

House District(s) 30

Senate District(s) 16

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Pacific Fleet Submarine Museum & Park

Dba: USS Bowfin Submarine Museum & Park

Street Address: 11 Arizona Memorial Dr. Honolulu, HI 96818

Mailing Address: 11 Arizona Memorial Dr. Honolulu, HI 96818

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CHARLES K. MERKEL JR

Title President and Executive Director

Phone # 808 423 1341

Fax # 808 422 5201

E-mail executivedirector@bowfin.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

UPGRADE COMFORT STATION AT USS BOWFIN SUBMARINE MUSEUM & PARK TO COMPLY WITH AMERICAN DISABILITIES ACT (ADA) STANDARDS

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 225,800

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPED NAME: _____

CHARLES K. MERKEL JR., PRESIDENT AND EXECUTIVE DIRECTOR
NAME & TITLE

1/11/2018
DATE SIGNED

JAN 11 2018
1:50 PM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Pacific Fleet Submarine Memorial Association (PFSMA) is an IRS 501(c)(3) tax-exempt nonprofit organization formed in 1978. The PFSMA does business as the USS Bowfin Submarine Museum & Park at Pearl Harbor.

Forty years ago, the Pacific Fleet Submarine Memorial Association (PFSMA) was formed with the mission of telling the stories of our Silent Service, the men and women that comprise the US submarine force. A year later, the PFSMA acquired the USS Bowfin, a WWII submarine known as the "Pearl Harbor Avenger" and, by the end of 1980, the USS Bowfin Submarine Museum & Park was formed at Pearl Harbor.

The Pacific Fleet Submarine Memorial Association was created with the express purpose of preserving and sharing the stories of submarine veterans. Due to the secretive nature of submarine warfare and the advanced technologies employed, the stories of submarine veterans are at great risk of being lost to history. As one of few submarine museums in the nation, the USS Bowfin Submarine Museum & Park is in a unique and indispensable position to give a voice to the Silent Service.

Since the PFSMA's formation, over 8.5 million visitors have explored our campus and engaged with our history. Every year, over 400,000 ticketed visitors have walked on the USS Bowfin or toured our museum. Our education programs have also reached thousands of students and our scholarship program, which has awarded over \$800,000 to Hawaii-based submariners and their families since 1985, continues to grow every year. Along with the USS Arizona Memorial, the Battleship Missouri Memorial, and the Pacific Aviation Museum Pearl Harbor, the USS Bowfin Submarine Museum & Park complete the Pearl Harbor Historic Sites, a major tourist destination for the state of Hawaii.

PFSMA employees 77 full-time employees and had a net payroll of over \$2.4M in 2017. PFSMA paid over \$254,362 in General Excise Tax and nearly \$200,000 in payroll taxes in 2017.

