

House District(s) 1-4
Senate District(s) 1,2,4

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Going Home Hawaii

Db:

Street Address: 1990 Kinoole Street, Suite 102
Hilo, HI 96720

Mailing Address: same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: CAROL MATAYOSHI

Title: Chief Operating Officer

Phone # (808) 936-9328

Fax # (808) 981-2880

E-mail: carol.goinghomehawaii@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

REQUESTING FUNDS FOR A PILOT PU'UHONUA WELLNESS CENTER FOR NATIVE AND NON-NATIVE HAWAIIAN PA'AHAO (INCARCERATED INDIVIDUALS) COMING OUT OF THE HAWAII COMMUNITY CORRECTIONAL CENTER (HCCC) AND REENTERING THE EAST HAWAII COMMUNITY. THE NEED FOR THIS PROGRAM IS DEMONSTRATED IN ACT 117, SESSIONS LAWS OF 2012, WHICH CALLS FOR WELLNESS CENTERS THAT WILL REDUCE RECIDIVISM, PREVENT CRIME, AND ENSURE LONG-TERM POSITIVE CHANGE BY UTILIZING NATIVE HAWAIIAN CULTURAL PRACTICES THAT RESTORE THE OVERALL WELL-BEING OF PERSONS, FAMILIES, AND THE COMMUNITY AT LARGE.

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$114,705.00

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$0
FEDERAL \$0
COUNTY \$6,000.00
PRIVATE/OTHER \$1,162.00

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

LES ESTRELLA, CEO
NAME & TITLE

JANUARY 15, 2018
DATE SIGNED

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

"Going Home" is the name given to efforts on Hawai'i Island to reintegrate ex-offenders into the community and the workplace. The Hawai'i Island Going Home Consortium (Going Home) comprises more than 30 public and private entities and their representatives, with a network of over 200 local, state, and national partners. Our mission is to assist Hawai'i Island men, women, and youth released from correctional institutions with reintegration into community life through employment, training, and appropriate supportive services.

While we have been formally organized since 2004, we trace our initiative back to the late 1990's when the Hawai'i Island Corrections Advisory Commission was created to address severe prison overcrowding. Since the fall of 2004, Going Home members have met monthly, without fail, for over twelve years to address issues and challenges, coordinate services, and promote the need for assisting ex-offenders with their reentry and helping them to become law-abiding, self-sufficient, and productive community members.

In May of 2015, Going Home received its nonprofit 501(c)(3) designation as Going Home Hawai'i (GHH); GHH is the nonprofit branch and the governing fiscal body for the Hawai'i Island Going Home Consortium. The Consortium continues to meet monthly with an average attendance of 25-30 individuals. Many of our members actively participate on committees which include the following: Community Relations/Cultural Competency, Criminal Justice Partners/ Restorative Justice, Education and Training/Job-Readiness, Employer Relations, Faith-Based Organizations, Health and Wellness/Housing, and the West Hawai'i Coalition.

Our membership includes other non-profit organizations, criminal justice agencies, mental health and substance abuse treatment providers, educational providers, employment specialists, housing specialists, and concerned community members from both East and West Hawai'i. Virtually every agency that works with criminal offenders on Hawai'i Island is a member of or is aligned with GHH. As such, GHH is ideally situated to address the multiple challenges of offender reintegration, including the complex issues involving homelessness, mental illness, substance abuse, and the overrepresentation of Native Hawaiians in the criminal justice system.

2. The goals and objectives related to the request

Goals:

- Directly address the disproportionate representation of Native Hawaiians in the criminal justice system;
- Alleviate overcrowding at Hawai'i Community Correctional Center (HCCC);
- Reduce the recidivism and continuous cycling in and out of jail of Native and non-Native Hawaiian offenders (thereby, reducing costs to our public systems and increasing public safety); and
- Ensure long-term positive change through a Pu'uhonua (a place of refuge for wrongdoers) that reestablishes highly recognized Native Hawaiian cultural practices that restore the overall well-being of individuals, families, and the community at large.

Objectives:

- Establish a Pu'uhonua Wellness Center for Native and non-Native Hawaiian offenders to facilitate the reconciliation of pa'ahao (incarcerated individuals) and former pa'ahao with their families and community;
- Through a partnership with Blueprint for Change (BFC), utilize its curriculum called E Ho'okanaka (be a person of worth) to reconnect Native and non-Native Hawaiian offenders and ex-offenders to their cultural roots, principles, and practices;
- Contract Cultural Practitioners to conduct cultural trainings and activities;
- Contract an Adult Educational Specialist to assess, advice, and assist with educational needs;
- Contract a Job-Readiness Specialist to assess, advice, and assist with job-readiness skills and link to employment opportunities;
- Establish a mahi'ai (farmer) project on the grounds of the Pu'uhonua to teach agricultural skills and develop self-sustainability; and
- Create a process to track and evaluate progress, revise strategies as needed, and report on outcomes.

3. The public purpose and need to be served;

Overrepresentation of Native Hawaiians in the Criminal Justice and Correctional Systems

At the 2016 House Concurrent Resolution 85 (HCR85) Correctional Justice Task Force Hawaiian Subcommittee Hearing on September 30, 2016, Dr. Kamana'opono Crabbe (CEO of the Office of Hawaiian Affairs/OHA) testified that Hawai'i has one of the highest incarceration rates in the nation and that 40 percent of the State's inmates are Native Hawaiian. Dr. Crabbe referenced two key reports—*The Disparate Treatment of Native Hawaiians in the Criminal Justice System (2010)* and the *Native Hawaiian Justice Task Force Report (2012)*, and discussed the findings and recommendations to rectify this sad state of affairs.

The recommendations include more rehabilitative models of “punishment” and incarceration alternatives to reduce recidivism and the costly overreliance on our corrections system. They also include cultural models, such as Pu'uhonua (place of refuge) and cultural healing traditions. Dr. Crabbe further talked about how “ballooning incarceration rates” place a huge burden on the Department of Public Safety and exacerbate the poor living conditions in our jails and prisons.

Native Hawaiians make up 22 percent of the general population of Hawai'i but 27 percent of all arrests, 33 percent of people in pretrial detention, 29 percent of people sentenced to probation, 40 percent of the incarcerated population, 39 percent of releases on parole, and 41 percent of parole revocations. Many of them also leave prison or jail without access to reentry services or a place to live. Despite numerous studies and recommendations dating back to at least the 1980s, the State has not taken effective steps to address the overrepresentation of Native Hawaiians in the criminal justice system.

The concept and practices of Pu'uhonua (also referred to as Native Hawaiian Wellness Centers) can be revitalized as a culturally responsive system to restore pa'ahao (incarcerated individuals) and former pa'ahao who have made poor choices in their lives and who continue to over-represent our jail and prison populations. The idea of a place to heal and become whole again will benefit not only pa'ahao but will have, as in ancient times, a greater and more systemic impact on the health and wellness of communities at large.

More importantly, the reestablishment of Pu'uhonua has significant implications for addressing the historical and chronic trauma that continues to express itself in the lives of Native Hawaiians, their families, their leaders, their communities, and the land and environment in which they live— now called the State of Hawai'i.

In July of 2015, as the result of its work in the area of children of incarcerated parents, Blueprint For Change (BFC) was invited to participate in a working group formed by Uncle Joe Tassill at the urging of Hawai'i Governor David Ige. The purpose of this working group, which became known as Holomua Pu'uhonua, was to develop a plan to implement the purpose and intent of Act 117, Session Laws of Hawai'i 2012 to create a system of Pu'uhonua (also referred to in the Act as Hawaiian Wellness Centers), that could provide Native Hawaiians with culturally relevant services aimed at preventing crime and recidivism.

In September of 2016, BFC and Holomua Pu'uhonua were successful in being awarded a grant from the federal Administration for Native Americans (ANA) to develop a curriculum called E Ho'okanaka (be a person of worth), and to pilot-test the curriculum with Native Hawaiian offenders and/or ex-offenders.

On August 1, 2017, BFC and Going Home Hawai'i (GHH) established a Memorandum of Agreement by which BFC provided a \$2,000 grant to subsidize the cost of GHH's reentry house, with future provisions for access to the E Ho'okanaka curriculum and to work collaboratively towards the goal of transforming GHH's reentry house into the first ever Hawaiian Wellness Center, or Pu'uhonua, in modern Hawaiian history.

4. Describe the target population to be served; and

During this one (1) year pilot project period, GHH projects to serve a minimum of sixteen (16) Native and non-Native Hawaiian men, aged 18 and over, who: 1) were arrested for misdemeanor offenses and non-violent felony offenses (although domestic violence offenses may be considered on a case by case basis); and 2) are living in East Hawai'i or returning to the East

Hawai'i community from HCCC and/or its furlough program (Hale Nani) and do not have stable housing situations. The target population will include Native and non-Native Hawaiian men on probation, parole, and furlough.

