

House District(s) 26
Senate District(s) 12

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
PA'I Foundation

Dbas:

Street Address: 904 Kohou St. #102, HNL, HI 96817

Mailing Address: PO Box 17483, HNL., HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name VICTORIA TAKAMINE

Title Executive Director

Phone # 808-754-2301

Fax # 808-844-2001

E-mail vtakamine@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PA'I FOUNDATION HAS BEEN NAMED THE FESTIVAL COORDINATOR FOR THE FESTIVAL OF PACIFIC ARTS & CULTURE (FESTPAC) TO BE HELD IN HAWAII, JUNE 11-27, 2020. FUNDING IS REQUESTED TO BUILD THE FESTPAC CULTURAL VILLAGE WILL BE THE CENTER OF ACTIVITIES FOR THE 2 WEEK FESTIVAL IN HONOLULU. THE VILLAGE WILL HOUSE CULTURAL DEMONSTRATIONS, PERFORMANCES, ARTS AND CRAFTS REPRESENTING THE 28 PACIFIC ISLAND NATIONS THAT PARTICIPATE IN FESTPAC ONCE EVERY FOUR YEARS. THIS IS THE FIRST TIME THAT HAWAII HAS BEEN SELECTED TO HOST THIS PRESTIGIOUS FESTIVAL SINCE THE EVENT WAS STARTED MORE THAN 40 YEARS AGO.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 237,200

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \$450,000

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

VICTORIA TAKAMINE, EXECUTIVE DIRECTOR PA'I FESTIVAL DIRECTOR, FESTPAC

NAME & TITLE

DATE SIGNED 1/18/18

JAN 19 2018 4:15 PM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

PA'I Foundation, organized in 2001, is a 501c3 nonprofit organization whose mission is to preserve and perpetuate Native Hawaiian cultural traditions for future generations. PA'I is governed by a seven member Board of Directors as established in its By Laws approved April 5, 2001. The goal of PA'I Foundation is to establish a Native Hawaiian Cultural Center on O'ahu to better serve the broader Hawaiian community, our businesses, residents and visitors to our islands. To accomplish these goals, PA'I partners with other Native Hawaiian institutions, local and National non-profits and individuals to successfully create and implement events and activities that strengthen our Native Hawaiian community.

2. The goals and objectives related to the request;

PA'I is requesting funds for the planning and construction of the Festival of Pacific Arts & Culture (FESTPAC) Village. The FESTPAC Village will be the center of activities for the 2-week festival which will run from June 11-27, 2020, showcasing and celebrating the culture and arts of the twenty-eight Pacific Island nations from throughout Oceania. We envision the Village will be a gathering place for artists, cultural practitioners, farmers, residents and visitors long after FESTPAC is over.

3. The public purpose and need to be served;

As the hub of FESTPAC, hosted in 2020 by the State of Hawai'i, FESTPAC Village will provide a location where students, residents and visitors to Hawai'i can engage with cultural practitioners, artists and performers from 28 Pacific Island Nations throughout Oceania. Planning and construction of the FESTPAC Village will provide work for multiple consultants, including project managers and building consultants, cultural practitioners, architects, engineering and design firms, graphic designers, artists and construction personnel. In addition, the FESTPAC Village will be used to train the next generation of cultural practitioners interested in learning how to adapt traditional hale pili (thatched grass house) to meet with city and state building codes. Master hale pili builder, Palani Sinenci, will oversee and train interns and volunteers who will work alongside architects and construction personnel to build the Village.

4. Describe the target population to be served;

The target population includes: local and international artists and cultural practitioners; locally owned small businesses, vendors and farmers, who will share their products, foods, arts and crafts at FESTPAC Village art markets; students, residents and visitors to the islands.

5. Describe the geographic coverage.

FESTPAC Village will be the center of activities for 3,000 artists and cultural practitioners from the 27 Pacific Islands of Oceania and Taiwan, that will attract local residents and visitors from around the world coming to O'ahu to experience the authentic music, dance and cultural expressions of the Pacific. The geographic coverage will be worldwide.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

This Grant-in-Aid (GIA) request is for planning and design of the Festival of Pacific Arts and Culture (FESTPAC) Village. Grant funds will defray project expenses related to planning and design, permitting and contractor bids, up to but not including actual construction costs (materials, equipment and labor). PA'I staff salaries related to this portion of the project are not included in the GIA, as they are supported by a DBEDT contract for FESTPAC Festival Coordinator, awarded to PA'I Foundation and Vicky Holt Takamine on January 4, 2018.

Scope of Work

1. Planning meetings and work sessions will be held with the Village Planning Committee to create an overall plan and design for the FESTPAC Village, including:
 - a. Selection of Site – Three potential sites have been identified for the FESTPAC Village: Kapi'olani Park Bandstand, Kaka'ako Gateway Park and Fisherman's Wharf at Kaka'ako. Meetings with each of the land managers will be held to determine the best property for the FESTPAC Village and the willingness of the land managers to allow the Village to be built on the property.
 - b. Contracting of Project Manager and Consultants – A project manager will be hired to work with Kumu Sinenci on the design and layout of the

project, develop a timeline for the completion of the project. The Project Manager and Kumu Sinenci will work with Mason Architects to create and design the Village, develop the scope of work, select and hire the civil, structural, electrical and mechanical engineering consultants for this project.

