

House District(s) 21

Senate District(s) 12

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Waikiki Community Center

Dba:

Street Address: 310 Paoakalani Ave./Honolulu 96815

Mailing Address: 310 Paoakalani Ave.
Honolulu, HI 96815

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CAROLINE HAYASHI

Title President

Phone # 808-923-1802

Fax # 808-922-2099

E-mail chayashi@waikikicommunitycenter.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

ADA COMPLIANCE AND SECURITY IMPROVEMENTS

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$450,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ 450,000

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 82,881

TITLE: _____

CAROLINE HAYASHI, PRESIDENT
NAME & TITLE

1/17/18
DATE SIGNED

JAN 17 2018 12:42 PM



ADA Compliance & Security Improvements

The Twenty-Ninth Legislature
Hawai'i State Legislature, FY 2018
Application for Grants & Subsidies

I. BACKGROUND & SUMMARY

1. Description of Waikiki Community Center

The mission of Waikiki Community Center (WCC), a 501(c)(3) corporation, is to care for our kupuna, keiki and community as `ohana.

WCC is located at 310 Paoakalani Avenue. It is uniquely positioned as the only community center within Waikiki, serving a diverse population of older adults, families with young children, visitor industry employees and people in need. Recognized as an integral part of the community, it is a safe gathering place where residents, visitors and employees build and strengthen relationships, and where the diverse needs of the community are met each day. Incorporated in 1978, WCC operates three (3) major programs:

A. *Senior Program* – More than 3,000 residents, ages 60 and older, participate in evidence-based educational, physical, and social and wellness activities at WCC which enable them to maintain healthy, independent lifestyles and avoid unnecessary and costly premature institutionalization. Over 300 adult education, recreation, social, health and wellness activities and classes for older adults are conducted each year, as well as educational workshops and talks. In addition, WCC seniors participate in the community as active and engaged volunteers. As part of WCC's continuum of services for older adults, case management, counseling and information and assistance are also provided to enable elders becoming frail and those in need to age in place.

B. *Community Programs* - The Waikiki Community Center serves as a 'one-stop' resource for health and human services, social support, counseling and therapy sessions, lifelong education, wellness, and community building for Waikiki's children, families and elderly. Each year, more than 1000 homeless and low-income individuals and families receive nonperishable food from WCC's *Emergency Food Pantry*. **Our facility is also home to seven other nonprofit agencies**, and is frequently used as a public meeting place for the community, such as the Waikiki Neighborhood Board, Alcoholics Anonymous and condo associations. Through WCC's programs and those of our nonprofit partner agencies, nearly 100,000 individuals utilize our facilities each year and provide Waikiki community members with a safe place to gather.

C. *Early Childhood Education* – Each year, over 100 toddlers and preschoolers receive needed quality early childhood education to build the foundation for learning success in school. Our

preschool works with children ages 14 months to 5 years old. WCC's Early Education Center operates 5 days a week, 11 hours a day, 50 weeks a year to help serve the needs of low-income families that live in the area and the thousands of employees that work in Waikiki. It is one of the few licensed group preschools in the state that operate these extended hours, and is the only one in the heart of Waikiki. WCC Preschool targets low income families. More than 70% of WCC Preschool families are low income more than 50% percent of receive government subsidies and/or tuition scholarships.

2. Goals and Objectives Related to the Request*

* Note that WCC received a \$460,000 CIP ADA Compliance grant in FY2014. We had to request several extensions of the contract, which is now ending in April, with the majority of the work not yet been completed. Therefore, this request is a modified version of the FY2014 contract, to allow us more time to complete the work and includes the essential work remaining. Note also that it was determined that the ADA bathroom/ramp will cost significantly more than was estimated in FY2014 due to the need to expand the bathroom square footage to meet code.

The goals of Waikiki Community Center's Capital Improvements are:

- 1) To conform to ADA standards regarding access to restroom facilities and entrance to the main building.
- 2) To provide greater security to the facility site and preschool by repairing and/or replacing existing fences and gates, installing physical barriers and replacing/repairing broken windows.

Objectives:

Physical Barriers, Fences and Gates, Window Repair/Replacement: \$125,000.

