

House District(s) 19
Senate District(s) 10

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Diamond Head Theatre

Dba:

Street Address: 520 Makapuu Ave. Honolulu, HI 96816

Mailing Address: same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DEENA DRAY

Title Executive Director

Phone # 808-733-0277

Fax # 808-735-1250

E-mail ddray@diamondheadtheatre.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

DESIGN AND CONSTRUCTION OF A NEW THEATRE

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$1,947,690

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$291,678.00

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$10,111,093.00

TYPE

DEENA DRAY EXECUTIVE DIRECTOR
NAME & TITLE

1/10/18
DATE SIGNED

10th
JAN 11 2018
10:00AM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**

Diamond Head Theatre is the Broadway of the Pacific, producing the best live community theatre entertainment in Hawaii and advancing the theatre arts through comprehensive arts education for keiki through kupuna.

Founded in 1915 by New England missionary families, DHT is the third oldest, continually-operating community theatre in the nation. Once known as Fort Ruger Theatre, it was built in the 1930s as a USO movie theatre. It has been minimally upgraded over the years, but essentially is the same structure that the Army turned over to the State of Hawaii in the early 1950s. The State then leased the theatre to the Honolulu Community Theatre, which became Diamond Head Theatre in 1990.

Our community depends on DHT to provide quality experiences in three primary areas:

Theatre Production:

DHT offers six theatrical productions each season to over 40,000 theatre-goers. DHT presents the latest musicals, plays and traditional favorites, most of which cannot be staged anywhere else in Hawaii with quality commonly compared to Broadway productions. Starting at \$15 for full-view seats, ticket prices are affordable to ensure the greatest possible accessibility. DHT also offers free previews to a variety of non-profits that serve the underprivileged community.

Arts Education:

DHT provides the most comprehensive musical theatre education program in the state. **Annually serving more than 1,200 students, demand regularly outpaces capacity, with waiting lists for classes.** Classes cater to all levels, from the absolute beginner, to the accomplished thespian, with ages ranging from 4 to 80 years. DHT offers an expansive curriculum with more than 25 different classes each semester including Acting for Children and Adults, Stage Combat, Baby Ballet, Silver Stars Dance for Seniors, Flamenco, Hip-Hop, Broadway Vocal, Musical Theatre, and more.

Two hallmark programs include the Shooting Stars, a 45-member performing arts troupe comprised of the state's most talented rising stars, who perform at community events throughout

Oahu; and the Musical Theatre Experience (MTE) summer camps that annually serve nearly 100 students who, in a few short weeks, learn to produce breathtaking final performances that include comprehensive sound, sets and costumes. Enrollment for these very popular summer camps fills within the first hour of open registration. Additionally, **DHT is home to a long-standing mentorship program with ASSETS School where DHT staff mentor students who work in the scene shop.** Given the declining state of arts education in our public schools, DHT fills a growing gap in our community with its quality, comprehensive educational programs accessible to all demographics.

Community Building:

Community Building is central to DHT's mission. DHT shows are cast, built and produced with the help of hundreds of volunteers who contribute their time, talent and energy under the guidance of our small theatre staff. **Working with more than 650 volunteers each year, DHT is a community endeavor. Volunteers fuel everything we do, and people are constantly astounded by DHT's consistent professional-quality productions largely driven by volunteer efforts that include our actors. Seniors, a long-underserved population, also have a home at DHT. Whether they are taking tickets, sewing costumes or working in our gardens, the 65-and-over crowd is not only welcomed, but valued.** DHT also offers, as mentioned, free preview tickets to community groups to expand arts exposure in underserved populations. One example is **DHT's partnership with Keiki O Ka 'Āina's Supporting Families Affected by Incarceration (SFAI) Program.** This program strengthens the bonds of families impacted by incarceration and regularly sends mentors and youth to DHT for free previews of upcoming shows. DHT has collected powerful testimonials from participants speaking of how these theatrical opportunities provide welcome respite for participants.

2. The goals and objectives related to the request;

The goal of building a new Diamond Head Theatre has three major objectives:

1) The Goal Continues to Be a New Theatre. Our plans call for a theatre that will mount better productions and eliminate constraints that the current building places on artistic staff. The new theatre will allow DHT to capitalize on its full stage-craft competencies with more sophisticated sets, smoother scene changes, new lighting and sound design for the 21st century and beyond. The new building will offer better working environments for artists who currently dress and rehearse in extremely tight, cramped spaces and will expand scene and costume shops for DHT's carpenters and seamstresses to work at their optimal capabilities. And although audience capacity will remain close to the current 500-seats, the new theatre will provide a better experience with more comfortable seating and balcony viewing, additional restroom space and a better-quality experience from the moment guests walk through the entry.

