

House District(s) 25\_\_\_\_  
Senate District(s) 11\_\_

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_  
For Legislature's Use Only

Type of Grant Request:

- GRANT REQUEST – OPERATING                       GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:  
Legal Name of Requesting Organization or Individual:  
Hawaiian Africana Museum  
  
Dba: African American Diversity Cultural Center Hawaii  
  
Street Address: 1311 Kapiolani Blvd., Suite 203  
  
Mailing Address: Honolulu, Hawaii 96814

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:  
Name DELORIS GUTTMAN  
Title President/Historian  
Phone # 808-597-1341  
Fax # \_\_\_\_\_  
E-mail aadcch@aadcch.org

3. TYPE OF BUSINESS ENTITY:  
 NON PROFIT CORPORATION INCORPORATED IN HAWAII  
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII  
 LIMITED LIABILITY COMPANY  
 SOLE PROPRIETORSHIP/INDIVIDUAL  
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:  
REQUESTING FUNDS TO HIRE A FULL-TIME DIRECTOR ARCHIVIST AND FULL-TIME DATA MANAGER, AND RENTAL SPACE FOR OFFICE. THE PURPOSE IS TO ANCHOR THE ORGANIZATION'S FUTURE STABILITY AND GROWTH TO EDUCATE K12 AND RESIDENTS. SINCE THE ORGANIZATION INCEPTION 18 YEARS AGO, THE DAY-TO-DAY OPERATIONS HAS BEEN OVERSEEN BY A VOLUNTEER BOARD MEMBER WHO HAS UNDERWRITTEN ITS OVERHEAD EXPENSES. ADDITIONALLY, VOLUNTEERS COLLECTIVE HAVE DEDICATED MORE THAN 67,246 HOURS OF SERVICE WORKING WITH LOCAL YOUTH IN AND OUT OF SCHOOL ACTIVITIES EMPOWERING ADOLESCENTS TO BE PROUD OF THEIR CULTURAL IDENTITY. OUTREACH COMMUNITY EVENTS: MAYOR'S CULTURAL & ART HAS SPONSORED THE BLACK HISTORY MONTH EXHIBIT IN THE MUNICIPAL GALLERY SINCE 2006. THE ECONOMIC BENEFITS TO THE STATE TOAL OVER \$1,700,000 IN PROVIDING SERVICES TO 25,000 PEOPLE THAT INCLUDED MILITARY FAMILIES AND VISITORS.

4. FEDERAL TAX ID #: \_\_\_\_\_  
5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:  
FISCAL YEAR 2019: \$ 108,964

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:  
 NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:  
STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ 75,000  
PRIVATE/OTHER \$ \_\_\_\_\_

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:  
\_\_\_\_\_  
AUTHORIZED SIGNATURE

DELORIS Guttman, President Jan. 3, 2018  
NAME & TITLE DATE SIGNED

Received 1/4/2018  
[Signature]

## Application for Grants

*Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1.  A brief description of the applicant's background;

Hawaiian Africana Museum dba African American Diversity Cultural Center Hawaii, a 501(c)(3) nonprofit agency founded in October 1997, collects Hawaiian Africana historical documents to share the experiences and contributions about Africana early settlers, their descendants (Hawaiian Africana, Portuguese, Asian) over 200 hundred years ago.

2.  The goals and objectives related to the request;

Requesting funds to hire full-time archivist director and full-time data manager and facility rental. The purpose is to anchor the organization's future stability and growth to educate youth and residents. Since the organization inception, the day-to-day operations has been overseen by a volunteer board member and has underwritten its overhead expenses for the past 18 years. Additionally, volunteers have dedicated more than 67,246 hours of service working with local youth in and out of school activities empowering adolescents to be proud of their cultural identity; Community events: The Mayor's Culture & Art division has sponsored the Black History Month Exhibit in the Municipal Gallery since 2006; Cultural Awareness Day at Ala Moana Stage from 2006 to 2013, sharing Hawaii's diverse cultural via entertainment and storytelling for 6-full hours each year in February to that enriched visitor experience and educating the community; Participated in the Mayor's Cultural Day activities Skygate Park in 2010 to name a few community activities. These activities have engaged approximately 25,000 youth and visitors through dozens of differentiated programs that included military families on Oahu and the Big Island. The economic benefit to the state total over \$1,700,000 in providing direct service to the community.

