

DAVID Y. IGE  
GOVERNOR



DEPT. COMM. NO. 102

JAMES K. NISHIMOTO  
DIRECTOR

RYKER WADA  
DEPUTY DIRECTOR

85 8A 55 00 57

STATE OF HAWAII  
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT  
235 S. BERETANIA STREET  
HONOLULU, HAWAII 96813-2437

December 11, 2017

The Honorable Ronald D. Kouchi, President  
and Members of the Senate  
Twenty-Ninth State Legislature  
State Capitol, Room 409  
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki, Speaker  
and Members of the House of Representatives  
Twenty-Ninth State Legislature  
State Capitol, Room 431  
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki and Members of Legislature:

For your information and consideration, I am transmitting herewith two (2) copies of the 2018 Report on Positions Exempted from the Civil Service.

In accordance with Section 93-16, Hawaii Revised Statutes, a copy of the report has been transmitted to the Legislative Reference Bureau Library and the report may be viewed electronically at <http://dhrd.hawaii.gov/reports/legislative-reports/>.

Sincerely,

*James K Nishimoto*

James K. Nishimoto  
Director

Enclosures

**REPORT TO THE 2018 LEGISLATURE**  
**ON POSITIONS EXEMPTED FROM THE CIVIL SERVICE**  
**AS REQUIRED BY ACT 300,**  
**SESSION LAWS OF HAWAII 2006**

**Department of Human Resources Development**  
**December 2017**

**As Required by**  
**Act 300, Session Laws of Hawaii 2006**

Submitted by the Department of Human Resources Development  
December 11, 2017

## **SUMMARY OF REPORT**

Act 300, Session Laws of Hawaii (SLH) 2006, directs the Department of Human Resources Development (DHRD) to submit reports on exempt positions to the Legislature prior to each regular session.

Inasmuch as the Act establishes an ongoing annual reporting requirement, and in order to provide the Legislature with the most current data available, the period covered by each report will be from November 1 through October 31 of the applicable year. This report complies with the reporting requirements and provides a status report on the efforts to implement Act 300 for the period November 1, 2016 through October 31, 2017.

During the current reporting period, one Act 300 position was replaced with a civil service position. However, 67 exempt positions not covered by Act 300 were replaced with civil service positions.

## **BACKGROUND**

Act 300, SLH 2006, was enacted to “comply with Act 253, SLH 2000.” The Act amended a number of statutory provisions that required positions to be exempt from civil service to allow discretion as to whether the positions should be civil service or exempt from civil service, and also directed DHRD and the Hawaii Government Employees Association (HGEA) “to work collaboratively to establish a logical, workable and fair process for converting positions in various departments, which are currently exempt from chapter 76, Hawaii Revised Statutes, to civil service positions.” The Act also granted rights to exempt employees who occupied the affected exempt positions for at least one year, and requires DHRD to submit a report on the conversions of exempt positions to the Legislature prior to each regular session.

DHRD and the HGEA subsequently entered into a Letter of Understanding (LOU) dated March 17, 2011 regarding the identification of positions for conversion. The LOU, whose effective date ended December 31, 2013, sought to significantly increase the number of exempt positions identified for conversion to civil service in all departments of the Executive Branch, and required DHRD to identify exempt positions that may be converted to civil service. DHRD directed significant resources to the LOU in order to conduct a comprehensive review of positions in all departments that are exempt from civil service based on Sections 76-16(b)(12) and (17), Hawaii Revised Statutes. To further facilitate an increase in the number of exempt positions replaced with civil service positions, DHRD revised Policy No. 1000.002, Appointment of Exempt Employees to Replacement Civil Service Positions, effective November 30, 2011. The policy extends the Act 300, SLH 2006 process to all appropriate conversions.

**ANNUAL REPORT ON  
THE NUMBER OF EXEMPT POSITIONS REPLACED WITH CIVIL SERVICE  
POSITIONS AND THE NUMBER OF EXEMPT POSITIONS REMAINING**

Act 300 requires DHRD to submit an annual report to the legislature that includes the following information:

1. The number of exempt positions that were converted to civil service during the previous twelve months; and
2. The number of exempt positions remaining in each State department after the conversions.