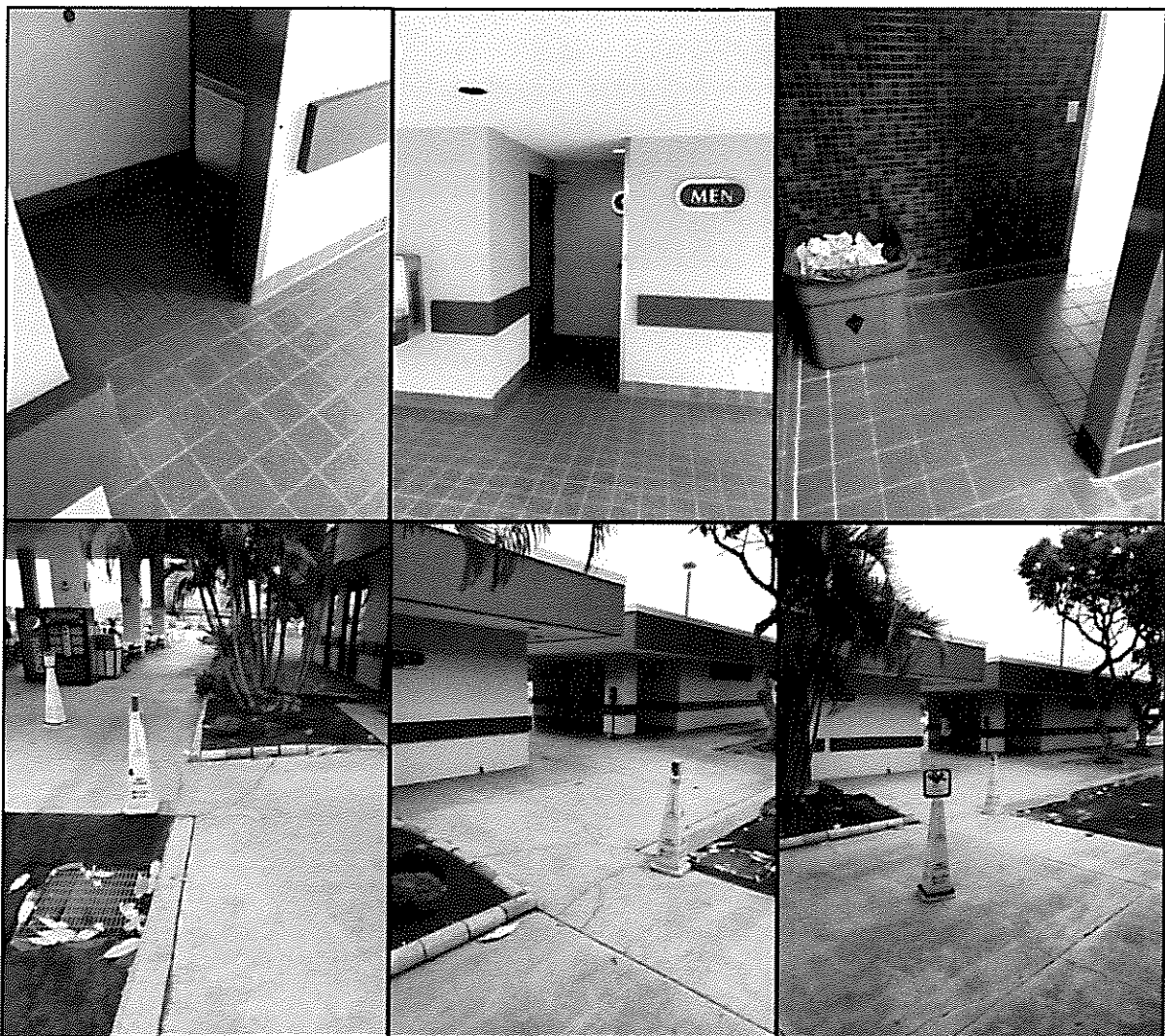
The USS Bowfin Submarine Museum & Park honors our veterans, educates the public, connects us with our history, and inspires us with stories of bravery, innovation, and sacrifice.

2. **The goals and objectives related to the request;**

Today, the USS Bowfin Submarine Museum & Park is one of the most popular tourist destinations in Hawaii, yet the campus cannot facilitate the needs of all of its visitors.

The museum and campus were built thirty years ago, before Americans with Disabilities Act was signed into law in 1990. As a result, sections of the campus can be difficult to navigate for visitors with mobility issues.

In particular, our Comfort Stations (restrooms) are difficult to navigate for people that use wheelchairs or walkers. The narrow entrance creates a burden and the walkways leading to the entry are inadequate.



Compounding this need is the fact that the USS Bowfin Submarine Museum & Park's campus is regularly toured by visitors to Pearl Harbor's other Historic Sites. While there are over 400,000 people buying tickets to enter the museum itself, the museum campus is free to tour and it's displayed missiles, torpedoes, and conning tower are accessible to anyone at Pearl Harbor. This

means that our facilities are used by a large percentage of the 1.5M visitors that tour the Arizona Memorial Visitor Center annually.

