

HONOLULU

DAVID Y. IGE

Testimony of Ford Fuchigami Administrative Director, Office of the Governor

Before the
Senate Committee on Government Operations
April 18, 2018
2:00 p.m., Room 414

In consideration of **Governor's Message 502**

Confirmation of Sarah-Jane Allen Administrator of the State Procurement Office

Chair Kim, Vice Chair Ruderman and committee members:

I respectfully request your support in confirming the re-appointment of Sarah-Jane Allen as the Administrator of the State of Hawai'i Procurement Office and the Chief Procurement Officer for the Executive Branch. Sarah Allen's expertise is in contracting, acquisition and fiscal management.

From 2007 to 2013, Allen was a senior manager for ASI Government Inc. She also acted as an executive analyst from 2006 to 2007 for CACI at the Pentagon, and served in the U.S. Air Force as a commissioned contracting officer from 2004 to 2006 and a non-commissioned officer at Hickam Air Force Base from 2000 to 2004.

Allen earned a Global Executive Master of Business Administration from George Mason University, a Master of Acquisition Management from the American Graduate University, and a Bachelor of Commerce in Accounting and Auditing from the University of South Africa.

This administration is committed to reshaping the culture of government by embracing and accelerating change. I'm confident that Sarah Allen will support our employees in the State of Hawai'i Procurement Office in this effort. Together, we can build a better home for our keiki, kupuna, and all the residents of Hawai'i.

Mahalo for your consideration.



RODERICK K. BECKER COMPTROLLER AUDREY HIDANO DEPUTY COMPTROLLER

STATE OF HAWAII DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

WRITTEN TESTIMONY OF
RODERICK K. BECKER, COMPTROLLER
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
TO THE
SENATE COMMITTEE ON GOVERNMENT OPERATIONS
ON
WEDNESDAY, APRIL 18, 2018
2:00 P.M.
CONFERENCE ROOM 414

G.M. 502

SUBMITTING FOR CONSIDERATION AND CONFIRMATION AS THE ADMINISTRATOR OF THE STATE PROCUREMENT OFFICE, GUBERNATORIAL NOMINEE, SARAH-JANE ALLEN, FOR A TERM TO EXPIRE 10-03-2021.

Chair Kim, Vice Chair Ruderman, and Members of the Committee, thank you for the opportunity to testify before you on the confirmation of gubernatorial nominee Sarah-Jane Allen as the Administrator of the State Procurement Office. The Department of Accounting and General Services recommends that Ms. Allen be confirmed for a term expiring on 10-03-2021.

Ms. Allen has served as the Administrator of the State Procurement Office since 2013 and has provided oversight for procurement, inventory, surplus, and contract administration programs. She also serves as a financial arbitrator for the Financial Industry Regulatory Authority and an instructor in finance, accounting and economics for the University of Phoenix's Oahu campus.

Ms. Allen's reappointment will provide continuity to the State Procurement Office and allow her to continue to contribute to the State of Hawaii.

Thank you for the opportunity to testify on this measure.



STATE OF HAWAI'I OFFICE OF ENTERPRISE TECHNOLOGY SERVICES

P.O. BOX 119, HONOLULU, HI 96810-0119 Ph: (808) 586-6000 | Fax: (808) 586-1922 ETS.HAWAII.GOV

Testimony of TODD NACAPUY Chief Information Officer, State of Hawai'i

Before the

SENATE COMMITTEE ON GOVERNMENT OPERATIONS April 18, 2018 2:00 P.M. State Capitol, Conference Room 225

GOVERNOR'S MESSAGE 502 RELATING TO GUBERNATORIAL NOMINEE SARAH JANE ALLEN AS ADMINISTRATOR OF THE STATE PROCUREMENT OFFICE

Dear Chair Kim, Vice Chair Ruderman and members of the committee:

I am Todd Nacapuy, Chief Information Officer of the State of Hawai'i and head of the Office of Enterprise Technology Services (ETS), testifying in **support** of Governor's Message 502, Relating to Gubernatorial Nominee Sarah Jane Allen as Administrator of the State Procurement Office.

Ms. Allen brings a wealth of experience to the State Procurement Office. Serving the State of Hawaii as its Administrator since 2013, she continues to provide oversight for the Executive Procurement Budget of approximately \$1.6 billion. Her achievements include, developing and implementing an interactive statewide Procurement Manual, developing and implementing an online training system and a recruiting and training 25 State Procurement Office staff, plus training and developing procurement professionals across State agencies.

ETS has worked closely with Ms. Allen to review and adopt new mechanisms to procure IT services and products, such as introducing the Federal GSA Schedule 70 for use in state government for the first time. We expect to continue working with her to develop other vehicles that reduce costs and streamline the overall procurement process.

Thank you for your consideration of ETS's strong support of Ms. Allen as the Administrator of the State Procurement Office.

STATE OF HAWAII DEPARTMENT OF DEFENSE

TESTIMONY ON GOVERNOR'S MESSAGE 502, SUBMITTING FOR CONSIDERATION AS THE ADMINISTRATOR OF THE STATE PROCUREMENT OFFICE, GUBERNATORIAL NOMINEE, SARAH-JANE ALLEN, FOR A TERM TO EXPIRE 10-03-2021

PRESENTATION TO THE

COMMITTEE ON GOVERNMENT OPERATIONS

BY

MR. RONALD P. HAN, JR. DIRECTOR OF STATE OFFICE OF VETERANS SERVICES

April 18, 2018 2:00 p.m.

Good Afternoon Chair Kim, Vice Chair Ruderman and Committee members:

I am Ron Han, Director of the State Office of Veterans' Services (OVS). The OVS **strongly supports** with written testimony the GM 502 consideration and confirmation of Ms. Sarah-Jane Allen to be appointed as Administrator to the State Procurement Office for a term to expire October 3, 2021.