For the exempt positions that were converted to civil service, the report must also indicate:

1. When the position was established;
2. The purpose of the position; and
3. The rationale for the conversion.

Sixty-eight exempt positions were replaced with civil service positions within the period November 1, 2016 to October 31, 2017. Sixty-seven exempt positions are not covered by Act 300.

As of November 1, 2017, 2,734 exempt positions remain. Aloha Stadium event positions (961), Student Helper and Student Intern positions (811), and Work Experience positions (2,191) are not included in the number of exempt positions remaining since such positions are not appropriate for conversion to civil service.

- Attachment 1 reflects, by department, the exempt positions that were replaced with civil service positions within the reporting period. Sixty-two (62) positions were exempted under the provisions of Section 76-16 (b)(12), project; four (4) positions were exempted under Section 76-16(b)(17), other law/statute; one position was exempted under 76-16(b)(3), consent decree, and one position was exempted under Section 76-16(b)(23), severely handicapped persons.
- Attachment 2 provides a summary of the number of exempt positions that were replaced with civil service positions in each department.

- Attachment 3 provides the number of exempt positions remaining within each department, as of November 1, 2017, broken down by the statutory basis for exemption.
- Attachment 4 reflects, by department, the exempt positions that were identified for conversion to civil service; however, the incumbents elected to remain exempt pursuant to the applicable Policy No. 1000.002. The positions will be converted to civil service when the incumbents vacate those positions.

DATED: Honolulu, Hawaii, December 11, 2017

Respectfully submitted,

*James K Nishimoto*

JAMES K. NISHIMOTO, Director  
Department of Human Resources Development

Attachments

Attachment 1 - BUF

Department of Budget and Finance

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BudgPrgPI Mgt	00119504	00122377	Program Specialist V	The primary function of the position is to assist the Office of Federal Awards Management Administrator in the planning, coordination and implementation of the major tasks described in the Project Description and Authorization.	6/1/2010	5/17/2017	12		Federal Awards Accountability Project
OffofDir	00119503	00122376	Program & Budget Policy Offcr	The primary functions of the position are to plan, direct and implement the major tasks described in the Project Description and Authorization.	6/1/2010	5/22/2017	12		Federal Awards Accountability Project

Attachment 1 - DAGS

Department of Accounting and General Services								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Election Adm	00117212	00117212	General Professional IV	Implements, coordinates, and evaluates mass voter registration programs to maximize and equalize voter registration and participation statewide; controls in-house voter registration programs; assists with the production and procurement of voter registration materials; and provides administrative support to the section.	11/18/2004	9/1/2017	17	Act 213, SLH 2007	
Election Adm	00100204	00100204	General Professional IV	Develops, implements, and provides voter information and referral services to the public; coordinates voter education programs for students; provides administrative support to the section; coordinates special voter awareness projects; and prepares special needs or requests.	9/22/1964	9/1/2017	17	Act 213, SLH 2007	

Attachment 1 - DCCA

Department of Commerce and Consumer Affairs

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Prof&Vo cLic	00108008	00122262	Secretary II	The PVL Secretary II performs secretarial services to the assigned regulatory boards/commissions/programs administrative assistant (s) which includes preparing agenda and related material for meetings and hearings, attending meetings and hearings, taking minutes; receiving and screening visitors and arranging appointments for conferences; receiving phone calls; preparing routine letters and replies to letters; and setting up the filing system.	2/24/1999	1/3/2017	17	Act 300, SLH 2006	

## Attachment 1 - DOD

Department of Defense								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Eng	00117667	00117667	Office Assistant III	Provides clerical support.	10/07/2005	3/16/2017	12		U.S. Army Environmental Program Requirements
Eng	00117980	00117980	Natural Area Rsrvs Spclt V	Org, coord & eval all proj work plans re endangered species mgmt, native plant propagation, re-veg & noxious weed control, & overall pest mgmt.	12/31/2008	2/16/2017	12		U.S. Army Environmental Program Requirements
Eng	00117982	00117982	Natural Area Rsrvs Spclt III	Resp to assist program specialist in conserv, preservation, native re-veg projects; clear/weed sensitive sites; help monitor species/habitat responses to mgmt actions, erosion control/restoration projects.	7/1/2006	2/16/2017	12		US Army Environmental Program Requirements
Eng	00117985	00117985	Natural Area Rsrvs Spclt III	Assists prgm spclts in conservation, preservation & native reveg projects, clear & weed sensitive sites, monitor species & habitat responses to management actions, erosion control & restoration projects	2/7/2007	2/16/2017	12		US Army Environmental Program Requirements
CivilDefense	00118395	00118395	Volunteer Services Coordinator	Coordinates Citizen Corps management functions in conjunction with services and departments throughout the State.	7/1/2006	1/1/2017	12		Anti-Terrorism/Homeland Security