As part of a broader renovation plan that will expand and renovate the museum, PFSMA is renaming the USS Bowfin Submarine Museum & Park as the Pacific Fleet Submarine Museum at Pearl Harbor. Through this renovation, the Pacific Fleet Submarine Museum will become a more accessible place and, as a result, it will be a more effective and important place for people to reflect and learn.

The current estimated cost of the renovation project is over \$19M (\$12.5M for construction and \$6.6M for museum exhibits). To date, PFSMA has invested nearly \$3M in the design of the renovation. PFSMA has saved over \$7.5M in a capital investment fund to support this effort. The PFSMA board is willing to commit \$5M of this fund to support the renovation.

PFSMA is looking to a broad set of resources to fund this project and is submitting this Grant in Aid application to specifically request funding to upgrade the Comfort Station and walkways to comply with ADA standards. Based upon an August 2017 construction estimate by Constructors Hawaii, a Hawaii-based general contractor, the current cost estimate for ADA renovations is \$451,600 and PFSMA is requesting \$225,800 (50% of the total cost) to fund this project.

3. The public purpose and need to be served;

Creating a safe, accessible environment for all visitors to Pearl Harbor is in the public interest.

The USS Bowfin Submarine Museum & Park is an important cultural landmark, tourism draw, and economic center for the local community, yet the structures that were built forty years ago don't allow comfortable access all visitors and employees. Individuals with mobility issues lack ease of access to areas like the Comfort Stations that house the restrooms and the walkways that lead to the main office.

Every year, the museum hosts over 400,000 visitors. Due to the museum's unique location adjacent to the USS Arizona Visitor Center, it's facilities are also regularly used by the 2,000,000 people that visit one of the other Pearl Harbor sites.

It is in the public interest to make Hawaii's cultural landmarks accessible to all.

4. Describe the target population to be served; and

The target population is all visitors to Pearl Harbor. Every visitor, particularly the elderly and those with mobility issues, will benefit from these renovations.

5. Describe the geographic coverage.

Although we place a strong emphasis in serving Oahu, the Neighbor Islands, and the United States mainland, our target population is truly global. School groups, historians, veterans,

military enthusiasts, tourists, government and civilian officials visit USS Bowfin Submarine Museum & Park from all over the world.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Requested GIA assistance will cover the design and construction of ADA improvements. Specifically, these improvements will affect the Comfort Station and outdoor walkways on campus. These improvements will be undertaken at once as part of a broader museum redesign and expansion.

The Comfort Station, which houses the men's and women's restrooms, will be demolished and rebuilt to be ADA compliant. The updated building will have wider entryways, larger stalls, and more capacity. This will allow all visitors to access restrooms without any burden.

The walkways will also be removed and reinstalled to comply with ADA standards.

To date, PFSMA has invested over \$3,000,000 in the design of the planned expansion and renovation. Preliminary Construction Drawings have been completed and reviewed by Naval Facilities Engineering Command, Hawaii (NAVFAC). There were no significant comments with regard to the Comfort Station. It is anticipated that construction will begin in the fall of 2018.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

January 2018 – May 2018: Construction drawing completion and review.

June 2018: Final pricing.

July 2018: Project out for bid.

August 2018: Select contractor for project.

Fall 2018: Museum renovation groundbreaking.

Fall 2018 – Fall 2019: Construction.

Fall 2019: Project completion and reopening.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The entire renovation project, including the ADA compliance upgrades for which PFSMA is applying for funding, is being designed by MIG/Portico, the architecture firm that completed the USS Arizona Memorial Visitor Center. Mason Architects is the associated local architect. Construction project management services are being provided by Griffith Construction

Consultants. ADA compliance and all major project details will be reviewed by NAVFAC Hawaii.