- The current fences and gates along the Paoakalani Avenue have exceeded their life cycle, are in disrepair and require replacement. The type of current fencing also allows individuals to easily climb into the property.
- The fencing work along Paoakalani and Ohua Avenues will consist of repair and replacement as needed of the chain-link fence.
- Removal of the chain link gates at the Preschool and installing new wrought iron gates with keyed locks. Additionally, new gates will be installed at the two stairwells to block access to the classrooms from unauthorized personnel. Currently the existing gates are two-feet high, leaving the area exposed to the public utilizing the building stairwell.
- In addition to the fencing, the work will include repair and replacement of windows in Buildings A & E. Many of the building's windows are broken and either do not close or do not open. The inability to seal the windows in most rooms not only aggravates wear and tear to the exterior and interior of the buildings as they are exposed to natural elements, but also causes a security hazard. In rooms with broken windows are easily broken into. In addition, in case of emergencies ranging from hurricane/storm, ballistic missile threat, to active shooter situations, the inability to open/close windows causes a safety and security hazard.

Building A- ADA Bathroom Upgrades & ADA Building Access: \$325,000

The WCC facility currently has no ADA accessible bathrooms. The new work shall consist of demolishing the existing bathrooms and installing two new ADA accessible bathrooms in Building A.

Additionally, to provide ADA compliant access to Building A, an ADA compliant ramp will need to be installed. The existing non-compliant ramp will need to be removed and will be replaced by a wider ADA compliant concrete ramp with handrails on both sides.

3. Public Purpose and Need to be Served

The Waikiki Community Center Complex serves as a “one-stop” center for health services, social services, counseling, lifelong education and wellness, and community building for Waikiki’s children, families, elderly and other residents. It is the only community center in the neighborhood. Through WCC’s programs and those of our seven nonprofit agency partners/subleasees and the other (more than 50) community group users, over 95,000 people utilize our facilities each year. The WCC Complex facilities are utilized by the public 7 days a week, 52 weeks a year, from 6:30 am to 10:00 pm.

The Waikiki Community Center (WCC) is comprised of 3 two-story buildings on a 1.1 acre parcel on the site of the old St. Augustine School. In addition to its own programs and services, WCC houses seven other non profit agencies on its property. Building E currently houses three non-profit agencies, four meeting rooms and WCC’s Early Education Center for young children. Building A houses WCC’s Senior Program, two nonprofit agencies, large meeting rooms, and administrative offices. Building H houses two nonprofit agencies, including the main health clinic of Waikiki Health Center. Collectively, programs and services are provided to the senior citizens, young children, the handicapped and disabled and other members of Waikiki’s diverse community from our buildings.

In 1981, the State of Hawaii, through legislative appropriation, purchased the property and buildings for the designated use as a multi-purpose community center. WCC has a 30 year master lease with the State of Hawaii through the year 2037 to manage the property. WCC has held this master lease since 1981 through the Dept. of Land and Natural Resources (DLNR). The buildings were originally constructed incrementally from 1951 to 1964. In 1982, WCC renovated the interior of the buildings to house different social service programs and agencies. After initial repairs and renovations were completed in 1984, no other major improvements were made due to lack of sufficient funding sources.

The proposed alterations and repairs are critically needed to maintain the condition of the buildings. In addition, the work will create a safer environment for the public that is accessible to all and to use in alignment with the state’s purpose for the property as a community resource.

4. Target Population to be Served

The Waikiki Community Center (WCC) is the only community center in Waikiki, serving a diverse population focusing on older adults, families with young children, targeting those in need. Although Waikiki is known as a visitor hub, those who actually *live* in Waikiki have nearly twice the poverty rate of Honolulu County (almost 17% versus almost 10%); a median household income of nearly \$31,000 that is below the state average of almost \$50,000; and is among the top 16 food insecure communities at 23.5%, (vs 16.4% state av). [US Census]

Seniors: Waikiki has the highest concentration of seniors in a state that has one of the fastest-growing senior populations. 30% of residents are age 60+ and more than 23% are 65+ (15%

statewide). 15% of seniors 65+ live below the poverty line. [US Census] 82% of seniors live alone or with an older spouse, live on fixed income and have no support system. WCC helps active seniors remain healthy and supports those becoming frail/isolated so both can remain independent. Experts agree the costs/challenges related to elderly population growth is not sustainable. They also agree that prevention of health issues is critical and there is wide acknowledgement that health/wellness involves the whole person –physical, cognitive, social/emotional.

Young Children: 42% of children in Waikiki are between the ages of 0 to 5 and 26% between the ages of 6 to 10. Most area children (80%) attend public school and 13% live at or below poverty. [US Census] The 3 area elementary schools are all Title I. More than 75% of the children enrolled in WCC's preschool are from low income families. Over 46% of families receive government subsidies (over 75% increase). WCC closes the achievement gap between children from low and high income families.