As a member of the Small Business Advisory Group that Ms. Allen created in 2017, I have seen first-hand her leadership and passion for reaching out to small business stakeholders. In this endeavor, she worked diligently to obtain their inputs and recommendations on how better to effectively shape and create Hawaii Administrative Rules that will promote State and Federal procurement goals and objectives.

As a strong advocate for helping Veterans and an Air Force Veteran herself, she has volunteered her off-duty time to promote special events, like the 50th Commemoration of the Vietnam War Recognition Week from 23-29 May 2017 that honored Vietnam-era Veterans and their families across the State as well as our international partners.

Thank you for the opportunity to testify in support of Ms. Sarah-Jane Allen's confirmation and consideration.

GM-502

Submitted on: 4/16/2018 4:35:24 AM

Testimony for GVO on 4/18/2018 2:00:00 PM

Submitted By	Organization	Testifier Position	Present at Hearing
Christine Lanning	Testifying for Integrated Security Technologies, Inc.	Support	No

Comments:

To Senator Donna Mercado Kim, Senator Russell E. Ruderman, and fellow committee members:

I really appreciate this opportunity to provide testimony in **strong support** of Ms. Sarah-Jane Allen in the consideration and confirmation as the Administrator of the State Procurement Office.

Our company has a 20 year history of doing business with the State of Hawaii. As President I understand the importance of improved State procurement relations. Improved relationships means better competition for State business - which ultimately leads to better managed projects.

Over the years I have witnessed Ms. Allen reach out to drastically improve those relations with the business community. She attends a lot of events related to understanding the business community.

I have seen her work tirelessly and diligently as the SPO and I would like to see her continue. I believe she is good for the State of Hawaii. He experience and knowledge is what is needed.

Thank you for this opportunity to submit testimony.

GM-502

Submitted on: 4/16/2018 8:13:04 AM

Testimony for GVO on 4/18/2018 2:00:00 PM

Submitted By	Organization	Testifier Position	Present at Hearing
Vivian Yasunaga	Testifying for Child & Family Service	Support	No

Comments:

The Honorable Donna Mercado Kim, Chair

The Honorable Russell E. Ruderman, Vice Chair

and Members of the Senate Committee on Government Operations

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Ms. Sarah Allen as Administrator of the State Procurement Office.

I serve as the Chief Financial Officer at Child & Family Service, a private, social services nonprofit that has served Hawaii's families and children since 1899. Our organization partners with the State of Hawaii to protect children, preserve and strengthen families, and support resilient and safe communities. In my professional capacity I have consulted with Sarah on procurement matters and have found her to be knowledgeable, thorough and thoughtful in her approach to issues and solutions.

As the current Administrator of the State's Procurement Office, Sarah has been instrumental in assuring effective and efficient procurement of government services.

She is an innovative and visionary leader and has demonstrated success in driving continuous improvement and transparency in procurement through training and technology. Sarah's diverse professional experience, technical expertise and exceptional leadership will continue to serve and benefit the State's procurements.

I respectfully submit my support for Ms. Sarah Allen's confirmation as the Administrator of the State Procurement Office.

Sincerely,

Vivian Yasunaga

Chief Financial Officer

91-1841 Ft. Weaver Rd. Ewa Beach, HI 96706

Child & Family Service – "We're all about FAMILY"

www.childandfamilyservice.org • Facebook: @ChildandFamilyService • Twitter: @CFShawaii • Instagram: @CFShawaii

TESTIMONY BY HAWAII LECET

COMMITTEE ON GOVERNMENT OPERATIONS

Senator Donna Mercado Kim, Chair Senator Russell E. Ruderman, Vice Chair

NOTICE OF HEARING

DATE: Friday, April 18, 2018

TIME: 2:00 p.m.

PLACE: Conference Room 414

State Capitol, 415 S. Beretania Street

TESTIMONY ON GM 502

TO THE HONORABLE DONNA MERCADO KIM, CHAIR, RUSSELL E. RUDERMAN, VICE CHAIR, AND MEMBERS OF THE COMMITTEE:

The Hawaii Laborers & Employers Cooperation and Education Trust Fund (Hawaii LECET) is a Labor-Management partnership established in 1992 between the 5,000 statewide members of the Hawaii Laborers Union and its' over 250 unionized contractors. Mahalo for the opportunity to testify in **STRONG SUPPORT** for GM 502, which submits for consideration and confirmation, Gubernatorial Nominee Sarah-Jane Allen, as the Administrator of the State Procurement Office, for a term to expire on 10-03-2021.

Ms. Allen is currently the Administrator of the State Procurement Office and has held this position since 2013. Under her leadership, she oversaw the Executive Procurement Budget of approximately \$1.6 billion and managed an internal budget of \$1.5 million. In addition to overseeing the Executive Branch Inventory Program, State Surplus Program and State pCard Program, Ms. Allen also advised the Executive Branch and State Agencies on life-cycle acquisition and financial planning for high dollar acquisitions, such as the Dept. of Taxation Modernization System, Dept. of Business, Economic Development and Tourism Under-water Cabling Program and the Hawaii Dept. of Transportation Airport Modernization Program, to name just a few.

As State Procurement Officer, Ms. Allen received "Team of the Year" Honors for the Hawaii Department of Accounting and General Services in 2016 and "Team of the Year" Honors for the Hawaii State Executive Branch in 2014. She has close to 20 years of experience in the areas of procurement, contract administration, and project management. In addition, she is a member of the Program Management Institute, National Association of State Procurement Officers, the American Institute of CPAs and the International Association of Contract and Commercial Management.

Hawaii LECET strongly believes that Ms. Allen has the commitment, skills, knowledge and experience needed to continue as the Administrator for the State Procurement Office. As State Procurement Officer, she has the respect and appreciation of colleagues, industry professionals and the community. For these reasons, Hawaii LECET asks for your **STRONG SUPPORT** of Ms. Sarah-Jane Allen, as the Administrator of the State Procurement Office.