Since our last application, we opted to switch architects seeking a firm whose primary skills are designing performing arts centers. We found such a firm in Dallas, Texas, after a nationwide search. Studio Red Architects presented an updated design which incorporates a recycling of the 1980's building addition into an administrative and educational space while building a brand-new audience chamber, dressing rooms and a working scenery shop.

2) We Are Still Focused on Expanding Educational Opportunities. The new construction will allow for immediate expansion of DHT's educational programs. People already know and love DHT's educational programs, but limited space has put classes in competition with rehearsals. Lack of space is limiting DHT's education programming growth, forcing staff to turn away students and families in search of quality arts education. The rehabilitated recycled building will primarily function as our education wing, with separate spaces for education and rehearsals, allowing DHT to immediately expand its educational offerings to meet demand.

3) Improve A Sense of Community. Physical space is significant to an organization's culture and community development. The presence of a new theatre will not only bring an improved, revitalized sensibility to the Diamond Head district, it will also bring an even greater sense of pride and unity to DHT's own community of staff, volunteers and theatre-goers. The facility will change the lives and work of so many. A successful project will further develop the community-building that DHT has fostered and cultivated over the past century. A new theater will be the result of a community coming together to support an icon that has strengthened our communities for more than 100 years and will continue to do so for future generations.

3. The public purpose and need to be served;

DHT's physical theatre has reached the end of its usable life. Built in 1930, it was never meant to support the robust programs and activities happening today. While the DHT community has more than doubled in size, the physical space has remained static, having been only minimally upgraded over the years. In a significant state of age-related dilapidation, the building has, for years, needed major renovations. While management has shored it up, decay is outpacing upkeep efforts. The building is run-down, and space is insufficient for class offerings with several programs being held outdoors or at other venues.

The goal of this capital project is to **build a new theatre to meet the growing needs of our community** which includes the 1,200 students, ages 4 through 80 years, who annually enroll in DHT programs as well as the 40,000 theatre-goers from around the state, of all ages, who attend DHT's 6-show season each year. The facility will also improve backstage conditions for the hundreds of actors and artists who fill DHT's stages each year and work under extraordinarily tight, substandard conditions.

The benefits of a new theatre extend well beyond DHT's immediate constituent base. It has broader impact on our entire state. The arts draw residents. It has been well documented that symphonies, museums and theatres are critical elements to creating a desirable and livable city. Cultural activity can be transformative; enriches and improves the quality of life. **DHT significantly adds to the well-being of our communities** by consistently offering accessible entertainment and quality arts to anyone who is interested--whether on stage, in the audience, in a class or as a working volunteer. And as a small business, our theatre contributes to the state's economic engine by running our \$2 million in annual transactions with various vendors and filling nearby restaurants and businesses with theatre-goers.

Arts education is also necessary to a well-rounded education. **Countless studies proving the valuable benefits of arts education to academic and leadership achievement have been conducted, especially for children.** Yet arts programs, particularly the performing arts, are still highly underfunded in our schools, especially when compared to other core subjects. With shrinking performing arts programs in our public schools, **DHT provides high-quality art alternatives for young people that have become more and more crucial to filling the gaps in our public education system.**

4. Describe the target population to be served;

Annually, DHT directly serves:

- 1,200 students, ages 4 through octogenarians, through its education programs.
- 40,000 theatre-goers, ranging in age from toddlers to centenarians
- people with hearing loss by providing interpreted performances
- the blind or visually impaired by providing described performances
- theatre enthusiasts who attend free post-show discussions that give the public opportunities to talk with the creative forces behind each production
- students with special needs through its mentorship program with Assets School
- various community organizations through service performances by its Shooting Stars. Students regularly perform at community events throughout Oahu for audiences that total in the thousands.
- underserved populations and diverse socio-economic groups through offerings of free show previews. DHT works with school students, staff from other community theatres, and clients from nonprofit organizations to enjoy the wonders of the theatre. Nonprofit partners include Muscular Dystrophy Association, Boys & Girls Club, Big Brothers Big Sisters, Helping Hands Hawaii, the Domestic Violence Center and Keiki O Ka `Aina's Supporting Families Affected by Incarceration Program
- 650 volunteers a year, the majority of whom are seniors