5. Describe the geographic coverage.

The pilot project will cover the East Hawai'i area, including the Hilo and Puna districts.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Through GHH's partnership with BFC and its E Ho'okanaka (be a person of worth) project, the Moku (district) Training Program Development Project will assist with the development and coordination of GHH's Pu'uhoonua as follows:

1. A Moku Coordinator will represent and facilitate the coordination of the Moku Training Program Development Project in line with the vision and mission of E Ho'okanaka to establish a Pu'uhoonua at GHH's reentry house.
2. Mo'oha'awina Development Committee (Contracted/Consultant)
 - a. Kupuna: to serve as a source of guidance in providing a living link to the ancestral wisdom and fidelity of Hawai'i's indigenous culture knowledge.
 - b. Cultural Practitioner: to translate the content of/capacity for job readiness to the traditional root culture, values, principles and practices in line with the E Ho'okanaka Curriculum Framework.
 - c. Job Readiness Specialist: to advise on the modern standards and skillsets of job readiness training.
 - d. Adult Education Specialist: to advise on the educational needs of the adult pa'ahao using the E Ho'okanaka Entrance Interview to seed growth in personal capacity of the pa'ahao.
3. Community Collaborative Entity (Consortium)
 - a. Directs the implementation of the Moku Training Program through monthly collaboration and subcommittee meetings for decision making and delegation of duties and responsibilities.
 - b. Supports the needs of the Moku Training Program with strategic oversight and advocacy to principally include the identification and management of community resources relative to the individual needs of the pa'ahao participants.
 - c. Develops and sustains cooperative relationships with community stakeholders to assure continued collaboration in the Moku Training Program and the establishment of Pu'uhoonua at GHH's reentry house.

4. Pilot Training Program

- a. Recruitment of pa'ahao or former pa'ahao eligible for the Pu'uhonua Wellness Center.
- b. Recruitment and development of employer mentors.
- c. Test pilot training program with values-based curriculum for 6 months.

GHH's Pu'uhonua Wellness Center is a live-in program intended for "employment focused" male participants who are on probation or transitioning from jail or prison. It is a community-based, culturally responsive program to connect Native and non-Native Hawaiians to root culture, values, practices and principles.

The Pu'uhonua is a large (1600 square feet) five (5)-bedroom, 2.5 bath house in Hilo. It houses eight (8) program participants and one (1) House Manager, who is responsible for the safety and general maintenance of the house.

The Pu'uhonua also has one (1) volunteer House Mentor, who provides additional support for the House Manager and the program participants. The House Mentor checks in with the participants at least three (3) times weekly and provides sober support and transportation as needed.

All of the program participants, including the House Manager and House Mentor, will participate in the E Ho'okanaka curriculum as well as other classes and activities to include ho'oponopono (to make right), mookuauhau (genealogy) to promote self-identity and a sense of belonging, mahi'ai (to cultivate land/produce food from the ground) for self-sustainability, and lā'au lapa'au (Hawaiian medicinal plants) to promote health and well-being.

Although Hawai'i has a diverse, multi-cultural population, many of its core values have deep roots in the Native Hawaiian culture. The heart of Hawaiian culture is the spirit of generosity and good will embodied in the word "aloha," which means love, affection, compassion, mercy, sympathy, kindness, sentiment, grace, and charity.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Planning for the Pu'uhonua project has already begun with the execution of the Memorandum of Agreement with Blueprint for Change on August 1, 2017 and subsequent meetings with Stephen Morse, its Executive Director. Mr. Morse and his team remain committed to contributing their expertise to this project.

GHH has also met and contracted with (2) Cultural Practitioners, an Education Specialist, and a Sustainable Food Production Lecturer as follows:

- Kupuna Uncle Howard Pe'a,
- Cultural Practitioner Rachel Kruse,
- HCC Education Specialist Donna Haunani Madrid, and
- HCC Sustainable Food Production Lecturer Kaipō Dye.

Uncle Howard Pe'a is currently facilitating ho'oponopono classes at the Pu'uhoonua every other Wednesday evening from 5:00pm to 7:00pm. Cultural Practitioner Rachel Kruse and Education Specialist Donna Madrid began conducting cultural and educational classes on January 9, 2018 and will continue to conduct these classes every Tuesday evening from 5:00pm-7:00pm for the next nine (9) weeks. Due to the aloha and dedication of these Cultural Practitioners, they have agreed to donate most of their time to launch this pilot project.

In addition, HCC Sustainable Food Production Lecturer Kaipō Dye has generously volunteered to design and help build the mahi'ai project, which is projected to be built on March 24, 2018 through a grant from the Akaka Falls Lions' Club.

However, we will eventually need to compensate our contracted providers for their time in order to keep the program ongoing and viable.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
 - a. Behavioral concerns including violent behaviors/assaults, physical and/or sexual misconduct, suicide ideations or attempts, medication concerns, violation of professional ethics, physical damage to property, or any occurrence that threatens the welfare, safety, or health of a program participant, staff member, visitor, volunteer, or student will be reported immediately to the CEO and/or 911.
 - b. Client related documentation is maintained in accordance with state and federal law mandating storage times. Client files are maintained in a locked storage area that ensures safety and confidentiality but are quickly accessible for release to the proper authorities when requested.
 - c. Documentation review requires all quality improvement committee members have access to relevant client records for auditing purposes to the extent permitted by state and federal law. This procedure provides GHH with a process to review care of individuals and system wide levels and quickly resolve either office or systemic problems expediently.

GHH will utilize two (2) evaluation instruments to ensure quality of our service delivery:

- a. The quality of life inventory (QOLI) which is a brief assessment of 32-items that provide life satisfaction outcomes in a scoring format on 16 areas: health, self-esteem, goals/values, money, work, play, learning, creativity, helping, love, friends, children, relatives, home, neighborhood, and community. This instrument will be given at the beginning of program engagement, upon completion of the first 90-days, and at the time of discharge. It is extremely useful in mapping the clients' progression from dysfunctional patterns in the quality of their life and how they shift throughout their engagement in the program.

- b. Program participants will also be asked to complete a Likert scale consumer satisfaction survey on a monthly basis with a section for comments and suggestions for improvement. Questions with regard to the cultural components of the Pu'uhoonua will be

included.

The COO will be responsible for monitoring performance measures and presenting regular reports to the CEO and the Board of Directors. Once quarterly, Project Staff will convene an advisory committee conference in collaboration with the Going Home Consortium to identify strengths, weaknesses, and areas of improvement. The committee will include an experienced program evaluator. Appropriate adjustments will then be determined and implemented. Our evaluation methods will themselves be assessed as we learn how to best affect outcomes in our community.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Data obtained from the aforementioned evaluation tools will be entered into a database and presented in report form to the State agency through which the grant funds are appropriated.

Additional performance measures to be reported include education and employment outcomes, participation in cultural classes and activities, family reunification outcomes, and recidivism within 3 months, 6 months, and 1 year.

GHH will work closely with the Department of Public Safety and correctional staff to share relevant data as needed to ensure the effectiveness of the project.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$52,000.00	\$20,950.00	\$20,878.00	\$20,877.00	\$114,705.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

- County of Hawaii Nonprofit Grant Program = \$24,200.00

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

NOT APPLICABLE

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

- NONE

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

Balance: \$11,881.12

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Chief Executive Officer Les Estrella has 15 years of experience working with the homeless, substance abuse disorders, mentally ill, justice involved offenders, inmates, reentry systems, community organizations and clean and sober housing program development. In 2010-2012, HIWEDO, in collaboration with the Hawai'i Island Going Home Consortium, applied for and was awarded a Mentoring Grant from the Bureau of Justice Assistance, Second Chance Act. The target population was Work Furlough inmates and Parolees. During the two-year grant period, HIWEDO served 40 mentees (matched with 40 community volunteer mentors); there were no new crimes committed during this time with a remarkable 0% recidivism rate demonstrating its effectiveness. Mr. Estrella was the Program Manager for this mentoring program. He also pioneered the first Community Reintegration Program of its kind in the State of Hawai'i for former offenders with the Office for Social Ministry. Mr. Estrella is the owner and CEO of Intervention Partners Hawaii LLC, a self-owned private business providing consultation and mentoring services. The purpose of IPH is to provide quality services that meet

the needs of organizations that focus on assisting the mentally ill, substance abusers, homeless, and justice-involved individuals in our community.

