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SHAN S. TSUTSUI  
LIEUTENANT GOVERNOR



LINDA CHU TAKAYAMA  
DIRECTOR

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DEPUTY DIRECTOR

**DEPT. COMM. NO. 77**

STATE OF HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
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December 8, 2017

The Honorable Ronald D Kouchi,  
President and Members of the Senate  
Twenty Ninth State Legislature  
State Capitol, Room 409  
Honolulu, HI 96813

The Honorable Scott K. Saiki, Speaker  
and Members of the House of  
Representatives  
Twenty Ninth State Legislature  
State Capitol, Room 431  
Honolulu, HI 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting two (2) copies of the Department of Labor and Industrial Relations (DLIR) Commodity Supplemental Food Program Report for the fiscal year ending June 30, 2017, as required by section 37-47, Hawaii Revised Statutes (HRS).

In accordance with section 93-16, HRS, I am also informing you that the report may be viewed electronically at <http://labor.hawaii.gov/find-a-report/>.

Sincerely,

Linda Chu Takayama  
Director

Enclosures

**Report on Non-General Fund Information**  
for Submittal to the 2017 Legislature

Department: Labor and Industrial Relations  
 Prog ID(s): LBR 903/NA  
 Name of Fund: Commodity Supplemental Food Program  
 Legal Authority Agriculture and Consumer Protection Act of 1973

Contact Name: Karen Takemoto  
 Phone: 586-3956  
 Fund type (MOF) P  
 Appropriation Acct. No. S-XX-506-L S-XX-504-L  
CFDA 10.565

**Intended Purpose:**

TO IMPROVE THE HEALTH OF LOW-INCOME ELDERLY PERSONS AT LEAST 60 YEARS OF AGE BY SUPPLEMENTING THEIR DIETS WITH NUTRITIOUS USDA FOODS, WHICH ARE DISTRIBUTED THROUGH PUBLIC AND NON-PROFIT PRIVATE LOCAL AGENCIES SUCH AS FOOD BANKS AND COMMUNITY ACTION ORGANIZATIONS.

Source of Revenues: U.S.D.A. - Food and Nutrition Service

**Current Program Activities/Allowable Expenses:**

This grant pays for the administrative expenses for the non-profit organizations that distribute food under the CSFP program. Initially the grant was based on the caseload assigned to Hawaii (\$74.53/unit x 2,400 units). Midway through FFY17, the Hawaii caseload increased from 2,400 units/month to 4,000 units/month. The increase enabled this program to expand beyond Oahu to serve all islands. It increased the associated authorized administrative expenditures from \$178,872 to \$297,410.

**Purpose of Proposed Ceiling Adjustment (if applicable):**

The estimated FY 18 appropriation was based on the actual FFY 17 funding. It is anticipated that this will increase annually. Thus, the appropriation requested for FY 18 and FY 19 is requested to be \$300,000.

**Variations:**

FY15 Non-Appropriated FED funds. APPN S-15-504 \$132,803 award received 2/24/15. performance period ends 9/30/2015.  
 FY16 Non-Appropriated FED funds. APPN S-16-506. Total award received \$178,871. performance period 10/1/15-9/30/16  
 FY17 APPN S-17-507, total award \$297,410. Expenditures for the expansion increase will be reflected in FY18.

Financial Data							
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	(actual)	(actual)	(actual)	(actual)	(estimated)	(estimated)	(estimated)
Appropriation Ceiling		0	0	137,803	300,000	300,000	320,000
Beginning Cash Balar	0	0	746	0	0	0	0
Revenues		8,269	145,872	139,410	300,000	300,000	320,000
Expenditures		7,523	146,618	139,410	300,000	300,000	320,000
<b>Transfers</b>							
List each net transfer in/out/ or projection in/out; list each account number							
Net Total Transfers	0	0	0	0	0	0	0
Ending Cash Balance	0	746	0	0	0	0	0
<b>Encumbrances</b>							
Unencumbered Cash	0	746	0	0	0	0	0

**Additional Information:**

Amount Req. by Bond Covenants							
Amount from Bond Proceeds							
Amount Held in CODs, Escrow Accounts, or Other Investments							