5. Describe the geographic coverage.

Our theatre has statewide impact, though largely populated by Oahu residents. Last year alone, **students in DHT's youth programs represented 33 schools on Oahu and Kauai. Fifty-five percent of those schools are public or public charter schools.** Seventy-nine percent of DHT's students live in urban Honolulu; 11% are from Windward Oahu; 3% are from the North Shore; 3% come from West Oahu/Waianae Coast; and more than 4% live in Central Oahu/Leeward communities.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

- 1. Describe the scope of work, tasks and responsibilities;

We have finalized and submitted the Environmental Assessment which has been accepted by Dept. of Planning and Permitting of the City and County of Honolulu with a finding of no significant impact (FONSI).

Concept level estimates have been provided by a reputable local General Contractor (Nordic PCL) with additional contingencies for design changes. Construction issues and escalation have been included in the \$20,560,042 million budget. EXHIBIT A The public hearing to confirm our height variance request will be heard during the 2nd Quarter 2018, after which the design will proceed through the Construction document level.

An independent 3rd Party Code Review consultant will be engaged during the design phase to help short-cycle the DPP review period.

During the Design period a local General Contractor (Nordic PCL) will again be engaged to provide preconstruction services on a contingency basis.

The final GC will be engaged (after an RFP and bid process) while the plans are being approved by the DPP, with construction slated to start in 2019.

- 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

| | |
|---|----------------|
| Schematic Drawings Finalized | July 2018 |
| Design Development | July 2018 |
| Architect Second Phase (Construction Documents) | September 2018 |
| Permitting | November 2018 |
| Bidding | March 2019 |
| Construction Contract Awarded | May 2019 |
| Construction Mobilized | June 2019 |

- 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

To assure the plans will meet the unique needs of the theatre, we have hired a nationally renowned theatre architect and design firm, Studio Red Architects of Houston, Texas.

Additionally, we have on contract, a national theatre consultant, Schuler Shook, who has been working with us for over seven years to assure a top-quality project.

Internally, we have run charrettes with the staff and Board to determine the best use of the space with respect given to the surrounding neighborhood.

To stabilize cost, our plan now includes a rehab of the backside of the current building (circa 1980's) to recycle what is in effect a suitable edifice for our education wing. The front auditorium, offices and lobby will be demolished with a green space, courtyard and outdoor lobby to be designed for the resulting open space.

Though we have been working with Nordic PCL in a design assist, DHT will still go through a bid process to hire a licensed developer/construction firm. Our project manager,

Andrew Tanton of Cumming will oversee construction. Close monitoring and evaluation will be the task of the Facilities Committee who will report on progress monthly to the DHT Board of Directors

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

If awarded, DHT will report matching funds as they are raised, coordinated to the needs of the project. Concurrently, each invoice submitted will be, as is being done currently, accompanied by a benchmark in sync with the timeline and construction plan.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$620,159 | \$681,898 | \$476,133 | 169,500 | \$1,947,690 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

Individuals: \$5,103,181
 Corporations: 600,000
 Foundations: 1,400,000
 State: 1,947,690
 Total Revenue: \$9,050,871

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. N/A
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

\$450,000 GIA Funds appropriated in 2015, released and contracted in 2017

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

DHT unrestricted current assets as of 12/31/17: \$3,976,588.

IV. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

DHT Facilities Committee

Under the leadership of the committee chair, Colin Miwa, and DHT Executive Director, Deena Dray, a Facilities Committee has been convened which includes members of the DHT Board of Directors and other community leaders with expertise in development, construction law, architecture and engineering.

Studio RED Architects

In 2015, Studio RED Architects received the AIA Houston Firm of the Year Award and celebrated 10 years in business. The Houston-based architectural firm has a reputation for design excellence in entertainment, commercial and worship facilities. Notable projects include performing arts centers such as the Texas Southmost College Music Education Building, The Alley Theatre, Midtown Arts and Theatre Center and LEED certified projects such as the LEED Gold City of Houston Permitting Center. Staying true to its mission, the firm has achieved its goal to become a different kind of architectural firm that offers clients the depth and experience of a large firm, with the direct principal involvement of a small firm. The firm is led by four partners and four principals, with 20 design staff. Partners Pete Ed Garrett (founder) and Jared Wood are the architects working on the Diamond Head Theatre project.

