

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:

AFRICAN AMERICAN DIVERSITY CULTURAL CENTER H, OBAMA HAWAIIAN AFRICANA MUSEUM

Amount of State Funds Requested: \$ 500,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Requesting funds to acquire a facility (preferably one that is associated with Obama early childhood) to honor the 44th U.S. President's birthplace to share his early childhood legacy and heritage including the untold stories about the early Africana settlers' contributions to the Hawaiian Islands from the days of King Kamehameha I. Additionally, to broaden the intellectual conversation about Hawaii's diverse ethnic communities to promote peace and harmony.

Amount of Other Funds Available:

State: \$ 500,000.00
Federal: \$ _____
County: \$ _____
Private/Other: \$ 2,500,000.00

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

1311 Kapiolani Blvd., Suites 203/207
City: Honolulu State: HI Zip: 96814

Contact Person for Matters Involving this Application

Name: Deloris Guttman	Title: President/Volunteer Museum Director
Email: aadcch@adcch.org	Phone: 808-597-1341

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
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Deloris Guttman
Authorized Signature

President/Volunteer Museum Director
Name and Title

Jan. 16, 2019
Date Signed

received
1/16/19 2:23 p.m. [Signature]

Applicant African American Diversity Cultural
Center HAWAII
d/b/a OBAMA HAWAIIAN Africana Museum

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Deloris Guttman DELORIS Guttman, President/Museum Dir. Jan. 16, 2019
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Type of Business Entity: 501(C)(3) Non Profit Corporation

Other Non Profit

Other

Amount of State Funds Requested: \$88,825

The purpose for funds request is to hire a full-time Museum Director/CEO, and rental space for archives storage and larger office space for the year 2019-2020. In 2018, the Institute for Museum & Library Science awarded the organization \$132,000 for 3-year period for partial salary for Museum Director/CEO and part-time data manager for the purpose of building organization capacity. To continue progress, a full-time Director is needed to meet the critical need of the Obama museum for the next three years and improve the delivery of services to educate youth (K12) and foster partnerships among local cultural heritage centers to address challenges facing the invisibility of the Africana community. Our primary commitment is to establish a venue to honor the 44th U.S. President birthplace and early childhood years. A place for youth to learn and be inspired to become future leaders implementing democratic principles. The Obama Museum fills a cultural heritage gap that is not embraced by the hegemony society.

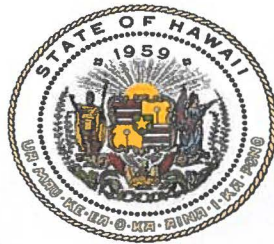
Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

AFRICAN AMERICAN DIVERSITY CULTURAL CENTER HAWAII

was incorporated under the laws of Hawaii on 09/15/1997 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 04, 2018

Director of Commerce and Consumer Affairs



To check the authenticity of this certificate, please visit: <http://hbe.ehawaii.gov/documents/authenticate.html>
Authentication Code: 319154 COGS_PDF-10976602

2. Declaration Statement

The applicant shall

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

AfricanAmericanDiversityCulturalCenterHawaii

(Typed Name of Individual or Organization)

Deloris Guttman
(Signature)

January 15, 2019
(Date)

Deloris Guttman
(Typed Name)

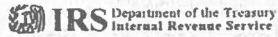
President/Museum Director
(Title)

Rev 12/2/16

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Application for Grants

Applicant: African American Diversity Cultural Center Hawaii dba Obama Hawaiian Africana Museum



OGDEN UT 84201-0046

In reply refer to: 0424156105
Aug. 23, 2006 LTR 252C E0
94-3282558 000000 00 000
02139
BODC: TE

AFRICAN AMERICAN DIVERSITY CULTURAL
CENTER HAWAII
1311 KAPIOLANI BLVD 203
HONOLULU HI 96814-4513531



004633

Taxpayer Identification Number: 94-3282558

Dear Taxpayer:

Thank you for the inquiry dated July 03, 2006.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you have any questions, please call us toll free at 1-877-829-5500.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number (808) 597-1341 Hours 9am to 5pm

Sincerely yours,

Marilyn Jordan
Dept. Manager, Code & Edit/Entity 3

Enclosure(s):
Copy of this letter

AFRICAN BLACK AMERICAN EDUCATION

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Steven T. Miller
Director, Exempt Organizations

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

The Board of Directors will use grant funding to acquire a facility for the purpose of exhibiting history about the 44th U.S. President Barack Obama's birthplace and early childhood years and the early settlers of Africana descent contributions to the Hawaiian Islands for the past two hundred years. Upon acquisition of a building, the board of directors will launch a major fundraising campaign for retrofitting and repurposing the facility.