Community Programs: WCC serves those in need through an emergency food bank, case management, and provides office/program space for other nonprofits to serve as a one-stop-shop for a variety of human services.

Waikiki is a very diverse, high density urban resort/residential community. Its population includes 22,000 residents (30% of which are senior adults), 40,000 employees and 80,000 visitors. The Capital Improvement Project described in this proposal will directly impact and improve the safety and accessibility for the elderly, children, handicapped and general public, maximizing access and use of the WCC facilities.

Approximately 85% of WCC's users of the A and E buildings are senior citizens over the age of 60, many of whom are single or widowed, receiving fixed income and living independently without family support systems in close proximity. More than 3,000 unduplicated senior citizens participate in WCC's senior program activities annually and these seniors collectively participate in activities at the Center more than 15,000 times per year. Seventy percent (70%) of WCC families served through our Early Education Center are low to moderate income.

In addition, thousands of patrons of the Waikiki Health Center and six other tenant agencies are of low-income, handicapped and disenfranchised groups within the Waikiki community. Included in the target population are young children, families, senior citizens, disabled, handicapped, financially needy, chronically mentally ill and homeless individuals.

5. Geographic Coverage

The Waikiki Community Center is located at 310 Paoakalani Avenue, located in the heart of Waikiki. It should be noted that services are not restricted to Waikiki residents and clients come from all over Oahu. Due to the location and proximity to senior adults, low-income families with children 5 and under and many low-wage visitor industry service worker, the majority of program our participants reside and/or work in Waikiki.

II. SERVICE SUMMARY & OUTCOMES

1. Scope of work, tasks and responsibilities

Physical Barriers, Fences and Gates, Window Repair/Replacement: \$125,000.

The current fences and gates along the Paoakalani Avenue have exceeded their life cycle, are in disrepair and require replacement. The type of current fencing also allows individuals to easily climb into the property. In addition, the preschool (Building E) does not provide adequate physical barriers that bar access to the school interior and classrooms by unauthorized personnel. Recent security issues on the property include suspected drug tracking in the early morning hours and finding broken beer bottles in the preschool playground area.

The fencing work along Paoakalani and Ohua Avenues will consist of repair and replacement as needed of the chain-link fence. Removal of and vehicle access gates and installing two new manually operated wrought iron gates or other material as recommended that will be durable.

The new work at the preschool consists of removal of the chain link gates, installing new wrought iron gates with keyed locks. Additionally, wrought iron barriers, or other material as recommended, will be installed at the two stairwells to block access to the classrooms from unauthorized personnel. Currently the existing gates are two-feet high, leaving the area exposed to the public utilizing the building stairwell.

In addition to the fencing, the work will include repair and replacement of windows in Buildings A & E. Many of the building's windows are broken and either do not close or do not open. The inability to seal the windows in most rooms not only aggravates wear and tear to the exterior and interior of the buildings as they are exposed to natural elements, but also causes a security hazard. In rooms with broken windows are easily broken into. In addition, in case of emergencies ranging from hurricane/storm, ballistic missile threat, to active shooter situations, the inability to open/close windows causes a safety and security hazard.

Building A- ADA Bathroom Upgrades & ADA Building Access: \$325,000

The WCC facility currently has no ADA accessible bathrooms. The new work shall consist of demolishing the existing bathrooms and installing two new ADA accessible bathrooms in Building A.

Additionally, to provide ADA compliant access to Building A, an ADA compliant ramp will need to be installed. The existing non-compliant ramp will need to be removed and will be replaced by a wider ADA compliant concrete ramp with handrails on both sides.

2. Projected Timeline for accomplishing results

TIME PERIOD	PROJECT ACTIVITY
July 2018	RFP for preconstruction and design services
July 2018	Preconstruction and designer selection(s)
August 2018	Convene Project Management Committee monthly
August - September 2018	Design evaluation and review
October 2018	Solicit construction bids per WCC and State of Hawaii procurement requirements.
October 2018	Pre-bid conferences

TIME PERIOD	PROJECT ACTIVITY
November 2018	Construction bid selection
November 2018	Convene meetings with community and property tenants
November 2018	Secure required permits
December 2018	Install new physical barriers, entry gates, perimeter fencing
December 2018 – March 2019	ADA Bathroom Upgrades, ADA Ramp Building
April 2019	Conduct final inspections.
Quarterly	Prepare and submit required reports to contracting agency.
May 2019	Prepare and submit final report to contracting agency.

