

House District(s) 1-7

Senate District(s) 1-4

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaii County Economic Opportunity Council (HCEOC)

Db/a:

Street Address: 47 Rainbow Drive

Mailing Address: 47 Rainbow Drive
Hilo, HI 96720

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: CAROL MATAYOSHI

Title: Grant Writer

Phone #: 808-961-2681, ext. 204

Fax #: 808-935-9213

E-mail: hceocwriter@hceoc.net

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

REQUEST FOR FUNDING A MECHANICAL REPAIR FACILITY AND TRAINING SITE FOR HCEOC'S TRANSPORTATION PROGRAM

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$360,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0.00

FEDERAL \$ 0.00

COUNTY \$ 0.00

PRIVATE/OTHER \$ 0.00

TYPE OF SERVICE: _____

JAY KIMURA, EXECUTIVE DIRECTOR
NAME & TITLE

1/12/18
DATE SIGNED

[Handwritten initials]

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background:

Hawaii County Economic Opportunity Council (HCEOC) is a private non-profit organization established in 1965. It qualifies as a Community Action Agency (CAA) governed by a 12-member tri-partite Board of Directors, equally representing public, private, and low-income community members. HCEOC mobilizes public and private resources to assist disadvantaged and underserved youth, adults, elderly, and disabled persons. Its goal is to enable them to become more self-sufficient and enjoy a higher quality of life through programs and services that reduce, mitigate, and alleviate the impacts of poverty in Hawaii County.

HCEOC's main program is its transportation program which, for over 50 years, has been serving elderly, low-income, and disabled persons in Hawaii County by helping them to access medical services, nutrition sites, shopping areas, places of employment, financial institutions, government agencies, and recreational activities.

Throughout the years, HCEOC has developed, and continues to develop, expertise and collaborative relationships with other community agencies to coordinate the provision of transportation services. These agencies include:

- Government/Public: Hawaii County Mass Transit Agency, Hawaii County Office of Aging—Nutrition Program, Hawaii County Parks and Recreation Department—Elderly Activities Division, and the State Department of Health, Adult Mental Health Division
- Private: Hilo and Kona ARC (Association of Retarded Citizens), Brantley Center, Inc. (a nonprofit community rehabilitation program), Hilo Adult Day Care, Easter Seals, Vocational Rehabilitation, Salvation Army, Dialysis Centers, Drug rehabilitation centers, Veterans' Service Centers, and Hui Malama Ola Na 'Oiwi (a nonprofit organization providing healthcare services for Native Hawaiians)

HCEOC is also in the process of developing Memorandums of Agreement with other service providers, including LogistiCare (a coordinated care provider) and the Boys and Girls Club of the Big Island. HCEOC will continue to coordinate with public and private

resource agencies to find ways to overcome identified gaps in services, and to ensure the continuation of essential transportation services for disadvantaged and underserved residents in Hawaii County.

2. The goals and objectives related to the request:

Goal One: To obtain a safe and secure repair facility for HCEOC's transportation program.

Objective 1: To allow HCEOC's certified mechanic to complete repairs and maintenance functions on all vehicles in a covered and secure facility with necessary equipment and tools conveniently at hand.

Objective 2: To allow repairs to be completed in a timely and efficient manner without concern for weather conditions.

Objective 3: To provide a facility where equipment and tools can be stored without risk of damage or theft.

Goal Two: To provide a training site for low-income individuals who want to pursue careers as automotive mechanics and/or technicians.

Objective 1: To provide on-the-job training and mentoring for a minimum of six (6) low-income individuals each year.

3. The public purpose and need to be served:

The public purpose of this request is to enable HCEOC's transportation program to continue to provide essential transportation services to vulnerable, disadvantaged, and low-income residents of Hawaii County, as well as opportunities for low-income individuals to learn the automotive trade.