## Attachment 1 - DOD

Department of Defense								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
CivilDefense	00119252	00119252	Program Specialist IV	Meets obj of Task Force Emergency Readiness (TFER) pilot program with special emphasis on the Emergency Management Assistance Compact (EMAC) program, an interstate mutual aid agreement.	2/27/2009	1/1/2017	12		Anti-Terrorism/Homeland Security
Eng	00117646	00117646	Information Technology Band A	As the Information Technology specialist, the position serves as the VAN.Guard computer system and performs telecommunications and computer related work.	10/14/2005	4/1/2017	12		U.S. Army Environmental Program Requirements
Eng	00117981	00117981	Natural Area Rsrvs Spclt IV	Natural Resources Field Spclt executes various native re-vegetation projects, invasive species removal, protection and rehabilitation of sensitive sites, species monitoring and habitat responses to management actions, erosion control and restoration projects.	7/1/2006	2/16/2017	12		US Army Environmental Program Requirements
ArmyNatIGard	00116643	00116643	Natural Rescs Mgmt Prgm Spclt	Oversee, schedule & direct admin budgeting & master planning for conservation program.	12/30/2003	6/1/2017	12		U S Army Environmental Program Requirements

Attachment 1 - DOD

Department of Defense

Department of Defense								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Eng	00117645	00117645	Accountant III	Provides support services for accounting including small purchases, vendor payments, support services for Master Cooperative Agreements which cover Federal funding support for the operation and maintenance of the Environmental Branch, and for human resources and staff management.	10/14/2005	8/1/2017	12		U.S. Army Environmental Program Requirements
Eng	00117974	00117974	Natural Area Rsrvs Spclt III	Natural Resource Field Assistant is responsible to assist program specialist in conservation, preservation and native re-vegetation projects, clear and weed sensitive sites, help monitor species and habitat responses to management actions, erosion control and restoration.	8/15/2013	7/16/2017	12		U. S. Army Environmental Program Requirements
Eng	00117983	00117983	Program Specialist IV	Responsible for developing a statewide baseline historical inventory of Native Hawaiian artifacts, evaluating sensitive natural and cultural resource sites, and ensuring compliance with application laws and regulations.	7/1/2006	7/1/2017	12		US Army Environmental Program Requirements

Attachment 1 - DOD

Department of Defense

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Eng	00117333	00117333	Environmental Health Spct IV	Ensure continuity with regulatory requirements for env'l issues at Keaukaha Military Reservation, Hilo.	3/18/2005	7/16/2017	12		US Army Environmental Program Requirements
CivilDefense	00116385	00116385	Office Assistant IV	Monitors grants, coordinates grants applications with govt and non-govt agencies and the general public, and provides admin support in submission of required reports.	6/5/2003	1/1/2017	12		Earthquake Preparedness Planning
CivilDefense	00116832	00116832	Civil Defense Planner	Reviews State terrorism response and preparedness plans, to include revision of the State Plan for Emergency Preparedness.	4/6/2004	1/1/2017	12		Anti-Terrorism/Homeland Security
CivilDefense	00116833	00116833	Office Assistant III	Clerical support to Civil Defense Planner-EOP & division staff	4/6/2004	1/1/2017	12		Anti-Terrorism/Homeland Security
Eng	00116846	00116846	Environmental Health Spct IV	Supervise & manage personnel assigned to Water Resources Program to ensure env'l compliance.	5/6/2004	5/2/2017	12		US Army Environmental Program Requirements
CivilDefense	00117816	00117816	Information Specialist III	DEPA Public Relations Officer	2/13/2006	1/16/2017	12		Disaster Emergency Preparedness Act (DEPA)
CivilDefense	00117817	00117817	Information Specialist II	DEPA Public Relations Assistant	2/13/2006	1/16/2017	12		Disaster Emergency Preparedness Act (DEPA)