PFSMA’s Executive Director, Captain Charles Merkel, is overseeing the project and working with the PFSMA board to ensure that the project is adequately staffed and funded. This oversight will include selecting contractors, finalizing blueprints, monitoring construction progress, and the day-to-day work required to see this project to fruition.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The renovation of the Comfort Station at USS Bowfin Submarine Museum & Park is designed to upgrade the facilities to ADA standards. Effectiveness will be measured by whether or not the campus conforms to ADA standards after the renovation.

Throughout the design and review process, compliance with ADA requirements will be verified. Through proper selection of a qualified contractor and oversight of the construction project by PFSMA’s board and executive team, PFSMA will ensure that the renovation is completed to the appropriate standards.

Throughout the process, PFSMA will keep detailed budget records and records of any ADA-related improvements.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
- a. **Budget request by source of funds ([Link](#))**
 - b. **Personnel salaries and wages ([Link](#))**
 - c. **Equipment and motor vehicles ([Link](#))**
 - d. **Capital project details ([Link](#))**
 - e. **Government contracts, grants, and grants in aid ([Link](#))**

The enclosed budget forms provide additional details of the cost for this request. Additionally, a breakdown of projected construction costs can be found below.

Demolition	15,728
Carpentry	38,212

Finish Carpentry	31,124
Roofing	16,101
Gyp Board, Ceilings	40,000
Tiling	77,220
Painting	7,003
Fire Protection	22,466
Plumbing	66,967
Air Conditioning	21,654
Electrical	36,000
Fee	40,076
Bond	4,588
GET	6,185
Soil Treatment	420
Reinforcing Steel	1,175
Concrete	8,005
Guardrail	600
Flashing and Sheet Metal	8,839
Skylights	9,246
TOTAL	451,609

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0	\$0	\$112,900	\$112,900	\$225,800

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.**

PFSMA has applied for a \$200,000 grant through the National Maritime Heritage Grant Program for a Grants for Maritime Heritage Education and Preservation Projects to assist with the funding for the construction of a protective enclosure for the Kaiten (manned torpedo) that is on exhibit at USS Bowfin Submarine Museum & Park. This is another portion of the renovation project for the entire Bowfin site.

PFSMA is conducting a capital campaign to raise the funds necessary to complete the remainder of the planned museum expansion and renovation. The campaign will appeal to individual donors, corporate donors, and foundations.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

None.

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.**

At the time of submitting this application, PFSMA is not receiving program funding from any federal, state and county government contract/grants. In addition, PFSMA receives no goodwill or lease remission from any government entity.

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.**

Statement of Financial Position as of December 31, 2017 is attached.

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

PFSMA has operated the USS Bowfin Submarine Museum & Park at Pearl Harbor since 1978. During this time, PFSMA has overseen routine maintenance ranging from minor building upgrades like the installation of solar panels to preserving the USS Bowfin.

For this renovation project, PFSMA selected MIG/Portico to lead the effort to expand USS Bowfin Submarine Museum & Park. MIG/Portico was the lead architect for the revitalization of the USS Arizona Visitor Center. MIG/Portico has used a number of Hawaii-based architectural and engineering firms, including Mason Architects, Belt Collins Hawaii, Baldrige & Associates Structural Engineers, Mechanical Engineers of Hawaii, Coffman Engineers, and James Tucker Associates. MIG/Portico and their local partners will be involved in the review and selection process for the contractor(s) that will perform the renovation process. Mason Architects and Griffith Construction Consultants will provide oversight during the renovation to ensure that standards are met.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

USS Bowfin Submarine Museum & Park is located at Pearl Harbor immediately adjacent to the USS Arizona Memorial Visitors Center. USS Bowfin Submarine Museum & Park occupies approximately 3.8 acres of land that is leased from the U. S. Navy. This lease is administered by Naval Facilities Engineering Command, Hawaii. Naval Facilities Engineering Command, Hawaii is currently preparing a new 25-year lease that should be executed by July 2018.