Email: communications@ulupono.com

SENATE COMMITTEE ON GOVERNMENT OPERATIONS Wednesday, April 18, 2018 — 2:00 p.m. — Room 414

Ulupono Initiative <u>Strongly Supports</u> GM 502, Submitting for Consideration and Confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, Sarah-Jane Allen, for a Term to Expire 10-3-2021

Dear Chair Kim, Vice Chair Riviere, and Members of the Committee:

My name is Kyle Datta and I am General Partner of Ulupono Initiative, a Hawai'i-based impact investment firm that strives to improve the quality of life for the people of Hawai'i by working toward solutions that create more locally produced food; increase affordable, clean, renewable energy; and better management of waste and fresh water. Ulupono believes that self-sufficiency is essential to our future prosperity and will help shape a future where economic progress and mission-focused impact can work hand in hand.

Ulupono strongly supports GM 502, which appoints Sarah Allen for a term as the State's Procurement Officer.

We have known Sarah Allen for a few years from her outstanding work in helping to increase local food procurement throughout government. She is someone that is both knowledgeable and does her homework to learn more about innovative ways to help with procurement challenges. Without her support, Ulupono could not have made as much progress as we have in our mission to make Hawai'i a more sustainable place to live.

We are impressed with Ms. Allen's work and feel she would continue to make progress in another term as the State's Procurement Officer. We look forward to continuing our work with her in the future.

Thank you for this opportunity to testify.

Respectfully,

Kyle Datta General Partner



Testimony to the Senate Government Operations Committee Senator Donna Mercado Kim, Chair Senator Russell Ruderman, Vice Chair Wednesday, April 18, 2018 Conference Room 414 GM 502 – Support Testimony for Sarah Allen

Dear Chair Kim and Vice Chair Ruderman, and members of the GVO Committee:

On behalf of the Hawai'i Alliance of Nonprofit Organizations, I would like express support of the reappointment of Sarah Jane Allen as Administrator of the State Procurement Office.

Hawai'i Alliance of Nonprofit Organizations (HANO) is a statewide, sector-wide professional association of nonprofits. Our mission is to unite and strengthen the nonprofit sector as a collective force to improve the quality of life in Hawai'i. Our member organizations provide essential services to every community in the state and across all missions.

HANO has appreciated Ms. Allen's willingness to work with outside community partners to discuss and address approaches to improve procurement and government contracting processes with nonprofit providers, and for the ultimate strengthening of communities across the state.

We appreciate Ms. Allen's collaborative nature and can-do attitude. She brings a wealth of knowledge on innovative procurement practices to the State of Hawaii.

Her reappointment to another four-year term will allow us to continue our collaborations.

Thank you for the opportunity to provide written testimony in strong support of Ms. Sarah Jane Allen.

Mahalo,

Lisa Maruyama President & CEO



DATE: April 17, 2018

TO: Senator Donna Mercado Kim

Chair, Committee on Government Operations

Submitted Via Capitol Website

GM 502 - Consideration and confirmation as the Administrator of the State RF:

Procurement Office, Gubernatorial Nominee, Sarah Jane Allen, for a term to

expire 10-03-2021

Hearing Date: Wednesday, April 18, 2018

Conference Room: 414

Dear Chair Kim and Members of the Committee on Government Affairs:

Thank you for the opportunity to write in **support** of the nomination of Sarah Jane Allen's appointment as the Administrator of the State Procurement Office.

I have worked with Sarah in her role as the State Procurement Office Administrator in my capacity as a board member of the Hawaii Procurement Institute. Sarah has been serving as the State's chief procurement officer since 2013.

Sarah has been a pleasure to work with as the Administrator for the State Procurement Office. She brings with her a wealth of experience on procurement and best practices from other jurisdictions, and has been very open to working collaboratively on issues and on presentations for the membership of Hawaii Procurement Institute. She has led the State Procurement office with competence and has been a great communicator with the private sector as well.

For these reasons, I urge you to consent to Ms. Allen's nomination and appointment.

Mahalo,

Mihoko Ito

1065 Ahua Street Honolulu, HI 96819

Phone: 808-833-1681 FAX: 839-4167

Email: <u>info@gcahawaii.org</u> Website: <u>www.gcahawaii.org</u>



Uploaded via Capitol Website

April 18, 2018

TO: HONORABLE DONNA MERCADO KIM, CHAIR, HONORABLE RUSSELL

RUDERMAN, VICE CHAIR AND MEMBERS OF THE SENATE

COMMITTEE ON GOVERNMENT OPERATIONS

SUBJECT: SUPPORT OF GOVERNORS MESSAGE 502. Submitting for consideration and

confirmation as the Administrator of the State Procurement Office, Gubernatorial

Nominee, SARAH-JANE ALLEN, for a term to expire 10-3-2021.

HEARING

DATE: Wednesday, April 18, 2018

TIME: 2:00 p.m.

PLACE: Conference Room 414

Dear Chair Mercado Kim, Vice Chair Ruderman and Members of the Committee,

The General Contractors Association (GCA) is writing in <u>support</u> of Governors Message 502. The GCA is an organization comprised of over 500 general contractors, subcontractors, and construction related firms. The GCA was established in 1932 and is the largest construction association in the State of Hawaii. GCA's mission is to represent its members in all matters related to the construction industry, while improving the quality of construction and protecting the public interest.

The GCA is writing in <u>support</u> of Governors Message 502 and the reappointment of Sarah-Jane Allen as the Administrator of the State Procurement Office. Since 2014, Ms. Allen has worked on several initiatives to improve the public procurement process and the State Procurement Office's (SPO) public and stakeholder outreach. SPO improved its website to allow the public easy access to all state procurement regulations and policy affecting how one does business with the state. The GCA has had numerous opportunities to work with Ms. Allen toward improving public procurement. Ms. Allen's public and private procurement experience has provided an opportunity to explore ways in which the procurement code can be improved.