- c. The Project Manager and Kumu Sinenci will secure design and construction bids for the FESTPAC Village
 - d. The Project Manager will secure the necessary building permits for construction of the Village
 - e. Kumu Takamine and Palani Sinenci will develop of culturally-appropriate building guidelines
 - f. Kumu Takamine and Palani Sinenci will schedule cultural training sessions for all personnel working on the project.
2. Design – Building design, engineering and construction drawings
- a. Architectural Design – to be created by Glenn Mason, Mason Architects. The project manager, Kumu Sinenci and Glenn Mason will work with the FESTPAC Organizing Committee to develop the design and layout of the FESTPAC Village.
 - b. The Project Manager will work with the civil engineering consultant to design and create construction plans for FESTPAC Village (to be bid)
 - c. The Project Manager will work with the structural engineering consultant to design and create construction plans for FESTPAC Village (to be bid)
 - d. The Project Manager will work with the electrical engineering consultant to design and create construction plans for FESTPAC Village (to be bid)
 - e. The Project Manager will work with the mechanical engineering consultant to design and create construction plans for FESTPAC Village (to be bid)

A FESTPAC Temporary Commission within the Department of Business Economic Development and Tourism (DBEDT) was established by the 2017 State Legislature. DEBDT has convened the Temporary Commission who will oversee the project.

Through an RFP process, PA'I & Vicky Holt Takamine have been named by DBEDT as the FESTPAC Coordinator. Takamine has attended Festivals in 1985 (French Polynesia), 2004 (Palau) as a delegate, and 2016 (Guam) as the Head of Delegation. She has experience with coordinating large international festivals and was the Conference Director in 2010 for the Healing Our Spirit Worldwide Indigenous Peoples Conference held in Honolulu. Takamine is a well renowned kumu hula and will be the Festival Director, lead Hawaiian cultural consultant and community advisor for this project.

The FESTPAC Village planning team includes:

1. Kumu Francis Palani Sinenci, master of hale (Hawaiian thatched structures) buildings
2. Peter Kalawai'a Moore, professor at Windward Community College

3. Glenn Mason, Architect
4. Vicky Holt Takamine, FESTPAC Festival Director
5. Aaron Sala, FESTPAC Programs Director
6. Michael Pili Pang, FESTPAC Director of Administration and Development

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

FESTPAC Village – Timeline

- July 1, 2018 – September 30, 2018 – Site Selection – Negotiations to finalize selection of FESTPAC Village building site
- July 15, 2018 – Project Manager, Architect, Consultants contracted.
- September 30, 2018 – Initial architectural design presented
- October 1, 2018 – December 31, 2018 – Bidding process for engineering firms and construction contractor
- November 30, 2018 – Architectural drawings completed
- December 1, 2018– Begin permitting process
- January 31, 2019 – Engineering plans completed
- February 1, 2019 – June 30, 2019 – Building schedules, cultural guidelines created. Builder cultural awareness training. Purchase and delivery of building materials and equipment, for July 1, 2019 construction start date.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

PA'I Executive Director/FESTPAC Director Vicky Holt Takamine and the Festival Organizing Committee will monitor and oversee the project to ensure quality, evaluate progress and ensure that all requirements and procedures are met.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of effectiveness to be reported to the State Agency will include:

1. Architectural designs of the Festival Village
2. Civil engineering plans for the Festival Village
3. Structural engineering plans for the Festival Village
4. Electrical engineering plans for the Festival Village
5. Mechanical engineering plans for the Festival Village

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- Budget request by source of funds ([Link](#))
 - Personnel salaries and wages ([Link](#))
 - Equipment and motor vehicles ([Link](#))
 - Capital project details ([Link](#))
 - Government contracts, grants, and grants in aid ([Link](#))

Forms a-e submitted. In addition, the following justification details the components of the capital request:

Budget Justification – PA'I Foundation GIA Capital Request**Consultants**

Project Manager	\$43,500
Project Cultural Consultant (Palani Sinenci)	\$43,500
Building Consultant (Kalawai'a Moore)	\$25,000
Architecture – Mason Architects	\$23,500
Civil Engineering – Design and plan	\$25,000
Structural Engineering – Design and plans	\$25,000
Electrical Engineering – Design and plans	\$25,000
Mechanical Engineering – Design and plans	\$25,000

Other

Supplies (\$1,500) – Planning meeting supplies	\$ 1,500
Parking (\$200) – Planning meeting parking	\$ 200

Total GIA Request \$237,200

Non-GIA Funding

Project salaries and other FESTPAC expenses are not included in this GIA Capital Request, as they are included in a DBEDT contract for FESTPAC Coordination, awarded to Vicky Holt Takamine and PA'I Foundation on January 4, 2018.