Schuler Shook Theatre Consultants

Jack Hagler has over 30 years of experience as a designer, technician, contractor and consultant for a variety of assembly facilities. Project types include professional, educational, and civic theatres, hotel and convention facilities, houses of worship, theme parks, and sports/entertainment arenas. Jack's projects benefit greatly from his planning, design and project management services founded on broad experience and deep knowledge gained from working and designing a variety of assembly venues. Jack is continually broadening his knowledge of performing arts venue design and operation through his very active participation in the American Society of Theatre Consultants and the International Association of Venue Managers.

<https://schulershook.com/projects>

Cumming

Cumming nationally has worked on more than 100 culture sector projects – including museums and galleries, performing arts centers, and memorials, among others – representing approximately \$1 billion in value. The company has a respect for the complexities of unique and highly customized building types, as well as for the expertise required to effectively manage the details of cost and construction. Whether assisting with the preservation of a historic theater, participating in the development of a ground-up museum, or helping to modernize a cultural arts center, Cumming takes great care to ensure that the vision of the owner and designer is preserved through all stages of design.

Andrew Tanton, Managing Director of the Honolulu office, has experience in the construction industry dating from 1988. He received his training as a Professional Quantity Surveyor and is a Project Management Professional (PMP). Andrew's excellent preconstruction skills assist clients to make critical decisions about program, design, cost, and schedule issues early to mitigate the Owner's risk during construction. Through construction, Andrew represents the Owner, to finish projects on time and on budget, achieved through planning, managing project controls, and resolving disputes. Recent local project: PBS Hawaii.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Facilities to be built. Design has been vetted over the course of the last year to assure its adequacy in furthering our mission to provide live theatre and performing arts education programming.

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and

experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Deena Dray, Diamond Head Theatre’s Executive Director holds a BA from the University of Massachusetts and has taken graduate business courses in both marketing and management at the University of Hawaii, University of Colorado and Stanford University. Prior to coming to DHT, Deena was the director of a statewide human service non-profit and before that, held a variety of marketing, business development and finance positions at First Hawaiian Bank.

As Executive Director, a position she has held since 1995, Deena has successfully operated the theatre for over 22 years—all twenty-two years posting a balanced budget. She has been aided by her CFO, Tammy Tamai, a trained CPA. A seventeen-year employee, Tammy will continue to function as the second on the project.

Both Tammy and Deena will work closely with the Board of Directors who are currently active in all aspects of the theatre. A small subgroup of Directors (Facility Committee) have been recruited to help with this endeavor.

Deena, the Facility Committee of the Board and the Leadership Council (capital campaign team) will work with Studio Red Architects, Andrew Tanton of Cumming, and Schuler Shook Theatre Designers to design and construct the new theatre and to raise the necessary funds.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request. See EXHIBIT B

3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

| | |
|---------------------------------|-----------|
| Deena Dray, Executive Director | \$126,270 |
| John Rampage, Artistic Director | \$79,491 |
| Tammy Tamai, Business Director | \$64,429 |

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. N/A

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. N/A

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question. N/A

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

A capital campaign is in progress with funds anticipated from individuals, corporations and foundations both here and on the mainland.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

ATTACHED

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

ATTACHED

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

PUBLIC PURPOSE DETAILED IN NARRATIVE I-3

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

App

DIAMOND HEAD THEATRE

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|------------------------------------|---------------------------------------|-------------------------------------|--|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
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| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 1,947,690 | | | 7,103,181 |
| TOTAL (A+B+C+D+E) | 9,050,871 | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 1,947,690 | DEENA DRAY | | |
| (b) Total Federal Funds Requested | | [REDACTED] | | |
| (c) Total County Funds Requested | | | | |
| (d) Total Private/Other Funds Requested | 7,103,181 | 733-0277X301 Phone | | |
| | | 1-10-18 Date | | |
| TOTAL BUDGET | 9,050,871 | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: _____

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|----------------------|-----------------|--|-------------------------------------|
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| TOTAL: | | | | \$ - |
| JUSTIFICATION/COMMENTS: | | | | |
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BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: _____