The GCA <u>supports</u> Governors Message 502 and Ms. Allen's reappointment as Administrator of the State Procurement Office and respectfully requests your consideration.

TESTIMONY OF SARAH ALLEN

TO THE SENATE COMMITTEE ON GOVERNMENT OPERATIONS

Wednesday, April 18, 2018, 2:00 PM

GM 502

Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Aloha Chair Kim, Vice-Chair Ruderman, and members of the Government Operations Senate Committee. Thank you very much for conducting this hearing for GM 502 for the position of State Procurement Administrator, and thank you for considering me for this position.

Thank you to the Governor, the Procurement Policy Board, and the Cabinet who support my application for this position. Thank you to the friends of procurement across the State as well as the hard-working procurement specialists who protect our tax payer monies, and thanks to supporters, my family and my amazing SPO Team who are the fundamental backbone of everything we get done.

At the beginning of this legislative session at one of the first hearings I attended, I was called a bureaucrat. I have never been called this before and it has been something that has weighed on my mind since.

So I looked it up and Dictionary.com says a bureaucrat is an official who works by fixed routine without exercising intelligent judgment.

Well I want to say here today, that it was never my intention to be a bureaucrat, and that my past four years in this job has had very little fixed routine, and that, at the minimum, I have TRIED to exercise intelligent judgement.

Procuring for the State doesn't mean we are relishing dumping a ton load of red tape onto a procurement so that it never gets done. It doesn't mean that we take pleasure in seeing bad procurements turn into bad contracts. 100% of all the Procurement Specialists across this State want to help, have no hidden agenda, and definitely exercise intelligent judgment on a daily basis.

For me personally, I have a track record of actively realizing strategic goals into everyday tactical realities. It is my passion as a procurement person and a leader to build a capable workforce by supplying the support, tools and training that the procurement workforce so desperately needs.

Here are some of the things my SPO team has achieved in the last four years:

- 1. We have created the Hawaii Awards and Notice Database or HANDS system that is a one-stop shop for solicitations and award notices, our Compliance program all access to our small purchase eProcurement system.
- 2. We have created the Procurement Wizard, an online procurement manual that contains best practices, links to statute, templates and training, and is deliberately written against the procurement life-cycle to assist you where you are at with your procurement.
- 3. We have formerly recognized that the full contract life-cycle is effected by procurement and that post-award contract management must be considered in procurement planning.
- 4. We have participated as a Lead State for the first time ever on a nation-wide procurement for acquisition support services.
- 5. We have created our first ever annual procurement awards to recognize the great achievements our procurement specialists are doing.
- 6. We have created our SPOCON, an annual conference attended by attendees from all 21 CPO jurisdictions, where we educate and share our best practices and learning lessons.
- 7. We have partnered with HI-EMA and ETS to allow the state to use GSA Contracts for IT Procurements and Disaster-Preparedness.
- 8. Against all odds, we believe in Hawaii's small businesses and continue to work hard to initiate Hawaii's first state small business set-aside program.
- 9. We have turned around the State Surplus program into a successful special fund, developed an online auction site, and helped agencies, small businesses and non-profits save money recycling equipment.
- 10. We have translated all trainings into online, anytime webinars for ease of access, and incorporated several new trainings such as procurement pricing and contract management, as well as created a new Learning Management System on which to house our trainings.
- 11. We have won State Team of the Year 2014, DAGS Special Service Award 2015, and DAGS Team of the Year 2016.

The following are accumulative data points for the last four years:

Total Compliance Reviews and Investigations	63
Total CPO Reviews	1,741
Total state-wide contracts managed	183
Total state-wide contract \$ Spend	\$1.2B
Total active pCards in circulation	3,530
Total pCard Spend	\$452.7M
Total pCard Rebates	\$6.4M

Total rebates and incentives received back from vendor	\$179,395
contracts	
Total monies received from NASPO educational fund	\$121,719
Total number of SPO training attendees	33,533
Total small businesses and non-profits enrolled in the Surplus	51
Program	
Total on hand managed State Inventory	\$31.9B

Going forward, these are my priorities:

- Develop a robust procurement certification program for the State Training is imperative to support the procurement workforce and show them how to procure efficiently and effectively.
- 2. Review all our procurement rules for updates, best practices and remove conflicts with statute.
- 3. Develop a robust Health and Human Services environment where grant contracts are better managed and non-profits are paid on time for the great work they do.
- 4. Develop a food and disaster preparedness sustainability plan with associated tools.
- 5. Build a collaborative environment for agencies and political subdivisions to share best practices and knowledge management.
- 6. And lastly, but always at the top of my mind, an eProcurement system that encompasses the full procurement life-cycle, connects funds to procurements, manages the contract, and allows for transparency and efficiencies to be effectuated.

Finally, I would like to thank this committee and specifically Sen. Kim for asking the hard procurement questions, for caring enough about procurement to engage in the issues. It is an honor and a blessing to be able to continue looking at how we can improve the economic sustainability of the Hawaiian Islands as well as to responsibly spend our tax payers' monies.

Mahalo.





April 11, 2018

The Honorable Donna Mercado Kim, Chair
The Honorable Russell E. Ruderman, Vice Chair
and Members of the Senate Committee on Government Operations

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for consideration and

confirmation as the Administrator of the State Procurement Office, Gubernatorial

Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen. The Alaska Hawaii Governmental Procurement Association **strongly supports** the confirmation of Sarah Allen as the Administrator of the State Procurement Office.

