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SHAN S. TSUTSUI  
LIEUTENANT GOVERNOR



LINDA CHU TAKAYAMA  
DIRECTOR

LEONARD HOSHIO  
DEPUTY DIRECTOR

**DEPT. COMM. NO. 84**

STATE OF HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
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December 8, 2017

The Honorable Ronald D Kouchi,  
President and Members of the Senate  
Twenty Ninth State Legislature  
State Capitol, Room 409  
Honolulu, HI 96813

The Honorable Scott K. Saiki, Speaker  
and Members of the House of  
Representatives  
Twenty Ninth State Legislature  
State Capitol, Room 431  
Honolulu, HI 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting two (2) copies of the Department of Labor and Industrial Relations (DLIR) Community Services Block Grant Program Report for the fiscal year ending June 30, 2017, as required by section 37-47, Hawaii Revised Statutes (HRS).

In accordance with section 93-16, HRS, I am also informing you that the report may be viewed electronically at <http://labor.hawaii.gov/find-a-report/>.

Sincerely,

Linda Chu Takayama  
Director

Enclosures

**Report on Non-General Fund Information**  
for Submittal to the 2017 Legislature

Department:	<u>Labor and Industrial Relations</u>	Contact Name:	<u>Karen Takemoto</u>
Prog ID(s):	<u>LBR 903/NA</u>	Phone:	<u>586-3956</u>
Name of Fund:	<u>Community Services Block Grant</u>	Fund type (MOF):	<u>N</u>
Legal Authority:	<u>Community Services Block Grant Act 1981, Public Law 97-34, amended by P.L. 106-113, 45 CFR Part 96, OMB Circular A-87</u>	Appropriation Acct. No.:	<u>S-XX-293-L CFDA 93.569</u>

**Intended Purpose:**

To provide assistance through network of CAA for the reduction of poverty, the revitalization of low income communities and the empowerment of low income income families in rural and urban areas to become fully self-sufficient.

Source of Revenues: U.S. Department of Health & Human Services-ACF

**Current Program Activities/Allowable Expenses:**

This grant provides administrative and program funding to the State and four (4) designated Community Action Agencies.

**Purpose of Proposed Ceiling Adjustment (if applicable):**

The FY 2018 appropriation estimate (\$3.8 million) was based on the actual FFY16 award \$3,757,000 for this program. We anticipated a slight increase in FY 18 and FY 19. Actual FFY17 award was \$3,674,800.

**Variances:**

In reviewing old accounts, we discovered that S-14-293 has a cash balance of \$423,443. We researched this balance and were unable to identify the source of the cash (CSBG, other Federal programs, or old JVs) or potential payables. Thus, we are proposing to transfer the cash balance to G-00-000 to clear this account. In the event that payables associated to this cash are discovered, we will need to request a general fund appropriation.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling	3,561,406	3,517,270	3,756,815	3,674,796	3,800,000	3,800,000	3,800,000
Beginning Cash Balance		418,182	423,833	423,443	429,667	(0)	(0)
Revenues		3,434,797	3,273,402	3,112,611	3,693,776	3,800,000	3,800,000
Expenditures		3,429,145	3,273,792	3,106,387	3,700,000	3,800,000	3,800,000
<b>Transfers</b>							
List each net transfer in/out/ or projection in/out; list each account number							
transfer out to G-00-000 PYs cash					(423,443)		
Net Total Transfers	0	0	0	0	(423,443)	0	0
Ending Cash Balance	418,182	423,833	423,443	429,667	(0)	(0)	(0)
<b>Encumbrances</b>							
Unencumbered Cash	418,182	423,833	423,443	429,667	(0)	(0)	(0)

**Additional Information:**

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							