Attachment 1 - DOD

Department of Defense

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
Eng	00117975	00117975	Environmental Health Spclt IV	Technical resource expert on compliance requirements. Lead auditor and expert resource on the Env'l Management System, Executive Orders and Congressional mandates.	12/29/2008	5/1/2017	12		U.S. Army Environmental Program Requirements
Eng	00110605	00110605	Environmental Health Spclt IV	Ensures continuity with regulatory requirements for environmental issues at Kalaheo.	3/14/2000	6/1/2017	12		U S Army Environmental Program Requirements

Attachment 1 - HMS

Department of Human Services

Department of Human Services								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
OfcYout hSvcs	00120295	00122366	Office Assistant III	Provides administrative support in the OJJDP program's development and management of contracts and grants.	7/14/2011	3/31/2017	17	HRS 352D-5(B)	

## Attachment 1 - HTH

## Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HlthResAdm	00110241	00121368	Chrmc Dis Pre & Hlth Prmo Admr	Responsible for establishing and providing management oversight of all components required to implement Act 304, SLH 1999, and the strategic plan for prevention	8/25/1999	1/6/2017	12		Tobacco Settlement Project Healthy Hawaii Initiative (TSP HHI)
HlthResAdm	00111463	00121471	Program Specialist V	To improve coordination of all programs within the department that provide health education and health services to school aged children at both school and non-school settings.	10/3/2000	1/17/2017	12		Tobacco Settlement Project Healthy Hawaii Initiative (TSP HHI)
EnvrnHlthAdm	00112903	00121592	Secretary II	Provides secretarial services to the BT microbiologist and coordinator	7/22/2002	10/10/2017	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement
BhavrHlthAd	00116822	00121703	Mental Health Specialist	To provide an array of mental health clinical social work services, including mental health assessments, eligibility determinations, diagnoses, psychotherapeutic treatment interventions and therapy to adults with SPMI	5/12/2004	11/22/2016	12		Behavior Health Initiative

Attachment 1 - HTH

Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BhavriHlthAd	00116821	00121705	Mental Health Specialist	To provide an array of mental health clinical social work services, including mental health assessments, eligibility determinations, diagnoses, psychotherapeutic treatment interventions and therapy to adults with SPMI	5/12/2004	12/12/2016	12		Behavior Health Initiative
HlthResAdm	00111694	00121721	Program Specialist IV	Support the tobacco settlement fund project and work collaboratively to implement the "Healthy Hawaii Initiative"	2/5/2001	3/29/2017	12		Tobacco Settlement Project Healthy Hawaii Initiative (TSP HHI)
HlthResAdm	00112993	00121722	Program Specialist V	Support social marketing and policy work to increase nutrition education and promote physical activity among food stamp recipients and other eligible, low-income populations through State and community-based efforts.	8/13/2002	12/14/2016	12		Tobacco Settlement Project Healthy Hawaii Initiative (TSP HHI)
HlthResAdm	00118217	00121723	Program Specialist V	Provides leadership, management and program planning for the statewide physical activity prevention strategies.	12/1/2006	1/12/2017	12		Tobacco Settlement Project Healthy Hawaii Initiative (TSP HHI)
HlthResAdm	00119479	00121726	Program Specialist V	Provides public health nutrition expertise to the TSP-HHI, and includes advising on the public health application of current research in nutrition, program planning, policy analysis, contract management and program evaluation.	4/6/2010	3/2/2017	12		Tobacco Settlement Project Healthy Hawaii Initiative (TSP HHI)

