House District(s) 38

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F. HAWAII REVISED STATUTES

Log	No:		
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· ,		I FOR GRANTS	Log No:	
Senate District(s) 17	CHAPTER 42F, HAW	AII REVISED STATUTES	For Legislature's Use Only	
Type of Grant Request:				
Type of Grant Hequest.				
GRANT REQUEST – OPER	RATING	☐ GRANT REQUEST	– CAPITAL	
"Grant" means an award of state funds activities of the recipient and permit the			ent, to support the	
"Recipient" means any organization or	person receiving a gr	ant.		
STATE DEPARTMENT OR AGENCY RELATED TO THIS STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOV		unknown):		
1. APPLICANT INFORMATION: Legal Name of Requesting Organizatio	on or Individual:	2. CONTACT PERSON FOR MATTERS INVOLVIN	G THIS APPLICATION:	
YMCA of Honolulu		Name <u>Michael Broderick</u>		
Dba:		Title President and CEO		
Street Address: 1441 Pali Highway, Honoluli	u, Hawaii 96813	Phone # <u>808-541-5484</u>		
Mailing Address: 1441 Pali Highway, Honolu	ilu. Hawaii 96813	Fax # <u>808-533-1286</u>		
Walling Address. 1447 all highway, honoic	au, Hawaii 50516	E-mail mbroderick@ymcahonolulu.org		
3. TYPE OF BUSINESS ENTITY:		6. DESCRIPTIVE TITLE OF APPLICANT'S REQU	EST:	
Non profit Corporation Incori For profit Corporation Incore Limited Liability Company Sole Proprietorship/Individual Other	PORATED IN HAWAII	The repair and restoration of a retai of Honolulu's Leeward Branch Facili health and safety of community mer facilities.	ties to support the	
4. FEDERAL TAX ID #:		7. AMOUNT OF STATE FUNDS REQUESTED:		
5. STATE TAX ID #:		FISCAL YEAR 2019: \$450,000		
8. STATUS OF SERVICE DESCRIBED IN THIS REQUE NEW SERVICE (PRESENTLY DOES NOT EXISTING SERVICE (PRESENTLY IN OPI	EXIST) SP ERATION) AT ST. FE CO	ECIFY THE AMOUNT BY SOURCES OF FUN THE TIME OF THIS REQUEST: ATE \$450,000 DERAL \$ BUNTY \$ IVATE/OTHER \$691,059	DS AVAILABLE	
	MICHAEL BRO	DERICK, PRESIDENT & CEO	1/19/18 DATE SIGNED	

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following: 1. A brief description of the applicant's background; The YMCA of Honolulu was founded in 1869 and incorporated under the laws of the Kingdom of Hawai'i in 1882. Every year, we serve more than 100,000 individuals in a variety of programs. YMCA programs and services are open to children, teens, women and men of all ages, faiths and backgrounds. In all our programs, we promote our core values of caring, honesty, respect and responsibility. We are a fellowship of people helping each other to learn, grow and improve our own lives as well as the lives of others. Our programs and services center around three areas of focus: Youth Development, Healthy Living and Social Responsibility. 2. The goals and objectives related to the request; Funding is requested to contribute toward the rebuild and restoration of a retaining wall at the Leeward YMCA (Waipahu). With the wall falling into disrepair, it has created a health and safety risk for YMCA members and the community at large. The objective is to build a sturdier cement wall and then place the existing wall's lava rocks over the new structure to maintain the look, history, and culture of the Leeward branch and the community. 3. The public purpose and need to be served; Rebuilding and restoring the retaining wall will provide safety to community members participating in Leeward YMCA activities. In addition to a fitness center and swimming pool, this facility provides youth A+ afterschool programs for local students at Waipahu elementary schools, sports/martial arts classes, music/dance classes, and health education. 4. Describe the target population to be served; The Leeward YMCA serves children and families in Waipahu and the western portion of Oahu. These communities are diverse and this facility serves families and people of all ages, backgrounds, and cultures. Many beneficiaries of YMCA programs are low-income and have limited options for activities and opportunities like fitness centers, afterschool care, and performing arts classes. Describe the geographic coverage. Waipahu, Makakilo, Kapolei, Waikele, and the Leeward coast.