Chief Operating Officer Carol Matayoshi, MA/Forensic Psychology, has 20 years of experience working with the homeless and mentally ill population. In her former position as Homeless Programs Manager at HOPE Services Hawai'i, Ms. Matayoshi provided oversight of the operations for seven (7) contracts/programs island wide with a two million dollar budget. These programs included the DHS Homeless Outreach Program, the Department of Health, Adult Mental Health Division (AMHD) Homeless Outreach Program, SNAP Outreach, TANF Housing Placement Program, Homeless Prevention and Rapid Re-housing, HUD's Shelter Plus Care Kukui program & Shelter Plus Care New Directions program, and the AMHD Representative Payee program. In June of 2015, Ms. Matayoshi attended the SOAR Leadership Academy in Chicago, Illinois, presented by the SAMHSA SOAR Technical Assistance (TA) Center as the Local Lead for this national initiative. The SOAR program helps eligible homeless individuals gain access to SSI and/or SSDI, allowing them to focus on their recovery by providing for their basic needs.

GHH has been integral to reentry efforts in Hawai'i County, receiving recognition, awards and grants through its consortium efforts. The Consortium and its member organizations have years of experience working on issues of re-entry and have earned a great deal of respect within the criminal justice community. The Consortium can also point to numerous quantitative and qualitative stories of success. Most prominently, in 2009, recidivism in Hawai'i County was nearly 2 percent lower than the state average, even as overall recidivism in Hawai'i County had dropped approximately 10.9 percent since 2003. A partial list of some accomplishments includes the following:

- 2006: Collaboration with the Office of Social Ministry (Now: HOPE Services HI, Inc.) to open Ponahawaiola Community Reintegration Program
- 2007: Construction of the Hale Nani Educational Building with funding from the state legislature
- 2009: Developed a 5-year Strategic Plan
- 2010: Federal Second Chance Act Mentoring Grant
- 2015: Developed its second 5-year Strategic Plan
- 2015: Established non-profit 501(c)(3) status
- 2016: Implemented a pilot project, *In-Reach and Reintegration*, with \$15k received from three (3) County Council members' Contingency Relief Funds (\$5k each)
- 2017: Implemented a pilot Pu'uhonua project through a partnership with Blueprint for Change and its E Ho'okanaka (be a person of worth) project

Kupuna: Uncle Howard Pe'a has been a Haku Ho'oponopono for 24 years. He served in the Hawaii National Guard for six (6) years, worked for an adult offenders project for Alu Like, Inc. and was the coordinator for their youth offenders project. He has been a musician at the Mauna Kea Beach Hotel for 22 years and teaching hydroponic classes for four (4) years. Uncle Howard is the President of the Keaukaha Pana'ewa Farmers Association, and a member of the Hawai'i Swine Producers Cooperative. He has also been the treasurer for the Keaukaha Community

Association for 18 years. His grandfather, John Kalei Manuia, was a body guard to Queen Lili'uokalani and was a 10 key Lua (Hawaiian martial art) Master!

Cultural Practitioner: Rachel Kruse, MA/Social Work, is an instructor/lecturer on the history and practice of Ho'oponopono and Ho'oku'u ka hewa. She has been a Certified Substance Abuse Counselor and Cultural Practitioner at Hui Ho'ola O Na Nahulu O Hawai'i since 2006. Ms. Kruse was awarded "Ho'oponopono Haku" (facilitator) in 2017 and received a Certificate of Completion in Cultural Immersion in 2010.

Adult Education Specialist: Donna Haunani Madrid, AS/Administration of Justice, BA/Political Science, has been an Education Specialist at Hawaii Community College for over six (6) years. She is also a Step B Lecturer teaching Administration of Justice, Current Issues in Criminal Justice, Career Pathways in Criminal Justice, and Juvenile Justice at HCCC for over 13 years. She is currently being trained as a Ho'oponopono Haku by Kupuna Uncle Howard Pe'a.

Kaipo Dye is a native Hawai'ian born on O'ahu, grew up on the Big Island and raised his three children on the continental US for 13 years, before returning to his home on the Hilo side. After 25 years as an entrepreneur owning his own businesses, he believed that the world and he were both in need of change. Kaipo received his Bachelor's degree from the University of Hawai'i at Hilo - 2013 in agro-ecology and his Masters degree from Columbia University in the city of New York at the Earth Institute - 2014. He is currently a lecturer at the Hawaii Community College and a PhD. candidate with UH at Manoa. Kaipo has a special focus on issues such as climate change, environmental degradation, disease, poverty and sustainability. After sailing around the world, his global experience offered him a keen understanding of the effects of colonialism, land tenure and land-use shifts upon people and their environment. His current work specializes on the compounded consequences of climate change, involving adaptation, mitigation & strategic planning. In addition, Kaipo shares a belief that the environment directly influences society in a number of ways which most importantly includes the overall health and wellness of the population. It is this personal conviction that inspires his dedication to education and outreach.

Resumes for Les Estrella, Carol Matayoshi, Rachel Kruse, Donna Haunani Madrid, and Kaipo Dye are attached to this document.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Going Home Hawai'i's office is currently located in the Department of Labor and Industrial Relations (DLIR), Workforce Development Division (WDD) Office at 1990 Kinoole Street, Suite 102, in Hilo, Hawai'i. Monthly Consortium meetings are held in the WDD's large conference room, which can seat up to about 40 people. The conference rooms have retractable walls which can be opened to accommodate approximately 75 people.

The Pu'uohonua Wellness Center is located at 1856 Kinoole Street in Hilo, about a block away

from Going Home's office. It is a large (1600 square feet) five (5) bedroom, 2.5 bath house, sitting on a 15,000 square foot lot. The property is owned by the Community of Christ Church which is situated right next door to the Center at 1842 Kinoole Street.

Pastors Karen De Soto and Rosemary Kawamoto are actively involved with the Going Home Consortium. The Church has also been very supportive of the Pu'uhonua Wellness Center, allowing participants to conduct car wash fundraisers and other activities on the grounds. They are also very supportive of the 40' x 80' Mahi'ai project that is projected to be built next to the Center on March 24, 2018 with the help of the Akaka Falls Lion's Club.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Chief Executive Officer Les Estrella has over 15 years of experience working with the homeless, substance abuse disorders, mentally ill, justice involved offenders, inmates, reentry systems, community organizations and clean and sober housing program development. He will provide general oversight and direction for the program.

Chief Operating Officer Carol Matayoshi, MA/Forensic Psychology, has 20 years of experience working with homeless, mentally ill, and justice-involved populations. She will oversee the day-to-day operations of the project, including working closely with the contracted providers and providing training and supervision for the Program Assistant, the House Manager, and the House Mentor.

Kupuna Uncle Howard Pe'a will provide ho'oponopono classes.

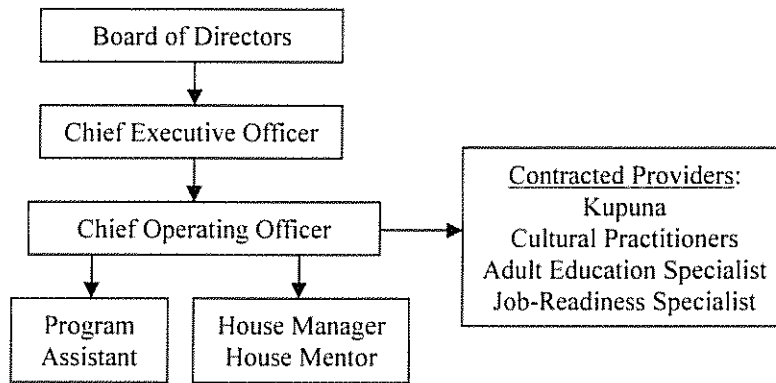
Cultural Practioner Rachel Kruse will teach Hawaiian cultural traditions and values.

HCC Education Specialist Donna Madrid will assist program participants with educational and job-readiness needs as well as participate in the cultural classes and activities of the program.

HCC Instructor Kaipō Dye will be donating his expertise to design and help build a mahi'ai project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

1. Chief Executive Officer: \$60,000
2. Chief Operating Officer: \$52,000
3. Program Coordinator: \$42,000

VI. Other

1. Litigation: Not Applicable

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation: Not Applicable

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions: Not Applicable

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but

- (b) Not received by the applicant thereafter.