3. Quality Assurance and Evaluation Plans

WCC's Executive Director and Facilities Coordinator will provide daily oversight to project operations and meet on a weekly basis with project construction staff to monitor progress. The Project Management Team members will visit the construction area bi-weekly to monitor quality of project work during the construction project. The team will continually assess whether the project is progressing according to contract and timeline schedules and budgets and expected quality. Standard best-practice processes will be utilized at the conclusion of the project to ensure the quality of work is up to standard including a final inspection by appropriate licensed professionals and project management teams members to assess project impact on structural integrity of the buildings. Finally, WCC will retain a contractual project manager to ensure the project moves forward in a timely and professional manner.

4. Measures of Effectiveness

The measures of effectiveness will be:

- Work is completed in a timely manner, per contract schedule and timeline
- Costs do not exceed contract amount
- Quality of work is ensured by professional management

III. FINANCIAL

BUDGET

1. See Attached Budget Forms.
2. Anticipated Quarterly Funding Requests for FY 2018.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
15,000	175,000	225,000	35,000	\$ 450,000

3. All Other Sources of Funding To be Obtained/Sought for FY 2018

Private Trusts & Foundations
 Tenant Fees

4. Listing of all state and federal tax credits it has been granted within the prior three years. Not applicable.

5. Listing of all government contracts and grants it has been and will be receiving for program funding for the prior three years.

State Grant-in-Aid, FY 2015 – 2017; City and County Grant-in-Aid, FY 2015 - FY 2017

6. The balance of unrestricted current assets as of December 31, 2017 is \$783,528.*

*Please note that this is an estimate as we have not yet closed our fiscal year.

IV. EXPERIENCE AND CAPABILITY

1. Necessary Skills and Experience

Waikiki Community Center has been the master lessee of the Waikiki Community Center Complex property since 1981. For more than 30 years, WCC has efficiently managed all property improvements and repairs, ranging from initial renovations of the entire property to managing construction of a new playground and new windows. WCC has extensive experience managing government contracts with the city and state including a Grants In Aid program contract with the Department of Health’s Executive Office on Aging for seven years, a \$230,000 completed Grants In Aid CIP roof and gutter contract released in December 2013, and a \$506,000 City & County Community Development Block Grant (CDBG) contract for planning and design of a property-wide electrical improvement project, which was successfully completed in September 2013.

The project will be managed by a Project Management Team, consisting of the WCC Executive Director, Board of Directors and WCC Facilities Committee. The WCC Executive Director has over 20 years of nonprofit management and government contract management experience. The Director of Finance has managed finances for several construction and development firms including Honolulu Builders. The Board Facilities Committee includes a prominent local architect with over 35 years of experience in planning, design and construction and the committee chair is the former Vice President of the construction firm Kiewit.

2. Facilities

The WCC land and buildings are owned by the State of Hawaii and managed by the Department of Land & Natural Resources, Land Division. WCC has held the master lease from the State of Hawaii since 1982 and is responsible for the management, repair and improvement of the property and its buildings. The current 30-year master lease to WCC expires in 2037. See also Section I. - Background & Summary, No. 3 – Public Purpose and Need to be Served.

V. PERSONNEL: PROJECT ORGANIZATION & STAFFING

1. Proposed Staff, Staff Qualifications, Supervision and Training

WCC has a team of staff and board and committee resources that has substantial experience planning and managing facilities projects including the finance and administration aspects of a project of the size proposed. Following is a summary of qualification for the lead staff on the proposed project. See Section IV-A for further details on the project management team.

WCC Executive Director – In conjunction with the WCC Board and Facilities Committee will be in charge of oversight for the all aspects of the proposed project including contract management and administration. WCC's Executive Director has more than 20 years of non profit management experience in Hawaii and the mainland, during which time she has managed numerous federal, state and city/county contracts totalling millions of dollars, including a \$1+ million contracts through the US Treasury Department and another of similar size through the federal Office of Administration for Children and Families. She was also responsible for managing the majority of the work on WCC's \$506,000 Electrical Transformer CDBG project when she came to WCC in January 2013 and successfully completed the contract in September 2013. Previous to her WCC position, the Executive Director was the Chief Operating Officer at Girl Scouts of Hawai'i, where she had oversight for its statewide properties, including its four camp sites.