FESTPAC Director / PA'I Executive Director Vicky Takamine	\$50,000
FESTPAC Finance Director	\$25,000
FESTPAC Director of Administration and Development	\$10,000
FESTPAC Grant Writer	\$15,000
FESTPAC Admin Assistant	\$10,000

Travel – South Pacific Community (SPC) Council meeting in Fiji	\$10,000
Total Non-GIA Funding	\$120,000

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
59,700	65,000	56,250	56,250	237,200

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

Office of Hawaiian Affairs \$500,000
 Kamehameha Schools \$100,000
 Howard Hughes \$50,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

State Funding contract for Festival Coordination of FESTPAC 2020 of \$450,000 was awarded to PA'I by DBEDT, January 4, 2018.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

PA'I Foundation unrestricted current assets as of 12/31/2017: \$92,230

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For a long time it was illegal to build a traditional Hawaiian hale because the structure was not recognized in the Honolulu building code. Several years ago, under the leadership of **Francis Palani Sinenci**, a master hale builder from Hana, Maui (Maui County), cultural practitioners architects and construction experts helped to create the first set of indigenous special building

codes for indigenous architecture so that this ancient craft could be practiced in modern Hawai'i.

After retiring from the U.S. Navy, Kumu Palani lived on O'ahu planting and harvesting kalo in Haleiwa and Hakipu'u while also studying the Hawaiian language and doing extensive research on heiau rehabilitation, fishpond and stone wall restoration and, most importantly, traditional hale building. Upon his return to Maui, Kumu Palani began teaching at Maui Community College. While there, Kumu Palani developed curriculum for Hawaiian Studies on Indigenous Architecture that is currently being used at Maui, Windward and Honolulu Community Colleges.

Kumu Palani has inspired, developed and trained a group of more than forty dedicated kāne and wahine (men and women) of various skills and knowledge who are committed to perpetuating indigenous architecture throughout the entire archipelago of Hawai'i and the Pacific. Together they have built more than 200 traditional hale throughout Hawai'i and the world, including Beijing. Kumu Palani was the project manager for the Kauhale complex at the Hana Cultural Center. He was recently awarded an honorary PHD from the World Indigenous Nations University for his work in the revival of indigenous Hawaiian architecture. This work encompasses Hale Building (traditional Hawaiian thatched houses), Heiau (Hawaiian temple) restoration, Loko I'a (Hawaiian fish pond) restoration, Uhuhumu Pohaku, (Hawaiian dry rock stacking techniques), and Mea Umu (Hawaiian stone ovens and the art of Hawaiian cooking). Francis and Esse Sinenci, husband and wife, are joint recipients of the 2016 Tiny Malaikini Mea Kokua Award, Hana's highly coveted recognition for public service.

Professor Peter Kalawai'a Moore is one of Kumu Palani's dedicated team of experts. He is a professor at Windward Community College and teaches among other courses Hawaiian Architecture at WCC.

Glenn E. Mason, FAIA, NCARB, is the founder of MAI and former principal of its predecessor, Spencer Mason Architects. He is a project architect and the principal-in-charge for many of the projects undertaken by the firm. Born and raised in Hawai'i, Glenn received an M. Arch. from the University of Michigan, Ann Arbor, before returning to Honolulu, where he has built his 40 year career in the preservation of historic buildings and new design.

Renowned for his award winning preservation projects, Glenn has worked on some of Hawai'i's most iconic buildings including Bishop Museum, Ali'iolani Hale, Hilo Federal Building, Pearl Harbor Memorial, Hulihe'e Palace and the last 35 years of maintenance and repair for 'Iolani Palace, grounds and associated structures. He was the 2014 recipient of Historic Hawai'i Foundation's Frank Haines Award and he was one of the Star-Bulletin's 2011 "Ten Who Made a Difference" for his work on the Pacific Aviation Museum's Ford Island Control Tower. A past president of AIA Honolulu and the AIA Hawai'i State Council, Glenn is currently the president of Hawaii Architectural Foundation.

Kumu Palani Sinenci, Prof. Kalawai'a Moore and Architect Glenn Mason have worked on numerous projects together building traditional hale throughout Hawai'i. They are currently working on restoring the Hale on the grounds of the Mission House Museum.

Vicky Holt Takamine is a well known kumu hula. While not an expert in development or construction projects, she has been working with Artspace, the largest non-profit developer of

artist housing in the nation to build an affordable housing project for artist residents in Hawai'i. Over the past ten years, Vicky has attended meetings and discussions with architects, construction and design personnel to help design the building and has learned much about the industry. Now under construction in Kaka'ako, we look forward to the opening of Ola Ka 'Ilima in 2019.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

PA'I leases office and a dance studio/meeting space in Kapālama, Honolulu. These facilities will be used for planning meetings.

