

House District(s) _____

Senate District(s) _____

**THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislators' Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dbas: Taiwanese Association of America – Hawaii Chapter

Street Address: 21 Laimi Road, Honolulu HI 96817

Mailing Address: 21 Laimi Road, Honolulu HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JOANNE HOUNG

Title Vice President

Phone # 808-722-2855

Fax # _____

E-mail bigwinner@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

Non-Profit Organization in Hawaii

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

TO FUND PROGRAMS/EVENTS TO COMMEMORATE THE 25TH ANNIVERSARY OF THE SISTER STATE RELATIONSHIP BETWEEN THE STATE OF HAWAII AND TAIWAN IN 2018. THE PROPOSED PLANS INCLUDES COMMEMORATIVE EVENTS IN BOTH HAWAII AND TAIWAN

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$50,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____



JOANNE HOUNG, VICE PRESIDENT
NAME & TITLE

JANUARY 19, 2018

DATE SIGNED

Rev 11

/21/17

JAN 18 2018

JHO
12:40 PM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

- A brief description of the applicant's background;
The Taiwanese Association of America – Hawaii Chapter, also known as TAA, is a non-profit organization which was established in 1972. Its purposes have been:
 - to promote the welfare of overseas Taiwanese residing in Hawaii through friendship and mutual support.*
 - to serve as a bridge between Hawaii and Taiwan and strengthen the connection between the two states.*

The Hawaii-Taiwan sister state relationship was established in 1993 with an already existing solid economic foundation. This sister state relationship continues to flourish through the years with events and initiatives that benefit both states. This relationship will enter a significant milestone of attaining 25 years. The purpose for this grant would be to celebrate the 25th anniversary of this sister state relationship between the State of Hawaii and Taiwan.

- The goals and objectives related to the request;
Since the Hawaii-Taiwan sister twining in 1993, the goals and objectives for the sister state relationship have been to promote cultural and commercial ties between the states. We will endeavor to build program events that continue to enhance the ties. These series of events will concentrate on Education, Business and Economic development, Arts and culture, athletics and technology, environment initiatives will also be part of the focus.
- The public purpose and need to be served;
The celebratory events will be planned in both Hawaii and Taiwan. These events will help promote tourism, education, environmental, and business opportunities.
- Describe the target population to be served; and
The 25th anniversary celebration will target all Hawaii residents and Taiwanese American, including third, fourth, and fifth generation.
- Describe the geographic coverage.
We are planning to have the celebratory events on the islands of Oahu and the Big Island of Hawaii. Our goal is to allow all Hawaii residents to attend and participate the events.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
To maximize the benefit of this celebratory activities, we are planning to have the program events in both Taiwan and Hawaii. We have begun to develop plans for both geographical areas. The followings are the preliminary plan layouts:

A. Hawaii

The following events are being planned for the month of October 2018 (or TBD):

- 1. High level delegation of Taiwan Province leads a delegation to visit Hawaii.*
- 2. Welcome/Opening Reception*
- 3. The Governors of Hawaii and Taiwan Province re-affirming the friendship of sister states.*
- 4. Tours to Hawaii environmental facilities, East West center, sustainability facilities, and historical sites (Counties to be determined)*
- 5. Hold a Taste of Taiwan Culinary Exhibition, static art/photography shows, and film festival event*
- 6. Aloha Banquet featuring the Double Ten cultural performance troupe from Taiwan*

B. Taiwan

The following events are being planned for the month of July 2018 (or TBD):

- 1. High level delegation from Hawaii leads a delegation to visit Taiwan.*
- 2. Officers of DBEDT organize a delegation including businessmen to attend the US Business Day in Taiwan.*
- 3. Welcome/Opening Reception*
- 4. DBEDT officers engage in the promotion of the education and Tourism Exhibition in Taiwan.*
- 5. Hold a "Hawaii Day" event featuring Hawaiian dances, arts, science and so on.*
- 6. Hold Transportation and Economy Forums*
- 7. Tours of Taiwan*

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

October 2017

Conduct informal discussion of the sister state celebration activities with Taipei Economic & Cultural Office in Honolulu ("TECO").

November 2017

Conduct conference calls with Taiwan Government to propose celebration events

January 2018 to April 2018

Work with TECO and DEBDT to plan July mission to Taiwan

May 2018

Finalize plans for mission to Taiwan

July 2018

Execute mission to Taiwan with TECO and DBEDT

July to October of 2018

Plan for in-Hawaii celebration of 25th Anniversary of Hawaii Sister State.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
The Taiwanese association of American – Hawaii Chapter will serve as the depository and conduit for the funds to be received from the State of Hawaii for the purpose of expenses used to promote and conduct the 25th anniversary of the sister state relationship between Hawaii and Taiwan. TAA will accept all funds, monitor expenses incurred, and pay justifiable expenses.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following are measures of effectiveness:

- a) *What we do*
- a. *Program events well planned and organized*
 - b. *Participants number and involvement*
 - c. *Future events and opportunities created*
 - d. *Sister state relationship reaffirmed*
- b) *How well we do*
- a. *Event attendance rate*
 - b. *Event attendee's satisfaction*
 - c. *Accident well controlled*
- c) *How well we keep the budget in check*

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#)) NOT APPLICABLE
 - b. Personnel salaries and wages ([Link](#)) NOT APPLICABLE
 - c. Equipment and motor vehicles ([Link](#)) NOT APPLICABLE
 - d. Capital project details ([Link](#)) NOT APPLICABLE
 - e. Government contracts, grants, and grants in aid ([Link](#)) NOT APPLICABLE

See Exhibit A

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000.00				

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019. *NOT APPLICABLE*
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. *NOT APPLICABLE*
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding. *NOT APPLICABLE*
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.
Balance of our unrestricted current assets as of December 31, 2017 is approximately \$5,000.