In the 1990s, HCEOC prospered with a fleet of 33 mini-buses, 12 passenger vans, and six (6) SUVs providing essential transportation services for low-income, elderly, and disabled Hawaii County citizens. Since then, its aging fleet has dwindled down to nine (9) operating vehicles in East Hawaii and four (4) operating vehicles in West Hawaii.

HCEOC was awarded a State Grant-In-Aid of \$500,000 for FY2017-2018 to replenish its aging fleet but desperately needs a facility in which to maintain it. With no covered area in which to work, our certified mechanic has been completing his repairs and maintenance checks in the parking and yard areas around our main office building.

To further demonstrate the need for this facility, a storage room where our mechanic kept his tools and equipment was broken into and a brand new engine hoist was stolen. Our mechanic now stores his tools in one of HCEOC's vehicles, which he has to lock up

every day and then take out again the next day.

Hawaii County Mass Transit's bus service is restricted to highway travel and cannot negotiate the narrow, winding, unpaved roads where many elderly and disabled persons reside in former plantation camps; this is the gap in service that HCEOC fills. However, these substandard roads take their toll on HCEOC's buses and vans. Despite prudent use and maintenance, vehicles became worn much more quickly than those driven on paved roads and are in constant need of maintenance and repair.

Obviously, the repair and maintenance of these vehicles is vital for the safety of our passengers and to keep these vehicles operational. Since HCEOC's inception over 50 years ago, the transportation department has increased and expanded but the mechanic in charge continues to do critical repair and maintenance of vehicles in agency parking lots and at satellite office yard areas. It is imperative to acquire a proper repair facility to allow repairs and maintenance to be done properly, safely, and timely, as well as keep all tools and equipment conveniently at hand and safe from damage or theft.

This capital funding request will strengthen and support HCEOC's transportation program and enable the program to continue to promote healthy lifestyles for Hawaii County's elderly, disabled, and low-income persons by providing access to essential services for another 20 years.

4. Describe the target population to be served:

The target population to be served by HCEOC's transportation program is a minimum of 1,000 vulnerable, disadvantaged, and underserved individuals, to include low-income, elderly, mentally and/or physically disabled persons, the working poor, and disadvantaged youth.

5. Describe the geographic coverage:

HCEOC's transportation services are provided island-wide; there is no residential area not served by our transportation program. From East Hawaii/Hilo to communities on the Hamakua coast, Waimea and Waikoloa, Kohala, North and South Kona, Kau and Puna districts—all are areas of service.

Elderly, disabled, and low-income residents are isolated by the island's size and long distance to services; this isolation is exacerbated by their lack of mobility. Many of our clients live alone. HCEOC's transportation service is a lifeline to essential services and helps ameliorate the impact of physical and psychological isolation.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the

request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

The scope of work, tasks and responsibilities for this request involve the following:

1. Plans for the project will be discussed and drafted. This process will involve the Executive Director, Transportation Manager, Board of Directors, and the Draftsman.
2. Once the plan is approved, blueprint drawings for the site and building will need to be drawn and submitted to the Hawaii County Public Works/Building Division for building permits to be issued.
3. HCEOC will then go through a procurement process to obtain bids for the construction of the building. Bids will be reviewed by the ED, Transportation Manager, and the Board of Directors.
4. When a contractor is selected, a Project Manager will be assigned to oversee the construction process from linking to water and sewage lines, slabwork, erection of the building, wiring, plumbing, and the installation of lights and equipment.
5. Once the building is completed, our mechanic will be able to provide repairs and maintenance in a safe, efficient, and comfortable environment.
6. Our mechanic will also be able to train and mentor low-income individuals wanting to pursue careers in the automotive repair industry. With three (3) bays, he will be able to provide on-the-job training activities for three (3) individuals for a period of six (6) months each—a total of six (6) individuals per year.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

Months 1-2	Planning
Months 3-4	Blueprint drawings
Months 5-7	Permitting process
Months 8-9	Procurement process
Months 10-11	Infrastructure (linkage to water & sewage lines)
Month 12	Slabwork/foundation
Months 13-15	Erection of building
Months 16-18	Wiring, plumbing, installing equipment
Month 19	Begin use of facility for repairs/maintenance
Month 20	Begin on-the-job training activities

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The building project will be overseen by the Contractor’s Project Manager. The ED and/or Transportation Manager will meet on a regular basis with the Project Manager to ensure contract

compliance and timely performance. Updates on the status of construction will be provided at monthly Board of Director meetings.