Ms. Allen has been a strong supporter of the procurement profession within the State of Hawaii. She has spoken on a number of procurement topics when requested, as well as asked other speakers to share their procurement knowledge as part of the successful SPOCON conference. It is evident that Ms. Allen strives to provide opportunities for the procurement professional to gain the necessary experience, therefore improving the work performed in their agencies.

AHGPA is supportive of the process improvements that Ms. Allen's team has implemented such as HIePRO, HANDS, and the Procurement Wizard. These electronic systems not only add transparency to the work, they make these processes more efficient.

The Alaska Hawaii Governmental Procurement Association support Ms. Allen's confirmation as the Administrator of the State Procurement Office.

Sincerely,

Jeffrey E. Dansdill, CPPO, CPPB
President
Alaska Hawaii Governmental Procurement Association
president@ahgpa.org

OFFICE OF THE MAYOR CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813 PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: <u>www.honolulu.gov</u>

KIRK CALDWELL MAYOR



ROY K. AMEMIYA, JR. MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

The Honorable Donna Mercado Kim, Chair and Members Senate Committee on Government Operations 415 S. Beretania Street Honolulu, Hawaii 96813

Dear Chair Kim and members:

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for

consideration and confirmation as the Administrator of the State

Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a

term to expire 10-03-2021

Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen as Administrator of the State Procurement Office.

I have had the opportunity to work with Sarah Allen in the capacity of the City & County of Honolulu, Deputy Director of the Department of Budget & Fiscal Services which is the City's procurement agency and as the Chief of Staff.

Sarah has the experience and professional qualifications in the field of the public procurement. She has provided guidance and support to the City and her knowledge and understanding of the procurement process has been invaluable.

I support Ms. Allen's confirmation as the Administrator of the State Procurement Office.

Sincerely,

Chief of Staff

CORIANNE W. LAU 1001 Bishop Street, Suite 1800 Honolulu, HI 96813 (808) 524-1800

April 12, 2018

The Honorable Donna Mercado Kim, Chair The Honorable Russell E. Ruderman, Vice Chair Members, Senate Committee on Government Operations

SUBJECT: Testimony In Support of Governor's Message 502 – Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for term to expire 10-03-2021

Dear Chairman Kim, Vice Chair Ruderman and Members of the Committee:

My name is Corianne Lau and I am an attorney with the firm of Alston Hunt Floyd & Ing, although I submit this testimony in my personal capacity. Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen.

I have practiced in the area of Government Contracts/Procurement Law for the last 15 years. Aside from my federal contracts practice, I have represented government contractors concerning work for the City, the Counties, the State and other governmental agencies that handle their own procurements like HART, DOE and UH.

I have had the opportunity to deal with Ms. Allen as Administrator of the State Procurement Office since she first assumed the position in 2013. Our interaction has been in the context of

- Procurement issues and ideas, such as discussions and meetings with her on unsolicited proposals, small business initiatives, public-private partnerships, and innovations in procurement within the constraints of the Procurement Code;
- Protests, where we have represented contractors who were protesting contract awards or were intervening on protests to defend awards, and we corresponded with Ms. Allen as Chief Procurement Officer;
- Procurement training, such as presenting on panels sponsored by the Hawaii Procurement Institute ("HPI");
- Proposed revisions to the Procurement Code, such as discussions pro and con on proposed legislation; and
- Professional networking and development such as engaging in activities sponsored by the National Contractors Management Association ("NCMA") or HPI.

Throughout the five years I have known Ms. Allen, she has been consistently knowledgeable, responsive, professional and helpful. She has always listened to my ideas and criticisms, and was open to making changes where she could. Where she was unable to assist with a problem,

she always explained why she was constrained. We have not always agreed on things, but Ms. Allen was consistently professional in our discussions and genuinely wants to improve the procurement system.

I support the confirmation of Ms. Allen to serve another term as Administrator. Efficient and fair procurement processes enhance competition to keep prices low, and are essential to good government. I urge you to recommend confirmation of Ms. Allen so she can continue her efforts to improve procurement in Hawai`i.

Thank you for your consideration. Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Corianne W. Lau



April 11, 2018

To: The Honorable Donna Mercado Kim, Chair, Russel E. Ruderman, Vice Chair, and

Members of the Senate Committee on Economic Development, Government

Operation and Housing

Subject: Support of Governors Message 502: Nomination of Sarah-Jane Allen as the

Administrator of the State Procurement Office

Dear Senator Mercado Kim, Senator Ruderman, and Members of the Senate Committee on Economic Development, Government Operation and Housing,

My name is Lorraine Minatoishi and I am President of Minatoishi Palumbo Architects, Inc. (Minatoishi Architects dba), a State of Hawaii architecture firm and a member of the American Institute of Architects (AIA). I am writing in support of Sarah-Jane Allen, as the Administrator of the State Procurement Office (SPO).

I have know Sarah for two and a half years and have had the pleasure of working with her as a member of the Small Business Advisory Group and on legislative bills that have been brought forward by her office in support of women, veterans, and persons of Native Hawaiian ancestry. Due to Sarah's strong determination, skillful personal relations, and deep desire to help the people of Hawaii, she, within a single legislative session, worked with the legislature to pass into law Act 42-2017. With this, she will bring forth a Small Business Office for Hawaii. However, she is not only supportive of small business but wants to improve our State Procurement Code for <u>all</u> stakeholders.

With her background in Federal procurement, she already understands the intricacies of government contracting. With this knowledge, she has been actively working with the Small Business Advisory Group to listen to pertinent business issues in Hawaii and to create a database to record small businesses in Hawaii. Moreover, she is a good person, fair and open-minded. She has a passion for her job and the ability to carry out her duties with excellence.

Accordingly, Minatoishi Architects and I strongly and without hesitation personally support the appointment of Sarah-Jane Allen as the Administrator of the State Procurement Office.

