

House District(s) 13

Senate District(s) 7

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Hana Arts

Dba:

Street Address: 5101 Uakea Rd, Building C  
Hana, HI 96713

Mailing Address: PO Box 686, Hana, HI 96713

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name BECKY ELIZABETH LIND

Title Executive Director

Phone # 808.248.7569

Fax # no fax

E-mail info@hanaarts.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER \_\_\_\_\_

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

STRENGTHENING THE EAST MAUI COMMUNITY THROUGH ART

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 100,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 37,947

FEDERAL \$ 24,900

COUNTY \$ 20,000

PRIVATE/OTHER \$ 127,441

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

BECKY LIND, EXECUTIVE DIRECTOR  
NAME & TITLE

JANUARY 10, 2018  
DATE SIGNED

JAN 29 2018 *JLO* *10AM*

## Application for Grants

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

**1. A brief description of the applicant's background;**

*Our history:* Hana Arts Inc. (HA) was conceptualized in 1991 and incorporated in 1998 and is a 501 (c)3 non-profit community based arts, culture and educational resource for East Maui residents. This organization was born from a lack of awareness and educational opportunities of the Arts in this isolated and rural community.

*Our mission:* HA provides Art & Cultural education and both life-enhancing and income-generating opportunities for all East Maui keiki to kupuna through individual and family programs including classroom teaching, workshops and events that help stimulate and broaden our community's potential.

**2. The goals and objectives related to the request**

Our primary objective is to build and strengthen the community of East Maui through Arts and Culture. Celebrating our 27th anniversary this year, Hāna Arts, a community-based 501(c) 3 non-profit exists to help our community benefit and thrive from the creative and innovative impact that exposure to the Arts has on people's lives. We are the prevalent facilitator of Arts & Cultural education and events for all Hāna / East Maui residents through our various unique creative programs.

Hana's isolation is an economic challenge for our community. Jobs are limited and many conventional businesses simply don't have the population base necessary for success. Hana Arts envisions Hāna and East Maui as an economically thriving community with the Arts as a major component. To help support this goal, Hāna Arts provides six key programs, including:

- **Hāna Art Barn:** Our community platform which hosts various classes and workshops throughout the year, including photography, jujitsu, yoga, figure drawing, watercolor painting and various dance classes. The program allows local and travelling professional artists to share their specialized skills while providing diverse education that can inspire, strengthen, and build the minds and bodies of East Maui residents and visitors.
- **Hāna Arts Ceramics:** A studio which offers monthly classes including wheel-throwing, glazing, and firing techniques. This space has developed a unique culture of its own, and has enabled several artists to launch successful businesses and brands of their own.

- **Hāna Arts Academy:** A program embedded in Hana Public School which educates 266 students from preschool to high school in the four core art disciplines; Music, Visual Arts, Drama and Dance. Employing professional artists, this program augments the current limited educational system to offer students a variety of creative thinking and skill building instruction.
- **Hāna Legends:** A community theatre program which allows cultural practitioners a platform to teach their skills and knowledge of hula, mele, 'oli and craftsmanship through telling an ancient story from the past. Last year's story was 'The Legendary Queen Ka'ahumanu' and it delicately followed her life after being born here in Hana. It taught all audience members and participants about Hawaiian culture, language, history, and arts while building community bonds, respect and self-confidence.
- **Hāna Arts Presents:** Our events and workshops program where we are able to bring various Arts and Cultural performances and lessons to Hana. These educational and entertaining events are able to unite and inspire the community, as well as bolstering the economy by providing new skills and networks while also generating various business and sales opportunities.
- **Hāna Arts Printing Studio:** Our newest program has been going for just over a full year. We host a weekend workshop once a month where high school youth and adults can come together with their own individual images and learn the Art of Screen-printing. We see this as a vehicle for expression, as well as skill-building and business support.

3. **The public purpose and need to be served;**

Hana is a unique location, thriving in beauty and yet suffering from isolation. Many live off grid with no electricity or internet. This has created limited opportunities, and thus the current unemployment rate is 13.3% which is nearly twice the state rate of 7.29% ([www.usa.com](http://www.usa.com)). A major concern is Hana's lack of diversified employment resulting in a fragile economy. Our Arts and Culture programs open doors to varied creative vocations and thought processes.

