Friends of Waipahu High School is a Hawai'i non-profit 501(c)(3) incorporated to operate exclusively for charitable, literary, educational and scientific purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code, and within the scope of this purpose, to provide educational support to the students and faculty of Waipahu High School. The Corporation is designed to promote the learning experiences and opportunities available to the students of Waipahu High School by providing financial support to these students, faculty, and programs. The Corporation shall maintain, receive and accept funds, gifts and contributions for and on behalf of such activities, and to participate in such other activities and programs which, in the opinion of the Board of Directors, will be exclusively in furtherance of the foregoing purposes and in furtherance of the education of the students of Waipahu High School.

While the primary mission of the Friends of Waipahu High School is to provide educational support to the students and faculty of Waipahu High School, the non-profit corporation also supports increasing educational opportunities to all programs that partner with Waipahu High School by providing logistical support to their students, faculty, and programs.

2. The goals and objectives related to the request (including Items #3: Public Purpose and Need to be Served; #4: Target Population to be Served; and #5: Geographic Coverage)

The Academy of Creative Media, UH West O`ahu (ACM UHWO) Early College Consortium is a collaborative effort between the ACM UHWO, James Campbell High School's Academy of Creative Media, Kapolei High School's Fine Arts Academy, Wai`anae High School's Searider Productions, and Waipahu High School's Arts and Communication Pathway. The target population for the Ala I Ka Holomua: Pathway to Success Program are middle and secondary school students (7th grade to 12th grade) enrolled in academic pathways/academies that support coursework in the field of Creative Media.

O`ahu's west side is home to some of the most indigent communities in Hawai`i. For example, over 80% of adults in the Wai`anae district do not hold a baccalaureate degree, and nearly one out of four individuals are below the national poverty level. The student demographics mirror the surrounding community, qualifying the school for the Federal Community Eligibility Provision Program (allowing students access to free transportation to and from school, breakfast and lunch). While the Waipahu and Ewa Beach areas have enjoyed economic growth in recent years, the communities still report alarmingly high rates of poverty (conservative estimates from the most recent U.S. Census Bureau data suggests 10% of individuals). The Kapolei area ranks the highest on measures of socioeconomic status, but all schools in these districts serve a large number of Native Hawaiian, Pacific Islander, and Filipino American students; ethnic groups who are largely underrepresented in higher education. Most striking is when evaluated collectively, only 17.1% of individuals 25-year-old and older in these areas hold a Bachelor's degree, and less than 50% of students from schools in these areas go on to attend college the Fall Semester after they graduate. Table 1 summarizes the demographic information for the districts and high schools participating in this program.

The ACM UHWO Early College Consortium's Early College Pathway has been designed to support both the educational needs of our students, as well as the professional development of State of Hawai`i Department of Education faculty who teach Creative Media classes. This twofold approach aims to reduce disparities in education, decrease levels of poverty, as well as cultivate the skills and traits necessary to developing a strong workforce on the west side of O`ahu. The program also supports the State of Hawaii's educational goal of seeing 55% of adults earning a college degree by the year 2025.

By utilizing the UHWO Early College High School Program's model, high school students who participate the Ala I Ka Holomua pathway will have an opportunity to fulfill their high school graduation requirements while simultaneously earning college credits in Creative Media from the UHWO. These high school students will also be granted provisional acceptance into the UHWO. Successful completion of the program will not only guarantee admission into the ACM UHWO, but also ensure that participating students will have already completed more than the first-year requirements for a Bachelor of Arts in Creative Media.

A bachelor's degree in Creative Media opens many opportunities for positions in graphic and web design, animation, digital video production, video game design, and other digital media outlets (such as work on social media platforms). On average, starting salaries range from \$35,000 – 55,000 depending on creative industry and size of firm.

In Hawai'i the creative sector supports a wide spectrum of commercial businesses, individuals, cultural enterprises and non-profit institutions. Creative enterprises produce, directly or indirectly, a range of goods and services that are the product of artistry, design, aesthetic value or cultural enterprise. As a whole, employment in this sector grew nearly 10 percent from 2002 to 2008, compared to 14 percent nationally. The average earnings in the sector in 2007 were nearly \$50,000. In 2012, the thirteen creative industry groups accounted for an estimated 47,700 jobs in the State, nearly 6% of all civilian jobs. Performing/Creative Arts were the largest group in the sector, accounting for almost 20% of jobs in the sector.

