

House District(s) 13,14,15

Senate District(s) 7

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Kaua'i Economic Opportunity, Incorporated

Street Address: 2804 Wehe Road. Lihu'e, HI 96766

Mailing Address: 2804 Wehe Road. Lihu'e, HI 96766

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ANDREW DENNY

Title Community Services Program Director

Phone # (808) 245-4077 ext 237

Fax # (808) 245-7476

E-mail a.denny@keoinc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

LAND/BUILDING ACQUISITION
FOR KEO FOOD SERVICE FACILITY

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$2,082,942

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

LABEL FUJIIUCHI, CHIEF EXECUTIVE OFFICER

DATE SIGNED

1/17/18

ORIGINAL

JAN 19 2018 10:22AM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**

Kaua'i Economic Opportunity, Incorporated (KEO) is a private non-profit agency, incorporated on March 16, 1965. The agency began as a local community action program created after the passage of the 1964 Economic Opportunity Act by the U.S. Congress. KEO is committed to promoting grassroots participation to create social and economic self-sufficiency among low-income families through an array of proven programs and services. The agency serves as a catalyst in encouraging effective local advocacy among the poor, enabling public officials and the general community to understand their needs and issues, and to mobilize resources to impact on poverty.

KEO is a multi-purpose organization with funding from a variety of sources. Over the past 52 years, the agency has fiscally administered millions of dollars of Federal, State, County, and private funds. The agency is the only human services organization on Kauai, whose purpose is to provide a wide range of services and activities that alleviate the conditions of poverty and allow low-income families and individuals to attain social and economic self-sufficiency.

As a private, non-profit agency, KEO has been able to operate with a reduced overhead and has been able to accomplish tasks that are difficult for government agencies. KEO has been creative in utilizing its resources, is cost conscious, and maintains a high level of accountability of funds (stringent reporting requirements, contracts outside audits annually, and is periodically audited by the State of Hawaii). KEO has aggressively sought and received a multitude of service programs for needy clientele and has been able to offer its clients many services at one place in a more economical fashion, unlike a single purpose, single program agency.

2. **The goals and objectives related to the request;**

Our goal is to obtain funding for the acquisition of land and the construction, purchase, or renovation of a building for a Food Service Kitchen and Community Enterprise Kitchen. KEO's Food Service Program promotes the health and well being by serving approximately 150,000 meals annually to Kauai's vulnerable populations, including frail and disabled elderly residents 60 years and older, pre-school children, teenagers, and mentally and/or physically challenged individuals.

Currently, KEO, for its Food Service program, rents a certified kitchen from a church in Līhu'e for just under \$40,000.00 a year with annual increases. The objective is to eliminate this cost thereby expanding and improving services rendered to target populations. Utility costs and other common area costs yield up to \$70,000 per year cost.

As a Community Action Agency on Kaua'i, KEO, Inc. is held to high standard of Performance and Measures which consists of 6 National Goals and 12 National Performance Indicators. In addition to program specific outcomes, KEO's performance is measured according to the National Indicators and Outcomes as follows:

- Goal 1. Low-income people become more self-sufficient. (Family)
 - National Performance Indicator 1.1 - Employment
 - National Performance Indicator 1.2 - Employment Supports
 - National Performance Indicator 1.3 - Economic Asset Enhancement and Utilization

- Goal 2. The conditions in which low-income people live are improved. (Community)
 - National Performance Indicator 2.1 - Community Improvement and Revitalization
 - National Performance Indicator 2.2 - Community Quality of Life and Assets

- Goal 3. Low-income people own a stake in their community. (Community)
 - National Performance Indicator 3.1 - Civic Investment
 - National Performance Indicator 3.2 - Community Empowerment through Maximum Feasible Participation

- Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
 - National Performance Indicator 4.1 - Expanding Opportunities through Community-Wide Partnerships

- Goal 5. Agencies increase their capacity to achieve results. (Agency)
 - National Performance Indicator 5.1 - Broadening the Resource Base

- Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other support systems. (Family)
 - National Performance Indicator 6.1 - Independent Living
 - National Performance Indicator 6.2 - Emergency Assistance
 - National Performance Indicator 6.3 - Child and Family Development

For this project specifically, the National Goals and Performance Indicators are:

- Goal 2. The conditions in which low-income people lives are improved. (Community)
 - National Performance Indicator 2.1 - Community Improvement and Revitalization

- Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other support systems. (Family)
 - National Performance Indicator 6.1 - independent Living

3. The public purpose and need to be served;

KEO' Food Service Program provides a vital service to the public by allowing homebound elderly to remain self-sufficient at home, offering a lower cost alternative to institutionalization. Not only does the Food Service Program provide meals for up to 300 elderly individuals on the Meals on Wheels Program daily, but also provides meals for the following target population covering the entire County of Kaua'i:

- Elderly in the County's Congregate Meal Program
- Pre-school children in Head Start
- Kupuna in the Alu Like Homebound Meals Program
- Kupuna who attend the Alu Like Center Programs in Anahola and Waimea
- Elderly who attend Kaua'i Adult Day Health Center
- Guests at the Mana'olana Emergency Homeless Shelter
- Elderly registered with the State of Hawai'i Medicaid program
- Private, home-bound clients
- Judiciary's Kids First Program (5th Circuit)

4. Describe the target population to be served; and

KEO's program seeks to provide service to Kaua'i's elderly population, whether it is through homebound delivery service or through community programs where the elderly are afforded socialization activities and meal delivery. Having a new and improved kitchen facility would also allow us to increase and improve our capacity to serve other organizations and programs, such as preschools and other educational groups. The new facility would also allow for community members to have an affordable, certified kitchen to produce their food products and develop their businesses through the Community Kitchen Enterprise Program.

5. Describe the geographic coverage.

KEO's Food Service Program currently serves the entire County of Kaua'i.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The projected scope of the work to be done is:

- 1) Acquire the land and/or building for the new kitchen facility;
- 2) Plan for the building and/or renovation of the new facility, with proper permits; and
- 3) Complete construction and/or renovations of the new facility.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The projected timeline for this project is from July 1, 2018 to June 30, 2019.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

KEO's internal reporting procedures require monthly reporting of program progress towards performance goals and objectives. The report includes statistical and narrative sections. Actual accomplishments can be compared with the performance goals and any deviation or problems could be worked out to ensure quality and timely accomplishments of the project.

KEO will also comply with any additional reporting requirements of the funding agency such as quarterly and final program reports. Reports will follow standards and time frame as measure of program management. In house, KEO conducts weekly management meetings for program evaluation, program updates, and to share information on accomplishments, upcoming events within KEO, and with other community agencies. In addition, the CEO and fiscal officer hold monthly financial meetings with program directors to review program operations and financial statuses. Private and government audits are also conducted on a yearly basis.

KEO will follow reporting guidelines specially in identifying realistic and achievable goals for the program. The guidelines will serve as an output performance or measurement of progress thereby meeting the need and proper delivery of services.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

To measure the effectiveness of the programs use of appropriations, KEO has internal reporting procedures to ensure program goals and objectives are being met. Daily logs, statistical and narrative monthly reports, and other internal reporting ensure the accountability of the funds for programs.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached budget forms

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$1,082,942.00	\$550,000.00	\$400,000.00	\$50,000.00	\$2,082,942.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

Not applicable

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

Not applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

\$241,591

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KEO has initiated and administered the Elderly Nutrition program since 1974, providing nutritious USDA meal service for the elderly 60 years or over, either in a congregate group setting or delivered to their home. Since its inception in 1974, the Elderly Nutrition Program has evolved into the Food Service Program which not only provides meals to the elderly but also provides meal service for pre-school aged children, for children enrolled in Summer Fun activities, and for homeless people. The Food Service Program serves around 150,000 meals annually, which is estimated at 600+ meals per day in a certified, rented kitchen in a state of obsolescence.