As Hana School is currently one of the most underfunded schools in the state, their resources are limited. Hana Arts believes Arts and Cultural Education is necessary to cultivate our community's creativity and innovation, and therefore we work closely with Hana School, Library, and various local organizations and professionals to develop our program. East Maui's unique geographic terrain requires its population to think outside of the box in terms of employment and livelihood. We increase access to the Arts which help inspire our residents to become more driven, inventive, connected and fulfilled.

The local substance-abuse treatment center Ohana Makamae serves approximately 500 Hana clients per year. That is nearly a quarter of the population of Hana. By providing an alternative activity through arts training, we create healthy outlets of expression. Our family style events create a safe space to gather and bond. Our cultural programs instill pride and self-identity in our community, which offer much needed emotional fulfillment to our isolated population.

**4. Describe the target population to be served**

Our programs are open to all East Maui residents, as we are isolated from the rest of the island, and this leads to limited business opportunity and low-income situations. Treading the poverty line, our community's per capita income is only \$21,571 setting us well below the State average of \$29,552 (citydata.com). Hana Arts diversifies the job base, and enforces cultural knowledge and skills as a viable source of income and pride.

With limited opportunities, there is an alarming amount of the population who suffers from drug/alcohol abuse. With very few drug/alcohol free activities available to our community, Hana Arts fulfills the need for engaging activities that can educate, inspire and empower. This unique area reports 22% native ancestry, twice that of the state average of 10.16% and much higher than the national average of 0.99%. Also notable is the fact that of 359 students registered with Hana High and Elementary, 77.4% are of Hawaiian ancestry.

As Hana is world renowned for its beauty, we attract millions of tourists per year. Many of our programs are able to serve as safe and engaging tourist activities as well. We offer a unique venue where locals and tourists can interact, learn, and grow from exposure to each other. This breeds tolerance and respect among varying cultures, while empowering both groups with knowledge and skills. Friendships, businesses, and networks have initiated and developed through our diverse programs.

**5. Describe the geographic coverage.**

The Hāna/East Maui area we serve consists of the 30-mile coastal community from Ke'anae to Kaupō isolated by its geographical boundaries, rural lifestyle & difficult mountain terrain. The barrier created by our only access, a two hour drive down the challenging Hāna Highway, impacts our quality of life by limiting our resources. Thus we must, to a great extent look after our own needs.

Our mission is to bring the Arts to our entire community, from keiki to kupuna and across all local ethnic groups. Our population of farmers, fishermen and local trades people totals roughly 2,200 permanent residents and a small group of part-time residents. Hana, due to its alarmingly high per capita alcohol /drug consumption, its isolation, and its low economic social status, is missing the crucial components of economic opportunity and a healthy community identity.

**II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities**

- **Hāna Art Barn:**
  - *Scope of work:* The scope of work for the Art Barn program would encompass contracting professional artists who are qualified to teach their desirable skills to the community; effectively marketing and reaching locals and visitors alike; maintaining an accurate calendar, attendance sheet, and roster.
  - *Tasks and Responsibilities:* Tasks would be to attract or pursue professional artist instructors, class participants, and supporters. Responsibilities include maintaining an exceptional facility with accurate and desirable class offerings to various members of the community.
- **Hāna Arts Ceramics:**
  - *Scope of work:* This would revolve around our master ceramicist who would be able to teach people of all walks of life in the art of ceramics; market and manage the program so be enticing to residents, and offer small business support as they progress.
  - *Tasks and Responsibilities:* Maintaining a variety of supplies and equipment to engage with, as well as a diverse array of lessons surrounding the field of ceramics.
- **Hāna Arts Academy:**
  - *Scope of work:* We will maintain a roster of professional artist instructors, teach students to National Core Curriculum of Arts Standards (NCCAS) as well as Hawaii standards (HCPS), and provide free creative arts programs for the students at Hana Public School.
  - *Tasks and Responsibilities:* Coordinating with Department of Education (DOE) staff for scheduling; organizing and logging instructor reports, performances, and gallery exhibitions.
- **Hāna Legends:**
  - *Scope of work:* This program is multifaceted: develop a committee of respected cultural practitioners to pass on their knowledge of Hawaiian history and arts; teach community members about Hawaiian history and arts; to foster knowledge and respect for Hawaiian culture within the community and to our visitors.
  - *Tasks and Responsibilities:* Aligning with kupuna and kumu within the community with theatre professional to showcase an accurate vision of the story at hand within a viable script; develop a cast of students willing to take various classes that will culminate into a final performance; monitor attendance, quality, and scheduling for an exceptional performance.
- **Hāna Arts Presents:**
  - *Scope of work:* We will contact various professional artists and schedule a time for them to come and perform and/or teach in Hana; book venue/staff; market effectively; manage registration and/or inquiries; execute an exceptional event.
  - *Tasks and Responsibilities:* These include identifying artists who are appealing to our community and can inspire a positive movement and conversation within our audience. We will monitor these events by implementing a report/recap from artists and also through participation numbers