The current campus comprises of:

- The USS Bowfin, a decommissioned WWII submarine that sits in Pearl Harbor;
- The Pacific Fleet Submarine Museum, a 7,000-square-foot museum dedicated to submarine history;
- A variety of outdoor exhibits including:
 - the Waterfront Memorial, which honors more than 3,500 submariners lost during WWII;
 - a Conning Tower, where visitors can explore the confined space of a WWII submarine;
 - a Kaiten, one of the only remaining Japanese manned torpedoes in existence;
 - a submarine rescue chamber; and,
 - over a dozen missiles, torpedoes, anchors, and propellers.
- Comfort Station (restrooms);
- Food court;
- Gift shop; and,
- Staff lounge and offices.

For the purposes of this request, ADA compliance will focus largely on the Comfort Station and the walkways leading to the Comfort Station and the main staff office. The Comfort Station will be reconstructed with larger entryways that comply with ADA standards. The walkways will be reimagined and rebuilt with wider, ADA-compliant specifications.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

As of January 2nd 2018, USS Bowfin Submarine Museum & Park has 77 full-time employees. A 14-member Board of Directors provide governance, strategic planning, and oversight. Our contacts and partnerships extend across a wide spectrum of community, national, and international relationships that have been forged over the years.

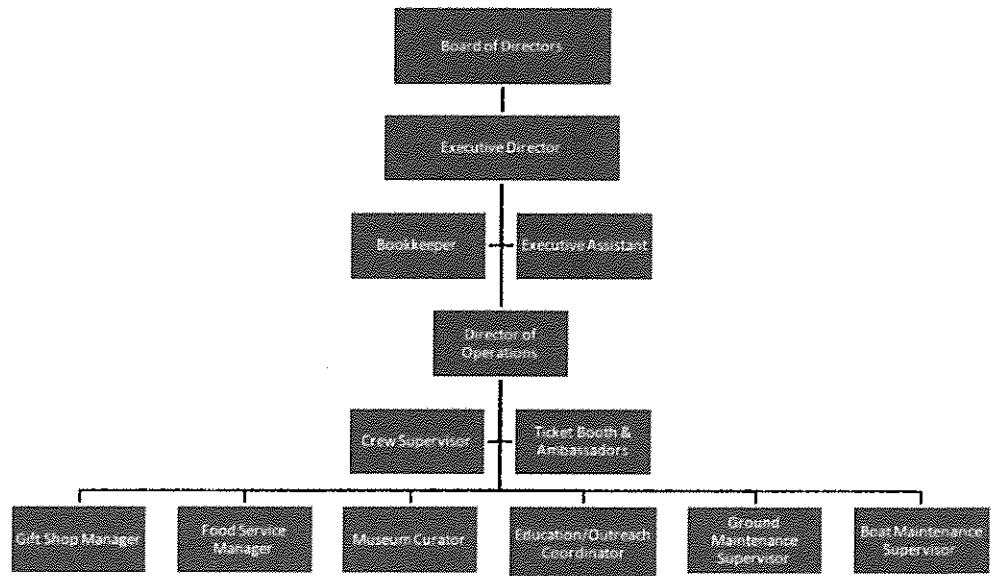
The PFSMA's Board of Directors is chaired by Captain Ronald R. Cox, USN (Ret.) who is currently the Vice President for Power Supply at Hawaiian Electric Company. Captain Cox is a leader in the community, serving as a Board Member of YMCA.

The Museum is led by Executive Director Captain Charles K. (Chuck) Merkel, USN (Ret.). Captain Merkel served on active duty in the U. S. Navy submarine force for 30 years and holds the distinction of being the first submarine Commanding Officer since World War II to lead his crew in combat on two successive deployments. Captain Merkel assumed the leadership of the Museum in May 2016. Captain Merkel served as Commanding Officer of a nuclear-powered submarine, a submarine training command and an operational joint command. His final active duty assignment was as the Director for Maintenance and Material Readiness for the Pacific submarine force. In this position, he supervised the day-to-day operation of all submarines operating in the Pacific fleet. As Executive Director, Captain Merkel is responsible to the Board of Directors for all aspects of operations at USS Bowfin Submarine Museum & Park.