Middle School students from Ilima Intermediate School, Kapolei Middle School, Wai'anae Intermediate School, and Waipahu Intermediate School will have the opportunity to participate in a summer program designed to stimulate interest in the field of Creative Media. Students will work with Creative Media professionals from across the state in a 4-week intensive program that will provide the foundation and skills necessary to succeed in their high school Creative Media courses, prepare them for Early College coursework, and allow them exposure to jobs in the field.

This program and partnership is also important as O'ahu's west side is slated to become a hub for advanced media/technology production; the UHWO serving as its nucleus. With groundbreaking taking place in January 2019, and subsequent construction, the UHWO campus will be home to the Creative Media Building, a 42,000 square foot facility consisting of production spaces (including a two-story stage for filming and 100 seat screening room), Foley stage for sound reproduction, editing, suites, sound mixing suites, and a mill shop to create film sets and equipment cages. The building, which is slated to open Fall 2020, will offer students an unprecedented amount of educational as well as entrepreneurial opportunities.

Table 1. Demographic Information for the Areas Served by this Program.

	Ewa Beach (James Campbell High School)	Kapolei (Kapolei High School)	Wai'anae (Wai'anae High School)	Waipahu (Waipahu High School)	Total/Average
Area Population (2010)	14,955	15,186	13,177	38,216	81,534 (9%)
% 25 yrs. + with a Bachelor's Degree	13.3	29.4	9.2	16.4	17.1
Median Household Income	\$86,424	\$91,422	\$58,807	\$72,447	\$77,275
% Persons in Poverty	10	5	25.9	12.8	13.4
School Enrollment	3,110	2,035	1,742	2,554	9,441
% Native Hawaiian	19.6	30.5	63.5	8.9	30.6
% Filipino	43.2	23.7	10.4	68.4	36.4
% Qualify for Free or Reduced Lunch	33	34	71	50	47
% On Time Graduation	88	86	78	79	83
% Enrolled in College Fall Semester (Following Graduation)	50	50	36	53	47.3

Program Goals and Objectives

The specific program goals and objectives are as follows:

- a. Provide at least 6 early college credits in Creative Media to students from James Campbell High School, Kapolei High School, Wai'anae High School, and Waipahu High School.

- b. Provide the option for Professional Development (PD) credit for State of Hawai'i Department of Education teachers, resource teachers and school counselors in the field of Creative Media in order to create a cohort of well trained professionals who will cultivate in students the skills necessary to remain viable in a constantly evolving job market and be able to meet the demands of the 21st century economy.
- c. Offer high school students a chance to meet professionals from the industry, do job shadowing and seek internships (when applicable), as well as gain insight into employment opportunities within the field.
- d. Provide students and teachers from all participating high schools a unique opportunity to work collaboratively during the summer by preparing for and hosting a UHWO ACM Early College Film Festival.
- e. Provide middle School students from Ilima Intermediate School, Kapolei Middle School, Wai'anae Intermediate School, and Waipahu Intermediate School with the opportunity to participate in a summer academy program designed to stimulate interest in the field of Creative Media.
- f. Provide State of Hawai'i Department of Education public high schools with the necessary equipment and infrastructure to be able to offer the highest quality educational experience to their students.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

- a. The UHWO Director of Early College, in consultation with the ACM UHWO Early College Consortium, will assume responsibility for the implementation of all program deliverables, and ensure fidelity in adhering to the program objectives as outlined in this Grant in Aid proposal. This includes, but is not limited to:
 - overseeing the procurement and distribution of equipment for the high school campuses.
 - identifying equipment and supplies needed for the implementation of the program; and communicating with vendors in regard to the purchasing of said equipment and supplies.
 - the delivery of Early College/Dual Credit classes to high school partners as outlined in the program objectives and in accordance with the Memorandum of Agreement signed by both the University of Hawai'i System and the State of Hawai'i Department of Education.
 - Hiring of any personnel for the purposes of delivering and meeting the objectives of this Grant in Aid proposal, following hiring procedures as prescribed by the University of Hawai'i System.