Since 2007 PA'I has been in partnership with Artspace, the leading nonprofit developer of artist live-work space in the nation, in developing the Ola Ka 'Ilima Artspace Lofts project in Kaka'ako. Currently under construction, with a completion date of June, 2019, this 84-unit affordable housing project will include PA'I as its anchor commercial tenant in a 5,500 square foot Arts and Cultural Center, with multiple dance studios, a visual art gallery and administrative office space – both for PA'I and associated initiatives, such as FESTPAC, which will occupy space in Ola Ka 'Ilima during the final planning phase and implementation of the Festival in 2020.

We are currently looking at space for the FESTPAC Village and have identified 3 possible locations. All locations have adequate open space for the FESTPAC Village. The Village will need space for at least 15-20 hale pili, a large Hale 'Aina (Dining and Performance Venue), a food and vendor marketplace, bathroom facilities, facilities for security, information, first aid and emergency personnel.

1. Kaka'ako Gateway Park: Located in Kaka'ako, the park is managed by the Hawai'i Community Development Authority (HCDA). The park has adequate space but will need electrical infrastructure for the FESTPAC Village. The location is close enough to Waikiki and is already being served by tourist trolley system. This makes it attractive to both visitors and residents alike.
2. Kapi'olani Park Bandstand: Located in Waikiki, the park is managed by the City & County Parks and Recreation Department. Its close vicinity to Waikiki makes this an attractive location for the FESTPAC Village for both visitors and residents alike.
3. Fisherman's Wharf: Located in Kaka'ako, the waterfront location is managed by the Office of Hawaiian Affairs. Its close vicinity to Waikiki make this an attractive location for the FESTPAC Village for both visitors and residents alike.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and

experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

During the course of the FESTPAC 2020 project – planning, design, construction and Festival implementation – the following staffing structure will be implemented:

PA'I Executive Director Vicky Holt Takamine will focus primarily on the requirements of FESTPAC, reducing her involvement in other PA'I daily management duties, which will be assumed by PA'I Managing Director Ed Bourgeois, and hālau teaching responsibilities, which will be undertaken completely by PA'I Artistic Director Jeffrey Takamine. Vicky will spearhead all fundraising related to FESTPAC.

PA'I Managing Director Ed Bourgeois will focus primarily on the daily management of PA'I Foundation, as well as the transition into the new Ola Ka 'Ilima space in June, 2019. He will also be responsible for setting up the financial systems and banking associated with PA'I serving as fiscal sponsor for FESTPAC, and for ensuring ongoing fundraising for PA'I operations and programs.

With a new contract from DBEDT for FESTPAC Coordination, PA'I is able to add the following positions dedicated to FESTPAC planning and implementation – with increasing responsibilities and funding in each of the next three years:

- Director of FESTPAC Administration and Development
- FESTPAC Grantwriter
- Administrative Assistant

In addition to adding FESTPAC specific staff, PA'I will curtail certain of its perennial programs – such as Hapa Haole Hula Festival – in order to bring focus to the added requirements of FESTPAC planning and implementation.

Bios are included for key staff. See Attached

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attachment.

3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Vicky Holt Takamine, PA'I Foundation Executive Director	\$50,000/annum
Jeffrey Takamine, PA'I Artistic Director	\$50,000/annum
Ed Bourgeois, PA'I Managing Director	\$75,000/annum

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

If received by the applicant for fiscal year 2018-2019 but not thereafter, PA'I will build the Hale 'Aina first. By building the Hale 'Aina first, we can program fundraisers in the Hale 'Aina to help raise funds for the rest of the village. Fundraisers could include concerts, fundraising dinners, silent auction and arts markets. The events will also be great training programs for volunteers and interns that will be used for FESTPAC 2020.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

See Attachment

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See Attached

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

PA'I Foundation agrees that funding for this project will be used for a public purpose pursuant to Section 42F-102, Hawai'i Revised Statutes.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: _____ PAI Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	237,200			
TOTAL (A+B+C+D+E)	237,200			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	237,200	Ed Bourgeois	808-844-2001	
(b) Total Federal Funds Requested	0		Phone	
(c) Total County Funds Requested	0		1/18/18	
(d) Total Private/Other Funds Requested		Signature of Authorized Official		
		Date		
TOTAL BUDGET	237,200	Vicky Takamine, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: PA'I Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
No Personnel costs included in this GIA request. Staff salary	n/a	n/a	n/a	\$ -
support for planning and design included in DBEDT contract for				\$ -
FESTPAC Coordination awarded to PA'I 1/4/2018				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: PAI Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS		120,000	1,700			
LAND ACQUISITION						
DESIGN			235,500			
CONSTRUCTION					3,500,000	
EQUIPMENT						
TOTAL:			237,200		3,500,000	
JUSTIFICATION/COMMENTS:						

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: PA'I Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A We do not plan to use any GIA funds to purchase equipment			\$ -	
or vehicles			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App:

PA'I Foundation

Contracts Total:

485,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	FESTPAC 2020 Festival Coordination	2/2018-2021	HCDA	State	450,000
2	MAMo: Maoli Arts Movement Advertising		HTA	State	35,000
3					
4					
5					
6					
7					
8					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

VICKY HOLT TAKAMINE

PO Box 17483, Honolulu, HI 96817 Ph. (808) 754-2301 Email vtakamine@gmail.com

2016 USA DORIS DUKE FELLOW OF TRADITIONAL ARTS

EXECUTIVE DIRECTOR: PA'I FOUNDATION

KUMU HULA: PUA ALI'I 'ILIMA

EDUCATION

- 1994 University of Hawai'i, Mānoa, Honolulu, Hawai'i
MA Theatre & Dance, Dance Ethnology
- 1986 University of Hawai'i, Mānoa, Honolulu, Hawai'i
BA Music, Dance Ethnology
- 1981 Leeward Community College Pearl City, Hawai'i
AA Liberal Studies
- 1975 Hālau Hula O Maiki Honolulu, Hawai'i
Kumu Hula (master teacher of Hawaiian dance)
- 1965 Kamehameha Schools Honolulu, Hawai'i

PROFESSIONAL EXPERIENCE

- 1980-present University of Hawai'i, Mānoa, Lecturer
- 1978-present Pua Ali'i 'Ilima, Owner & kumu hula (school of Hawaiian dance)
- 2001-present PA'I Foundation, Founder & Executive Director
- 1980-2014 Leeward Community College, Lecturer
- 2008-2010 Director, Healing Our Spirit Worldwide The Sixth Gathering of Indigenous People

COMMUNITY SERVICE

- 2001-2011 Co-founder & President, KAHEA: The Hawaiian Environmental Alliance
- 2001 Board of Directors, 'Ike 'Aina, a Hawaiian Public Land Trust
- 2001 Board of Directors, Native Hawaiian Leadership Project
- 2000 Co-founder & President, Aloha 'Aina Political Party
- 1997-present Co-founder & President, 'Ilio'ulaokalani Coalition
- 2001-2011 Co-founder and Exec. Director, PA'I Foundation
- 2002-2005 Co-founder & President, Papa Laua'e O Makana

FILM

- 1987 HAWAIIAN RAINBOW, Mugshot Productions, Performer
- 1989 KUMU HULA: KEEPERS OF A CULTURE, Producer, Interviewer, Dance Coordinator

HAWAIIAN CULTURAL EXPERIENCE – PERFORMANCES – PRESENTATIONS

- 1977-present Annual Prince Lot Hula Festival
- 2010-present Annual La Mama Moves, La Mama ETC, New York City
- 2000-present Annual Pan Pacific Hula Exhibition, Tokyo, Japan
- 2007-present Annual Producer, MAMo Wearable Art Show, Hawai'i Theatre
- 2006-present Annual Project Director Maoli Arts Movement, a celebration of native Hawaiian art and artists
- 2003-present Annual Project Director, Hapa Haole Hula Competition and Festival, a hula & vocal competition & concert
- 2014 Performance, First Peoples Fund Community Spirit Awards Gala, Cowles Dance Center, Minneapolis, Minn.

- 2013 Shangri La & University of Hawai'i Kennedy Theatre Collaboration choreography & Performer Bharatanatyam & Hula
- 2012 Performance, Millenium Stage, Kennedy Center, Wash. DC
- 2012 Performance, Indoor/Out Stage, Jacob's Pillow, Becket, Mass.
- 2012 Choreographer, Spring Dance Concert, University of Hawai'i
- 2011 Lecture, "Hula and Bharatanatyam: A Conversation on Communicating and Collaborating Across Traditions" Kumu Hula, Vicky Holt Takamine & Dr. Anita Shanmuganathan, master teacher of Bharatanatyam.
- 2011 Performance, An Evening of Bharatanatyam Dance, Mid-Pacific Institute's Bakken Auditorium with special guest appearance by Pua Ali'i 'Ilima, kumu hula, Vicky Holt Takamine
- 2011 Performance at the public screening of premiere of the documentary film Under a Jarvis Moon, Hawaii Theatre Center
- 2003-2004 Producer, Hapa Haole Film Festival, featuring vintage films and photos of early films of Hawai'i and hula
- 2003 Composer, Choreographer, Chanter Leeward Community College mainstage production of Vagina Monologues
- 2002 Co-Producer, Director, choreographer: No Nālanī Concert, Hawai'i Theatre Centre
- 2002 Choreographer & Hawaiian cultural consultant Leeward Community College drama lab-theatre and main stage productions of: , Mānoa, (2003), Kahalaopuna(2002), For Ewa (2000), Nanakuli (1998), Kalapana(1996), Waiyanae(1994), Waikīkī (1992)
- 2001 Actress, dancer, chanter; Storybook Theatre of Hawai'i video production, Hawaiian Storytime "Hi'iaka, Lohiau and the Five Maile Sisters"
- 1996- Judge: Merrie Monarch Hula Festival
- 1986- Choreographer, Hawaiian cultural consultant, performer Artist in the Schools production, "The Legends of Pele" and " The Kamehameha Dynasty"
- 2001, 2003 Choreographer, chanter, University of Hawai'i, Spring & Fall Dance Concerts, UH Kennedy Theatre
- 2000 Choreographer, chanter, "Nu'uau", with Honolulu Youth Symphony Concert, Hawai'i Theatre
- 2000 Choreographer, chanter, "Lo'ihī" with Honolulu Symphony, Blaisdell Concert Hall
- 1999 Coordinator, choreographer, chanter UH delegation to the National Celebration of the 100th Anniversary of University of Peking, Beijing, China