- **Hāna Arts Printing Studio:**
    - *Scope of work:* Our focus is to teach the art of screen printing to aspiring artists from youth to adult. We aim to support small businesses by empowering them to screen their own images, be cost efficient, and unique in style.
    - *Tasks and Responsibilities:* Maintaining a variety of supplies and equipment to engage with, as well as a diverse array of lessons surrounding the field of printing.
2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service**
- *Winter:* Launch into the new year with a full roster of classes at the Art Barn, Ceramics Studio, Arts Academy, and Printing Studio. Begin communications and schedule initial meeting for Hana Legends 2018. Contact and schedule new artists for workshops/events while marketing for those currently scheduled. Monitor all programs and record all activity.
  - *Spring:* Maintain and continue to market classes at the Art Barn, Ceramics Studio, Arts Academy, and Printing Studio. Begin storyboarding and scripting for Hana Legends. Contact and schedule new artists for workshops/events while marketing for those currently scheduled. Monitor all programs and record all activity.
  - *Summer:* Maintain and continue to market classes at the Art Barn, Ceramics Studio, and Printing Studio. Organize and execute final recital for Arts Academy. Organize and execute summer Day Camp programs. Launch classes for Hana Legends community theatre. Contact and schedule new artists for workshops/events while marketing for those currently scheduled. Monitor all programs and record all activity.
  - *Fall:* Maintain and continue to market classes at the Art Barn, Ceramics Studio, and Printing Studio. Organize and launch new Arts Academy programs. Execute production of Hana Legends community theatre. Contact and schedule new artists for workshops/events while marketing for those currently scheduled. Monitor all programs and record all activity.
3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;**
- **Hāna Art Barn:** This program is evaluated via attendance records, as each class participant needs to sign in at the beginning of each class. Successful classes will maintain or increase in attendance and have a high repeat attendance rate, while classes that lack interest will decrease in attendance. Also, we have a drop box mounted to the wall where patrons can leave feedback. Hana Arts executive director (ED) visits the facility on a weekly basis and checks in with each instructor on a monthly basis to communicate scheduling, needs or concerns. Adjustments are made accordingly.
  - **Hāna Arts Ceramics:** Another program that is evaluated through attendance, we gauge the program's success through class sizes, the amount of materials used, and the quantity of products produced. We also look to see how many students begin production on a commercial level. ED checks in with the instructor and students on a monthly basis to make sure all facilities, equipment, and supplies are sufficient.

- **Hāna Arts Academy:** Instructors submit lesson plan reports on a quarterly basis. ED checks in on each class on a weekly basis. Corresponding DOE teachers file surveys and offer feedback, as well. Final performances for Christmas and May Day showcase the skills learned through the program, and annual gallery exhibitions are also a good measure of performance. Finally, parent surveys and feedback are a good indicator of success, as well as attendance in our afterschool programs.
  - **Hāna Legends:** For this program, we look at community participation and attendance in the various classes as an evaluating criterion. We also look at how many more cultural practitioners are created through the course of the program. Looking at social media interactions and comments are also a noteworthy measure. Finally, we do headcounts on audience attendance as a marker of how many people we have reached.
  - **Hāna Arts Presents:** Our events and workshops program is evaluated by participant and staff reviews. We look at attendance records, sign-ins, and products produced. Items sold or created can also reveal success, depending on the type of event or workshop.
  - **Hāna Arts Printing Studio:** The prints created in this program can accurately depict how much activity and thus express how successful the program is progressing. Amount of artists who take the course and are able to create items for sale, quantity of items sold, and amount of funds are produced through individual sales are all effective performance evaluators.
4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**
- Program attendance – Sign-in sheets, headcounts, and crowd shots will help determine the number of participants in attendance.
  - Program growth – Increase in attendance will be reported by comparing previous and ongoing participation via sign-in sheets, headcounts, and crowd shots.
  - Items produced/sold – Artist instructor reports will provide information on the amount of items produced and sold at our workshops and events.
  - Private sponsorship received – an increase in sponsorship is a good indicator