WCC Facilities Committee – WCC has an active Facilities Committee, consisting of a diverse set of professionals with skills including a project manager of a major construction firm, an architect, a commercial real estate developer, an engineer, and a property manager from a major firm. The committee meets monthly and handles issues between meetings via email and phone. The committee advises staff and the board on matters related to the operations and improvements of the facility and also provides connections and referrals to potential service providers. The committee also reviews and approves bidders for work done on the facility as well as nonprofit sublease tenants. The committee has oversight for major work done on the facility and will be overseeing the implementation of work described in this grant.

2. Organization Chart

See attached Organizational Chart.

3. Compensation

The three highest paid staff members are as follows. Note that all of our Board of Directors are uncompensated positions: Executive Director - \$87,500; Preschool Director - \$59,000; Projects Manager - \$58,260.

VI. OTHER

- 1. Litigation – disclose any pending litigation or outstanding judgments.** None
- 2. Licensure or Accreditation.** Not applicable

3. Private Educational Institutions. Not applicable

4. Future Sustainability Plan

WCC requests capital funds to continue the project started with a CIP grant from FY2014. Although we have completed a portion of the project, the main components of the project are in progress and the second extension on the contract is ending. We are moving forward with the remainder of the project and if we are able to extend the funds by obtaining another CIP grant we will be able to complete the requested improvements, which is an investment that will last for many years.

5. Certificate of Good Standing

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

- See attached Certificate of Good Standing dated January 11, 2018.

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

- See the attached signed declaration statement.

7. Public Purpose (Hawaii Revised Statutes 42F-102)

42F-102 Applications for grants and subsidies. Requests for grants and subsidies shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

(1) The name of the requesting organization – Waikiki Community Center

(2) The public purpose for the grant or subsidy – Serving kupuna in need through preventative wellness and critical case management services. (See Section I.3 of this grant narrative for further details).

(3) The services to be supported by the grant or subsidy – Evidenced-based activities promoting wellness and case management services for seniors in need.

(4) The target group – Older adults aged 60+

(5) The cost of the grant or subsidy and the budget – WCC requests \$76,052. See budget for details.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Waikiki Community Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				39,155
2. Payroll Taxes & Assessments				2,995
3. Fringe Benefits				7,831
TOTAL PERSONNEL COST				49,981
B. OTHER CURRENT EXPENSES				
1. Project Manager - Contractual				5,000
2. Insurance				3,000
3. Lease/Rental of Equipment				1,000
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				3,000
7. Telecommunication				1,100
8. Utilities				3,000
9. Audit Services				5,000
10. Staff Mileage				100
11. Postage				300
12. Printing				500
13. Accounting Services				0
14. Staff Mileage				100
15. Postage				300
16. Printing				500
17. Architecture/Design	15,000			10,000
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	15,000			32,900
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	435,000			20,000
TOTAL (A+B+C+D+E)	450,000			82,881
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	450,000	Caroline Hayashi	808-923-1802	
(b) Total Federal Funds Requested			Phone	
(c) Total County Funds Requested			1/16/2018	
(d) Total Private/Other Funds Requested	82,881		Date	
TOTAL BUDGET	532,881	Caroline Hayashi, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Waikiki Community Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$87,500.00	20.00%	\$ -
Facilities Coordinator	1	\$42,000.00	30.00%	\$ -
Resident Manager	0.5	\$15,600.00	30.00%	\$ -
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TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Waikiki Community Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Waikiki Community Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	15,000	10,000	0	0
CONSTRUCTION	0	0	435,000	20,000	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:	0	0	450,000	30,000	0	0
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Waikiki Community Center

Contracts Total: 611,650

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	FY17 Grants-in-Aid Malama Senior Program	May 2017 - April 2018	Dept. of Community Services	City & County of Honolulu	76,650
2	ADA Compliance and security upgrades	May 2015 - April 2018	Office of Community Services	State of Hawaii	460,000
3	FY17 Grants-in-Aid Malama Senior Program	April 2017 - March 2018	Office of Community Services	State of Hawaii	75,000
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waik
(Typed Name) _____
(Organization)