Rev 1/17/18 1 Application for Grants

II. Service Summary and Outcomes

request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:
1. Describe the scope of work, tasks and responsibilities; The YMCA of Honolulu requests \$450,000 to repair a retaining wall at its Leeward branch. Involved in the scope of work will be earthwork, surveying, construction of a cement retaining wall, restoration of the lava rock from the original retaining wall, landscaping, irrigation, and fencing. In addition, there will need to be traffic control along Waipahu Street.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:
[Private Sector Funding will be used for preliminary work/demolition] July – September 2018: construction September – October 2018: completion
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; Jen Townsend, Leeward Branch Executive Director, will be the day-to-day staff member responsible for overseeing the project. She will provide regular reports to Michael Doss, COO, who will monitor project and report to President and CEO Michael Broderick who also will oversee the project.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
The outcomes will be evaluated individually as follows: Objective #1: renovate the retaining wall using a more durable material (cement) Objective #2: upgrade the overall safety for community members at the facility Objective #3: restore the lava rock to maintain the historic, cultural look
III. Financial
Budget
a. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

	_	request by source el salaries and wa	of funds (See attach	ned)	
		ent and motor vel	_		
		project details (So			
	-	• •	cants, and grants in a	id (See attached)	
2.	The application The The The Inc.	ant shall provide	its anticipated quarte	erly funding requests	for the fiscal
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Gran
	\$450,000		Quarter	0	\$450,000
3.	The applica seeking for fisc	-	listing of all other s	ources of funding tha	at they are
YMO	CA internal funds	(private sector so	ources)		
4.	granted within all state and fed	the prior three yea	ars. Additionally, the ney have applied for	nd federal tax credits e applicant shall prov or anticipate applyin	vide a listing of
Not a	applicable.				
5.	contracts, grant	s, and grants in a	_	, state, and county go d within the prior thro g.	
Please	e see attached				
6.	The applica December 31, 2		he balance of its unr	estricted current asse	ts as of
\$5,5	15,700 (made up	of cash, accounts	receivable, inventor	y and pre-paid exper	ises.)
IV.	Experience	and Capabilit	<u>Y</u>		
1.	☐ Necessary	Skills and Expe	rience		
expe	rience relating to	the request. State	e your experience an	ills, abilities, knowle ad appropriateness fo so provide a listing o	r providing the

Rev 1/17/18 3 Application for Grants

request.

experience of related projects or contracts for the most recent three years that are pertinent to the

The YMCA of Honolulu has been providing programs in the community for more than 149 years. The programs provided by the YMCA have been successfully managed by the administrative team which currently is overseen by the Executive Vice President, Mr. Michael Doss. His experience as an executive in charge of 9 of the organization's 10 branches have included many capital projects, which include the construction of the Leeward Branch, the redevelopment of the Central Branch, among others. Here is a list of some of the current contracts for the most recent three years that can verify our experience to manage and successfully oversee contracts:

Title of Project:

Juvenile Drug Court Outpatient Substance Abuse Treatment Program (J 16272)

Point of Contact: - Joel Tamayo, Section Administrator

Juvenile Drug Court, 1st Circuit Court

777 Punchbowl Street, 2nd Floor

Honolulu.

Hawaii

96813 Phone: (808)

534-6588

Title of Project:

Outpatient Substance Abuse Treatment Services to Juveniles (J 16268)

Point of Contact: Ramona Yano, Program Specialist

First Judicial Circuit

4675 Kapolei Parkway

Kapolei, Hawaii 96707

Phone: (808) 954-8226

Title of Project:

Kalihi-Palama Schools Out Project (OCS-GIA-15-06)

Point of Contact: Ben Cabreros Office of Community Services

830 Punchbowl Street, Room 420

Honolulu, Hawaii 96813

Email: Benjamin.c.cabreros@hawaii.gov

Title of Project:

Adolescent School Based Substance Abuse Treatment Services ASO No. 14-073

Point of Contact: Terri Nakano, Program Specialist

Alcohol and Drug Abuse Division

601 Kamokila Blvd. Room 360

Kapolei, Hawaii 96707 Phone: (808) 692-751

2. | Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The YMCA of Honolulu is the sole owners of the Leeward Branch located at 94-440 Mokuola St. Waipahu, HI 96797

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The YMCA of Honolulu consists of an experienced and very capable leadership team, led by Michael Broderick, President and Chief Executive Officer. Michael Doss is the Executive Vice President and the Chief Operating Officer. Michael Chinaka is the Senior Vice President and the Chief Financial Officer. Kerri Van Duyne is the Vice President of Development. Jen Townsend is the Leeward Branch Executive Director. The leadership team will be coordinating this effort, under the guidance of Mr. Broderick.

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Judge Michael F. Broderick (Retired)

Mike Broderick is the CEO of the YMCA of Honolulu. The Y has nine branches, approximately 1,400 employees and a \$27 million budget. Previously, Mr. Broderick was a Family Court Judge where he presided over more than 10,000 cases involving families and children. Mr. Broderick also was the Director of the Hawaii State Judiciary, responsible for the day-to-day operations of the Court system, as well as the Director of the Judiciary's Center for Alternative Dispute Resolution. He has mediated or facilitated many complex public policy cases in Hawaii. Mr. Broderick serves in leadership roles on a number of boards, councils and commissions. He has received numerous awards, all related to strengthening the foundation of Hawaii's community. Mr. Broderick received his undergraduate degree from Stanford University (Phi Beta Kappa) and his law degree from UCLA (Highest Honors).

Mike Doss M.S. M.B.A

Michael J. Doss, is the YMCA of Honolulu's Executive Vice President in charge of Operations, reporting to the President & CEO Michael Broderick. As part of the Association's executive team, Mr. Doss has oversight responsibility for 9 the organization's 10 branches, and has provided oversight and leadership to many capital projects including.

- S2.2M facility renovation (YMCA of Hutchinson, KS)
- Construction of the Leeward Branch
- Redevelopment of the Central Branch (in progress).

Prior to joining the YMCA of Honolulu, Mr. Doss, a 28-year YMCA veteran, served as District Vice President of the YMCA of Greater St. Louis, Executive Director of the YMCA of Hutchinson, KS, and Associate Executive Director of the YMCA of Greater Green Bay, WI.

3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Michael Broderick, President and Chief Executive Officer - \$231,000 Michael Doss, Executive Vice President and Chief Operating Officer - \$170,736 Michael Chinaka, Senior Vice President and Chief Fiscal Officer - \$141,836

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The organization is involved in claims arising in the ordinary course of business. Management, after consultation with legal counsel, is of the opinion that the ultimate resolution of these matters will not have a material adverse effect on the Association's financial statements.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. Not applicable.

3. Private Educational Institutions

Constitution for the relevance of this question. Not applicable 4. Future Sustainability Plan The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is: Received by the applicant for fiscal year 2018-19, but (a) (b) Not received by the applicant thereafter. This is a one-time repair/restoration of a lava rock retaining wall. Certificate of Good Standing (If the Applicant is an Organization) 5. If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017. 6. **Declaration Statement** The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. Attached. 7. Public Purpose The applicant shall specify whether the grant will be used for a public purpose pursuant to

Section 42F-102, Hawaii Revised Statutes. Attached.