### **III. Financial**

#### **Budget**

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
  - a. Budget request by source of funds ([Link](#))

- b. Personnel salaries and wages ([Link](#))
- c. Equipment and motor vehicles ([Link](#))
- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

**2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.**

Quarter 1 – \$25,000	Quarter 2 – \$25,000	Quarter 3 – \$25,000	Quarter 4 – \$25,000	Total Grant - \$100,000

**3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.**

- Federal:
  - 21<sup>st</sup> Century Community Learning Centers Grant (\$24,900)
- State:
  - Hawaii State Foundation of Culture and Arts (\$7,947)
  - Hawaii Tourism Authority – Kukulua Ola (\$20,000)
  - Hawaii Tourism Authority – Community Enrichment Program (\$10,000)
- County:
  - Maui County Office of Economic Development (\$20,000)
- Private:
  - G. N. Wilcox Trust(\$20,000)
  - McNerny Foundation (\$15,000)
  - Kosasa Foundation (\$10,000)
  - Laura Jane Musser Rural Arts Fund (\$10,000)
  - Sources under \$10,000 including small grants, program fees, fundraisers, and donations (\$72,441)

**4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Hana Arts is a 501c3 non-profit and therefore does not pay taxes (except for GE taxes to the state of Hawaii).

**5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.**

- Federal:
  - FY16: 21<sup>st</sup> Century Community Learning Centers Grant(\$13,984)
  - FY17: 21<sup>st</sup> Century Community Learning Centers Grant(\$24,900)
  - FY18: 21<sup>st</sup> Century Community Learning Centers Grant(\$24,900)
  - FY19: 21<sup>st</sup> Century Community Learning Centers Grant(\$24,900)



- State:
  - FY18: Hawaii State Foundation of Culture and Arts (\$7,947)
  - FY19: Hawaii State Foundation of Culture and Arts (\$7,947)
  - FY18: Hawaii Tourism Authority – Kukulu Ola (\$14,076)
  - FY19: Hawaii Tourism Authority – Kukulu Ola (\$20,000)
  - FY19: Hawaii Tourism Authority – Community Enrichment Program (\$10,000)
- County:
  - FY16: Maui County Office of Economic Development (\$20,000)
  - FY17: Maui County Office of Economic Development (\$20,000)
  - FY18: Maui County Office of Economic Development (\$20,000)
  - FY19: Maui County Office of Economic Development (\$20,000)

**6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.**

Ending balance of UNRESTRICTED funds is \$29,020

**IV. Experience and Capability**

**1.  Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

Hana Arts has been the prevalent facilitator of arts programs in East Maui for over 26 years. We are connected and supported by this community, and are aware of current needs and issues. Our programs interlock throughout the community to reach all our residents, and therefore we receive the support of many local businesses and organizations, such as:

- Hana School: *Embedding Arts programming into the public school day allows us to cultivate new artists, which become inspired business owners*
- Hana Public and School Library: *As an intermediate between the school and the public, this alliance allows us to give visibility to the art produced in our classes.*
- Hana Holani Inc.: *Providing a beautiful and inspiring venue for events.*
- Hale Hulu Mamo: *Partnering with us on festival activities.*
- Wananalua Church: *Providing a beautiful and inspiring venue for events.*
- Hana Cultural Center: *Providing a beautiful and inspiring venue for events.*
- KOKO FM: *Allowing free and effective marketing to target audiences.*
- Ma Ka Hana Ka Ike: *Building out specialized structures needed for set designs, studios, etc.*
- Kahanu Gardens: *Providing a beautiful and inspiring venue for events.*
- Maui County Parks Department: *Providing a beautiful and inspiring venue for events.*

- Ohana Makamae: *Partnering with us on festival activities.*
- Ala Kukui: *Providing a beautiful and inspiring venue for events.*

With a strong board of ten individuals who are connected and passionate about this community, a dedicated and experienced executive director, and a staff of over 20 professional artists, Hana Arts is aware, capable, trusted and proficient in providing quality programs to support the creative needs of East Maui.