On-the-job training activities will be performed by the Mechanic in charge and overseen by the Transportation Manager. A client file will be created for each individual and outcomes with regard to tasks completed will be tracked by the transportation program's clerical staff.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The measures of effectiveness/outcomes for this request will include a fully constructed and operable mechanical repair facility and on-the-job training site by month 19 from the beginning of the project as detailed in the projected timeline.

Quarterly reports will be provided to ensure that progress is in keeping with the projected timeline and explanations for any deviance from this timeline will be explained.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$330,000	\$0	\$0	\$0	\$330,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

- We are not seeking funding for this facility from any other source at this time.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

- **NOT APPLICABLE**

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

- \$47,543.58

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Agency

For over 50 years, HCEOC has helped low-income individuals and families to improve their lives by administering programs that provide services such as transportation, energy and housing assistance, job-training, and services for disadvantaged youth. HCEOC has demonstrated its capability, knowledge, skills and capacity to positively impact the lives of impoverished persons by serving approximately 5,000 economically disadvantaged persons in Hawaii County each year.

HCEOC was established in 1965 as a 501(c)(3) non-profit Community Action Agency; its mission is to alleviate poverty by providing services and programs for low-income, elderly, and disabled Hawaii County citizens. Over the years, HCEOC developed, and continues to develop, expertise and working relationships with other community agencies to coordinate the provision of services, and especially transportation services. These agencies include:

- Government/Public: Hawaii County Mass Transit Agency, Hawaii County Office of Aging—Nutrition Program, Hawaii County Parks and Recreation

Department—Elderly Activities Division, and the State Department of Health, Adult Mental Health Division

- Private: Hilo and Kona ARC (Association of Retarded Citizens), Brantley Center, Inc. (a nonprofit community rehabilitation program that provides employment and rehabilitation services to disabled adults), Hilo Adult Day Care (provides day care for elderly citizens and respite services for caregivers), Easter Seals, Vocational Rehabilitation, Salvation Army, Dialysis Centers, Drug rehabilitation centers, Veterans' Service Centers, Hui Malama Ola Na 'Oiwi (a nonprofit organization providing healthcare services for Native Hawaiians)

A primary service gap for Hawaii County is, and has always been, transportation. HCEOC currently has two (2) contracts to provide transportation services for Hawaii County citizens.

- 1) County of Hawaii, Mass Transit: presently in its third year of a three (3) year contract, but also a continuation of similar contracts providing transportation services for Hawaii County.
- 2) County of Hawaii, Office of Aging—Nutrition Division: also a continuation of services that has been ongoing for several years.

A contract with LogistiCare, a coordinated care provider, is presently under review and being re-negotiated.

From 1965 to present, HCEOC has had very qualified managers providing oversight of the transportation program, as well as experienced and capable drivers. Throughout the years, program directives and protocols have been developed and refined to the point where procedures are now very comprehensive and clearly defined.

Personnel

HCEOC's transportation program personnel is a veteran staff with many years of transportation service. The East Hawaii District Supervisor has over 25 years of service with the transportation program while the West Hawaii District Supervisor has over 40 years of service with the program.

HCEOC's Transportation Manager has recently retired (at the end of December 2017) and we are currently seeking a new manager with similar qualities and experience.

HCEOC employs 18 drivers; 10 are CDL certified. Future plans include having all 18 drivers CDL certified. Seven (7) of the drivers have over 20 years of service and eleven have over 10 years of service. HCEOC's licensed mechanic in charge has over 15 years of service with the transportation program.