As such, the Friends of Waipahu High School Foundation, its affiliates, successors, officers, partners, agents or representatives will not be held liable for any disputes, demands, damages or claims arising out of or relating to the delivery and implementation of this Grant in Aid proposal. In the highly unlikely event the program goes over budget, the Friends of Waipahu High School Foundation is also guaranteed financial indemnity, as the ACM UHWO will cover any expenses that exceed the proposed budget. The

UHWO and any of its agents or representatives will not be held responsible for any issues or incidences arising outside the scope of this grant.

b. Students who participate in the program will have the opportunity to earn at least 6 college credits in Creative Media. The ACM UHWO has delineated a sequence of core Creative Media courses that make up the ACM UHWO Early College pathway. The courses include Art 107D: Introduction to Digital Photography, Art 112: Introduction to Digital Art, ART 113D: Introduction to Digital Drawing, and CM 120: Introduction to Digital Video. The four high school campuses have an existing memorandum of agreement (MOA) to offer dual enrollment courses through the UHWO. Per the MOA, each class is charged at a fixed rate of \$2,000 per academic credit (which equates to the cost of the instructor). Hiring of course instructors fall under the oversight of the UHWO Office of the Vice Chancellor for Academic Affairs and the Associate Director of the ACM UHWO and implemented by the UHWO Director of Early College. Individual Early College Programs fall under the oversight of the high school Principals, with program implementation the responsibility of a specified Early College Director/Coordinator or College and Career Counselor. Early College classes will be offered at the high school campuses, with exception of credit bearing classes held at UHWO during the summer.

c. Professional development and training will be provided to DOE teachers, resource teachers, as well as relevant school counselors to expand their skills sets, familiarize themselves with the demands and needs of the economy, and network with other campuses and industry professionals to increase internship and job opportunities for students in Hawai'i. The Wai'anae High School Searider Productions (SP) faculty have a proven track record for training their students to be successful. Students who participate in their program garner accolades and awards both locally as well as nationally. As such, the SP Program is in the best position to oversee the professional development portion of this program. The SP Early College Coordinator, in collaboration with the Associate Director of the UHWO ACM will be responsible for the development, implementation, and evaluation of Professional Development (PD) opportunities for DOE teachers, resource teachers, and counselors. Per Section 3, Item a., the UHWO Director of Early College will provide logistical support and is ultimately responsible for ensuring that the program objectives are met.

d. Students participating in the program will have the opportunity to meet established professionals from the industry, as well as participate in job shadowing and internship opportunities (when applicable). Each semester, the UHWO ACM hosts distinguished professionals from the film and entertainment industry in a series called *Master Classes*. Past guests included legendary director and producers Julie and Roger Corman, *X-Men* (the movie) composer and editor Jon Ottman, internationally acclaimed video game creator and producer Hironobu Sakaguchi, and many more. As a kick-off to the ACM UHWO Early College Pathway, the ACM UHWO program brought Ludi Lin (Power Rangers) to Waipahu High School to talk to students about his career as an actor. Students participating in this program will be able to attend at least one of these *Master Classes* per academic semester. Additionally, the Wai'anae High School Searider Productions and UHWO ACM have extensive connections to businesses and community organizations within the field that could provide job shadowing opportunities for students. The Associate Director of the ACM UHWO and the UHWO Director of Early College will work together to offer these opportunities to students in the program.

e. Students across all four campuses will come together during the summer to participate in a 4-week end of academic year project. Students will form teams with other students from different campuses, and be assigned a faculty mentor (from either the UHWO ACM or DOE). The student teams will be tasked to create a public service announcement based on the theme, "What will the Creative Media industry in Hawai'i look like in 100 years?". Student teams will be responsible for the project's conceptual design, selection of tools, implementation, and editing of their work under the supervision of a faculty mentor. All students will come together in an "Early College Film Festival" at the UHWO to showcase their work to State Legislators, DOE and UH administrators, businesses, community leaders, and members from the

creative media industry. The project will evaluate what students have learned over the academic year through a performance based assessment. The group work will mimic what students will experience as professionals in the industry. Each Early College Director/Coordinators from participating high school campuses will work with the ACM UHWO Associate Director and UHWO Director of Early College to plan and implement this program. A professional in the field will also be asked to serve as an overall coordinator between the 4 high schools.

f. Middle School students from Ilima Intermediate School, Kapolei Middle School, Wai`anae Intermediate School, and Waipahu Intermediate School will have the opportunity to participate in a summer program designed to stimulate interest in the field of Creative Media. These students will work with Creative Media professionals from across the state in a 4-week intensive program that will provide the foundation and skills necessary to succeed in their high school Creative Media courses, prepare them for Early College coursework, and allow them exposure to jobs in the field. Middle School faculty and counselors will work with the high school Early College Directors/Coordinators or counselors to organize and implement the event. The Associate Director of the UHWO ACM will consult on the curriculum, and the Director of UHWO Early College Program will provide logistical support.