AWARDS

- 2017 Moanalua Gardens Foundation, Kukui o Lota Award
- 2016 USA Doris Duke Fellow of Traditional Arts
- 2015 Native Arts & Cultures Foundation 2015 Native Hawaiian Artist Fellowship
- 2015 Native Hawaiian Chamber of Commerce, 2015 'Ō'ō Award
- 2014 Moanalua Gardens Foundation, Malia Kau Award
- 2013 First Peoples Fund Community Spirit Awardee
- 2011-2012 Hawaii State Theatre Council's Po'okela Award, Dance Choreographer
- 2012 Native Hawaiian Educator of the Year, Native Hawaiian Education Association
- 2004 Unsung Hero Award, Hawai'i's Thousand Friends
- 2002 Kulia I Ka Nu'u Award for Outstanding Native Hawaiian, Hawaiian Civic Club
- 1998 Hawai'i State Dance Council Merit Award for Cultural Preservation
- 1997 Good Guy Award for Citizen Activism, Common Cause
- 1987-1988 Emalani Searfoss Award for Distinguished Achievement, The Kamehameha Schools
- 1989 Silver Award, Kumu Hula: Keepers of a Culture, Denver Film Festival
- 1983 Alu Like, Inc. Outstanding Service to Hawai'i, National Women's History Week

Jeffrey Takamine



98-614 Kaimu Loop • Aiea, Hawaii 96701 • Phone: (808)489-7712 • E-Mail: jtakamine@hotmail.com

EXPERIENCE

- PA'I Foundation - Artistic Director/kumu hula January 2010 - present
- Responsible for conceiving, developing, and implementing the artistic vision and focus of the PA'I foundation focusing on hula choreography, Hawaiian language education and preservation of the Hawaiian culture and arts.
- Hawaiian airlines - Flight attendant February 2008 - present
- Provide outstanding customer service in-flight consistent with the Hawaiian airlines branding while ensuring the safety of passengers and compliance of FAA regulations
- HALE Koa hotel October 1999 - August 2009
- Marketing Specialist - Graphic Design (March 2006 - August 2009)
 - Conceptualize, design and oversee production of all sales material including print advertising, website maintenance, logo products, restaurant menu design and property signage
 - Reception desk - Front office clerk/leader/Night auditor (October 1999 - March 2006)
 - Welcome and assist guests with the check-In and check-out process, Dining and activity planning, and ensuring customer satisfaction
 - Create, modify, or cancel reservations
 - Process and review end of day reports for the front office
 - Oversee general operation of the front office during shift
 - New employee training
- Sheraton hotels & resorts - bell services February 1998 - March 2000
- Provide guests of the Royal Hawaiian hotel & Sheraton Waikiki with bell services during their stay
- Ilima hotel - Front desk Clerk/Night auditor August 1996 - March 2000
- Welcome and assist guests with the check-In and check-out process, Dining and activity planning, and ensuring customer satisfaction
 - Create, modify, or cancel reservations
 - Process and review end of day reports for the front office

EDUCATION

- Pua Ali'i 'Ilima (school of Hawaiian dance) 1981-2007
- 'Ūniki (graduated through the traditional rituals of hula) as Kumu Hula (master teacher of Hawaiian dance) in 2007. Currently teaches at the school.



University of Hawaii - Manoa Campus

August 1996 - May 1999

Completed core requirements and some upper division credits with a major in computer sciences and travel industry management.

University Laboratory School

high school diploma attained May 1996

SKILLS

Fluent in Hawaiian, 10-key by touch, type 55 wpm, multi-tasking abilities, proficient in Microsoft office applications, basic familiarity with micros system, comfortable with handling large amounts of cash, extensive experience in leadership, employee relations, and conflict resolution.