Governance Structure

HCEOC maintains District Council Boards (DCBs) in four (4) districts where transportation services are provided (Hilo, Hamakua, Kona, Kau/Puna). DCBs are made up of low-income residents and supporters from low-income neighborhoods who meet regularly to review

programs and services and to advise HCEOC administration. Each DCB elects a director; the DCB directors are an essential part of the governing board, comprising the low-income community sector of HCEOC's tripartite Board of Directors. This is one of the features that distinguishes Community Action Agencies from other non-profit organizations that serve the low-income population throughout the State of Hawaii.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HCEOC has four (4) office locations. Its main office is located in Hilo at 47 Rainbow Drive, directly across the street from the Rainbow Falls State Park; this main office sits on three (3) acres of land.

Our other three (3) locations include an office building on a 7,000 square foot parcel in Naalehu, a similar office building on a 6,000 square foot parcel in Honokaa, and a similar office setting in West Hawaii/Kona.

If this request is granted, the mechanical repair facility and training site will be built on the mauka end of the lot above the main office building. This facility will be an 80x40 foot steel building, 20 feet tall, with three (3) bays—each approximately 700 square feet. Plans will include a bathroom, a storage area, and a drivers' lounge.

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HCEOC's primary administrator is Executive Director (ED) Jay Kimura, who will provide general oversight and administrative direction for the transportation program; he has been HCEOC's ED for almost five (5) years. Mr. Kimura previously worked in the County of Hawaii's Office of the Prosecuting Attorney for over 30 years—appointed as Deputy Prosecuting Attorney in 1979, First Deputy in 1982, was elected County Prosecuting Attorney in 1992 and served until 2011.

The Transportation Program Manager will provide daily oversight of the program and make the major decisions with the ED's approval. The Transportation Manager will also be responsible for training the drivers and keeping them abreast of any new rules and regulations in the driver certification and transportation industry. He will supervise the two (2) District Supervisors,

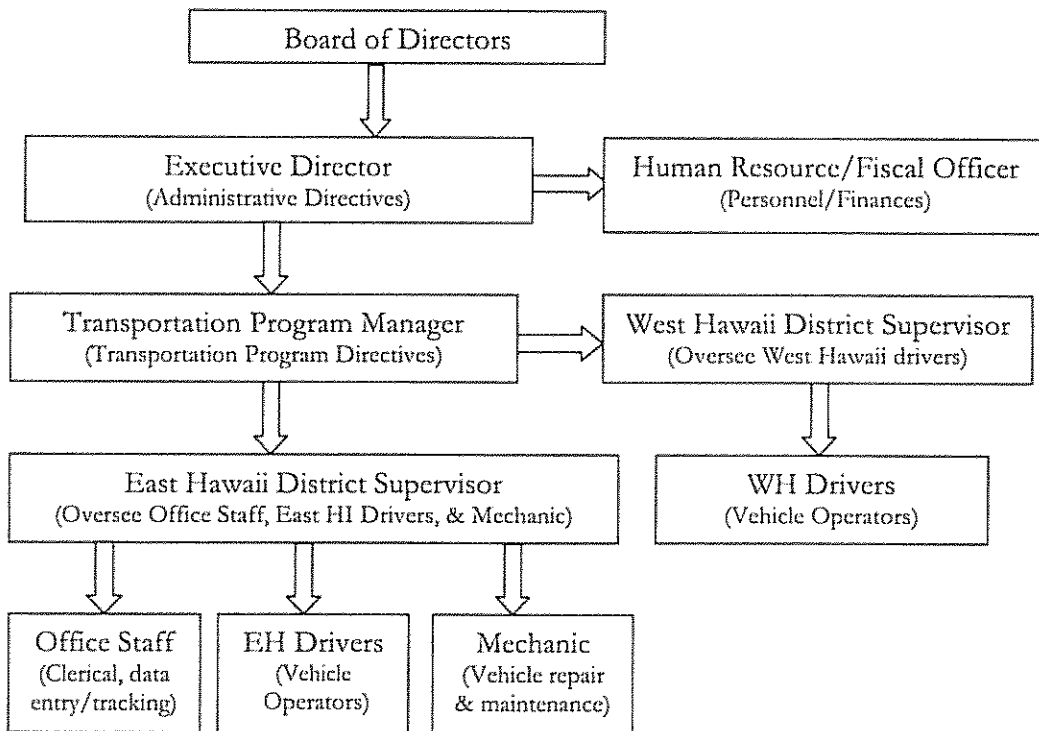
whose main responsibilities include oversight of the drivers, certifying new drivers, and oversight of processing new clients.