## 2. Facilities

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

Hana Arts has three facilities in which our programs are operated:

- The Art Barn (5101 Uakea Rd., Hana, HI 96713) is centrally located in Hana town, across the street from the Ball Park. Easily accessed, this facility houses boasts hardwood floors, a wall of mirrors, and hosts up to 16 artist instructors per week in various forms (i.e.: Ballet, Yoga, Watercolor, Figure Drawing, Jiu-jitsu, etc.). Directly behind this facility is our Ceramics studio which houses six pottery wheels, extruder, wedging table, and outdoor glaze station. There is also a small attached room where two kilns and shelving are provided for firing.
- The Halauaola (4111 Hana Hwy, Hana, HI 96713) is located on Hana School campus and features cork floors, office space, and beautiful woodwork that is ideal to inspire our creative movement and drama classes in our Hana Arts Academy program. Our executive director's office is located in this facility as well. We were able to convert a large closet into our Print Studio which required darkroom space for photo sensitive materials; however we are currently seeking a larger space to house this growing program.
- Music & Visual Arts Portable (4111 Hana Hwy, Hana, HI 96713) is located across the campus from the Halauaola on Hana School. This building houses our music equipment which includes a classroom set of ukuleles and keyboards, as well as various guitars, drums, and other instruments. One closet is dedicated to our Visual Arts program and holds gallons of acrylic and tempera paint, pastels, clay, and much more. This room is easily accessible to the Elementary during the school day for our music and visual arts classes in our Hana Arts Academy program, as well as various afterschool band classes.

## **V. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

**Executive Director** Becky Elizabeth Lind is the glue that holds our organization together and has served in this role for four years, and has been working in the Hana community for the last twelve. She studied Business Administration from University of Hawaii, & has years managing various other businesses in nonprofit and artistic roles. Overseeing all administrative aspects of HA, Becky works closely with the Board, staff and all program partners to ensure all operations run smoothly.

**Visual Arts Instructor and Print Studio Instructor** Hiroko Otakagi has an Arts degree from the University of Osaka, as well as many years of study in the Art of Japanese Printing, Ceramics, Painting & illustration. She has spearheaded several youth mural programs, and was a key volunteer for the mural at Hana Elementary School. This year, she will begin teaching Visual Arts to first grade through third grade as well as the launch of the Print Studio program.

**Drama Instructor** Phyllis Castro has experience as a director for a local costume company, and has been a counselor for a dramatic camp for troubled youths. A long-time volunteer and employee for Hana Arts, her experience and expertise are outstanding. She is an award winning open-mic poet, and has attended numerous creative speaking and theatre workshops.

**Dance Instructor** Amy Asay is a professional ballerina with over 20 years teaching experience. She has studied ballet clasico from the University of Utah and has owned her own dance studio for many years with some of her students graduating to be professional dancers as well. She is energetic and excited to teach students creativity through movement.

**Music Instructor** David Yu Vazques has a degree in Biology and Music from Plano College. He is an accomplished musician with experience in strings, percussion, horns, and many others. David has provided private lessons to various families throughout the island and is a welcomed addition to our team.

**Preschool & Kindergarten Music and Creative Movement Instructor** Amy Joyce Chang has studied Music at Berkeley University, and also Hula and Hawaiiiana at a Local halau for several decades. She has taught at several private and public schools, and is one of our most seasoned instructors. Our Early Childhood Arts Education program would not be possible without her expertise.

**Middle and High School Hula Instructor** Pi'ilani Lua comes from a long line of Kumuhula and has received a lifetime achievement award for her contributions to the hula. She is a four-time Merrie Monarch judge, and also teaches our afterschool hula program, Hula Halau Makana.