g. The Ala I Ka Holomua: Pathway to Success Program is also asking for seed money to purchase video equipment for James Campbell High School, Kapolei High School, Wai`anae High School, and Waipahu High School's Creative Media Programs. With new equipment and editing software, these high schools will be able to offer the highest quality education and training in the field of Creative Media and will be able sustain this program after funding has ended. Oversight of procurement and distribution will be handled by the UHWO Director of Early College and the ACM UHWO Early College Consortium Committee, in tangent with high school administration and their Creative Media faculty.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Target Date	Action
July 2019	<ul style="list-style-type: none"> Initial set-up of project. Creation of ACM UHWO Early College Consortium Committee. Advertisement to students. Reach out to business community for possible job shadowing opportunities and internships. Work with the James Campbell High School, Kapolei High School, Wai`anae High School and Waipahu High School to procure equipment. Hiring of Student Service Specialists (Enrollment & Fiscal).
August 2019	<ul style="list-style-type: none"> Offer First Set of Classes at 4 High School Campuses. Initial Learning Outcome Assessment (for Fall Semester 2019).
September 2019	<ul style="list-style-type: none"> 1st Master Class. Start of 1st round of job shadowing opportunities and/or internships.
October 2019	<ul style="list-style-type: none"> ACM UHWO Early College Consortium Committee meeting.
November 2019	<ul style="list-style-type: none"> 2nd Master Class.

December 2019	<ul style="list-style-type: none"> • Program evaluation. • ACM UHWO Early College Consortium meeting.
January 2020	<ul style="list-style-type: none"> • Offer second set of classes at 4 high school campuses. • Initial Learning Outcome Assessment (for Spring Semester 2019). • Start of 2nd round of job shadowing and/or internship opportunities. • Plan for summer programs. • Recruit Middle School students for summer program.
February 2020	<ul style="list-style-type: none"> • ACM UHWO Early College Consortium Meeting. • 3rd Master Class.
March 2020	<ul style="list-style-type: none"> • Meet to begin summer program planning. • Hire Summer Program and Professional Development Coordinator.
April 2020	<ul style="list-style-type: none"> • 4th Master Class. • ACM UHWO Early College Consortium meeting.
May 2020	<ul style="list-style-type: none"> • Program evaluation.
June 2020	<ul style="list-style-type: none"> • Begin summer programs for both High School and Middle School students. • Professional Development for State of Hawai'i DOE personnel. • ACM UHWO Early College Film Festival. • Written report to Legislatures.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

a. The UHWO ACM in collaboration with the UHWO Early College High School Program will monitor and evaluate all programming pertaining to post-secondary school activities. This includes, but is not limited to: 1) Maintaining an active record of class syllabi to ensure courses are adhering to university policies and procedures; 2) transmitting student grades from dual credit courses to high schools; 3) conduct peer evaluations of instructors' teaching; 4) administer a standardized course evaluation to students after every course is completed; 5) maintain a database of instructors' teaching evaluations (from UH System eCafe); 6) administer evaluations and request written student reflections about all activities (e.g., job shadowing, internships, Master Classes, etc.) that are a part of this program; and 7) ensure instructors for dual credit/Early College classes conduct pre- and post-class learning outcome assessments.

b. Each high school campus Early College Program Director/Coordinator or College and Career Counselor will follow-up with Hawai'i DOE personnel that attend Professional Development (PD) and request both quantitative and qualitative evaluation of programming.

c. The UHWO ACM Early College Pathway will be overseen by the UHWO ACM Early College Consortium Committee. The group will act as an advisory committee to ensure that the project goals and objectives are being met. The committee will be comprised of a Board Officer from the Friends of Waipahu High School, the ACM UHWO Associate Director, the UHWO Director of Early College and

the Program Coordinator, pertinent Hawai'i DOE administrators, as well as counselors responsible for Early College at their high school campuses.

d. The UHWO Director of Early College will submit a written progress report to Legislature by June 30, 2020.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

a. Number of students enrolled in each Early College Creative Media class, and their grades.

b. Responses to the Early College Questionnaire at the end of each academic term. The Early College Questionnaire assesses students' demographic information, college readiness, psychosocial variables associated with academic success, as well as an evaluation of satisfaction with the course they most recently completed.

c. Course syllabi as well as sample of students' work (pre- and post-learning outcome assessment).

d. Number of professional development, internship, and job shadowing opportunities that were offered during the project, and accompanying evaluations.

e. Student evaluations at the end of the Summer Program (for both Middle and High School students).