HCEOC's licensed mechanic works under the East Hawaii District Supervisor and has over 15 years of service with the program. Drivers are listed according to years of service; seniority prioritizes those with years of service. Ten drivers are CDL certified with plans to have all 18 drivers CDL certified.

As noted in Section IV. Experience and Capability, 1.Necessary Skills and Experience: HCEOC's transportation personnel is a veteran staff, with over 65 years of experience between the two (2) District Supervisors, and 11 drivers having over 10 years of experience with the transportation program and seven (7) drivers with over 20 years of experience.

2. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

The top three (3) highest paid officers/employees of HCEOC are as follows:

1. Executive Director: \$61,800
2. Deputy Director: \$51,500
3. Fiscal Officer: \$50,985

VI. Other

1. **Litigation: NOT APPLICABLE**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. **Licensure or Accreditation: NOT APPLICABLE**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

This request is a “one-time ask”. If granted, there will be no need to pursue future funding; maintenance costs will be covered by in-house resources.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

This grant, if awarded, will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaii County Economic Opportunity Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	\$ -			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$ -			
C. EQUIPMENT PURCHASES	\$ 20,000.00			
D. MOTOR VEHICLE PURCHASES	\$ -			
E. CAPITAL	\$ 340,000.00			
TOTAL (A+B+C+D+E)	\$ 360,000.00	\$ -	\$ -	\$ -
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$ 360,000.00	Carol Matayoshi	808-961-2681	
(b) Total Federal Funds Requested	\$ -		Phone	
(c) Total County Funds Requested	\$ -		1/12/18	
(d) Total Private/Other Funds Requested	\$ -		Date	
TOTAL BUDGET	\$ 360,000.00	Jay Kimura, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

NOT APPLICABLE

Applicant: Hawaii County Economic Opportunity Council

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaii County Economic Opportunity Council

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Commercial Engine Hoist	1.00	\$10,000.00	\$ 10,000.00	\$ 10,000.00
Industrial Air Compressor	1.00	\$10,000.00	\$ 10,000.00	\$ 10,000.00
			\$ -	
			\$ -	
			\$ -	
TOTAL:	2.00		\$ 20,000.00	\$ 20,000.00
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: Needed for the repair and maintenance of HCEOC's vehicles to ensure safe and reliable transportation services for our clients.				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaii County Economic Opportunity Council

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS: Initial draft/drawings			\$ 25,000.00			
LAND ACQUISITION (N/A)			\$ -			
DESIGN: Blueprint Drawings (Electrical, Mechanical, Civil Engineering)			\$ 50,000.00			
CONSTRUCTION: To include pre-fab steel building (\$40k), infrastructure (e.g., linking to water/sewer lines), slabwork, construction of building, wiring, plumbing, installation of equipment, etc.			\$ 265,000.00			
EQUIPMENT: Engine Hoist and Air Compressor			\$ 20,000.00			
TOTAL:			\$ 360,000.00			
JUSTIFICATION/COMMENTS: see above						