KEO initiated and administered a mini Community Enterprise Commercial Kitchen. There were many requests from community entrepreneurs but due to the size of the current kitchen, KEO was not able to accommodate all of the small business owners. Small business owners have used the kitchen for operating a Hot Dog Concession Stand at Home Depot and another owner used the kitchen to prepare Kauai Shrimp which she sold off of her mobile restaurant. Recently, there have been requests for the use of the kitchen which cannot be accommodated because KEO has expanded the use of the kitchen serving more individuals.

KEO has demonstrated successful acquisition and construction projects as follows:

- 4 – Single family residences (Group Homes)
- 1 – Administrative Office
- 1 – Homeless Emergency Shelter at Mana‘olana
- 8 – Unit rehabilitation of transitional housing
- 8 – Additional units of transitional housing at Mana‘olana
- 1 – Early Learning Center

KEO is the only human services organization in the County of Kauai and has been in operation for the last 51 years. It currently manages more than 20 community service programs that focus on un-served and underserved communities, individuals, and families who qualify under the agency's eligibility requirements. These are programs and projects that address the needs of the low-income, homeless, elderly, pre-school children, at-risk youth, immigrant, jobless and the mentally and physically challenged persons involving more than 30 contracts via various funding sources.

Existing Contracts for this year include the following:

Contracting Agency	County of Kaua'i- Agency on Elderly Affairs
Program Title	Home Delivered Meals-Federal Funds
Contract Period	2017-2018
Funding Amount	\$522,385
Performance Goals	To serve 48,000 home-delivered meals to a minimum of 200 elderly

Contracting Agency	County of Kaua'i- Agency on Elderly Affairs
Program Title	Congregate Meals
Contract Period	2017-2018
Funding Amount	\$90,000
Performance Goals	To serve 8,100 meals to 150 elderly clients at different sites

Contracting Agencies	Various preschools (5 Head Start, Punana Leo, and Līhu'e Hongwanji)
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve breakfast, lunch, and snack to preschool students

Contracting Agency	Other Adult Daycare Centers (State of Hawaii Medicaid Program, Alu Like, Kauai Adult Day Health Center)
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve lunches to all elderly participants

Contracting Agency	Mana'olana Emergency Homeless Shelter
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve dinner to 19 guests of the shelter

Contracting Agency	Hawaii Medical Service Association
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve home delivered meals to authorized clients

Contracting Agency	AlohaCare
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve home delivered meals to authorized clients

Contracting Agency	Well Care Health Insurance
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve home delivered meals to authorized clients

Contracting Agency	United Health Care
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve home delivered meals to authorized clients

Contracting Agency	Judiciary, 5th Circuit -Kids First Program
Contract Period	2017-2018
Funding Amount	Varies
Performance Goals	To serve snacks to program participants

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Currently, the Food Service staff prepares meals at the Food Service kitchen located at the old Immaculate Conception School, 3343 Kanakolu Street in Līhu'e. This is a rental property, which is old and obsolete with outdated equipment and facilities which hamper efficiency in production and energy. The kitchen meets the Department of Health's licensing requirements and is re-certified annually. The meals are individually packed by program staff and volunteers and delivered to individual homes throughout Kaua'i.

Other meals are packed in bulk and delivered to specific congregate meal sites for elderly at neighborhood centers throughout the island: Kekaha, Waimea, Kaumakani, Kōloa, Līhu'e, and Kīlauea. Additionally we deliver to Head Start centers, day care centers, and other sites.

With the requested funding, Kaua'i Economic Opportunity, Inc. will be able to purchase to property to construct or renovate existing property into a Food Service and Community Enterprise kitchen. If granted, the amount paid for rent now can be programmed into direct services instead, allowing KEO to provide more and/or enhanced services to those we serve. Current costs are about \$7,000.00 to \$8,000.00 per month for lease, utilities, and lawn care. The facility exists in a state of obsolescence. We have researched commercial property available on Kaua'i and within the Līhu'e area. The market rate for land in fee is estimated at more than \$800,000.00 and construction costs may require \$1,000,000.00 for a total of \$1,800,000.00.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

A Project Director will be hired to manage the acquisition, construction and/or renovation of the facility. The Project Director will report to the CEO who has extensive experience in the acquisition, construction and/or renovation of properties as depicted in Section IV-A., and has many years of experience as a Real Estate Licensee in the State of Hawaii.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached organization chart.