AWARDS

National Performance Network Creation Award

2011-2012

State Foundation on Culture and Arts Apprenticeship Award

1996-1997

Edward D. (Ed) Bourgeois

99-118 Holo Place
Aiea, HI 96701

Cell: (907) 441-4706
edward.bourgeois@gmail.com

PROFILE

- Highly creative professional with 20 years of non-profit management experience
- Demonstrated ability to design, develop and direct arts, cultural and education programming
- Outstanding communications skills: writing, editing and public speaking
- Effective team-builder and collaborator, works effectively with diverse cultural communities
- Broad background as performer, director, playwright, producer in theater and opera
- Strategic planner, pragmatic manager, effective liaison with staff, board, constituents, donors
- Proven success in fund development, donor relations, budgeting and financial management

EXPERIENCE

PA'I Foundation, Honolulu, HI
Managing Director/Development Officer (2013-present)

Organization's chief operating officer, responsible for: management of daily operations of PA'I Arts & Cultural Center and PA'I Foundation; evaluation, development and oversight of company operational systems, including finance, facility, human resources, operating budget; review and revision of Strategic Plan; liaison with staff of Artspace (Minneapolis, MN) in real estate development partnership Ola Ka 'Ilima Artspace Lofts Project; development of business plan for PA'I Arts & Cultural Center in consultation with DeVos Institute of Arts Management (Washington, DC). Principal development officer, grants writer/administrator with over \$660K raised in 2015, including \$218K from Administration for Native Americans Social & Economic Development Strategies (ANA-SEDS) grant. Project director for Mo'olelo Storytelling Festival and Henson Playwriting Workshops. Storytelling Workshop leader – Cook Inlet Native Head Start teacher training.

Alaska Native Heritage Center, Anchorage, Alaska
Director of Public Programs and Community Engagement (2006-2013)

Planning and implementation of all public programming and community engagement: facility tours and interpretation, dance and storytelling performances for over 100,000 summer visitors; Summer Internship and Cultural Competencies Programs; Winter Cultural Saturday programs, contracting guest artists, drum and dance groups; Community Engagement Program, staff liaison with Program Policy Committee and Community Advisory Committees. Directed staff in Education & Outreach activities, designed/delivered annual intern training program, trained staff in presentation skills, assessed intern Cultural Competency IDPs. Directed Native Theatre Initiative: writer/director of stage productions (*Panik's Revenge*, *Growing Up Native in Alaska*, *Raven's Radio Hour*, *The Three Enemies*); national tour manager of ECHO Performing Arts Festival; founder/director of Alaska Native Playwrights Project (2009-2013) and Playwriting on Pine Ridge project. Member of Strategic Planning Team and ANHC representative in Kennedy Center DeVos Institute of Arts Management cohort. Project Director, ArtPlace Community Arts Initiative. Co-instructor, University of Alaska Anchorage – Alaska Native Oral Tradition (500-level class)

Anchorage Opera, Anchorage, Alaska
General Director (2003-2006), Executive Director (2001-2003)

Provided leadership, direction, daily management of nonprofit producing opera company. Reported to the board of directors; coordinated working committees; implemented board policies; established daily operating procedures; directly supervised 5 full-time employees and all volunteers; indirectly supervised seasonal staff of approximately 200; managed the organization's facility, including costume and scenery construction shops. Developed and managed \$1M+ operating budget, including earned revenue, grants, fund-raising activities, corporate donors and private benefactors. Selected repertoire, artists and designers, and produced three mainstage operas each season, along with the Studio Theatre touring education and outreach program, Second Stage recitals, and special events.

Prior, Anchorage Opera

Assistant General Director (1996-2001)

Created and implemented Development and Fundraising Plan; managed major gift and annual giving campaigns; generated foundation and corporate grant proposals and sponsorship requests; administered grants; managed special fund-raising events, including New Year's Eve Ball, golf tournament and Alaska Native Heritage Center collaborative events. Coordinated Student Dress Rehearsal program and Kennedy Center "Partners in Education" workshops for Anchorage School District teachers. Designed and developed the Studio Theatre program and directed all Studio Theatre activities, including outreach performances, artist training and management, statewide marketing, booking, and tour scheduling; presented to school and community groups. Developed and implemented Marketing and Public Relations Plan; designed and produced brochures, programs, radio advertisements and press releases.

Alaska Dance Spectrum, Anchorage, Alaska (1993-1994)

Grant Writer

Performing Arts Conservatory, Los Angeles, California (1990-1991)

Grant Writer

Performer/Director/Writer/Producer (1980-present)

Actor/Director: Resumes available upon request

Playwright: *Panik's Revenge, Growing Up Native in Alaska, Raven's Radio Hour, The Three Enemies, River of Blood, Backstage, Blue Moon* (selected for Native Voices at the Autry's 2016 Short Play Festival)

Producer: ARCO Alaska Prudhoe Bay 20th Anniversary Party, Oil & Gas Association, ARCO Farewell Party, MEA Annual Membership Meeting, A Gathering of Cultures, co-owner of jack.ed unlimited productions, LLC

EDUCATION

Alaska Pacific University, Anchorage, Alaska

Graduate studies in Education

The Catholic University of America, Washington, D.C.