II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background**

The Obama Hawaiian Africana Museum was founded under the auspices of the African American Diversity Cultural Center in 1997. Through the years, scholars and researchers have uncovered archival documents related to the Africana experience in Hawaii State Hawaii Archives and Bishop Museum Repository archives dating back 200 years.

The Obama Hawaiian Africana museum operates exclusively for charitable and educational purposes within the requirements of the Internal Revenue Service Section 501(C)(3) determination. The museum's repository consists of historical documents collected from the above archives some of which have been buried for two centuries. The documents are now being displayed and preserved to educate youth about the contributions of the Hawaiian Africana history.

Mission Statement

To perpetuate, preserve, & promote the history about Hawaiian Africana settlers, their descendants & contemporaries to educate young and old.

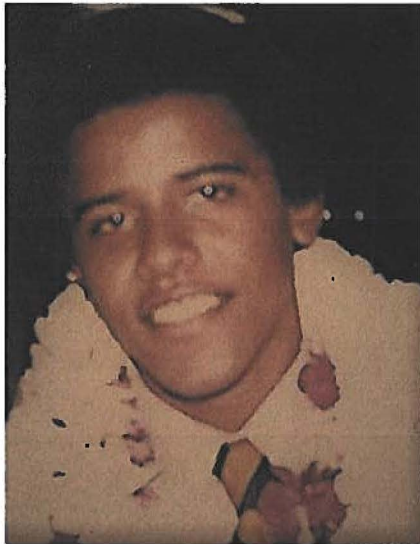
Vision Statement

To honor the birthplace and early childhood years of the 44th U.S. President Obama to empower K12 students & share its amalgamation of ethnic cultural diversity experiences with island people and visitor.

2. **The goals and objectives related to the request**

The goals and objectives for this request of \$500,000 is to acquire a small facility for the museum to honor the 44th U.S. President Obama birthplace & early childhood legacy as well as the untold stories about the early Africana settlers and their contributions from the days of King Kamehameha

3. The public purpose and need to be served



The public purpose and need to be served: First, the Obama Hawaiian Africana Museum facility will be a people centered preservation project to honor the 44th U.S. President's birthplace and his childhood legacy, and to educate and stimulate youth (K12) capacity for wonder, to go wherever their dreams take them. Barack Obama attended kindergarten at Noelani Elementary School in Manoa and graduated from Punahou. The museum's "Vision for the Future" is to empower youth to become effective leaders promoting democratic ideals and principles. Importantly, this project will nurture an equitable, healthy, resilient, vibrant, and sustainable community to broaden the intellectual conversation and engage

people in Hawaii and from around the world.

This project's work is grounded in recognition of the human aspiration needs for a powerful, and practical force to sustain, improve, and enrich people's lives to create a peaceful and harmonious environment for dialog.

4. Describe the target population to be served; and

The target population: Youth (K12), general public (local residents 1.3 million population) and tourists.

5. Describe the geographic coverage.

Over the past 20 years, the museum has served more than 125,000 school students throughout the islands, engaging them at school assemblies, classroom activities for kindergarten to 6th grades, in middle and high school classrooms, sharing Hawaii's diverse cultural history, community activities (50,000) via public exhibits, lectures across the State, including military bases, and all campus of private and public universities on all islands.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Deloris Guttman, President & Volunteer Museum Director, with the Board Executive Committee, will oversee, manage, and coordinate this entire project.

- a. June 2019 – May 2020. First Phase: To acquire funding to acquire a facility for the Obama Hawaiian Africana Museum. There are several facilities being considered depending on negotiation with owners.
- b. During the interim (January to March 2019), the board of directors will seek commitments from private foundations to match GIA Capital Funding from the Legislators.
- c. In 2020 – Second Phase: the board of directors will hire fundraising consultant to launch a Capital Campaign Drive to raise an estimated \$15 million to retrofit and repurpose the facility to meet museum best practice.
- d. In 2021 – Third Phase: Retrofitting the building, acquiring and install fixtures, purchasing equipment and furniture, hiring staff, and establish an Endowment.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Timeline: Upon Acquisition of a facility, the Project will run from June 2020 to December 2024.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

4.

The Museum's Director *Deloris Guttman with the Board Executive Committee* ensures adherence to the budget, quality assurance, and project accountability. The Wikoff Comb CPA firm will be hired for accounting purposes. During the initial stages the Board Executive Committee will oversee all aspects of acquiring a facility with the Obama Museum Legal team and report to the full board of directors at its monthly meetings.