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the

service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Joanne Houg is the formal President of the Taiwanese Association of America – Hawaii Chapter and is now serving as the Vice President for the organization. Joanne graduated from University of Hawaii with a Master degree in Information and Computer Science. Currently, Joanne is working for Hawaii Electric Company in the Information Technology Service department. In addition to her normal duty, Joanne also takes on the WeConnect Lead role to help organize the department activities that promote company cultures. Prior to joining HECO, Joanne worked for the Kamehameha School in the Information Technology field.

Joanne has been part of the TAA board of directors since 2003. During her presidency, Joanne Organized cultural activities such as annual cultural parades (Honolulu Festival and Aloha Festival), art exhibits (Aloha from Taiwan and other exhibits), medical/political forums, Taiwan heritage month festival. Dance and Musical concerts.

Joanne also has been serving as the Taiwanese American Community Scholarship program chair since 2005. As the program chair, Joanne obtains scholarship funding from sponsors and works with school counselors to award outstanding high school seniors who demonstrate excellent community services, leadership quality, and academic achievement. An average of fifteen high school senior students from local public high schools are awarded each year. The participated public high schools include Kaiser, Kalani, Roosevelt, Campbell, Kahuku, Kailua, Pearl City, Aiea, McKinley, Farrington, and Hawaii Deaf and Blind high schools. Joanne also organizes the annual award night that combines the scholarship award ceremony and culture dance or musical concerts. This annual event draws large crowds each time. Joanne also personally attend the high school award ceremonies to present the Taiwanese American Scholarship award each year.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. NOT APPLICABLE

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and

experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The staffing for the planned events will be carried out by many experience community project volunteers from various local non-profit organizations who all have years of experience in holding cultural and social events.

2. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Charles Huang – President: Coordination

Joanne Houg – Vice President: Planning and coordination

Ina Chang – Vice President: Planning and coordination

Dr. Tay-Ing Yang: Advisory and coordination

Jessica Su – Treasurer: Accounting

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

All positions are volunteers and there is no compensation for any officers or directors.

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. *NOT APPLICABLE*

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. *NOT APPLICABLE*

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question. *NOT APPLICABLE*

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is: *NOT APPLICABLE*

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

5. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017. *Copy attached, please see Exhibit B.*

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

The Taiwanese Association of American – Hawaii Chapter is compliant.

7. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

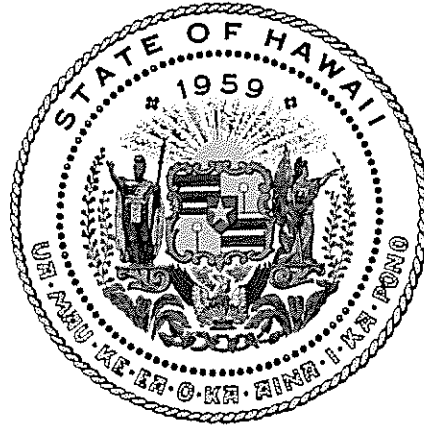
This grant will enable the Taiwanese Association of America to execute plan to celebrate the 25th anniversary of this sister state relationship between the State of Hawaii and Taiwan and hold events that will help promote tourism, education, environmental, and business opportunities

Exhibit A

The 25th Hawaii-Taiwan Sister State Anniversary Celebration Budget Report

Items	Expenses	Cost
25 th Anniversary Banquet:		
	Food	\$15,000.00
	Entertainment	\$6,000.00
	Equipment rental	\$1,000.00
	Stationery Supplies	\$500.00
	Table Centerpiece	\$500.00
	Name Tags	\$300.00
	Posters	\$400.00
	Program	\$400.00
	Banners	\$500.00
	Printing: Promotional flyers	\$400.00
Aloha Dinner		\$6,000.00
Event site rental		\$4,000.00
Tours and Miscellaneous:		\$15,000.00
	Total	\$50,000.00

Exhibit B



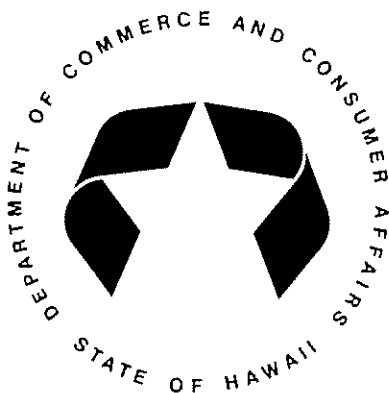
Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

TAIWANESE ASSOCIATION OF AMERICA HAWAII CHAPTER

was incorporated under the laws of Hawaii on 08/05/1988 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 18, 2018

Director of Commerce and Consumer Affairs