With our 501(c)(3) status, GHH has a greater opportunity to pursue broader funding through state, county, and federal grants, including the Administration for Native Americans (ANA). We intend to prove that Pu'uhonua can be successfully established and a clear performance track record can be demonstrated and replicated. Throughout this grant period, we will continue to seek funding with the Consortium and additional collaborators to keep the program funded. When funding from this solicitation ends, our hope is that the Pu'uhonua will become relatively self-sufficient through participants' payments of monthly program fees and the marketing of kalo (and laulau as a by-product) and other produce from our garden.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

This grant, if awarded, will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Going Home Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$ 39,560.00			
2. Payroll Taxes & Assessments	\$ 4,925.00			
3. Fringe Benefits	\$ 12,720.00			
TOTAL PERSONNEL COST	\$ 57,205.00			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Liability Insurance			\$ 1,400.00	
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	\$ 18,000.00			
5. Staff Training	\$ 500.00			
6. Supplies				
7. Telecommunication				
8. Utilities			\$ 6,000.00	
9. Cultural Practitioners			\$ 14,400.00	
10. Program supplies			\$ 2,400.00	
11. Vehicle gas & maintenance	\$ 6,500.00			
12. Vehicle Insurance	\$ 2,500.00			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$ 27,500.00		\$ 24,200.00	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	\$ 30,000.00			
E. CAPITAL				
TOTAL (A+B+C+D+E)	\$ 114,705.00	\$ -	\$ 24,200.00	
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$ 114,705.00	Carol Matayoshi 808-936-9328		
(b) Total Federal Funds Requested	\$ -	Name (Please type or print) Phone		
(c) Total County Funds Requested	\$ 24,200.00	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested		Jan 15, 2018		
TOTAL BUDGET	\$ 138,905.00	Les Estrelia, CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Going Home Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
1) Chief Executive Officer	1.00	\$60,000.00	20.00%	\$ 12,000.00
2) Chief Operating Officer	1.00	\$52,000.00	25.00%	\$ 13,000.00
3) Program Assistant	1.00 0.50	\$29,120.00	50.00%	\$ 14,560.00
				\$ -
				\$ -
				\$ -
TOTAL:				\$ 39,560.00

JUSTIFICATION/COMMENTS:

1) The CEO will work closely with the Board of Directors to set and achieve strategic goals and objectives for the program, as well as provide direction and support for the COO, the House Manager, and the House Mentor. He will identify, cultivate, and maintain partnerships to develop and enhance the program. He also coordinates and facilitates Hawaii Island Going Home Consortium meetings to ensure that members are actively engaged with Going Home's programs and activities. The CEO further serves as Going Home Hawaii's primary spokesperson to the organization's constituents, the media, and the general public.

2) The COO will research and write grant proposals to sustain and improve/expand the program. She will develop and maintain budgets, track data, and generate reports as needed. The COO will work closely with contracted Cultural Practitioners to ensure the integrity and viability of the program. She will also ensure that staff is trained and receives ongoing training.

3) The Program Assistant will provide clerical and office support for the program. This includes data entry, maintaining client files, and light bookkeeping duties, e.g., collecting, tracking, and depositing program fees, preparing check requests, and inputting payments and deposits into the Quickbooks accounting program.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Going Home Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
	TOTAL:			
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Seven (7) passenger vehicle (e.g., Dodge Grand Caravan)	1.00	\$30,000.00	\$ 30,000.00	\$ 30,000.00
			\$ -	
			\$ -	
TOTAL:	1.00		\$ 30,000.00	\$ 30,000.00

JUSTIFICATION/COMMENTS: Program participants need transportation to court-ordered appointments to include mental health and substance abuse treatment services, anger management and domestic violence intervention classes, meetings with probation or parole officers, job interviews, employment sites, and court appearances to ensure compliance with the terms and conditions of their release. They will also need to be transported to program activities, including recovery-oriented events (e.g., Celebrate Recovery), and culturally-related activities. These activities are designed to facilitate participants' successful transition into the community. Each cohort of participants will be taken at least once to the Pu'uuhonua o Hōnaunau National Historical Park to learn about the system of laws (kānāwai), which enforced the social order and how any fugitive who had broken kapu (sacred law) could seek refuge and forgiveness within the walls of the Pu'uuhonua.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Going Home Hawaii

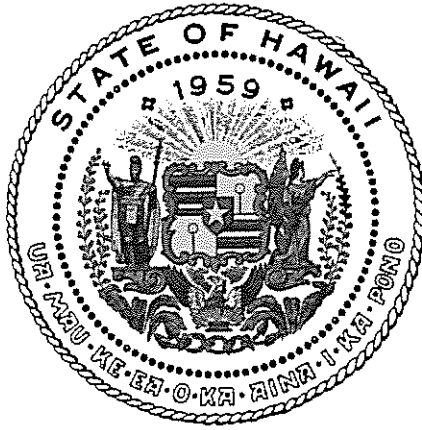
FUNDING AMOUNT REQUESTED: NOT APPLICABLE						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: **Going Home Hawaii**

Contracts Total: \$ 24,200.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	County of Hawaii Nonprofit Grant Program	July 2018-June 2019	County of Hawaii	Hawaii	\$ 24,200.00
2	(Application to be submitted/pending)				(Pending)
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
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Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

GOING HOME HAWAII

was incorporated under the laws of Hawaii on 05/29/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2018

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Going Home Hawaii

(Typed Name of Individual or Organization)



(Signature)

JAN 15, 2018

(Date)

Les Estrella

(Typed Name)

CEO

(Title)

Lester Alfred Estrella
54 Piliialoha Street, Hilo, Hawaii 96720
Phone: 808-937-6257; Email: les.a.estrella@gmail.com

Objective: Utilize my professional knowledge, leadership skills and extensive experience to make a positive difference in our community.

Ability Summary

- ✓ Effective community advocate for the justice involved, chronic homeless, substance use disorders and mentally ill populations.
- ✓ Creative and resourceful community organizer and legislative advocate.
- ✓ 17 years of working with local non-profit, state and national stakeholders.
- ✓ Founded, created, implemented and managed non-profit organizations and programs.
- ✓ Unique and diverse professional and personal experience.
- ✓ Persuasive skills, both written and oral.
- ✓ Strong background with community and faith-based organizations.
- ✓ Certified mentoring trainer, crisis prevention trainer and substance abuse counselor.
- ✓ Lead organizer and promoter of fund raising and public events.
- ✓ Proficient with Word, Excel & PowerPoint.

Chief Executive Officer

04/2016 - Current Going Home Hawaii 1990 Kinoole St. Hilo

- Create, implement and build new program capacity and directly develop the nonprofit organizational branch of the Hawaii Island Going Home Consortium.
- Coordinate special programs and initiatives targeting issues and barriers for prisoner reentry and justice involved individuals.
- Work directly with the Consortium and other stakeholders to identify necessary programs and services.
- Manage budgets and analyze data to determine the effectiveness of programs.
- Planned and implemented new program to reduce prevalence of mentally ill persons in jail.
- Meet with administrators, elected officials, and provide legislative advocacy. Represent the organization to the public through speaking engagements and multiple community-wide committees.
- Organize raising funds and meet with potential donors.

Employment History

01/2015 – 03/2017 Owner, Intervention Partners Hawaii LLC 54 Piliialoha St. Hilo

- Consulting & Direct Services. Contracted by Going Home Hawaii. Contracted by HIWEDO through a grant from Shippers Wharf.
- Implement & oversee a mentoring component in a program to help pregnant women using alcohol/drugs.
- Plan, direct, and coordinate operational activities and policies & procedures for human services providers.
- Determine, design and formulate program activities for the homeless, mentally ill, substance use, judiciary involved, and prisoner reentry populations.
- Provide overall direction for contractual compliance and program evaluations with private and public sector, profit and/or nonprofit organizations.
- Contracted as Interim CEO to deliver case management services for the In-Reach and Reintegration Program to reduce the prevalence of the mentally ill in jail for Going Home Hawaii.

03/2015 - 04/2016 Employment Service Specialist III, DILR, WDD Hilo 1990 Kinoole St., Hilo

- Administer delivery of comprehensive job, education and training information and services directly to

clients referred from the Department of Public Safety and Hawaii Paroling Authority.

- Assess employability levels of offenders and parolees utilizing various assessment skills checklist, academic level testing and value and interest instruments.
- Provide job placement and vocational training activities.
- Establish & maintain community partnerships with businesses, civic and neighborhood groups, agencies, nonprofits, church & community organizations, and concerned citizens to assist the target population.

03/2014 - 03/2015 Special Projects Officer, Lokahi Treatment Centers 400 Hualani St., Hilo

- Create, implement, evaluate and manage new projects that enhance and improve treatment outcomes.
- Significantly increased community outreach and engagement.
- Secured grant funding, identified, negotiated and opened their first and only clean and sober house.
- Assess and treat individuals with mental, emotional, or substance abuse problems, including abuse of alcohol, tobacco, and/or other drugs.
- Activities included individual and group therapy, crisis intervention, case management, client advocacy, prevention, and education.
- Provided administrative oversight for the Hilo office and 7 staff.

10/2013 - 02/2014 Employment Specialist III, DILR, WDD 74-5565 Luhia St. Kailua-Kona, HI

- Responsible to implement a first of its kind new contract for clients referred from the Department of Public Safety and Hawaii Paroling Authority.
- Build and grow new community partnerships with businesses, civic & neighborhood groups, agencies, nonprofits, church & community organizations, and concerned citizens to assist the target population.