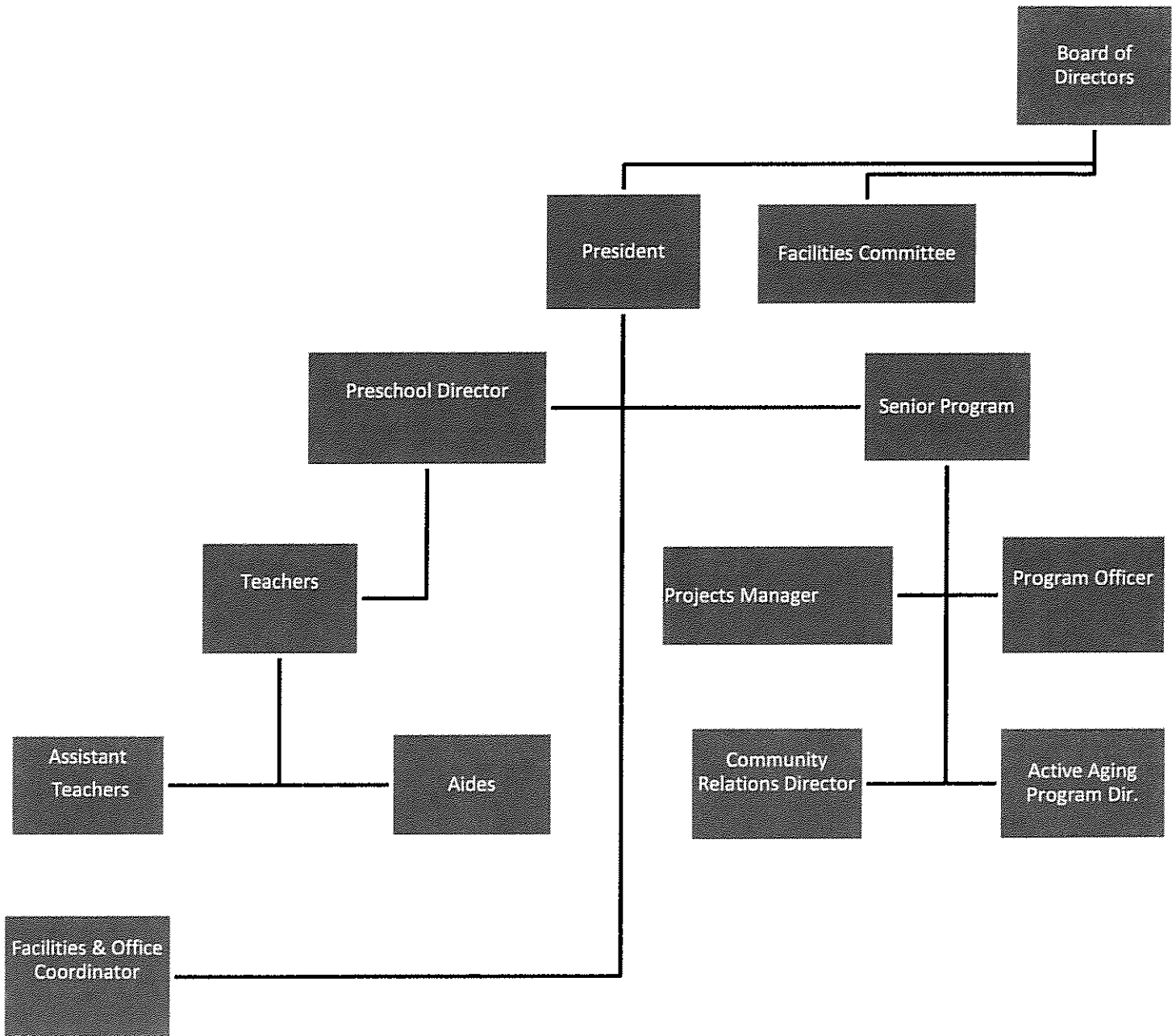
(Signature) _____ 1/16/18
(Date)

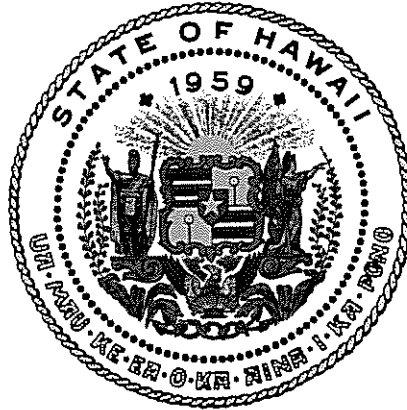
Caroline Hayashi, President
(Typed Name) _____ (Title)



WAIKIKI
COMMUNITY
CENTER

Attachment V.2: Waikiki Community Center Organizational Chart





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

WAIKIKI COMMUNITY CENTER

was incorporated under the laws of Hawaii on 03/01/1978 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 11, 2018

Director of Commerce and Consumer Affairs