The PFSMA Board of Directors specifically selected The Portico Group to lead the effort to revitalize and expand the museum due to their involvement in the revitalization of the Arizona Visitors Center. The Portico Group brought together a number of Hawaii-based architectural and engineering firms to assist in this effort. These local firms will be involved in completing the design, selection of contractors and supervision of the construction.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Executive Director: \$95,000

Director of Operations: \$62,221
Boat Maintenance Supervisor: 66,232

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

USS Bowfin Submarine Museum & Park is not a party to any pending litigation or subject to any outstanding judgement.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

USS Bowfin Submarine Museum & Park completes the Pearl Harbor Historic Sites along with the USS Arizona Memorial, the Battleship Missouri Memorial and the Pacific Aviation Museum Pearl Harbor. Naval History and Heritage Command provides oversight for the accountability and maintenance of artifacts on loan for PFSMA.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but**
- (b) Not received by the applicant thereafter.**

The funds requested by this grant will be utilized to fund the one-time costs associated with the renovation of the Comfort Station and walkways at USS Bowfin Submarine Museum & Park. Once these renovations are completed, the cost of operation and maintenance will be covered by the normal annual revenue and budgeting process.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

A copy of a certificate of good standing from the Director of Commerce and Consumer Affairs, dated December 13, 2017 is attached.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

Please see attached document.

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

As outlined in Question I.3, funding will be used for a public purpose pursuant to 42F-102.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Appi Pacific Fleet Submarine Memorial Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	225,800			225,800
TOTAL (A+B+C+D+E)	225,800			225,800
SOURCES OF FUNDING				
(a) Total State Funds Requested	225,800	Budget Prepared By: <i>Charles Merkel</i> 808 423 1341		
(b) Total Federal Funds Requested		Name (Please type or print) XXXXXXXXXX Phone 1/11/2018		
(c) Total County Funds Requested		Signature of Authorized Official XXXXXXXXXX Date		
(d) Total Private/Other Funds Requested	225,800	<i>Charles Merkel</i> Name and Title (Please type or print) <i>Executive Director</i>		
TOTAL BUDGET	451,600			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Pacific Fleet Submarine Memorial Association

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Pacific Fleet Submarine Memorial Associati

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Pacific Fleet Submarine Memorial Ass

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			225800			
EQUIPMENT						
TOTAL:			225,800			
JUSTIFICATION/COMMENTS: All design fees and review fees were part of the larger revitalization and expansion project and have been paid from operating budget.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Pacific Fleet Submarine Memorial Association

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	N/A				
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Pacific Fleet Submarine Memorial Association, Inc.
Statement of Financial Position
As of December 31, 2017