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

a. Budget request by source of funds ([Link](#))

b. Personnel salaries and wages ([Link](#))

c. Equipment and motor vehicles ([Link](#))

d. Capital project details ([Link](#))

e. Government contracts, grants, and grants in aid ([Link](#))

The Friends of Waipahu High School and the UHWO ACM Early College Consortium respectfully requests \$336,944 in funding. Please see attached sheets for the detailed budget.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$210,284	\$63,400	\$31,300	\$31,300	\$336,944

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

The Ala I Ka Holomua: Pathway to Success Program is not being funded by any other sources.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

On June 9, 2017, the Friends of Waipahu High School received official confirmation and approval of their exemption from federal income tax under the Internal Revenue Code (IRC) Section 501(c)(3).

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

To date, the Friends of Waipahu High School have no federal, state, and county government contracts, grants, and GIA for prior three years.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

As of December 31, 2018, the Friends of Waipahu High School has an unrestricted balance of \$10,599.63.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Friends of Waipahu High School Foundation

Since 1938, Waipahu High School has been recognized as the educational pulse of Waipahu Town and a major contributor to preparing young adults with educational opportunities that serve the economic vitality and well-being of the former plantation village. The Friends of Waipahu High School is a Hawai'i non-profit 501(c)(3) incorporated on June 9, 2017 to further sustain and perpetuate the historic, educational and cultural heritage of Waipahu High School.

While the primary mission of the Friends of Waipahu High School is to provide educational support to the students and faculty of Waipahu High School, the non-profit corporation also supports increasing educational opportunities to all programs that partner with Waipahu High School by providing logistical support to their students, faculty, and programs.

The Academy for Creative Media, University of Hawai'i, West O'ahu

The ACM UHWO integrates various media domains, such as design, storytelling, and technology, providing students with a rich educational foundation to grow as a future professional. Course requirements address development and maintenance of existing artistic skills; foster support for a broader understanding of related disciplines (such as humanities and technology); and provide experience in working on realistic problems. Since 2012, the ACM UHWO Program has expanded to include the Roy & Hilda Takeyama Creative Media Lab, the 'Ulu 'Ulu moving image media archive, and the Cyber-Collaborative Analytics Navigation and Observation Environment. The ACM UHWO program is also host to Master Classes, an educational series of speakers drawn from the artists and professionals of the creative media industry.

Wai'anae High School Searider Productions

For over 20 years, the Wai'anae High School Searider Productions (WHS SP) has garnered local and national recognition. For example in 2016, WHS SP students were the recipient of 4 High School Emmys awarded by the National Academy of Television, Arts, and Sciences. The program has strong partnerships with colleges, universities, and business organizations which allow their students experiential opportunities within the creative media industry. The mission of the WHS SP is to provide students with the skills, attitude and knowledge needed for success in both local and global communities. The vision of the WHS SP is to create an integrated program where media present and future creatively converge in celebration of Hawai'i's stories, multiethnic culture and community.

The University of Hawai'i, West Oahu Early College High School Program

The goal of the UHWO ECHS Program is to expose students to the rigors and intensity of college at an earlier age. Unlike similar programs (i.e., Running Start), students enrolled in the ECHS Program receive academic, social, as well as emotional support. Thus, the ECHS Program not only creates a college going culture in the best and brightest, but it also inspires the average or so called "under achieving" students as well. The program is committed to providing educational opportunities to low-income youths, first-generation college goers, and students who come from ethnic backgrounds largely underrepresented in higher education. We support the State's educational goal of increasing the amount of adults who hold a college degree to 55% by year 2025, and are also committed to creating globally engaged leaders who will contribute back and meet the needs of society on state, regional and international levels.

Since 2012, the UHWO ECHS program has served over a thousand students, awarding 2,560 in college credits. This translates into students saving an estimated \$768,000 in tuition costs alone. In addition to this, students participating in the program boast a 93% success rate (i.e., receive a "C" grade or better in their EC classes). Our current partners have grown to include not only Waipahu High School, but James Campbell High School, Kapolei High School, Leilehua High School, Nānākuli High and Intermediate School, and Wai'anae High School.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