12/2011 - 01/2013 Program Manager, HIWEDO 1990 Kinoole St. Hilo, HI

- Program manager for non-profit community benefit organization.
- Provided mentoring services to incarcerated and formerly incarcerated individuals for 40 persons with an outstanding 0% recidivism rate and no new offenses during the duration of the 2-year program.
- Managed mentors who were matched with mentees and facilitated their support systems.
- Provided mentor training to eligible participants and worked in close collaboration with community partners such as the Department of Public Safety, Hawaii State Judiciary, State and Federal Probation, business, nonprofits and community groups.
- Assisted program participants with access to additional community resources for successful reentry. Greatly reduced reincarceration rates and increased public safety.

01/2010 - 12/2010 Program Development Director,
Hope Services Hawaii Inc. 296 Kilauea Ave. Hilo, HI

- New program development and implementation and worked in close collaboration with the Programs Administrator and Executive Director
- Conducted community needs assessments, logic models along with internal and external data collection that focused on providing strategic framework for effective and efficient program design.
- Created all guidelines, policies & procedures to ensure compliance with all government regulations, contract reporting & funding requirements, and maintaining alignment with the organization's mission.
- Monitored the effectiveness of various programs, adjusting as needed based upon internal audits and outcome evaluations.
- Attended community meetings & trainings as necessary to build & maintain collaborative relationships.

- Developed a Mentoring Program, Volunteer Program and Job Development Training Program.

01/2008 - 01/2010

Program Director, Office for Social Ministry

140 B Holomua St.Hilo, HI

- Pioneered the first Community Reintegration Program of its kind in the State of Hawaii for former offenders with a 12% recidivism rate as compared to 51% or higher for those persons without a program.
- Provided direct supervision & oversight for the entire operation with up to 20 full & part-time staff, volunteers and practicum students in a 24 hour, 28-bed transitional living program for male and female former offenders.
- Developed the program design, curriculum, activities, policies and procedures, and community projects as related to successful community re-entry for this population.
- Identified specific barriers, criminogenic factors and provided responsive solutions that greatly reduced crime, re-offending and recidivism, increased housing placements and family reunification while providing direct case management services to maximize outcomes with positive community impact.
- Worked directly with community partners such as: Courts, Probation, Parole, Corrections, Intake Service Center, Drug Court, Prosecutors, Public Defenders, private attorneys, treatment providers and other stakeholders.
- Ensured compliance with government requirements, funding contracts and reporting, data collection, financial stability, internal audits, internal controls and outcome measurements. Built and maintained relationships that enhanced community collaboration and program effectiveness.

Team Leader

01/2006 - 01/2008

Office for Social Ministry

140 B Holomua Street Hilo, HI

- Started as a mental health case manager contracted by Adult Mental Health Division to provide homeless outreach services in East Hawaii. Seek and engage with homeless clients who were eligible to receive mental health services from the Community Mental Health Centers.
- Link and refer eligible clients for assessments and permanent case management from multiple contracted providers.
- Promoted within the first year to Team Leader. Responsible to provide direct supervision for five outreach workers.
- Identify and cultivate potential landlords who were willing to provide rentals for this population.
- Arrange and conduct community in-service meetings, attend quarterly provider meetings, facilitate weekly team meetings and submit monthly outcome reports.

Co-Founder, President and CEO

10/2002 - 02/2006

Faith Against Drugs

55 Kilauea Avenue Hilo, HI

- Created, organized and managed a community non-profit agency which acquired a 19-bed facility in downtown Hilo.
- Implemented a comprehensive structured program, obtained funding contracts and contributions from business and private donations.
- Converted a run-down, crime ridden rooming house into a clean and sober apartment complex which helped transform the downtown area.
- Still in operation today as the Hawaii Island Home for Recovery, this organization continues to provide services to Hawaii residents suffering from substance abuse, mental illness and homelessness.

Education and Training

Issuing Institution

Hawaii Community College

Course Study

Liberal Arts, Machine Technology, Auto Mechanics

Occupational Licenses & Certificates

Certification Title	Issuing Organization	Completion Date
First Aid Certificate	American Red Cross	02/2010
CPR/AED – Adult Certified Trainer	American Red Cross	02/2010
Certified Trainer	International Mentoring Association	05/2009
Substance Abuse Counseling Certificate	Hawaii Academy of the Healing Arts	10/2008
Certified Instructor	Crisis Prevention Institute	12/2007

Honors & Activities

- 2016: Distinguished Leadership Award, Hawaii Island Going Home Consortium
- 2013-2016: Founding President, Board of Directors, Going Home Hawaii
- 2010-2012: Steering Committee, Kokua Paho (Weed and Seed)
- 2009-present: Member, Waiakea Lions Club
- 2009-2011: Co-Chair, Hawaii County Substance Abuse Round Table
- 2006-present: Member, Interfaith Communities In Action
- 2006-present: Chair, Executive Committee; Hawaii Island Going Home Consortium
- 2005-2007: Advisory Council, Hawaii Community College Substance Abuse Counseling Program
- 2004-2004: Board Member, Friends of Big Island Drug Court
- 2002-2004: Steering Committee, Hawaii Island Meth Summit
- 2002-present: Member, Community Alliance Partners (Hawaii County Homeless Continuum of Care)
- 2002-present: Founder and Coordinator, Addiction Recovery Ministry, Diocese of Honolulu
- 2002-present: Member, St. Joseph Church Young Men's Institute
- 2000-2005 & 2016-present: Volunteer Coach, Women's Softball, University of Hawaii-Hilo
- 2000-2003: Parish Pastoral Advisory Council, St. Joseph Church
- 2000-2002: Founder and Coordinator, Spiritual Recovery Ministry, St. Joseph Church
- Keynote and commencement speaker for multiple organizations and events
- Softball coach, league commissioner and tournament organizer for over 40 years

References:

1. Blayne Hanagami, Former Branch Manager,
DLIR Workforce Development Division
358 Puainako Street, Hilo, Hawaii 96720
Phone: 808-443-6397; Email: bhangami@yahoo.com
2. Mitch Roth, Prosecuting Attorney
655 Kilauea Avenue, Hilo, Hawaii 96720
Phone: 808-961-0466
Email: mitchellroth@yahoo.com
3. Debbie Ching-Maiava, Owner, Ken's House of Pancakes & Ponds Hilo
1730 Kamehameha Avenue, Hilo, Hawaii 96720
Phone: 808-935-8711
Email: khopdeb@hawaiiantel.net

Carol K. Matayoshi
535 Kehaulani St., Hilo, HI 96720
Phone: (808) 936-9328
Email: matayoshi29@gmail.com

- Objective:** An opportunity to make a difference in my community by utilizing my education, training, personal knowledge, skills, & experience as a leader in the social services field.
- Education/ Trainings:** 2013: M.A. in Forensic Psychology, Argosy University, Hawaii
Graduated with a 4.0 GPA
- 1997 – ongoing: Training includes, but is not limited to, grant writing, mental health and substance abuse treatment, financial practices, homeless practices/strategies, case management, counseling, crisis intervention, suicide prevention, SOAR, leadership trainings, public benefits, and employment law. (Certificates available upon request).
- 1991: B.A. in Psychology with a Minor in English, University of Hawaii at Hilo
Graduated with highest honors
- Skills/ Abilities:**
- Ten (10) years of experience in developing and writing grant proposals and budgets
 - Nineteen (19) years of experience working with homeless, severe and persistent mentally ill (SPMI), and justice-involved populations
 - Proficient in Word, Excel, Powerpoint, Quickbooks Enterprise Solutions II
 - Excellent verbal and written communication skills
 - Excellent organizational skills with attention to detail
 - Excellent time management skills; able to multi-task when necessary
 - Ability to work under pressure and meet deadlines
 - Self-motivated
 - Excellent customer service skills
 - Ability to work with different/culturally diverse people and communities
 - A team player with the ability to work collaboratively and cohesively with others
 - Ability to problem solve & utilize resources at hand
 - Strong leadership skills
 - Well-connected in the social services community
- Work Experience**
- December 2015 to present: C. Matayoshi and Associates. Owner/Grant Writer
Provide research, development, and writing of grant proposals and budgets for Going Home Hawaii, a non-profit organization assisting Hawaii Island men, women, and youth released from correctional institutions into community life through employment, training, and appropriate supportive services.
- October 2015 to January 6, 2017: Program Manager, Hawaii Island Workforce and Economic Development Ohana, Inc. (HIWEDO)
Research, write, and prepare grant proposals and budgets, provide administrative oversight and case management services for the *Nine Months: Window of Hope* program (for pregnant women using drugs and/or alcohol), including developing program forms, maintaining program budget, preparing reports, conducting internal audits of participant files, facilitating Advisory Committee meetings, participating in community meetings and forums related to the project (including the Hawaii Island Going Home Consortium's Health and Wellness Committee and the East Hawaii Substance Abuse in Pregnancy Community Action Team/EHSAPCAT), compiling and managing data, and ensuring contract compliance.