01/09/18

Accrual Basis

	Dec 31, 17
ASSETS	
Current Assets	
Checking/Savings	
10000 · Cash	
10900 · Vault Services	-133,500.00
10800 · CASH - NFCU	661.00
10100 · BH- Ops Fund - 040	315,055.20
10200 · BH - Gift Shop - 059	482,677.62
10400 · BH - Special Fund - 117	2,216.24
10450 · BH - Combined Funds - 115	345,821.05
10500 · Educational Endowments	1,047,406.03
10600 · Petty Cash	3,500.00
10700 · Cash - Investments	7,398,079.49
Total 10000 · Cash	9,461,916.63
Total Checking/Savings	9,461,916.63
Accounts Receivable	
16000 · Accounts Receivable	43,811.30
Total Accounts Receivable	43,811.30
Other Current Assets	
12800 · Prepaid Expenses	
12804 · Prepaid Lease - Naval Facility	34,831.03
12802 · Prepaid Utilities	111,907.00
Total 12800 · Prepaid Expenses	146,738.03
12500 · Inventory	132,454.82
Total Other Current Assets	279,192.85
Total Current Assets	9,784,920.78
Fixed Assets	
15600 · Computer Software	71,768.76
15000 · Fixed Assets (Furniture and equipment with useful life exceeding one year)	
15100 · Building, Land & Museum	3,809,377.48
15200 · Future Capital Improvements	
15225 · Construction in Progress	1,868,508.98
15200 · Future Capital Improvements - Other	517,479.00
Total 15200 · Future Capital Improvements	2,385,987.98
15300 · Submarine Museum	757,003.22
15400 · Furniture, Fixtures & Equipment	
15452 · Simplex - Fire Extinguishers	17,427.93
15451 · Leaf, LLC - Audio Headsets	93,751.23
15400 · Furniture, Fixtures & Equipment - Other	150,493.72
Total 15400 · Furniture, Fixtures & Equipment	261,672.88
15500 · Vehicles	27,996.98
15900 · Accumulated Depreciation	-4,370,511.12
Total 15000 · Fixed Assets (Furniture and equipment with useful life exceeding one year)	2,871,527.42
Total Fixed Assets	2,943,296.18
TOTAL ASSETS	12,728,216.96

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Pacific Fleet Submarine Memorial Association, Inc.

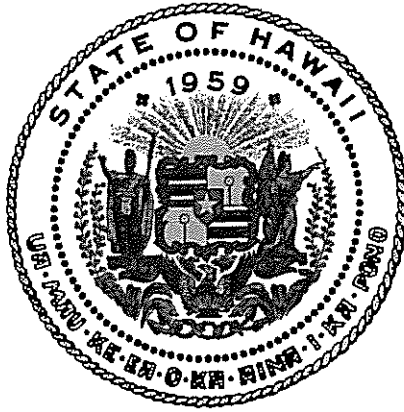
01/09/18

Statement of Financial Position

Accrual Basis

As of December 31, 2017

	<u>Dec 31, 17</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22100 · Accrued General Excise Tax	22,278.69
24100 · Garnishment Payable	70.58
24200 · IRA Payable	12,748.71
21000 · Due from Combined Account	
21300 · Due to P.H.P	-3,334.18
21200 · Due to Pacific Aviation	141,208.07
21100 · Due to Missouri	294,499.12
	<hr/>
Total 21000 · Due from Combined Account	432,373.01
Total Other Current Liabilities	467,470.99
Total Current Liabilities	467,470.99
Total Liabilities	467,470.99
Equity	
30200 · Scholarships & Endowment Funds (Other Income)	-74,954.00
30000 · Opening Balance Equity (Opening balances during setup post to this account. Th...	389,048.31
30300 · Unrestricted Net Assets (Other Income)	10,087,817.09
Net Income	1,858,834.57
	<hr/>
Total Equity	12,260,745.97
TOTAL LIABILITIES & EQUITY	<hr/> 12,728,216.96 <hr/>



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

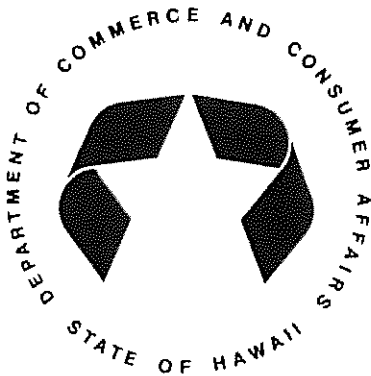
PACIFIC FLEET SUBMARINE MEMORIAL ASSOCIATION, INC.

was incorporated under the laws of Hawaii on 12/22/1978 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 13, 2017

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pacific Fleet Submarine Memorial Association

(Typed Name of Individual or Organization)

(Signature)



1/11/2018

(Date)

Captain Charles Merkel

(Typed Name)

Executive Director

(Title)