

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Amount of State Funds Requested: \$ 75,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 35,471

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ - 0 -

Unrestricted Assets:

\$ 35,471

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

55-020 Kamehameha Hwy

City:

Lai

State:

HI

Zip:

96762

Contact Person for Matters Involving this Application

Name: David H Mitchell

Title: Treasurer

Email: henryerin2727@gmail.com

Phone: 808-954-9971

Federal Tax ID#

State Tax ID#

David H Mitchell

Authorized Signature

David H. Mitchell Treas.

Name and Title

11/18/19

Date Signed

received
11/18/19 2:21 p

Applicant Friends of the Library
Kahuku (Hereafter FOLK)

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization) *N/A*
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

David H. Mitchell David H Mitchell 1/18/19
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of the Library Kahuku
(Typed Name of Individual or Organization)

David H. Mitchell 1/18/19
(Signature) (Date)

David H. Mitchell Treasurer
(Typed Name) (Title)

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: FOLK

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

Applicant: FOLK

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
<i>No PERSONNEL</i>				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: FOLK

Contracts Total: _____

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1					
2	NONE				
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
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28					
29					
30					

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: FOLK

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
JUSTIFICATION/COMMENTS:						

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Friend of the Library Kahuku

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	-0-	-0-	-0-	-0-
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10 Books for Battle of Books	20,000			
11 Battle of Book Expense	4,000			
12 Cool Ltb				
13 Replacement Supplies	7,000			
14 Contracted Trailers	13,000			
15 Professional Story				
16 Tellers	5,000			
17 Summer Reading Program	4,000			
18 Tues Night Expenses	7,000			
19 Public School's BOB	12,500			
20 Misc Expense	2,500			
TOTAL OTHER CURRENT EXPENSES	75,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	-0-	-0-	-0-	-0-
E. CAPITAL	-0-	-0-	-0-	-0-
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	75,000	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p style="font-size: 1.2em; margin: 0;">David H. Mitchell</p> <p style="font-size: 0.8em; margin: 0;">Name (Please type or print)</p> <p style="font-size: 1.2em; margin: 0;">David H. Mitchell</p> <p style="font-size: 0.8em; margin: 0;">Signature of Authorized Official</p> <p style="font-size: 1.2em; margin: 0;">David H. Mitchell Treas</p> <p style="font-size: 0.8em; margin: 0;">Name and Title (Please type or print)</p> </div> <div style="width: 35%;"> <p style="font-size: 1.2em; margin: 0;">959-9971</p> <p style="font-size: 0.8em; margin: 0;">Phone</p> <p style="font-size: 1.2em; margin: 0;">1/18/19</p> <p style="font-size: 0.8em; margin: 0;">Date</p> </div> </div>		
(b) Total Federal Funds Requested	-0-			
(c) Total County Funds Requested	-0-			
(d) Total Private/Other Funds Requested	-0-			
TOTAL BUDGET				

BOB - Battle of Books

Friends of the Library Kahuku (Hereafter FOLK)

FOLK has been raising funds to support the needs of the Kahuku Library for many years. During the past several years we have endeavored on two programs that have been successful with the library but still need more to succeed. The battle of the Books (BOB) and the Cool Lab. We are now ready to get the Cool Lab up and running this year. Bob is going well and we are starting to see improved reading skills in the schools in district 47..

Our goals are to get the cool Lab open and keep the BOB running smoothly

Through the cool lab we hope to provide equipment to the community that is not normally provided by a library but we feel has a need in the community

We are aiming to assist the population in District47 which is primarily the same population that is served by the Kahuku library.

The geographic coverage will be limited to District 47

Financial

Currently we have no employees, No motor vehicles. There are no capital projects planned and we are not applying for any other government grants. During the year we do apply for private grants such as the Hawaii Community Foundation (zero donations last two years), Turtle Bay grant generally a small cash donation but a in kind use of their facilities for our BOB program.

We would like to receive \$20,000 in each quarters 1-3 and the balance of \$15,000 in the 4th quarter.

No tax credits applied for or received.

The are no federal, state or county government grants, contracts, or grants in aid. And there have not been any in the past 3 years.

We currently have \$35,421 in unrestricted assets

Experience and capability

We have been providing these the types of programs on a smaller scale for the past several years. We have been limited by our funding but would like to see our programs get the boost that they need.

Facilities

We currently support the existing Kahuku Library and would like to extend our support to the local public libraries the participate in our programs.

Personnel: Organization and staffing

We are a volunteer board, There are no paid staff from our funds we work with the local librarian who is paid by HSPLS. Our goal is to pay for projects tha are not paid for by HSPLS

We are not involved in any litigation, there is no special Licensure or accreditation needed, and our plans at this time is to only work with the public library and local public schools .

We have been around for many years and will continue to prevail on the scale that our collected funds allow.