August 2015 to May 2016: Service Program Director, Hawaii Affordable Properties, Inc.
Responsible for the development, implementation, management, and coordination of the social service program, including supervision of staff, for the Kaloko Housing Project (a project-based/affordable and transitional housing project).

April 2015 to July 2015: Grants Administrator, Hawaii Island Workforce and Economic Development Ohana, Inc. (HIWEDO)

Duties/responsibilities: Research, write and prepare all grant proposals and budgets, provide administrative oversight for grant programs, including maintaining program budgets, preparing reports and ensuring contract compliance. Active participation in community meetings for the purpose of networking, problem solving, and collaborating with partner agencies. These meetings include the Hawaii County Continuum of Care's Community Alliance Partners (CAP), the Chronic Homeless Intervention and Rehabilitation Project (CHIRP) in West Hawaii, the East Hawaii Homeless Task Force, and the Going Home Consortium, a group consisting of over 50 public and private entities that work collaboratively to help former offenders reintegrate into the community and the workplace. Served as the Secretary of CAP's Executive Committee for 2015.

September 2014—April 2015: Grant Programs Administrator, Lokahi Treatment Centers

Duties/responsibilities: Research, write & prepare all grant proposals and budgets, oversee the operations of all grant programs, including supervision of staff, maintaining program budgets, and ensuring contract compliance. Active participation in community meetings for the purpose of networking, problem solving, and collaborating with partner agencies. These meetings include the Hawaii County Continuum of Care's Community Alliance Partners (CAP), the Chronic Homeless Intervention and Rehabilitation Project (CHIRP) in West Hawaii, the East Hawaii Homeless Task Force, and the Hawaii Island Going Home Consortium.

July 2012 – August 2014: Homeless Programs Manager, HOPE Services Hawaii, Inc.

Duties/responsibilities included the oversight of four (4) contracts/programs for Hawaii County (islandwide), including the Department of Human Services (DHS), Homeless Programs Office's Homeless Outreach Program, the Department of Health, Adult Mental Health Division's (AMHD) Homeless Outreach & Interim Case Management, Supplemental Nutrition Assistance Program (SNAP) Outreach, and the AMHD Representative Payee program, while providing supervision for a staff of twelve (12).

January 2011-- July 2012: Homeless Programs Manager, HOPE Services Hawaii, Inc.

Duties/responsibilities included the oversight of seven (7) contracts/programs islandwide, including DHS Homeless Outreach, AMHD Homeless Outreach & Interim Case Management, SNAP Outreach, TANF Housing Placement Program, Homeless Prevention & Rapid Re-housing Program, HUD's Shelter Plus Care Kukui Program & Shelter Plus Care New Directions Program, and the AMHD Representative Payee Program; provided supervision for a staff of sixteen (16).

February 2010 – January 2011: East Hawaii Homeless Programs Manager
Office for Social Ministry (OSM)/HOPE Services Hawaii, Inc.

Duties/responsibilities included the following:

- Oversee the operations of seven (7) contracts/programs in East Hawaii, including DHS Homeless Outreach, AMHD Homeless Outreach & Interim Case Management, SNAP Outreach, TANF Housing Placement, Homeless Prevention & Rapid Re-housing, HUD's Shelter Plus Care Kukui program & Shelter Plus Care New Directions program, and the AMHD Representative Payee program;
- Track program outcomes for reporting purposes per contract requirements;

- Provide supervision for a staff of thirteen (13)
- Coordinate and facilitate all programs' monthly team meetings;
- Coordinate and facilitate team meetings with AMHD case management agencies;
- Coordinate and facilitate monthly trainings for all staff;
- Provide reciprocal trainings for AMHD and other provider/social service agencies;
- Establish & cultivate relationships with community agencies, including the Downtown Improvement Association, the Social Security Administration, banking institutions, private landlords and rental agencies, all AMHD provider agencies, and other social service agencies;
- Provide mediation for any grievances filed by consumers and/or their case managers;
- Prepare grant proposals and reports for all programs;
- Coordinate Puna's annual National Hunger & Homelessness Awareness luncheon and community fair;
- Assist CEO with the planning and coordination of all other homeless programs' activities and events as needed.

December 2007 – February 2010

Program Director, AMHD Representative Payee Program, OSM

Duties/responsibilities included the following:

- Oversee the operations of the representative payee program, including the supervision of three (3) representative payees;
- Coordinate and facilitate team meetings with AMHD case management agencies;
- Provide inservice trainings in regard to OSM's representative payee programs for other social service agencies as needed.
- Establish and cultivate relationships with the Social Security Administration, banking institutions, landlords, creditors, vendors, and other social service agencies;
- Complete account reconciliations for all program participants (200); flag all SSI accounts with balances at \$1200, follow up on any unusual account activity;
- Update representative payee policy and procedures manual annually or as needed;
- Create and update all representative payee forms;
- Provide mediation/conflict resolution for consumers, case managers, and payees;
- Conduct quarterly record reviews for other OSM programs;
- Conduct interviews/make recommendations for applicants of other OSM programs;
- Prepare and submit monthly billing for representative payee program to AMHD;
- Prepare and submit monthly and quarterly reports for rep payee program to AMHD;
- Assist Program Administrator with the planning and coordinating of OSM's homeless programs' activities and events as needed;
- Prepare curriculum and implement trainings as needed.

2003 – December 2007

Representative Payee Coordinator, AMHD Representative Payee Program, OSM

- Oversee the representative payee program, including the supervision of three (3) representative payees;
- Coordinate and facilitate team meetings with case management agencies;
- Provide the linkage among consumers, financial institutions, community mental health centers, the Social Security Administration, and other mental health providers;
- Manage the accounting system of receiving and disbursing funds on behalf of consumers participating in the payee program;
- Maintain consumer files, including personal information, correspondence, bills, financial statements, receipts, budget and agreement forms, reports, and progress notes;
- Assist clients with completing continuing disability reviews for SSA and other social service agencies;

- Complete program reports (monthly, quarterly, and annually) for AMHD and SSA.
- Attend clinical meetings as required;
- Assist with other homeless programs' activities as needed.

August 1998 – 2003

Representative Payee, AMHD Representative Payee Program, OSM

- Provide money management services for 50 severely mentally ill consumers, including the receipt and payment of essential bills (i.e., rent & utilities), disbursing allowances as needed, and maintaining the individual bank accounts of each consumer;
- Coordinate services with case managers from other agencies in accordance with individual service/recovery plans;
- Participate in budget planning with consumers and their case managers at least once every six months or as needed;
- Complete reports for AMHD and SSA as needed;
- Maintain client files with documentation including personal information, correspondence, bills, financial statements, receipts, budget & agreement forms, reports, & progress notes;
- Assist clients with continuing disability reviews for SSA & other social service agencies;
- Complete annual tax returns for consumers;
- Attend AMHD and other trainings as required;
- Attend clinical meetings as required;
- Assist with other homeless programs' activities as needed.

October 1997 – October 1998

Mental Health Outreach Worker, AMHD Outreach Program, OSM

Duties/responsibilities included the following:

- Provide the linkage for homeless mentally ill consumers to the community mental health centers by locating consumers in the field and establishing rapport;
- Conduct intake and assessment;
- Provide counseling and case management services;
- Maintain files for all consumers, including personal information, correspondence, housing and financial aid applications, treatment/recovery plans, and progress notes;
- Attend monthly AMHD meetings to present/review cases;
- Complete monthly and quarterly reports for AMHD;
- Attend trainings as required.

January 1997-October 1997

Case Manager, Hale Kokua Transitional Housing Program, OSM

Duties/responsibilities included the following:

- Cultivate and maintain landlord relationships
- Provide intake, assessment, & screening of participants
- Assist with housing search and rental applications
- Provide case management services for program participants
- Provide landlord-tenant mediation

REFERENCES

1. Rod Pacheco, Marketing Executive Pacific Media Group, Hilo Phone: 961-0651	3. Blayne Hanagami, Manager (former/retired) Workforce Development Division, Hilo Phone: 981-2875/443-6397
2. Dr. Frederick A. Nitta, M.D. 670 Ponahawai St., Suite 102, Hilo Phone: 961-5922	4. Audrey Inaba, RN/Child and Maternal Health Hawaii District Health Office, Hilo Phone: 974-4292/938-0250

15-170 S.Puni Paka St. 808-937-0780

rkruse@hawaii.edu

Rachel Kruse

Objective A challenging profession that will utilize acquired skills.