Sincerely,

Lorraine Minatoishi, Ph.D., AIA



April 13, 2018

The Honorable Donna Mercado Kim, Chair
The Honorable Russell E. Ruderman, Vice Chair
Members of the Senate Committee on Government Operations

Subject: Testimony in Support of Governor's Message 502-Submitting for consideration and confirmation as the

Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term

to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

I am Howard S. Garval, currently Principal of Leaders 4 Futures LLC, a leadership development/training and

Executive coaching firm. I previously served as President & CEO of Child & Family Service (CFS) in Ewa Beach, Hawaii from April 2006-September 2017. I retired at the end of September 2017 and re-located back to West Hartford, Connecticut to be closer to grandchildren and two married adult daughters.

While at CFS, I served on the State Procurement Policy Board and was involved in the search process the last time the Administrator position was open for nomination by then Governor Abercrombie. I was not part of the interview team to recommend candidates to the Governor back then, but I reviewed all resumes that were deemed qualified for the position and Ms. Allen's was one of them. I remember finding her resume impressive in terms of her qualifications for the position in that she had significant experience in government procurement. As a member of the Procurement Policy Board I had the pleasure to work with the nominee when she was confirmed by the Senate four years ago and found her to be very competent in her role in understanding procurement and the various complexities involved. I also found her positive energy for her work and the work of her department to be a great model for state administrators to lead other employees under their oversight. In 2017 I became Chair of the Procurement Policy Board and was on the search committee reviewing resumes and interviewing candidates including Ms. Allen who I am delighted to see was nominated for reappointment to the Administrator position. As a board member, and then for a short time as Chair, Ms. Allen worked with the Board to bring issues, administrative rule changes and proposed legislation that needed policy level input or decision-making by the Board. I found her easy to work with and she respected the role of board members and was very effective in helping us understand the issues she was bringing before us so we could either make decisions that were within our policy purview or at least offer our ideas and thoughts.

For all of the above reasons, I strongly support the nomination of Sarah-Jane Allen to Administrator of the State Procurement Office for another 4-year term to expire on 10-03-2021!

If I can be of any further assistance, please do not hesitate to contact me by e-mail at: hgarval@gmail.com or by telephone at: 808-741-0579.

Mahalo for the opportunity to submit testimony.

Howard S. Garval, Principal

Leaders 4 Futures LLC



The Honorable Donna Mercado Kim, Chair
The Honorable Russell E. Ruderman, Vice Chair
and Members of the Senate Committee on Government Operations

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for consideration and

confirmation as the Administrator of the State Procurement Office, Gubernatorial

Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen.

Points to include:

- I have known Ms. Sarah Allen for over 15 years, while we were both working in the Contracting Office on Hickam Air Force Base, Hawaii. During that period, we were both Government Contracting Specialists, and Sarah was recognized for her OUTSTANDING accomplishments.
- I am aware that Sarah's experience consists of being an exceptional Contracting Specialist with the United States Air Force, along with extraordinary Procurement Administrator for the State of Hawaii.
- Some of the reason(s) why Sarah is ideal for the position are that she is a very
 dedicated worker who performs her duties and responsibilities with utmost
 professionalism. Sarah's experience and love of her profession makes her the perfect
 candidate to continue in her current position. I would highly recommend Sarah's
 continued appointment as the Hawaii State Procurement Officer for the next 4 years. If it
 were at all possible, based upon Sarah's experience and love for the Contracting
 profession, I would recommend Sarah for a position even longer than the 4-year
 appointment.
- Outstanding!! Ms. Sarah Allen is the perfect candidate for this position. With Sarah's experience and education, our great State would benefit greatly from an individual such as Sarah leading the State of Hawaii Procurement Office. Sarah's qualifications far exceed any other candidate and would bring a wealth of new and innovative ideas to her office. I would recommend Sarah for this position and increased responsibilities that comes with leading this office. I'm confident she would excel and be an asset to this highly critical organization

I wholeheartedly support Ms. Allen's confirmation as the Administrator of the State Procurement Office. Thank you for your consideration.

Sincerely,

James A. Mastin

JAMES A. MASTIN

Current Member of the Hawaii Procurement Policy Board, Former Co-worker, and Long Time
Friend

GM-502

Submitted on: 4/16/2018 10:45:57 AM

Testimony for GVO on 4/18/2018 2:00:00 PM

Submitted By	Organization	Testifier Position	Present at Hearing	
Robert Gleason	Individual	Support	No	

Comments:

The Honorable Donna Mercado Kim, Chair The Honorable Russell E. Ruderman, Vice Chair and Members of the Senate Committee on Government Operations

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Ms Sarah Allen.

Over the past four years I have worked with Ms Allen on a number of complex state procurement matters in both my former capacity as the chief procurement officer (CPO) for the Commonwealth of Virginia and now as the Senior Procurement Executive for the State of Maryland, as well as through various national procurement activities i.e., the National Association of State Procurement Officials (NASPO) together with NASPO's national procurement cooperative "ValuePoint", and also while serving as Vice Chair for the Governing Board of the Universal Public Procurement Certification Council (UPPCC), which certifies both the Certified Public Procurement Officer (CPPO) and the Certified Professional Public Buyer (CPPB), which are recognized credentials throughout the world.

The matters that we have worked on have ranged from eProcurement, procurement training and certification, as well as contracting issues for various mutual actions that my state(s) have participated in. On all occasions and on all subjects of state procurement business, I have found Ms Allen to be a first class procurement professional, with a complete command of the issues, and the advanced practices required in procurement today. She is an impassioned advocate for Hawaii and its leaders, citizens and culture; for her employees and their professional training and development, and; for the procurement profession overall. Her energy and enthusiasm were directly instrumental in developing the program, content, and instruction provided through her state procurement training conferences, and this is a model for any other state. These events are not easy to plan or execute, but they are hugely essential for

procurement leaders to help their state develop the contracts to acquire the goods and services they need to meet their business missions and objectives and which deliver critical services to citizens.