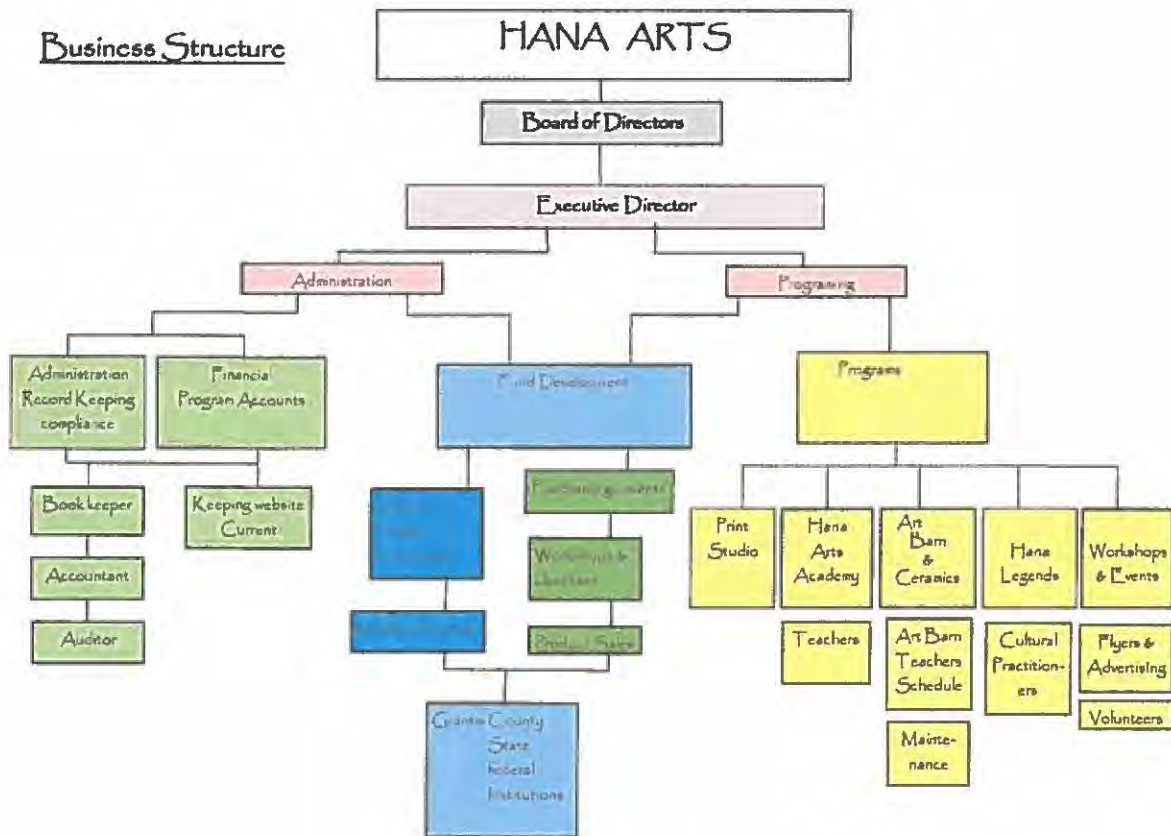
**Ceramics Instructor** Bruce Stoner is a master potter and craftsman in East Maui. He holds a Master's degree in Ceramics and has been instrumental in organizing, teaching and operating our new ceramics program.

**Art Barn Instructors** include various professional artist instructors who utilize this platform for sharing skills with our community. Generally, most classes two or three months, however several instructors have been instructing long term with strong followings and regular attendees.

**Hana Legends staff** includes cultural practitioners who come from a long line of Hana ancestry and are able to instruct three month long classes leading to the final performance. This program also employs technicians, carpenters, theatre majors, and many, many volunteers.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



### 3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

- Executive Director is salaried at \$36,000 per year
- Arts Academy Instructors receive \$25 per hour for an average of eight hours per week, spanning across the academic year of 39 weeks, totaling \$7,800 annually.
- Hana Legends Director works for just four months of the year, and receives \$5,000.