3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Chief Executive Officer:	\$104,448.00
Fiscal Officer:	\$83,348.16
Administrative Officer:	\$74,064.00

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

KEO, Inc. is certified as a commercial kitchen by the Department of Health in good standing without violation at its current kitchen site.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but

- (b) Not received by the applicant thereafter.

As the building construction or renovation is completed, program operations will be initiated. The building will be self-sustaining.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

See attached.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. (Link)

See attached.

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. (Link)

KEO' Food Service Program provides a vital service to the public by allowing homebound elderly to remain self-sufficient at home, offering a lower cost alternative to institutionalization. Not only does the Food Service Program provide meals for up to 300 elderly individuals on the Meals on Wheels Program daily, but also provides meals for several community programs serving children and elderly throughout the County of Kaua'i

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Kauai Economic Opportunity, Incorporated

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	52,929			
2. Payroll Taxes & Assessments	6,589			
3. Fringe Benefits	11,924			
TOTAL PERSONNEL COST	71,442			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	136,500			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,875,000			
TOTAL (A+B+C+D+E)	2,082,942			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	2,082,942	Andrew Denny		808-245-4077 x237
(b) Total Federal Funds Requested				
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	2,082,942	Signature of Authorized Official: <u>MaBel Fujituchi/CEO</u> Name and Title (Please type or print)		

11/17/18

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Kauai Economic Opportunity, Incorporated

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
CEO	1	\$104,448.00	5.00%	\$ 5,222.40
Fiscal Officer	1	\$83,348.16	5.00%	\$ 4,167.41
Administrative Officer	1	\$74,064.00	5.00%	\$ 3,703.20
Accountant	1	\$27,588.00	5.00%	\$ 1,379.40
Account/Administrative Clerk	1	\$38,628.00	5.00%	\$ 1,931.40
Janitor	0.375	\$11,172.00	5.00%	\$ 558.60
Project Director	1	\$33,960.00	100.00%	\$ 33,960.00
Director of Community Services	1	\$40,128.00	5.00%	\$ 2,006.40
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				52,928.81
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Kauai Economic Opportunity, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Ice maker	1	\$6,000.00	\$ 6,000.00	0
Four-compartment sink with disposal	1	\$6,500.00	\$ 6,500.00	0
Dishwashing machine	1	\$5,000.00	\$ 5,000.00	0
Food warmer	1	\$6,000.00	\$ 6,000.00	0
Convection ovens	3	\$8,000.00	\$ 24,000.00	0
Food prep equipment (pots, pans, fryers, steamer, scales, etc)	1	\$15,000.00	\$ 15,000.00	0
Serving conter	1	\$2,000.00	\$ 2,000.00	0
Cabinets	5	\$2,000.00	\$ 10,000.00	0
Meat slicer, food processors	1	\$5,000.00	\$ 5,000.00	0
Gas salamander	1	\$3,000.00	\$ 3,000.00	0
Walk-in cooler	1	\$20,000.00	\$ 20,000.00	0
Office chair, table	2	\$500.00	\$ 1,000.00	0
Air-conditioner	1	\$30,000.00	\$ 30,000.00	0
Preparation tables	5	\$600.00	\$ 3,000.00	0
TOTAL:	25		\$ 136,500.00	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Kauai Economic Opportunity, Inc

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS			\$75,000			
LAND ACQUISITION			\$800,000			
DESIGN						
CONSTRUCTION			\$1,000,000			
EQUIPMENT						
TOTAL:			\$ 1,875,000			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kauai Economic Opportunity, Inc

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	NONE FOR THIS PROJECT/PROGRAM				
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Economic Opportunity, Incorporated

[Redacted Signature]