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Diamond Head Theatre

FUNDING AMOUNT REQUESTED

| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
|--|--|---------------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| | FY: 2016-2017 | FY: 2017-2018 | FY:2018-2019 | FY:2018-2019 | FY:2019-2020 | FY:2020-2021 |
| PLANS | \$ 158,000 | \$ 292,000 | \$ 142,000 | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | \$ 1,336,690 | | | |
| CONSTRUCTION | \$ 1,430,846 | \$ 1,064,325 | \$ 469,000 | \$ 7,103,181 | \$ 948,078 | |
| EQUIPMENT | | | | | | |
| TOTAL: | \$ 1,588,846 | \$ 1,356,325 | \$ 1,947,690 | \$ 7,103,181 | \$ 948,078 | |
| JUSTIFICATION/COMMENTS: | | | | | | |
| Note: \$7.616 million was raised prior to 2016, a large part contingent upon ground-breaking | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App:

Diamond Head Theatre

Contracts Total:

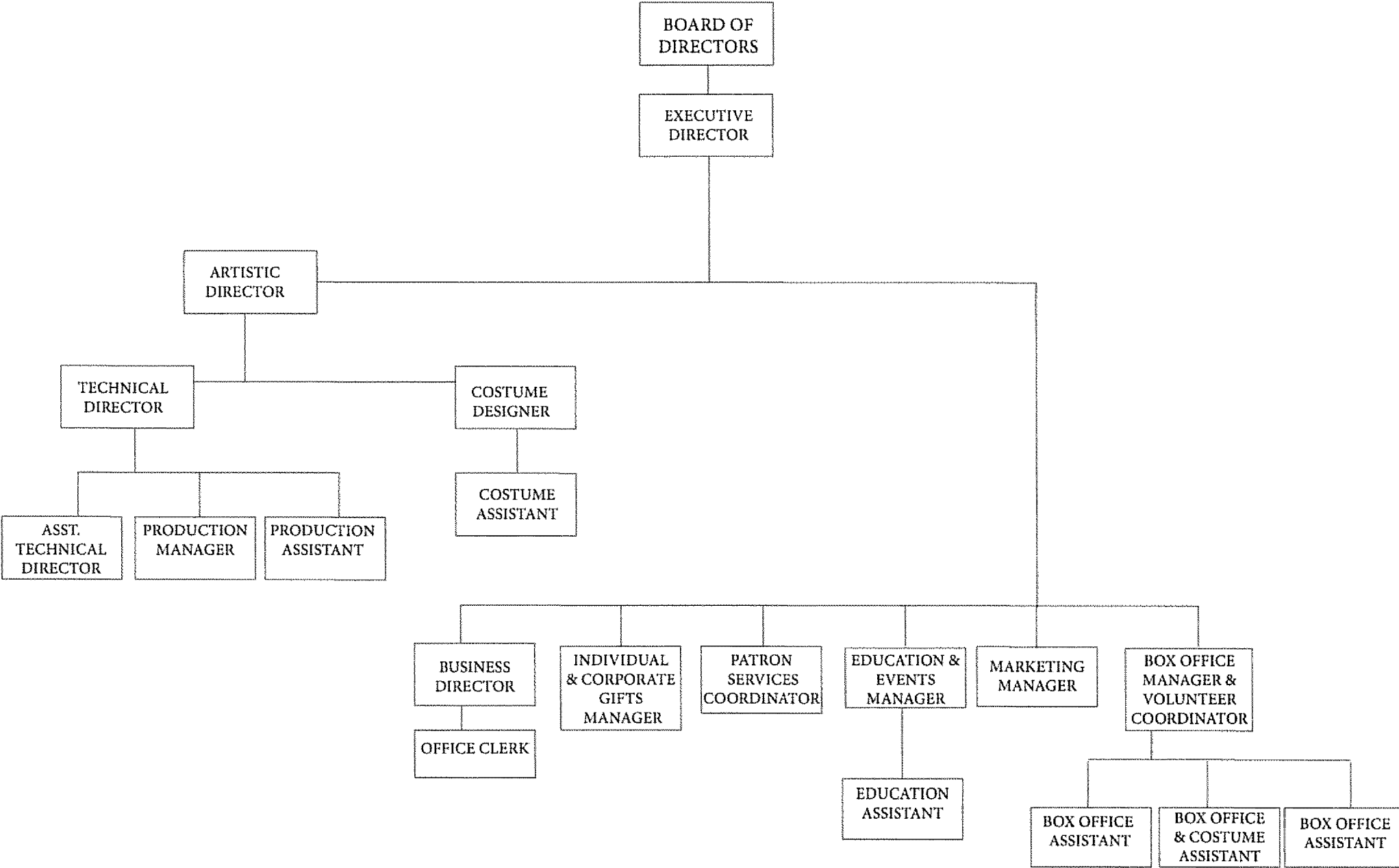
450,000

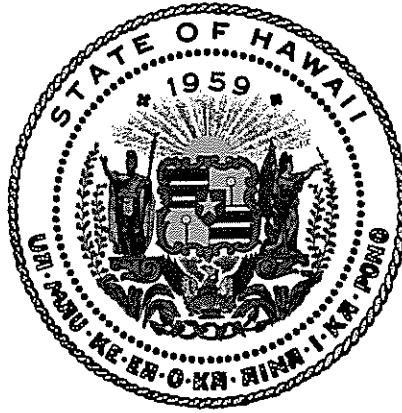
| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|----|---|------------------------|---------------|--|-----------------------|
| 1 | Design and Construction for a New Theater DAGSJOB #12-10-0815 | Jun 2017-June 2018 | DAGS | State | 450,000 |
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EXHIBIT A
 Applicant:
 Diamond Head
 Theatre

| DHT NEW THEATRE BUDGET | |
|--|-------------------|
| CONSTRUCTION | |
| GC Estimate | 12,910,579 |
| GC Estimate Exclusions (Parking Repaving, Drainage Swale) | 218,000 |
| Theater Technologies Systems | |
| Stage Rigging and Drapery System | 400,000 |
| Stage & House Dimming/Control System & Work Light System | 250,000 |
| Stage Lighting Instruments | 150,000 |
| Fixed Theatre Seating | 220,000 |
| Audio System Sound | 300,000 |
| Off Site Improvements | 20,000 |
| Hazmat Abatement | 20,000 |
| Construction Escalation | 1,000,000 |
| Design Contingency | 393,857 |
| Construction Other Cost | 0 |
| Construction - Total | 15,882,436 |
| ENTITLEMENT/PERMITS | |
| Entitlement Fee (HHF) | 139,209 |