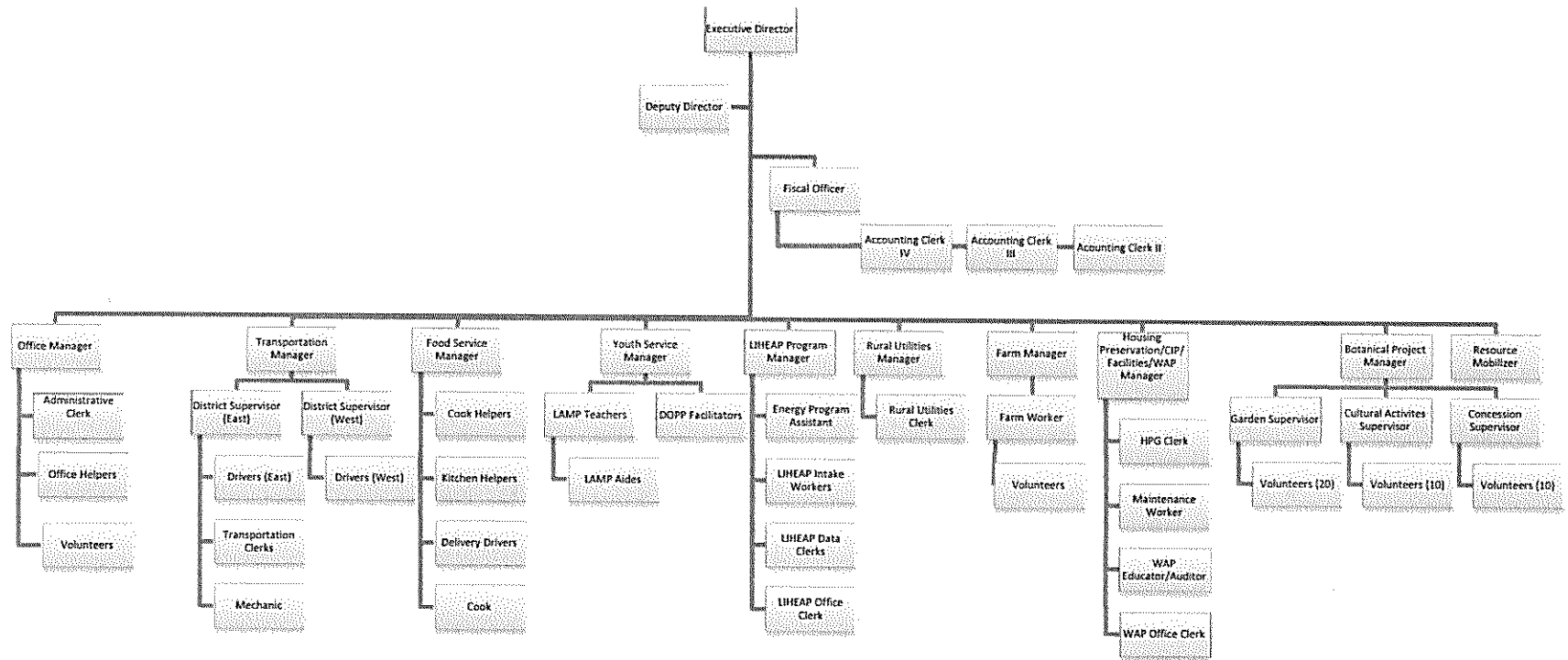
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

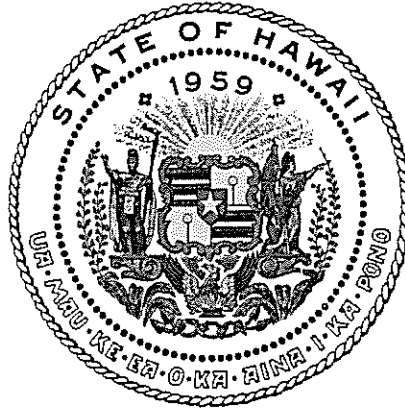
Applicant: Hawaii County Economic Opportunity Council

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	NOT APPLICABLE				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL – Organization Chart





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL

was incorporated under the laws of Hawaii on 05/27/1965 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 08, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii County Economic Opportunity Council

(Typed Name of Individual or Organization)



1/12/18
(Date)

Jay Kimura
(Typed Name)

Executive Director
(Title)