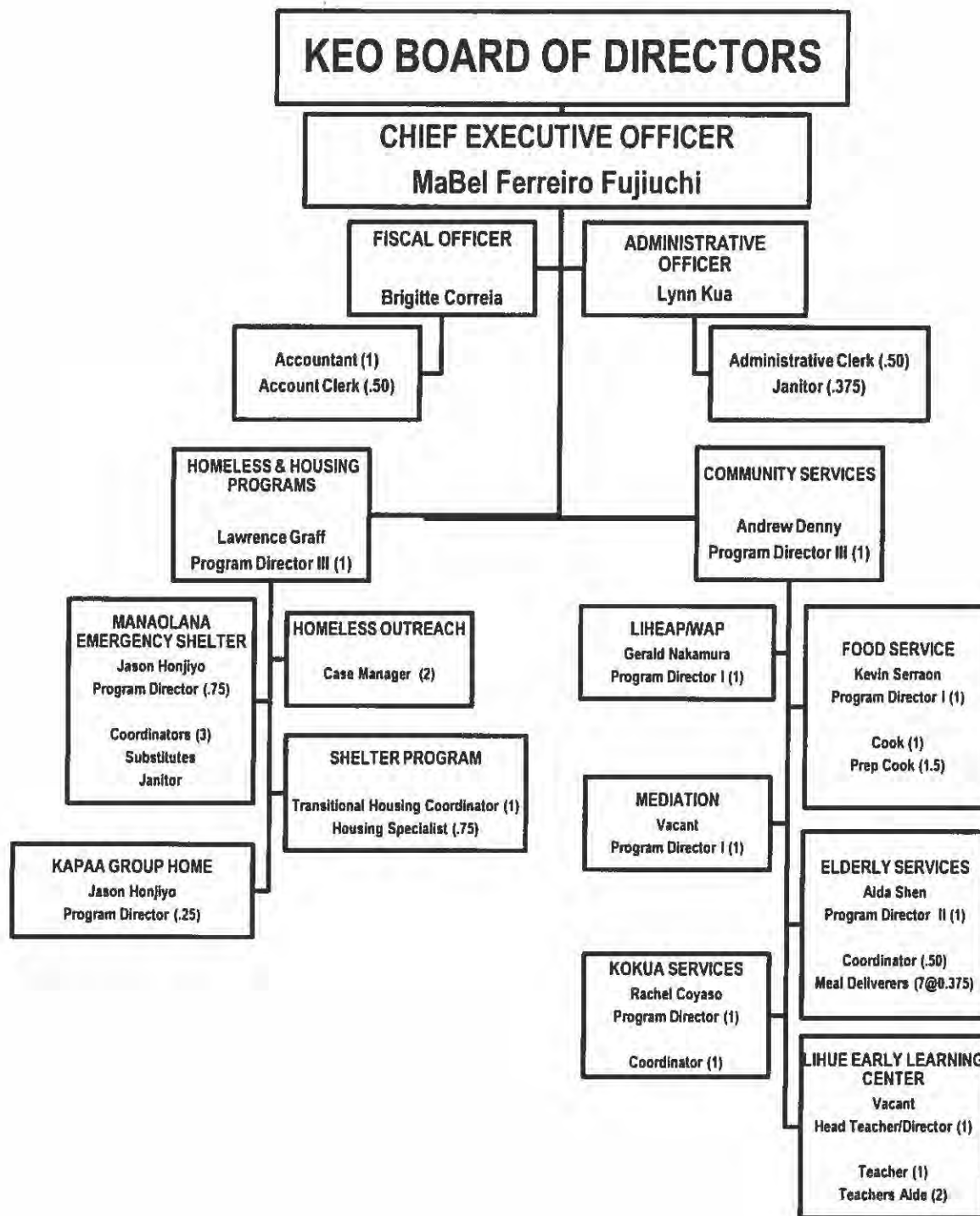
(Signature)

(Date)

1/17/18

MaBel Fujiuchi
(Typed Name)

Chief Executive Officer
(Title)





**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

DBA/Trade Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

Issue Date: 01/08/2018

Status: Compliant

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#:

DCCA FILE#: 12814

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information