Education **University of Hawaii at Manoa**
Master's Social Work, May 2016
University of Hawaii at Hilo
B.A. Psychology, May 2011
Hawaii Community College
A.A.S. Accounting, May 2004
C.C. Human Service, May 2005
C.C. Substance Abuse Counseling, May 2007
A.A. Liberal Arts, May 2007

Experience 2016 -2017 Summer University of Hawaii Hilo HI
Instructor/Lecturer

Provide cultural traditions/values, education, interventions and preventions for youth at Kamehameha School, Hawaii campus. Instruct on the history and practice of Ho`oponopono and Ho`oku`u ka hewa.

2006-present Hui Ho`ola O Na Nahulu O Hawai'i Pahoia, HI
Certified Substance Abuse Counselor/Cultural Practitioner

Provide Hawaiian cultural traditions/values, education, interventions and preventions for adults with dependence to alcohol and drugs. Provide intake/assessments, individual counseling, consultation, referrals; facilitate drug therapy and women's group. Perform book-keeping and computer data entry into the Web Infrastructure Technical System (WITS). Maintain and abide mandatory HIPPA laws.

2009-present GCDG/Kea`au Youth Business Center Kea`au, HI
Program Coordinator

Plan and coordinate After-School activities for area youths which help them in their growth and development. Perform hands-on experience in applying math and science concepts for food sustainability projects. Teach Hawaiian cultural traditions/values and practices related to the land and native Hawaiian plants and its uses.

2008-2009 BISAC Adolescent Expressive Arts Project, Hilo, HI
Program Facilitator/Counselor/Cultural Practitioner

Provide Hawaiian cultural traditions/values, education, interventions and preventions for youths with abuse to alcohol and drugs. Provide intake/assessments, individual counseling, consultation, referrals; facilitate drug therapy and process group. Perform book-keeping and computer data entry into the Claim Track System. Maintain and abide mandatory HIPPA laws.

2005-2009 University of Hawaii Hilo, HI
Inst. Suppt. Prgm. Asst, PBA

Provide assistance to Principal Investigator of AN/NHIAC HUD grant and perform specific tasks as assigned to them by the P.I. Perform high level clerical duties including purchasing, record-keeping, communications, fiscal & personnel processes & documentation preparation for the P.I., faculty, and associates. Schedule, plan and collect data and assist in the analysis of programs and functions; participate in training on policies and procedures; assist in program evaluation.

2004-2009 GCDG/Ola'a Community Center Keaau, HI
Community/School Coordinator

Work with staff on the delivery of life skills, on site supervision with adolescents, coordination of school, family involvement, individual counseling, life skills, drug prevention, health/nutrition and homework tutoring.

Volunteer Experience

1988-1990 - Hale Po'Ai. Assisted senior citizens & special needs
1997-2000 - Dinner at the Park. Feed the community
2003-2004 - Hale O' Puna. Distribute food and data entry
2003-2004 - New Hope Puna. Children's Ministry, Teacher
2004-2007 - Student's Against Substance Abuse, President
2011-2013 - Big Island Pop-Warner Puna Panther's Football, Treasurer
2004-2014 - Civil Defense Liaisons. Community notification & updates

Skills

- Typing 55 wpm
- Microsoft Word/Excel
- Human Relations
- Self-Management
- Motivational Interviewing

Accomplishments

- Represented Hawaiian Phoenix, Inc. in the *World Tropical Plant Industry Exhibition*, Ft. Lauderdale, Florida 1999.
- Accepted on behalf of Hawaiian Phoenix, Inc. the *1999 Governor's Exporter of the Year*, State of Hawaii.
- Hawaii Community College Student Body Government, Secretary, 2006 and Treasurer, 2007.
- Awarded "Haku Ho'oponopono" under the direction of Aunty Lynette Paglinawan, Oahu 2017

Workshop/Training

Ho'oponopono Training
Richard and Lynette Palignawan
July 2011 - January 2017

Certificate of Completion

Cultural Immersion Training
Pearl "Ulunui" Garmon
September 10 - 12, 2010
Ongoing individual training with Kupuna Aunty Ulu

Certificate of Achievement

Motivational Interviewing Five Day Training Series
August 6, 7, September 18, 25, November 20, 2009

Donna Haunani Madrid

51 Popolo St, Hilo, HI 96720

Cell: (808) 747-0795; Email: dhkaneko@hawaii.edu

I. EDUCATION & TRAINING

Mar 2017 – Currently being trained as a ho'oponopono haku by Kupuna Uncle Howard Pe'a
May 1998 University of Hawaii at Hilo Bachelors in Political Science
May 1995 Hawaii Community College Liberal Art AS degree with an emphasis in
Administration of Justice & Human Services Certificate.

II. WORK HISTORY

Fall 2004 - current Hawaii Community College Step B Lecturer

Courses taught: Intro to Administration of Justice; Current Issues in Criminal Justice;
Juvenile Justice; Introduction to Human Services; Career Pathways in Criminal Justice.

August 2011 – current Hawaii Community College – AJ/SUBS Program

200 W. Kawili St., Hilo Position: Full-time Education Specialist

Supervisor: Donnalyn Kalei, MED/CSAC/MFCT, Associate Professor/Program Coordinator

Duties & Responsibilities: Assist with academic advising and case management of Administration of Justice (AJ) and Substance Abuse (SUBS) majors; assist in coordinating co-curricular activities for program needs; including grant funded projects; serve as a resource to AJ and SUBS coordinator by assisting in program evaluation for student and program learning outcomes; organize and maintain, in tandem with coordinator, all data relevant to students, program and outreach activities; student enrollment, retention, graduation, program outreach; assist and orient program lecturers with campus and student needs, scheduling of classes when appropriate; assist with program correspondence and grant writing. Suggest new grants to AJ and SUBS coordinator and complete applications; attend and represent program at community and college meetings; prepare purchase orders, requisitions and authorization forms and reviews them for compliance with UH, State & Federal rules & regulations; coordinate & implement weekend community activities relative to AJ/SUBS program.

October 2008 – July 2011 Hawaii CC HUD-OUP Grant – Kamoleao Project

200 W. Kawili St., Hilo Position: Project Assistant (PT Casual Hire-20hrs/wk)

General supervisor: Donnalyn Kalei, Project Director (PD); Principal Investigator (PI): Joni Onishi

Duties & Responsibilities: Provide administrative support to the PD; Serve as liaison to the PD with project partners, consultants and other agencies; Provide administrative support related to project meetings, events and activities; Coordinate with PD and PI on the existing budget and expenditures; Assist in the recruitment of project volunteers; assist in the overall management of the project. Knowledgeable in Word, Excel, and Adobe Acrobat; good writing & verbal communication skills; ability to communicate with diverse populations; effective multi-tasker; able to analyze and use discretion in the application of UH financial/administrative policies and procedures.

October 2006 – February 2007 Hawaii CC AJ Court Monitoring Project

200 W. Kawili St., Hilo Position: Coordinator (FTE Casual hire)

Project supervisor: Donnalyn Kalei; Principal Investigator: Doug Dykstra, Vice Chancellor

Duties & Responsibilities: Coordinate/manage island wide DUI court monitoring project in District & Circuit Courts of the Third Circuit Court in Hawaii County to collect, compile, and share data with court system stakeholders with the intent to support strategies to improve the adjudication of DUI cases; managed DOT grant to meet federal, state, & institutional operations & reporting requirements; public relations & alliance building with State Dept of Transportation, HI County Office.

February 2007 – September 2008 Hawaii CC Rural Development Program
200 W. Kawili St., Hilo Position: Interim Director (FTE Casual Hire)

General supervisor: Sara Narimatsu, Director, Office of Continuing Education & Training
Principal Investigator: Rockne Freitas, Hawaii CC Chancellor

Duties & Responsibilities: Under the general supervision of the OCET Interim Director; overall manager of RDP island wide internal and external aspects of operations to meet workforce development needs including but not limited to: manage grants to meet federal, state & institutional operations and reporting requirements; hire, supervise, train personnel; provide direction to develop project opportunities through education & training to meet workforce development needs; effectively interface with RCUH; evaluate and assess personnel and project performance; budget analysis and modifications; effectively communicate with State RDP office, other island directors, Finance office, HR department, & division program staff; maintain public relations with DLIR Workforce Development Division through the Mayor's Task Force (MTF) on Employment Solutions; develop emerging job training opportunities by collaborating with other community groups in public safety, rural health, non-profits, and government agencies.