Based on my experience working with her, I believe Ms. Allen's professional knowledge, background, and experience represent the ideal model for a state chief procurement officer, and I strongly support her role in this capacity. She possesses great technical proficiency, high standards of ethical conduct, and great understanding of how procurement and contracting can be leveraged to assist the public body and its leaders meet their strategic goals. I offer this recommendation without hesitation, and am available anytime to discuss the details of my experience working with Sarah, and would welcome the opportunity to do so.

I appreciate this opportunity to be allowed to testify, and I respectfully endorse Sarah for confirmation as the Administrator of your State Procurement Office.

If I can be of any further help, please do not hesitate to contact me.

Sincerely,

s/Robert E. Gleason
Senior Procurement Executive
State of Maryland
45 Calvert St, STE 448
Annapolis, Maryland 21401-1994
robert.gleason@maryland.gov
410-260-3910 (O)
443-462-7590 (M)

GM-502

Submitted on: 4/16/2018 1:37:53 PM

Testimony for GVO on 4/18/2018 2:00:00 PM

Submitted By	Organization	Testifier Position	Present at Hearing
Linda Chu Takayama	Individual	Support	No

Comments:

Sarah Allen has been a beacon of rational and practical advice on our often convoluted procurement requirements. On more than one occasion she has led us out of an aboslute impasse to an alternative workaround that we would never have considered. it would make total sense to maintain her experience and knowledge to benefit the State.

Statement of Mary Alice Evans Deputy Director DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM

before the SENATE COMMITTEE ON GOVERNMENT OPERATIONS

Wednesday, April 18, 2018 2:00 p.m. State Capitol, Conference Room 414

in consideration of

GM 502

Submitting for Consideration and Confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021.

Chair Kim, Vice Chair Ruderman, and Members of the Committee.

I respectfully urge your <u>support</u> for the confirmation of **Sarah-Jane Allen** to serve as the Administrator of the State Procurement Office.

Sarah Allen has been very helpful in advising DBEDT how to fully comply with the Hawaii Public Procurement Code and the SPO Rules and Policies. In addition, when DBEDT has a unique procurement, Sarah has given it her personal attention to recommend a procurement method that is the best fit for the best outcome.

I respectfully urge you to **recommend advice and consent** to the nomination of Sarah-Jane Allen for the Administrator of the State Procurement Office.

Thank you for the opportunity to comment.

WRITTEN TESTIMONY OF STAFF MEMBERS OF THE STATE PROCUREMENT OFFICE

RUTH BAKER **LORI CERVANTES** MAUREEN DELA CRUZ **BONNIE KAHAKUI OWEN KANO** KIETSUDA KELSEY JITTIMA LAURITA ANDREW LUM STANTON MATO MICHAEL ONG SHANNON OTA **MEI PHILLIPS** CAREY ANN SASAKI MARA SMITH **KEVIN TAKAESU** DONNA TSURUDA-KASHIWABARA JOHN VEDDER

SENATE COMMITTEE ON GOVERNMENT OPERATIONS

GM 502

APRIL 18, 2018, 2:00 P.M.

CONFIRMATION OF SARAH ALLEN AS ADMINISTRATOR OF THE STATE PROCUREMENT OFFICE

Chair Kim, Vice-Chair Ruderman, and committee members, we strongly support the nomination of Sarah Allen as Administrator of the State Procurement Office (SPO).

Sarah has been Administrator for the SPO since November 2013 and has demonstrated to be a strong leader with an innovative and forward-thinking vision of procurement. She has cultivated a high performing and positive working environment, motivating us to seek to improve our procurement knowledge, leadership skills, and our overall performance. We are confident that Sarah will continue to lead the SPO by promoting efficiency, effectiveness, and impartiality in procurement, inventory management, and surplus property management.

Sarah's multi-faceted business experience in general operations management, leadership, financial and contract management makes her an ideal nominee for the Administrator of the SPO. With her experience in the private and public sectors, both federal and state, she brings a wealth of information and experience that will provide exceptional and innovative procurement guidance. Her strong background in financial management, analysis, accounting, tax planning, auditing, and budgeting enables her to bring creative solutions to any challenges.

Thank you for the opportunity to submit testimony on GM 502.

GM-502

Submitted on: 4/17/2018 11:21:53 AM

Testimony for GVO on 4/18/2018 2:00:00 PM

Submitted By	Organization	Testifier Position	Present at Hearing
Timothy W. Cooke	Individual	Support	No

Comments:



Timothy W. Cooke, Ph.D.

President and CEO

ASI Government, LLC

1655 North Fort Meyer Drive, Suite 1000

Arlington, VA 22209

April 17, 2018

The Honorable Donna Mercado Kim, Chair

The Honorable Russell E. Ruderman, Vice Chair

and Members of the Senate Committee on Government Operations

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen as you for the opportunity to submit testimony in support of the confirmation of Sarah Allen as Administrator of the State Procurement Office. ASI is a premier provider of procurement support services to government, focusing on the needs of the federal acquisition community. She and I shared the opportunity to tell our *Leadership Stories* at a National Contract Management Association conference in December 2017 by invitation of NCMA Leadership.

I am proud and pleased to say that Sarah served ASI Government and one of our most valued clients, The National Geospatial-Intelligence Agency (NGA), where she provided subject matter expertise in procurement as a leader of our team. The NGA delivers world-class geospatial intelligence that provides a decisive advantage to policymakers, warfighters, intelligence professionals and first responders. Anyone who sails a U.S. ship, flies a U.S. aircraft, makes national policy decisions, fights wars, locates targets, responds to natural disasters, or even navigates with a cellphone relies on NGA. Sarah was recognized by our demanding client for her expertise in helping the agency achieve its strong national security capabilities throughher service to the procurement function. She was one of the best among our senior team. Her knowledge of the acquisition function and her ability to provide high value business advice in procurement at the national level makes her exceptional.