## Attachment 1 - HTH

## Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HlthResAdm	00120199	00121824	Program Specialist IV	Directs the implementation of the regional ESAR-VHP grant in Hawaii and the Pacific and, in collaboration with the State ESAR-VHP Coordinator to assure the development, management, and coordination of all project activities.	11/29/2010	1/9/2017	12		Hospital Preparedness Program (HPP)
BhavriHlthAd	00110352	00121929	Prgm Spclt (Mental Health) IV	To ensure that all family guidance centers and contracted agencies rendering direct clinical services report all situational occurrences that compromise the safety and welfare of CAMHD's Children and Youth.	10/28/1999	11/2/2016	12		Behavior Health Initiative
BhavriHlthAd	00118026	00121932	Prgm Spclt (Mental Health) IV	Reviews community agencies and service providers to assure that mental health services rendered within the Family Court Liaison Branch are provided in a coordinated and continuous manner.	7/14/2006	2/13/2017	12		Behavior Health Initiative
BhavriHlthAd	00110188	00121936	Prgm Spclt (Mental Health) IV	To provide a systematic review of community agencies and service providers	8/4/1999	2/13/2017	12		Behavior Health Initiative
BhavriHlthAd	00110193	00121937	Prgm Spclt (Mental Health) IV	To provide a systematic review of community agencies and service providers	8/4/1999	11/2/2016	12		Behavior Health Initiative

## Attachment 1 - HTH

## Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BhavrHlthAd	00110186	00121966	Prgm Spclt (Mental Health) IV	Provide a systematic review of community agencies and service providers to assure that quality mental health services rendered within the geographic region are provided in a coordinated and continuous manner	8/4/1999	2/13/2017	12		Behavior Health Initiative
BhavrHlthAd	00110191	00121967	Prgm Spclt (Mental Health) IV	To provide a systematic review of community agencies and service providers	8/4/1999	2/13/2017	12		Behavior Health Initiative
BhavrHlthAd	00110192	00121968	Prgm Spclt (Mental Health) IV	To provide a systematic review of community agencies and service providers	8/4/1999	2/13/2017	12		Behavior Health Initiative
BhavrHlthAd	00110189	00121969	Prgm Spclt (Mental Health) IV	To provide a systematic review of community agencies and service providers	8/4/1999	2/13/2017	12		Behavior Health Initiative
BhavrHlthAd	00111011	00121986	Human Svcs Prof VI	To plan, organize, coordinate and monitor the center programs, services, activities and staff.	7/17/2000	12/21/2016	12		Behavior Health Initiative
HlthResAdm	00113124	00122008	Program Specialist V	To ensure the delivery of appropriate education and training for response to bioterrorism, other infectious disease outbreaks and other health emergencies to key public health professionals	10/25/2002	8/2/2017	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement
HlthResAdm	00113115	00122009	Program Specialist IV	To assess, establish, coordinate and monitor distance learning activities within the State, especially for bioterrorism.	10/25/2002	8/2/2017	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement

## Attachment 1 - HTH

## Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
DirectorsOfc	00120218	00122037	Program Specialist IV	Provides expertise related to disabilities programming to the Aging and Disability Resource Center (ADRC) to improve the statewide system of home and community based long-term services and supports, especially for disabled adults.	3/31/2011	11/3/2016	12		EOA Special Project for Long Term Care Systems change
EnvrnHlthAdm	00120205	00122053	Microbiologist III	Conducts a variety of highly specialized laboratory assays to isolate, detect, and confirm the presence of viruses including seasonal influenza virus, Pandemic AH1N1 and other novel viruses; detect and isolate bacterial agents and toxins involved in bioterrorism, and outbreaks related to new or emerging bacteria, viral or rickettsial agents.	12/30/2010	12/14/2016	12		Epidemiology & Laboratory Capacity for Infectious Diseases (ELC)
BhavrHlthAd	00111453	00122066	Clinical Psychologist	Provide professional psychological services in collaboration with an interdisciplinary and multi-agency team in the provision of comprehensive clinical care.	9/27/2000	12/22/2016	12		Behavior Health Initiative
HlthResAdm	00112860	00122191	Public Health Program Manager	Directing and ensuring coordination and integration of bioterrorism focus areas and existing DOH programs and the successful completion of the public health preparedness and response for bioterrorism grant activities and objectives.	6/28/2002	1/24/2017	12		Public Health Emergency Preparedness (PHEP) Cooperative Agreement