From inception to completion, records will be kept on file to review.

5. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application, the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Effectiveness will be measured by tracking progress towards the established goals and objectives. No Calendar Benchmarks have been projected for

retrofitting and restoration of facility. When the project is in progress, all aspects of the project will be actively tracked to measure impact and success. Reports will be provided to the State Agency as is required. The Obama Museum Legal team will ensure procedures are conducted appropriately and according to law and best practices.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

Work to be done

Acquire facility for the Obama Museum site.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$250,000	\$250,000		\$500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019-2020. By March 2019, We hope to have 3 commitments from the following:

First Hawaiian Bank Foundation	\$250,000
Bank of Hawaii Foundation	\$250,000
Alexander & Baldwin Foundation	\$250,000
T.C. Ching Foundation	\$250,000
Weinberg Foundation for matching above	\$1,250,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

The Obama Hawaiian Africana Museum have received no federal, state or county government contracts or grants for this project.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

In 2017, the Obama Museum received \$75,000 GIA Funds from Honolulu City Council.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

Balance from City Council GIA Fund - \$35,000

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Obama Hawaiian Africana Museum dba African American Diversity Cultural Center Hawaii (AADCCCH) for the past three years has implemented the Hawaiian Africana Youth Enrichment Program (HAYEP) in-school cultural studies curriculum at Moanalua Middle, James Campbell High and Radford High Schools serving over 1,000 students in classrooms. Additionally, the organization volunteers have dedicated more than 67,240 hours of services working with youth activities in and out of school empowering adolescent to strive toward success and be proud of their cultural identity. The museum's exhibits at Honolulu Hale Municipal Gallery has honored the late Senator Daniel K. Inouye for his contributions to Civil Rights during his tenure as a Congressional leader; Military recognition display showcased the participation and contributions of African Americans, Native Hawaiians, Native Americans, and Filipinos in WWII Pacific Theater. This past year, the exhibit was about Barack Obama's early childhood years leading up to his election as the 44th U.S. President. The guest book comments were from guests around the world. In 2017, the Honolulu City Council awarded the museum with \$75,000 to hire a full-time program specialist for the HAYEP in-school program. In 2018, the Institute for Museum & Library Science awarded the organization \$150,000 for partial compensation to hire a full-time Museum Director/CEO over three year period. This is a snapshot of the community services provided by volunteers for the past twenty years in operation.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Presently, the Obama Hawaiian Africana Museum occupies approximately 900 square feet of office and archival storage space in the Hawaii National Bank Building at 1311 Kapiolani Boulevard, Suites 203 & 207.

The funds requested are for acquiring a facility to provide space for the museum's collections & artifacts inventory, space for gallery exhibit, mini-theater for films and storytelling, class/conference rooms, space for administrative offices, mini-coffee boutique & gift shop, work room, and storage room to meet basic practice standards after retrofitting facility for museum occupancy.