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

App

YMCA OF HONOLULU

	UDGET ATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A.	PERSONNEL COST				
	1. Salaries	N/A	N/A	N/A	N/A
	2. Payroll Taxes & Assessments			·	···
l	3. Fringe Benefits				
	TOTAL PERSONNEL COST				
В.	OTHER CURRENT EXPENSES				
	Demolition, Construction and Completion	450,000	N/A	N/A	\$691,059 (secured)
	2. Insurance				
	3. Lease/Rental of Equipment				
	4. Lease/Rental of Space				
	5. Staff Training				···
	6. Supplies 7. Telecommunication				
	8. Utilities				
	9				
ľ	10				
	11				
	12				
	13 14				
	15				
	16				
	17				
	18				
	19				
	20				
					
	TOTAL OTHER CURRENT EXPENSES	450,000			
C.	EQUIPMENT PURCHASES				
D.	MOTOR VEHICLE PURCHASES				
E.	CAPITAL				
ТО	TAL (A+B+C+D+E)	450,000			691,059
	,		Pudget Prepared	Dv.	
	UDOFO OF FUNDING		Budget Prepared	by:	
l so	URCES OF FUNDING				
	(a) Total State Funds Requested	450,000	Michael Doss		808 541 5496
	(b) Total Federal Funds Requested				Phone
	(c) Total County Funds Requested	691,059			1/19/18
	(d) Total Private/Other Funds Requested		\$		Date
			Michael Brodorick Dro	sident & CEO, YMCA o	f Hanalulu
Iτο	TAL BUDGET	1,141,059	Name and Title (Please		i i ioriolulu "
۱'Ŭ	IAE DODGET	1,141,039	Ivanie anu mie (Fieasi	e rahe or huur)	

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNI REQUESTE (A x B)
applicable				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
TOTAL:				

None of the funds requested are to be used for personnel

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant:	YMCA OF HONOLULU

DESCRIPTION EQUIPMENT	NO. OF	COST PER	TOTAL	TOTAL BUDGETED
Not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not applicable			-	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTA	AL:			0

JUSTIFICATION/COMMENTS:

None of the funds requested are to be used for equipment or motor vehicle acquisition.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: YMCA of Honolulu

FUNDING AMOUNT REQUESTED								
TOTAL PROJECT COST		ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS			
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021		
PLANS	0	0	0	0	0	0		
LAND ACQUISITION	0	0	0_	0	0	0		
DESIGN	0	198000	0_	0	0	0		
CONSTRUCTION	0	493059	450000	0	0	0		
EQUIPMENT	0	0	0_	0	0	0		
TOTAL:	0	691059	450,000	0	0	0		
OMMENTS: The total project cost is \$1,141,059, of which all has been secured from private sources except for the \$450,000 requested.								

GOVERNMENT CONTRACTS AND / OR GRANTS

Appl

YMCA OF HONOLULU

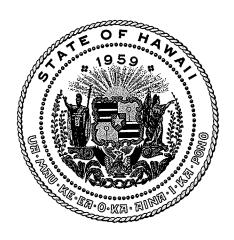
Contracts Total:

8,941,025

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT
			Dept of Agricuture via		·
1			Dept of Human		
'			Services via Dept of		
	SNAP-ED	10/1/15 - 9/30/16	Health	Federal	139,891
			Dept of Agricuture via		
2			Dept of Human		
-			Services via Dept of		
	SNAP-ED	1/1/15 - 9/30/16	Health	Federal	130,000
3	Adolescent Substance Abuse Services	7/1/15 - 6/30/16	Dept of Health (ADAD)	State	2,055,000
4	Substance Abuse Assessments & Education,		First Circuit Family		
	Outpatient treatment	7/1/15 - 6/30/16	Court (Judiciary)	State	175,668
	Family Court-Juvenile Drug Court Program:				
5	Outpatient substance abuse treatment		First Circuit Juvenile		
	program	7/1/15 - 6/30/16	Drug Court (Judiciary)	State	84,875
			Dept of Community		
6	Youth to participate in Kauhale After-Care &		Services/City & County		
	Ho'okupa'a After School Program	10/1/15 - 9/30/16	of Honolulu	City	150,000
			Office of Community		
7	<u> </u>		Services/State of		
	Kalihi-Palama School's Out Project	6/1/15 - 5/30/17	Hawaii	State	90,000
			Dept of Agriculture vis		
8	After School Feeding at Honowai, Waipahu		Dept of Education-		4=0.000
<u> </u>	and August Ahrens Elementary A+ sites	10/1/15 - 09/30/16	CACFP	Federal	173,000
l			Dept of Agricuture via		
9		Ì	Dept of Human		
	ONAR ER	10440 0/0047	Services via Dept of	Fastanal	475 000
	SNAP-ED	10/1/16 -9/30/17	Health	Federal	175,000
10	Adolescent Substance Abuse Services	7/1/16 - 10/22/17	Dept of Health (ADAD)	State	2,240,000