All of the Early College Creative Media courses in this proposed program will take place at the high school campuses, with the exception of the Summer Project and Early College Film Festival (which will probably be hosted at the UHWO), and DOE personnel Professional Development (which may take place

at Wai`anae High School's Searider Productions). All personnel related to this proposal will work out of their existing offices.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

a. ACM UHWO Consortium Committee: The committee will be comprised of an officer from the Friends of Waipahu High School, the ACM UHWO Associate Director, the UHWO Early College Program Director and Coordinator, pertinent Hawai'i DOE administrators, as well as counselors responsible for Early College on their high school campuses. The committee will be responsible for managing the project, as well as serve as a link between coordinators and senior administration on both the State of Hawai'i Department of Education and the University of Hawai'i, West Oahu.

b. Associate Director of ACM UHWO: The Associate Director of ACM UHWO has earned a Masters in Fine Arts, 7 years experience in managing and developing the Creative Media program at the UHWO, and over a decade of Creative Media teaching experience in secondary education. She will work with the UHWO Office of the Vice Chancellor for Academic Affairs to hire instructional personnel for this program, as well as oversee curriculum development and implementation. The Associate Director of ACM UHWO reports to the UH System ACM Director and the UHWO Vice Chancellor for Academic Affairs.

c. Director of the UHWO Early College Program: The Director of the UHWO Early College Program holds a doctorate in Clinical Psychology, 7 years of experience developing and managing the Early College Program at UHWO and has over 15 years of instructional experience in higher education. He will be responsible for program design, implementation and logistics. The UHWO Director of Early College reports to the UHWO Associate Vice Chancellor for Academic Affairs and the UHWO Vice Chancellor for Academic Affairs. For the purposes of this program, the Director of the UHWO Early College Program also reports to the ACM UHWO Consortium Committee.

d. High School Early College Director/Coordinator and/or College and Career Counselors: Each high school campus has personnel that manage and operate their Early College Program. These individuals coordinate with the UHWO to schedule, enroll, as well as advise students on their campuses. High School personnel report to the High School Principal.

e. Summer Program and Professional Development Coordinator (\$6,000 stipend request): The program would like to hire a coordinator to develop and implement curriculum for the summer program and professional development opportunities for high school and middle school teachers. The individual would need to have at least 10 years of professional experience in video production, broadcasting/journalism, or graphics design, and at least 7 to 10 years of experience teaching in secondary school. The coordinator would report to the ACM UHWO Consortium Committee and the Associate Director of ACM UHWO.

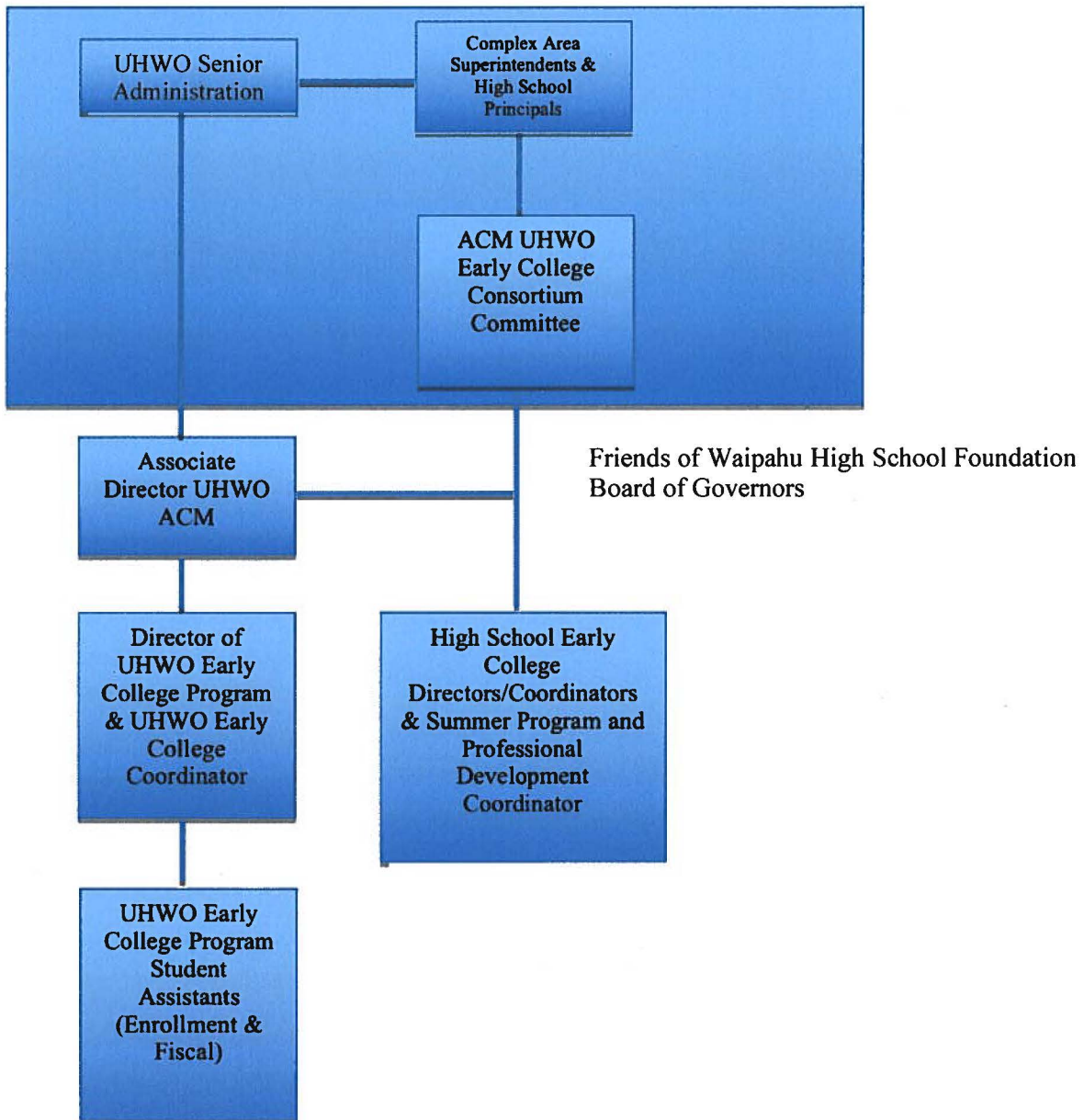
f. UHWO Early College Program Student Assistants (request 2 UHWO student hires, 20 hours a week at the rate of \$15.40 per hour): The program would like to hire two students from the UHWO to assist with enrollment and fiscal operations for any matters pertaining to this program. Their job duties would