VI. Personnel: Project Organization and Staffing

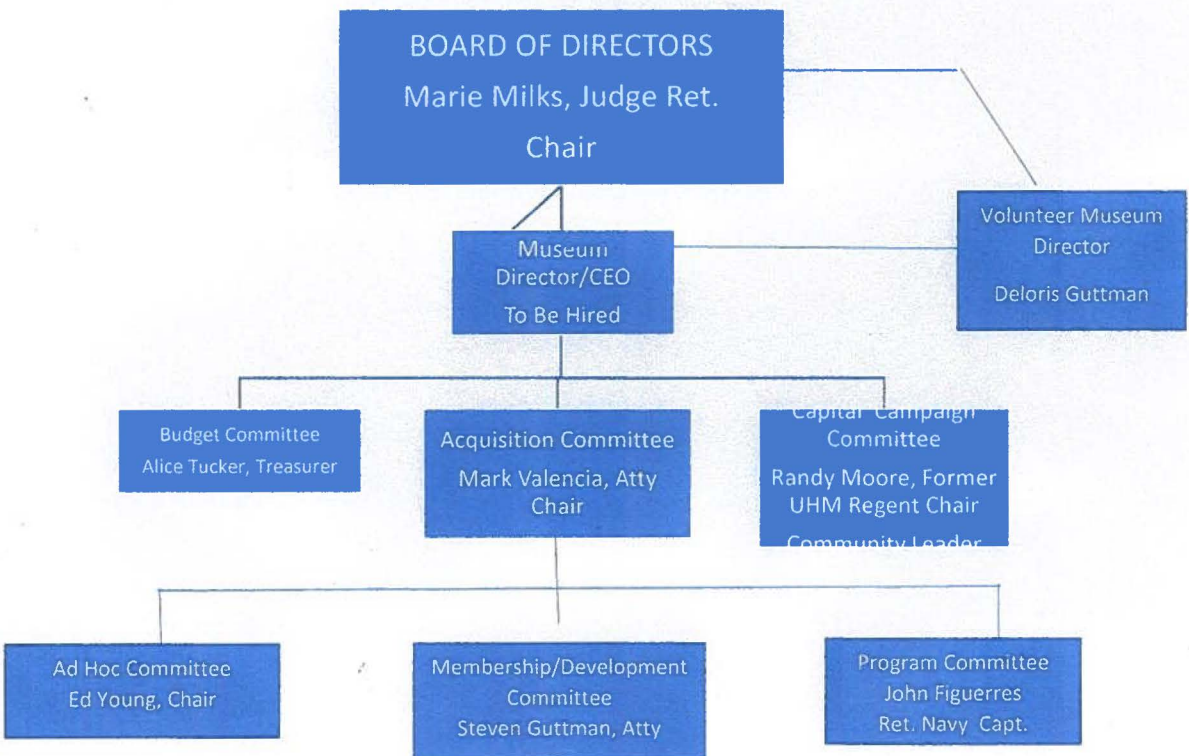
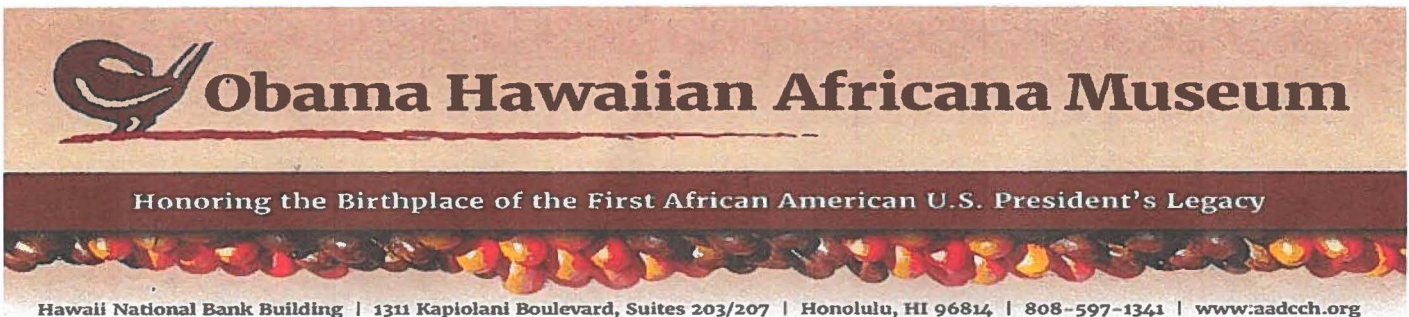
1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Volunteer Museum Director and Board Executive Committee on board for this project until full-time Museum Director/CEO is hired

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

Not Applicable at this time

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Program Specialist for in-school project - \$38,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

NOT APPLICABLE

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

NOT APPLICABLE

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

NOT APPLICABLE

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but**
- (b) Not received by the applicant thereafter.**

The board of directors' next step after acquiring the facility for the Obama Hawaiian Africana Museum is to launch its major Fundraising Campaign with an estimated goal of \$15 million to retrofit and repurpose the facility install fixtures, acquire furniture, equipment, hire staff and establish an endowment for sustainability.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

African American Diversity Cultural Center Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	Not Applicable			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	500,000			2,500,000
TOTAL (A+B+C+D+E)	500,000			2,500,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	500,000	Deloris Guttman 808-597-1341		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Deloris Guttman</i> <i>Jan. 16, 2019</i>		
(d) Total Private/Other Funds Requested	2,500,000	Signature of Authorized Official Date		
TOTAL BUDGET	3,000,000	Deloris Guttman President/Museum Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

African American Diversity Cultural Center Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B
Not Applicable			
TOTAL:			
JUSTIFICATION/COMMENTS:			

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

African American Diversity Cultural Center Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

African American Diversity Cultural Center Haw

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION Facility			500000	2500000	10000000	5000000
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:			500,000		10,000,000	5,000,000
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

African American Diversity Cultural Center Hawaii

Contracts Total:

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)
1	Not applicable			
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