April 1999 – July 2005 Island of HI YMCA – Waiakea Settlement Branch
300 W. Lanikaula St., Hilo Position: Child-Care Director
Supervisor: Claudia Wilcox-Boucher, MSW, Branch Executive (BE)

Duties & Responsibilities: under the supervision of the BE; directed & managed child-care programs in Hilo (1-State licensed preschool; 5-after school programs statewide "no-child left behind" initiative; 1-supervised visitation center for families experiencing domestic violence statewide safe haven initiative); recruited, hired, orientated, trained staff; organized community-based fundraisers; projected program budgets; collaborated and maintained public relations with other non-profit agencies, government offices, & local businesses in Hilo, Waimea, and Kona; managed grants to meet federal, state & institutional operations; member of the Hawaii State Coalition Against Domestic Violence; Hawaii County Domestic Violence Interagency Team; Hawaii Coalition of Family Visitation Centers; 2004 Violence Against Women National Conference co-presenter "All in the 'Ohana" a cultural approach to dealing with victims, perpetrators, and children of domestic violence in a supervised visitation center setting; 2004 recipient of the East Hawaii domestic violence advocate "Purple Ribbon Award."

November 1997 – October 1998 Americorps National Service
Students & Advocates for Victims of DV Position: Service volunteer
Hawaii Lawyers Care, Honolulu Status: Part-time/1-yr contract
Program supervisor: Calleen Ching; Site supervisor: Honorable Ben Gaddis

Duties & Responsibilities: referred parties named in domestic abuse court cases to resources in the community; monitored domestic abuse cases in the Third Circuit Family Court; victim/family advocacy; maintained database on TRO cases; interfaced with victims and perpetrators of domestic violence, substance abuse counselors, domestic violence case managers, attorneys, therapists; member of the Hawaii County Domestic Violence Interagency Team.

Kaipo Dye

P.O. Box 254
Kurtistown, HI 96760
KDye@Hawaii.edu
(808) 990-0136

SUMMARY

A non-traditional academic, with a diverse background of life experiences, who seeks to effectively integrate practical, scientific and traditional knowledge systems for the purpose of civic capacity building and encouraging sustainable development. Short-term goals are to continue working with scholastic and governmental agencies while completing his Ph.D. in natural resources and environmental management.

EDUCATION

University of Hawaii at Manoa **2020 (EXP)**

Honolulu, HI

- College of Tropical Agriculture and Human Resources: Ph.D. candidate
 - Natural Resources and Environ. Mgmt: Forest Ecology and Biochemistry
-

Columbia University **2014**

New York City, NY

- Earth Institute: MA, Climate and Society
 - Applied Computational Sciences and Public Policy
-

University of Hawaii at Hilo **2013**

Hilo, HI

- College of Agriculture, Forestry and Natural Resource Mgmt.
 - Double Major: BS, Agroecology and Chemistry
-

Hawaii Community College **2010**

Hilo, HI

- AAS, Liberal Arts – Forestry (agroforestry specialization)
-

EMPLOYMENT

Hawaii Community College **07/17 - Present**

1175 Manono St. Hilo, HI 96720

Office of Continuing Education and Training

- Lecturer: Sustainable Food Production
 - Richard Cowan (rcowan3@hawaii.edu); Director

US Geological Service/Hawaii Cooperative Studies Unit **09/14 – 10/15**

677 Ala Moana Blvd, Suite 320. Honolulu, HI, 96813

Pacific Islands Climate Change Cooperative

- Big data coding and programming (HPC Certified).

Technical

- Standardizing: ladder calculation and preparation; and
- Traditional gravimetric, titration, and colorimetric analysis; and
- Liquid/gas chromatographic and electrochemical analysis; and
- Laboratory safety and hazardous material handling protocols; and
- Soil/tissue sampling, preparation and analysis (POM fractionation, carbon budgeting, stable carbon isotope, TOC/N/P, field and lab incubation and GHG sampling); and
- Soil microbial biomass (MBM-C/N) extraction and analysis.

Instrumentation

- Varian 55 B (Atomic Absorption) spectrometer; and
- Shimadzu PharmSpec 1700 (UV-Vis) and 2450 (UV-Vis 4) spectrometers; and
- Perkin Elmer Clarus 500 GC-FID (High Performance Liquid Chromo) spectrometer; and
- Picarro G2131 (Carbon Isotope) analyzer; and
- Lachat QuikChem 8500 (Nutrient flow injection) analyzer; and
- Shimadzu TOC (combustion catalytic oxidation) and GC (CO₂, NH₄, NO_x) analyzer.

PERSONAL DEVELOPMENT

Leadership

- | | |
|---|----------------|
| ▪ Board of Director; Kalihi-Palama Hawaiian Civic Club | 2014 – Present |
| ▪ Board of Director; Bay Clinics, Inc – Cultural Sensitivity, Chair | 2010 – Present |
| ▪ Student Delegate; UH System-wide – Sustainability Counsel | 2012 – 2013 |
| ▪ Fee Board; UH at Hilo – Student Org. Grant/Funding | 2011 – 2013 |
| ▪ Student Delegate; UH at Hilo – Long-range Budget Planning | 2011 – 2012 |

Citizenship

- | | |
|---|----------------|
| ▪ Going Home Consortium: Cultural Sensitivity Chair | 2017 - Present |
| ▪ District 3 Hawaii Democratic party vice-Chair | 2017 - Present |
| ▪ Hawaii Island Delegate; Native Hawaiian Constitution Convention | 2016 |
| ▪ Mentor/Counselor; Hawaii Nat. Guard – Teen Challenge | 2011 – 2013 |
| ▪ Therapeutic Foster Care-giver; Hawaii Behavioral Health, LLC. | 2011 - Present |
| ▪ Volunteer: DOFAW, KBCC, MKRFP, USFWS/NARS, Na Ala Hele, Ameri-Corps, TNC, Ka Ike o Ka Aina, Lyman Museum, Volcano Arts Center, Kamehameha Schools NHAP Scholars, Liliuokalani Land Trust, Hawaii Wild-life Fund – 1200+ hours comm. Serv. (≈150 hr/yr since 2008) | |

Scholarship

- | | |
|--|------|
| ▪ Presentations: | |
| ○ Society of conservation Biology Oceania 2016 | 2016 |
| ○ IUCN World Conservation Congress | 2016 |
| ▪ Publications: | |
| ○ L. Fortini and Dye, K. (2016) <i>Journal of Conservation Biology</i> | 2016 |
| ○ K. Dye and Deenik, J. (In Draft) <i>Methods: POM Fractionation</i> | 2017 |

- Research Assistant: Statistical analyses and literature review
- Co-author: Multi-threat Context of Red List species and Climate Change
 - Lucas Fortini, Ph.D. (fortini@USGS.gov); Research Ecologist

University of Hawaii at Manoa

09/15 – 03/16

1910 East-West Road. Honolulu, HI 96822

Sherman Soil Health Laboratory

- Laboratory Assistant: Soil and tissue sampling, preparation and analysis
- Pending publication: Methods for Soil POM Fractionation in Tropical Soils
 - Jonathon Deenik, Ph.D. (deenik@hawaii.edu); Assoc. Specialist

National Oceanic and Atmospheric Administration

06/14 – 09/14

2525 Correa Road. HIG 238, Honolulu, Hawai'i 96822

UH Sea Grant: Sustainable Coastal Development Fellow

- Graduate Assistant: Meta analyses and literature review
- Aloha + Challenge: Dashboard progress indicator design
 - Darren Okimoto, Ph.D. (okimotod@hawaii.edu); Assoc. Director

American Museum of Natural History

09/13 – 06/14

Central Park West & 79th St, New York, NY 10024

Center for Biodiversity and Conservation (CBD)

- Graduate Assistant: Literature review and annotation
- Undergraduate Curriculum Development: *What is biocultural diversity?*
 - Eleanor Sterling, Ph.D. (sterling@amnh.org); CBD Director

University of Hawaii at Hilo

03/10 – 06/13

200 W Kawili St, Hilo, HI 96720

Office of the Chancellor

- Office of the Chancellor: Student Sustainability Officer/Peer Mentor
 - Cedric Muir, Ph.D. (cmuir@hawaii.edu); Professor/Sustainability Coord.
- Student Services (SS): Service-learning coord./Peer Mentor
 - Ellen Kusano (ekusano@hawaii.edu); SS Director

Hawaii Community College

03/09 – 06/10

1175 Manono St. Hilo, HI 96720

Office of Student Services

- Disabilities Lab Technician: Tutor/Peer Mentor
 - Karen Kane (retired); Student Disabilities Service Director

Self-employed/Entrepreneur

1975 – 2009

- Mortgage Broker/Financial Planner (Nevada, 1992 – 2009)
- Taro/Ginger Farmer (Hawaii Island, 1985 – 1992)
- Freight (Family Business): Operations Manager (Honolulu, 1975 – 1985)

SKILLS

Analytical

- Proficient in MS: Word, Access, Excel, Power-point, Publisher; and Zotero; and
- Intermediate in: R, SPSS, MatLab, ArcGIS and ENVI software; and