## Attachment 1 - HTH

## Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Etab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
EnvrnHlthAdm	00101244	00122223	Laboratory Assistant I	Assist the professional staff of the laboratory in accomplishing their goals in public health chemistry and microbiology by assuring that the proper glassware and instruments are available.	5/28/1981	1/12/2017	23		
BhavrHlthAd	00112893	00122238	Clinical Psychologist	To provide psychological mental health services to handicapped children, to special education programs administered by the DOE and its personnel who work with handicapped children and adolescents.	6/25/2002	12/22/2016	12		Behavior Health Initiative
HlthResAdm	00121174	00122267	Program Specialist V	Provides leadership and oversight for all aspects of the Medical Marijuana Registry Program to include but not limited to planning, developing, implementing and evaluating the various program components	3/1/2014	12/28/2016	12		Medical Marijuana Transition Project
HlthResAdm	00121270	00122270	Program Specialist IV	Develop, implement and evaluate program policies and procedures; collect and compile financial or statistical data	6/27/2014	12/28/2016	12		Medical Marijuana Transition Project

## Attachment 1 - HTH

## Department of Health

Department of Health								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
HlthResAdm	00121272	00122273	Office Assistant III	Process annual and renewal applications submitted by certifying physicians for qualifying patients; to provide front line service to physician's offices, patients, other stockholders and the general public; and to provide a wide range of senior level clerical functions and administrative support to the Medical Marijuana Registry Program.	9/5/2014	12/28/2016	12		Medical Marijuana Transition Project
HlthResAdm	00121271	00122274	Office Assistant III	Process annual and renewal applications submitted by certifying physicians for qualifying patients; to provide front line service to physician's offices, patients, other stockholders and the general public; and to provide a wide range of senior level clerical functions and administrative support to the Medical Marijuana Registry Program.	6/30/2014	12/28/2016	12		Medical Marijuana Transition Project
BhavrHlthAd	00111458	00122313	Human Svcs Prof IV	To serve as the Mental Health Rep on an inter-disciplinary team.	9/27/2000	2/22/2017	12		Behavior Health Initiative
BhavrHlthAd	00117826	00122332	Clinical Psychologist	To provide direct services and case consultation to the courts and programs of the judiciary and to other related agencies and programs in the State	2/6/2006	3/20/2017	12		Behavior Health Initiative

## Attachment 1 - HTH

## Department of Health

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
BhavriHlthAd	00121763	00122333	Clinical Psychologist	Provides direct services and case consultation to the courts and programs of the Judiciary and other related agencies and programs in the State.	6/23/2015	8/14/2017	12		Behavior Health Initiative
BhavriHlthAd	00117528	00122334	Clinical Psychologist	Provides direct services and case consultation to the courts and programs of the Judiciary and other related agencies and programs in the State.	7/29/2005	3/20/2017	12		Behavior Health Initiative
BhavriHlthAd	00110161	00122398	Prgm Spclt (Mental Health) IV	To monitor and support quality assurance and risk management activities for CAMHD and contracted provider agencies by ensuring all consumer grievances and complaints are investigated and resolved	8/6/1999	8/2/2017	12		Behavior Health Initiative
BhavriHlthAd	00110164	00122399	Program Specialist IV	To determine the appropriate level, type and cost of services provides and to detect under utilization or over utilization	8/4/1999	8/31/2017	12		Behavior Health Initiative
HlthResAdm	00120285	00122403	Program Specialist V	Administer the State Offices of Rural Health grant; plan, organize, coordinate, implement, and evaluate rural health projects; develop and advocate for county, state and federal policy initiatives supporting rural health goals	5/19/2011	6/20/2017	12		Rural Communities Healthcare Infrastructure Transformation (RCHIT)
BhavriHlthAd	00118558	00122419	Physician	Plans, implements, coordinates and monitors program and service effectiveness to assure eligibility for services, eligibility for Home and Community Based Services (HCBS) Waiver	8/3/2007	10/31/2017	3		

Attachment 1 - HTH

Department of Health

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
DepDirOfHlth	00110314	00122426	Information Technology Band B	Provides consultation in the use and benefit of information technology for a given application or functional area	10/20/1999	8/14/2017	12		Public health emergency preparedness (PHEP) cooperative agreement