include assisting with documentation related to enrollment and scheduling of classes, entering in data for program evaluation, and providing logistical support to the 4 high school campuses. These student hires would report to the Director of the UHWO Early College Program and the UHWO Early College Program Coordinator.

g. The Summer Academy of Creative Media Program hosts introductory classes in Creative Media during the 2020 summer to middle school students. The Program will be facilitated by Part Time Teachers (PTT) who have expertise, skills and knowledge within the field.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

*Note: All personnel reported in this section are either being compensated by a flat rate stipend or are part-time student assistant hires.

a. Summer Program and Professional Development Coordinator: We would like to request a one time, \$6,000 stipend for the Summer Program and Professional Development Coordinator. The Coordinator will be responsible for the development and delivery of the Summer Program for high school and middle school students, as well as any programming related to professional development.

b. UHWO Early College Program Student Assistants: We would like to request 2 UHWO Early College Program Student Assistants to assist with logistics and operations. The student assistants would need to be enrolled full-time at the UHWO and work a maximum of 20 hours per week. Given the nature and scope of the work involved, we would like to hire these students at the A42 level (per the University of Hawai'i Student Hire Pay Scale). The student assistants would work throughout the duration of the program (i.e., 1 year) and cost \$15,000 per student assistant, for a total of \$30,000.

c. The Summer Academy of Creative Media will be taught by PTTs, a classification that includes holding a bachelor's degree and authority to oversee and supervise students alone. The current rate for PTTs is \$24.00 per hour.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable to proposal.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable to proposal.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable to proposal.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:


- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

Funding for the Ala I Ka Holomua: Pathway to Success Program will allow partnering high schools the opportunity to build their Creative Media programs, thereby ensuring that each high school will have the educational resources and means to continue to offer Early College classes in the future. With the opening of the 42,000 square foot University of Hawai'i Academy of Creative Media facility in the Fall of 2020 at the UHWO and plans to relocate the Hawai'i Film Studio to Kapolei, the west side of O'ahu will become the nucleus for advanced media/technology production. This vertically articulated Early College 2.0 program will play an integral role in workforce development in Hawai'i, serving as a catalyst for the growth of more well-trained professionals in Creative Media that will have the skills necessary to succeed in the 21st century. This project can only further stimulate economic development in Hawai'i, which will allow educational institutions to sustain this program into the future and beyond.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Friends of Waipahu High School Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies & Equipment	147,752			
7. Telecommunication				
8. Utilities				
9. College Courses in Creative Media	102,000			
10. Buses for Field Trips	4,000			
11. Summer & Pro Dev Coord Stipend	6,000			
12. Student Assistant (Enrollment)	15,000			
13. Student Assistant (Fiscal)	15,000			
14. Summer Academy Teacher Stipends	16,560			
15. Administration Fee	30,632			
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	336,944			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	336,944			
SOURCES OF FUNDING	(a) Total State Funds Requested	Budget Prepared By:		
	(b) Total Federal Funds Requested	Garyn K. Tsuru 808-230-9830		
	(c) Total County Funds Requested	Name (Please type or print) Phone		
	(d) Total Private/Other Funds Requested	 1/18/19 Signature of Authorized Official Date		
TOTAL BUDGET		Mark Silliman <u>Vice President</u> Name and Title (Please type or print)		
		Vice President of the Friends of Waipahu High School Foundation		