## VI. Other

### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

### 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19  
Upon receiving this grant, Hana Arts will be able to train and develop many more students and programs in the fields of Dance, Music, Drama, and Visual Arts. We will be able to significantly grow what we currently have, and aim to gain the momentum where the programs can be sustainable on their own. The GIA funds will allow us to provide many free creative programs to the community which will offer exciting opportunities to our residents. This should lead to economic growth by diversifying the employment base, and therefore developing a reputation for quality artistic endeavors and products.

(b) Not received by the applicant thereafter.

Hana Arts received funds from various donors and sponsors, as well as fundraising and program fees. If the funds are not received, we will continue to seek funding elsewhere. We are confident and passionate about our program's worth, and have several loyal supporters, however the GIA funds would greatly enhance our programs and allow us to achieve our goals at a much quicker rate.

5.  **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

(Attached)

6.  **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

(attached)

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

The public purpose for this grant is to build the community of East Maui through the arts by providing educational creative programs. The community will benefit by:

- **Economic Development:** Offering the rural and low-income community a viable alternative vocation through the Arts
- **Emotional Fulfillment:** Providing instruction for healthy outlets of emotion through the arts, which will remedy the violence and drug/alcohol abuse in this community
- **Community Network:** By bringing the community together in innovative events and/or classes, bonds are created and the people can learn tolerance and appreciation towards cultural differences.



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

**Vendor Name:** HANA ARTS\*

**DBA/Trade Name:** HANA ARTS\*

**Issue Date:** 01/10/2018

**Status:** Compliant

Hawaii Tax#: [REDACTED]

New Hawaii Tax#: [REDACTED]

FEIN/SSN#: [REDACTED]

UI#: [REDACTED]

DCCA FILE#: 113705

**Status of Compliance for this Vendor on Issue date:**

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

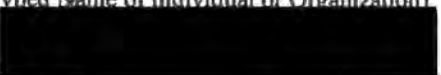
**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hana Arts  
(Typed Name of Individual or Organization)  
 \_\_\_\_\_  
(Signature) 1/8/18  
(Date)

Becky Lind Executive Director  
(Typed Name) (Title)



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant:       Hana Arts      

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	126,947	20,000	20,000	121,441
2. Payroll Taxes & Assessments	11,000			
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>137,947</b>	<b>20,000</b>	<b>20,000</b>	<b>121,441</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				4,000
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies		4,900		
7. Telecommunication				2,000
8. Utilities				
9				
10				
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12				
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20				
<b>TOTAL OTHER CURRENT EXPENSES</b>		<b>4,900</b>		<b>6,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>137,947</b>	<b>24,900</b>	<b>20,000</b>	<b>127,441</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	137,947	Hana Arts <span style="float: right;">808-248-7589</span>		
(b) Total Federal Funds Requested	24,900	Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested	20,000			
(d) Total Private/Other Funds Requested	127,441	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>310,288</b>	Becky Lind, Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Hana Arts

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	40000	\$40,000.00	50.00%	\$ 20,000.00
Program Manager	20000	\$20,000.00	50.00%	\$ 10,000.00
Artist Instructors/Programs Staff	230388	\$230,388.00	43.00%	\$ 99,066.84
Casual Labor (Contract, Maintenance and Technicians)	28000	\$28,000.00	31.72%	\$ 8,881.04
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>137,947.88</b>
<b>JUSTIFICATION/COMMENTS:</b>				
These figures are projected, and include requested state funds from GIA, HTA, and HSFCA				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant:           Hana Arts          

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

N/A - no equipment requested

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

N/A - no vehicles requested

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: \_\_\_\_\_ Hana Arts \_\_\_\_\_

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						
N/A - no capital requests						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant:           Hana Arts          

Contracts Total: 82,847

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>CONTRACT VALUE</b>
1	Building the Economy of East Maui through Art	7/1/18-6/30/19	OED	Maui	20,000
2	Afterschool and Intersession Arts Programs	7/1/18-6/30/19	21st Century	U.S.	24,900
3	Hana Legends	7/1/18-6/30/19	HTA	State	20,000
4	Hana Arts Presents! -Events/Workshops	7/1/18-6/30/19	HTA	State	10,000
5	Building the Community of East Maui	7/1/18-6/30/19	HSFCA	State	7,947
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