Attachment 1 - LNR

Department of Land and Natural Resources

								Subsection 17	Subsection 12
Division	Exempt Pos No	Changed Pos No	CS Title	Purpose of Position	Estab Date	Date of Conversion	Subsections	Legal Authority	Proj Title
AqRescs Div	00116575	00116575	Edn Spclt (Aquatic Rescs) IV	The purpose of this position is to develop and manage the Department's marine wildlife (marine mammals and sea turtles) conservation program on the island of Hawaii. Major program areas include: 1. marine wildlife incident response; 2. marine wildlife conservation education and outreach; and 3. marine wildlife field research and human impact monitoring.	11/12/2003	2/28/2017	12		Hawaiian Islands Humpback Whale National Marine Sanctuary

## Attachment 2

**Summary of Converted Positions [Exempt to Civil Service]  
November 1, 2016 - October 31, 2017**

	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LIB	LNR	LTG	PSD	TAX	TRN	UOH	TOTALS
Positions - Subsection (3)*						3						5				3				11
Replaced with Civil Service												1								1
Remain Exempt**	0	0	0	0	0	3	0	0	0	0	0	4	0	0	0	3	0	0	0	10

  

Positions - Subsection (12)*	2	6	4	36	2		137			40		303		3		5		17		555
Replaced with Civil Service					2		21					38		1						62
Remain Exempt**	2	6	4	36	0	0	116	0	0	40	0	265	0	2	0	5	0	17	0	493

  

Positions - Subsection (17)*	23	161	12	148	189	219	7	1	122	56		135	2	88	1	79	27	9		1343
Replaced with Civil Service		2				1				1										4
Remain Exempt**	23	159	12	148	189	218	7	1	122	55	0	135	2	88	1	79	27	9	0	1339

  

Positions - Subsection (23)*												1						5		6
Replaced with Civil Service												1								1
Remain Exempt**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	5

  

Total Converted Positions		2			2	1	21			1		40		1						68
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## Notes:

\*HRMS data as of 11/1/16

\*\*Does not include abolished or new positions

Effective 7/1/2005, DOE (except LIB (public libraries)) is not included in the report pursuant to Act 51, SLH 2004.

Aloha Stadium event positions are not included in count for AGS subsection 17.

## Summary of Exempt Positions by HRS 76-16(b) Subsections and Department

Subsection	AGR	AGS	ATG	BED	BUF	CCA	DEF	GOV	HHL	HMS	HRD	HTH	LBR	LIB	LNR	LTG	PSD	TAX	TRN	UOH	Total
1							16														16
3						3						5					3				11
5		3						74								13					90
6							1									1					2
7	1	3	1	1	1	2	1		1	1	1	3	7		1		6	1	1		32
9	2	2	2	2	2	2	2		2	2	2	5	2		3		4	2	6	18	60
10			238																		238
11														2							2
12	4	2	4	12	1		113			47		237	3		2		3		22		450
13							1														1
14															1						1
15												5							15	197	217
16	1	1		1	1	1	1		1	1	1	4	1	1	1			1	4		21
17	23	173	12	148	188	221	7	1	106	59		133	52	2	89	1	79	24	9		1327
18										57											57
19																				1	1
21										40											40
22																			23		23
23																			5	1	6
24																	1				1
26							112														112
27				26																	26
Total	31	184	257	190	193	229	253	76	110	207	4	392	65	5	97	15	96	28	62	240	2734

## Note:

HRMS data as of 11/1/17

The following positions are not included in the counts:

- 961 Aloha Stadium event positions
- 811 Student Helper & Student Intern positions
- 2191 Work Experience positions

**Attachment 4**

**Exempt Positions Identified for Replacement with Civil Service Positions but Employees Elected to Remain Exempt  
November 1, 2016 to October 31, 2017**

						Subsection 12
Dept	Division	Exempt Pos. No.	Exempt Title	Purpose	Estab Date	Proj Title
HTH	BHA	00121764	AMHD Courts Clinical Psycholog	Provides direct services and case consultation to the courts and programs of the Judiciary and other related agencies and programs in the State.	6/23/2015	Behavioral Health Initiative
HTH	BHA	00116826	CMHC Clinical Social Worker	To provide an array of mental health clinical social work services, including mental health assessments, eligibility determinations, diagnoses, psychotherapeutic treatment interventions and therapy to adults with SPMI	5/12/2004	Behavioral Health Initiative