Sarah has no doubt continued to demonstrate and add to her considerable expertise in Hawaii during her current term as Administrator. She is passionately engaged in her profession and her pursuit of excellence.

I respectfully and strongly support Ms. Allen's confirmation as the Administrator of the State Procurement Office with great confidence that the State of Hawaii will be well served by her confirmation.

Sincerely,

/S

Timothy W. Cooke

President and CEO

ASI Government, LLC

G.M. 502 - Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, Sarah-Jane Allen, for a term to expire 10/3/2021

Dear Chair Kim, Vice Chair Ruderman, and Members of the Committee:

Thank you for the opportunity to provide my **strongest support** for the confirmation of Ms. Sarah-Jane Allen as the Administrator of the State Procurement Office (SPO).

Without a doubt, the position Ms. Allen has been nominated is not easy, and many might even ask why anyone would want to take on the role of SPO Administrator. However, having gotten to know Ms. Allen over the years she comes to this position not seeking personal glory but out of a sense of duty to do a job that must be done and that must be done well.

Governor David Ige has nominated a capable leader in Ms. Allen who has the experience and convictions to make the tough choices that will be required in the coming years. She has common sense, expertise, and a commitment to getting the job done right. She possesses extraordinary skills, high ethical standards, and integrity that will advance the SPO.

Thank you for the opportunity to submit this testimony in support of Ms. Allen.

Sincerely,

Ross Higashi



SUSANA MARTINEZ GOVERNOR

NED FULLER
ACTING CABINET SECRETARY

LAWRENCE MAXWELL
DIRECTOR
STATE PURCHASING DIVISION

State of New Mexico
General Services Department

ADMINISTRATIVE SERVICES DIVISION (505) 476-1857

FACILITIES MANAGEMENT DIVISION (505) 827-2141

PURCHASING DIVISION (505) 827-0472

RISK MANAGEMENT DIVISION (505) 827-2036

STATE PRINTING & GRAPHIC SERVICES BUREAU (505) 476-1950

TRANSPORTATION SERVICES DIVISION (505) 827-1958

April 17, 2018

The Honorable Donna Mercado Kim, Chair The Honorable Russell E. Ruderman, Vice Chair and Members of the Senate Committee on Government Operations

SUBJECT: Testimony in Support of Governor's Message 502 - Submitting for consideration and confirmation

as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE

ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen.

It has been an honor working with Sarah as a fellow board member on the NASPO ValuePoint Board of Directors where I represent the State of New Mexico and she represents the great State of Hawaii. Sarah's professionalism and commitment to procurement has made her invaluable as a proponent of change benefitting the procurement profession, not only in the State of Hawaii, but all States.

Sarah is extremely knowledgeable and a dynamic leader. The State of Hawaii will benefit greatly by Sarah's confirmation as I believe she embodies the spirit of collaboration resulting in a strategic reinvigorated awareness of procurement through her service and high personal accountability.

I support Ms. Allen's confirmation as the Administrator of the State Procurement Office.

Thank you for the opportunity to comment.

Anna Silva Vice Chair, Naspo ValuePoint



April 17, 2018

The Honorable Donna Mercado Kim, Chair
The Honorable Russell E. Ruderman, Vice Chair
and Members of the Senate Committee on Government Operations

SUBJECT:

Testimony in Support of Governor's Message 502 - Submitting for consideration

and confirmation as the Administrator of the State Procurement Office,

Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in support of the confirmation of Sarah Allen. I strongly support the confirmation of Sarah to be the Administrator of the State Procurement Office. I originally met Sarah when I was the Chairman of the State Procurement Policy Board in 2013, when the board was interviewing candidates for the Administrator position. Sarah was clearly the best choice of the candidates that we interviewed at the time.

Since then, I have worked closely with Sarah while I was on the Procurement Policy Board, as the Central Purchasing Agent for the County of Maui, and as the Treasurer of the Alaska-Hawaii Chapter of the National Institute of Government Procurement. I find Sarah to be competent and motivated to improve procurement within the State of Hawaii. During her first term, she and her staff have made substantial technological and process improvements including developing the Procurement Wizard, and implementing the HANDS program.

Sarah is highly supportive of training, and she started the SPO-Con annual one day training conference, which has been the only opportunity for face to face networking for procurement professionals in the state for a couple of decades. Sarah is also working to develop an in-state certification training program that will be more tailored to Hawaii needs than the national NIGP certifications.

Sarah is not afraid to take on the tough procurement issues of the day, including developing better methods for price and cost analysis, and implementing Uniform Guidance as required by Federal grant agencies. I strongly support Sarah Allen for a second term as the Administrator of the State Procurement office.

Sincerely,

Gregory King, CPPO

Gregory Lee King

Treasurer

Alaska-Hawaii Governmental Procurement

Assocation



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April 17, 2018

The Honorable Donna Mercado Kim, Chair, Russell E. Ruderman, Vice Chair and Members of the Senate Committee on Government Operations:

RE: GM 502 - Submitting for consideration and confirmation as the Administrator of the State Procurement Office, Gubernatorial Nominee, SARAH-JANE ALLEN, for a term to expire 10-03-2021

Dear Chair Kim, Vice Chair Ruderman, and members of the Committee:

Thank you for the opportunity to submit testimony in **strong support** of the consideration and confirmation of Sarah-Jane Allen as the Administrator of the State Procurement Office.

My name is Anthony Borge and I run a small locally owned and managed business that was started in 1961. I have had the opportunity to work with Sarah Allen in the past. She is very knowledgeable of the functions of business and government. She is pragmatic and professional in dealing with concerns and issues that arise.

For these reasons, I respectfully request this Committee's favorable consideration of GM 502.

Respectfully Submitted,

Anthony Borge General Manager

RMA Sales