B.A., Liberal Arts / Drama (1980)

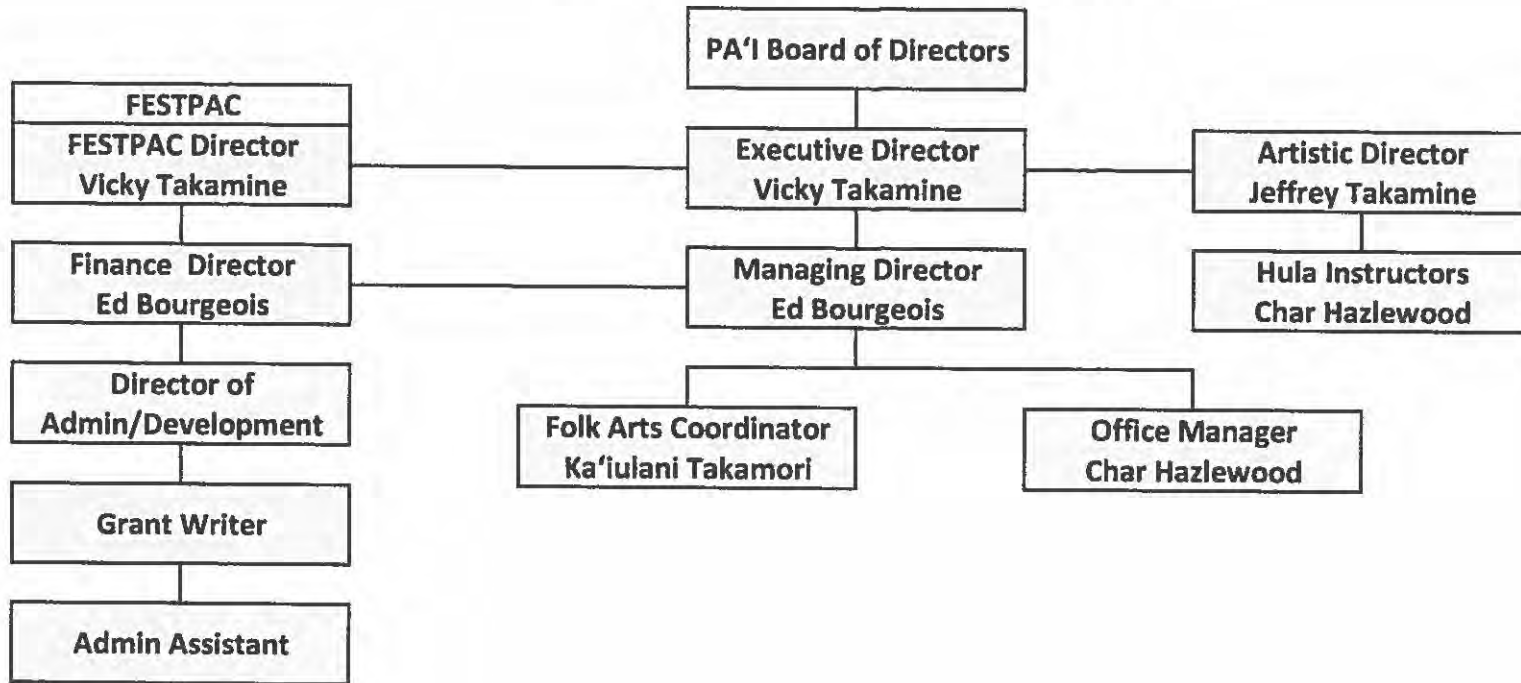
University of Notre Dame, South Bend, Indiana

Architecture

ADDITIONAL

- Anchorage Cultural Council Board of Directors (1998-2001). Board Secretary (1998-1999).
- Bassett-Williams Artist Workshop Fund Advisory Board (1997-2000)
- Anchorage Daily News Community Advisory Board (1998-2000)
- Governor's Arts and Humanities Awards – Master of Ceremonies (2000-2004, 2006, 2009)
- Performing Arts Research Coalition (Pew/Urban Institute) – Alaska coordinator (2001-2003)
- Radio Host, Saturday Night at the Opera, KLEF 98.1 FM (2001-2007)
- Grant Review/Selection Panelist: Western States Arts Federation (WESTAF) Touring Grant (2002), National Endowment for the Arts (NEA) Opera Creativity (2003), Alaska State Council on the Arts (2007-2011), First Peoples Fund – Community Spirit Award (2009)
- National Endowment for the Arts (NEA) Opera On Site Reporter (2003-2009)
- Margaret A. Cargill Foundation – Native American Program Advisory Group (2009)
- DeVos Institute of Arts Management at the Kennedy Center cohort member (2011-2015)
- Certified Trainer – First Peoples Fund Artist Professional Business Development Training (2013)
- Equity, Diversity and Inclusion (EDI) Facilitator – artEquity (2016)
- Alliance of Artist Communities – Emerging Program Institute (2017)

PA'I Foundation Organizational Chart 2018





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PA'I FOUNDATION

was incorporated under the laws of Hawaii on 04/03/2001 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 19, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

PA'I Foundation
(Typed Name of Individual or Organization)



(Signature)

January 17, 2018
(Date)

Victoria Takamine
(Typed Name) Executive Director
(Title)