2019 to 2020 GIA Proposal Budget - Friends of Waipahu High School Foundation

Personnel	Quantity	Unit Cost	Sum
Summer Program and Professional Development Coordinator	1	6,000	6,000
College faculty (flat rate \$6,000/Early College 3-credit class)	17	6,000	102,000
Student Service Specialist (Enrollment; UH System Student Hire): 20 hours a week for 12 months	1	15,000	15,000
Student Service Specialist (Fiscal; UH System Student Hire): 20 hours a week for 12 months	10	15,000	15,000
Summer (ACM) Academy Teachers for Intermediate School Students	12	23.00	16,560
Personnel Sub-Total:			\$154,560.00

Operating	Quantity	Unit Cost	Sum
Student bus transportation to UH West Oahu (Ground Transport)	10	400	4,000
Student Bus Passes (Summer Program)	100	35	3,500
Student/staff recognition (Early College Shirts & IDs)	1	3,000	3,000
Books/materials/curriculum	1	45,000	45,000
Printing and duplicating	1	500	500
Supplies	1	5,000	5,000
Operating Sub-Total:			\$61,000.00

Equipment (4 High Schools)	Quantity	Unit Cost	Sum
Ronin-S-Tech Crane-2 3-Axis Stabilizer with Follow Focus for Select Canon DSLRs	4	800	3,200
Sennheiser AVX Camera-Mountable Lavalier Pro Digital Wireless Set (MKE2 Lavalier)	4	900	3,600
15-inch MacBook Pro - Silver 2.2GHz quad-core Intel Core i7 processor, Turbo Boost up to 3.4GHz 16GB of 1600MHz memory 512GB SSD w/bags	4	2,000	8,000
Apple TV Fourth Generation	4	200	800
Manfrotto MK290XTA3-3WUS 290 Xtra Aluminum Tripod with 804 3-Way Pan/Tilt Head	8	150	1,200
Canon EF 75-300mm f/4-5.6 Telephoto Zoom Lens for Canon SLR Cameras (Certified Refurbished)	40	90	3,600
Lens Cap Bundle - 4 Snap-on Lens Covers for DSLR Cameras including Nikon, Canon, Sony - Lens Cap Keepers included (49mm)	4	8	32

ChromLives 58mm Lens Cap w/ Lens Cap Leash Hole Bundle for DSLR Cameras Nikon Canon (58mm)- 4 Pack	40	8	320
Canon EOS 6D DSLR Camera (Body Only)	40	1,100	44,000
13-inch Macbook Air 1.8GHz dual-core Intel Core i5 processor, Turbo Boost up to 2.9GHz 8GB 1600MHz LPDDR3 memory 128GB SSD storage Intel HD Graphics 6000	4	900	3,600
Adobe CC License (annual edu license)	4	300	1,200
Final Cut Pro	4	300	1,200
DeWolfe Music License - 1 Year (Wai`anae High School Only)	1	1,500	1,500
Storage Cage	4	3,000	12,000
Equipment Sub-Total:			\$84,252.00

ACM UHWO Film Festival			
Refreshments	1	5,000	5000
Student Awards and Planning Material	1	1,500	1500
ACM UHWO. Film Festival Sub-Total			\$6,500.00

Total Programmatic Costs:			\$306,312.00
Friends of Waipahu High School Administrative Fee (10% of Grand Total):		0.1	\$30,632.00
GRAND TOTAL			\$336,944.00

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Friends of Waipahu High School Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Friends of Waipahu High School Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018	FY: 2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS	N A					
LAND ACQUISITION	N A					
DESIGN	N A					
CONSTRUCTION	N A					
EQUIPMENT	N A					
TOTAL:	N A					
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Freinds of Waipahu High School Foundation

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1					
2					
3					
4					
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27					

N/A