	Substance Abuse Assessments & Education,		First Circuit Family		
11	Outpatient treatment	7/1/16 - 6/30/17	Court (Judiciary)	State	175,668
	Family Court-Juvenile Drug Court Program:				,
12	Outpatient substance abuse treatment		First Circuit Juvenile		
	program	7/1/16 - 6/30/17	Drug Court (Judiciary)	State	84,875
13	Reach & Rise Group Mentoring Program	10/1/16 - 9/30/17	YUSA - OJJDP	Federal	24,483
			YUSA -Department of		
			Health and Human		
14			Services, Centers for		
			Desease Control and		
	Promote Walking Grant	1/1/16 - 4/30/17	Prevention	Federal	4,000
			Dept of Agriculture vis		
15			Dept of Education-		
	Summer Food Service Program	5/31/16 -7/31/16	SFSP	Federal	106,839
			Dept of Agriculture vis		
16	After School Feeding at Honowai, Waipahu		Dept of Education-		
	and August Ahrens Elementary A+ sites	10/1/16 - 9/30/17	CACFP	Federal	147,471
			University of		
17			Hawaii/KCC - Hawaii		
	KCC Cook up a Rainbow	7/1/16 - 6/30/17	Department of Health	State	15,000
			YUSA -Department of		
			Health and Human		
18			Services, Centers for		
	Scaling The National Diabetes Prevention		Desease Control and		
	Program	8/1/16 - 7/31/17	Prevention	Federal	40,055
	Reach & Rise Group Mentoring Program	10/1/17 - 9/30/18	YUSA - OJJDP	Federal	24,483
	Reach & Rise one on one Mentoring Program	2/6/17 - 9/30/17	YUSA - OJJDP	Federal	27,757
	Reach & Rise Research Grant	7/1/17 - 9/30/17	YUSA - OJJDP	Federal	2,075
19	Adolescent Substance Abuse Services	10/23/17 - 9/30/18	Dept of Health (ADAD)	Federal	2,055,000
20	Adolescent Substance Abuse Services at				
	Lanai	10/23/17 - 9/30/18	Dept of Health (ADAD)	Federal	100,000
	Community based certified substance abuse				
21	counseling program and services for Judiciary		First Circuit Family	_	
	referred males and females	7/1/17 - 6/30/18	Court (Judiciary)	State	95,000
	Community based certified substance abuse				
22	counseling program and services for Judiciary		First Circuit Juvenile		[
	referred males and females	<u>7/1/17 - 6/30/18</u>	Drug Court (Judiciary)	State	80,000

	Future Opportunities Assessment and				
23	Exploraton Program for youth involved in		Dept of Community		·
	substance abuse, homeless, incarcerated or		Services/City & County		
	on probation	10/1/17 - 9/30/18	of Honolulu	City	125,000
			Dept of Agricuture via		
			Dept of Human		
			Services via Dept of		
	SNAP-ED	10/1/17 - 9/30/18	Health	Federal	131,674
			Dept of Agriculture vis		
25	After School Feeding at Honowai, Waipahu		Dept of Education-		
	and August Ahrens Elementary A+ sites	10/1/17 - 9/30/18	CACFP	Federal	167,311
			Dept of Agriculture vis		
26			Dept of Education-		
	Summer Food Service Program	5/31/17 -7/31/17	SFSP	Federal	120,900
27					
28					
29					



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

YOUNG MEN'S CHRISTIAN ASSOCIATION OF HONOLULU

was incorporated under the laws of Hawaii on 02/04/1882; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2018

Catanit. awal: Color

Director of Commerce and Consumer Affairs

DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

//19/18 (Date)	
President and CEO (Title)	
	(Date)