| Entitlement Reimbursable (HHF) | 5,000 |
| Third Party Review (BV) | 18,000 |
| HECO Charges/Connection Fees | 50,000 |
| Water Sewer Development Charges | 15,000 |
| Permits | 50,000 |
| Entitlement/Permits - Total | 287,209 |
| FEES | |
| Theatre Consultant (Schuler Shook) | 142,351 |
| Architect (Studio Red) | 1,373,690 |
| Architectural Rendering (Studio Red) | 10,000 |
| Architect - Reimbursable (Studio Red) | 40,000 |
| Arborist | 2,000 |
| Special Inspections | 60,000 |
| Geotechnical Investigation | 12,000 |
| Soils Testing/Monitoring | 10,000 |
| Hazmat Survey | 15,000 |
| Signage /Graphic/Wayfinding | 15,000 |
| Preconstruction Services (NPCL) | 127,000 |
| Project Management Fees (Cumming) | 500,000 |
| Fees - Total | 2,307,041 |
| FF&E | |
| FF&E | 200,000 |
| Freight | incl. above |
| Warehousing | incl. above |
| FF&E Installation | incl. above |
| FF&E - Total | 200,000 |
| OWNER DIRECT COSTS | |
| Graphics & Signage | 40,000 |
| Moving & Storage | 10,000 |
| Security/CCTV Monitoring | 10,000 |
| Telephone/Data/Systems/Cabling | 40,000 |
| Reproduction/Printing/Postage | 5,000 |
| All Risk Insurance | 40,000 |
| Owner Direct Costs - Total | 145,000 |
| PROJECT ADMINISTRATION /INTERNAL COST | |
| HCS Reimbursable Expenses | 3,000 |
| HCS Pre-Design Fee | 0 |
| DHT Administrative Expenses | 0 |
| Legal Expenses | 0 |
| Project Administration/ Internal Cost - Total | 3,000 |
| CONTINGENCY | |
| Construction Contingency (10% of Hard Cost) | 1,588,244 |
| Project Soft Contingency (5% of Soft Cost) | 147,112 |
| Contingency - Total | 1,735,356 |
| TOTAL PROJECT COST | 20,560,042 |

**Diamond Head Theatre
Organizational Chart**





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

DIAMOND HEAD THEATRE

was incorporated under the laws of Hawaii on 04/17/1944 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 08, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Diamond Head Theatre
(Typed Name) (Typed Title)

(Signature)

1-10-18
(Date)

Deena
(Typed Name)

Executive Director
(Title)