3.  The public purpose and need to be served;

The Hawaiian Africana Museum tells a local story that many people are not cognizant about its history. A professional director archivist is need to develop a management plan, establish guidelines to manage and care for the collection. In addition, the professionalization of the archival collection is needed in order to tell a larger story that represents an amalgamation of diverse cultural heritages. For the past 18 years, professionals and volunteers have been dedicated to collecting archival documents and identifying historical records in the State Archives, Bishop Museum, Hawaii Judiciary History Center and the University of Hawaii at Manoa dating back to about 1750. More importantly, it is imperative that our local Hawaiian Africana youth (part Hawaiian) know their cultural heritage. Two hundred years ago, the early settlers of African descent came to Hawaii seeking freedom from slavery. These young men (under age 20) were ship laborers on commercial and whaling ships from around the world. They married Hawaiian and Portuguese women on the islands. Their descendants are among the Native Hawaiian Portuguese youth that live among us today.

4.  Describe the target population to be served; and

The target population are youth from K12 and the general local residents (1.3 million pop.)

5.  Describe the geographic coverage.

For the past 18 years, much of the Center's work has been focus on Oahu. Although, bits and pieces of programs have been performed on the Big Island of Hawaii, Kauai and Maui during this period. Under the new director archivist, the expansion of HAYEP will be included in schools on these islands as well as other schools on Oahu.

## **II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1.  Describe the scope of work, tasks and responsibilities;

The new director archivist and data manager will continue the agency's progress and improve delivery of services to the community and foster partnerships among local museums to address challenges facing the invisibility of the Africana community. Over the past four-years, the organization's Hawaiian Africana Youth Enrichment Program (HAYEP) in school cultural theater activities have provided and facilitated a healthy developmental bridge for adolescents to acquire a positive sense of cultural identity. It demonstrates the interconnectedness of

cultural blending that has created common threads of local students (Pacific Islanders, Native Hawaiian, Hawaiian Africana, Filipino & others) that enable them to embrace their heritage. The new director archivist will solicit college interns and pre-doctorate students to assist with archiving the collection, and assist with expanding HAYEP into additional schools.

Additionally, expand public outreach education to engage diverse audiences in the community via exhibitions in public venues (Municipal Gallery at Honolulu Hale and Kapolei, state libraries and university campus). The archival collection consists of all aspects of island's history from the early Africana settlers, economic colonization through plantations, militarization of the islands, and into the tourist economy.

2.  Provide a projected annual timeline for accomplishing the results or outcomes of the service;

January 2019 to March – Establish a Search Committee of three. Begin search for new director archivist and data manager. Advertise position in professional magazines, university publications, and other public media outlets. In March, committee will review resumes of candidates and schedule interviews for April.

April 2019 – Search committee interviews 3 candidates for each position and make its selection to present to the board of directors meeting in May 2019.

May 2019 – At the Board of Directors meeting, the Search Committee presents the candidates to Board. The hires director archivist and data manager.

May 15, 2019, new hires begin work and orientation with volunteer administrator who will introduce the Hawaiian Africana Museum organizational structure and day-to-day operation including an overview of the archival documents and artifacts in storage room, computers, scanners and printers available onsite.

June – December 2019 – Director archivist will begin to develop policies and procedures for archives, coordinate the preservation and conceptualize plans and administer the day-to-day operations. The data manager will assist director archivist in cataloging and establish data management policy.

3.  Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The board of directors will monitor the quality of service and how the staff is carrying out its duties in compliance with the mission statement and grant requirements. They will continuously look for oversight and ways to improve programs and operations.

4.  List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Hawaiian Africana Museum board of directors' treasurer will be responsible for auditing and ensuring that the funds requested will be followed according to State GIA Funding guidelines. An explanation will be provided for every line item in the budget.

### III. Financial

#### **Budget**

1.  The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2.  The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$27,241	\$27,241	\$27,241	\$27,241	\$108,964

3.  The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

City Council GIA Funding - \$75,358 HAYEP Program Specialist

4.  The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5.  The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

City Council GIA Funding Contract No.CT-DCS1800004 - \$75,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

Balance Sheet Assets: \$60,543

#### **IV. Experience and Capability**

1.  **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Deloris Guttman, President/Historian has conducted the day-to-day operations for 18 years at the request of the board of directors. Education & Work Experience –

See attached Curriculum Vitae.

2.  **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hawaiian Africana Museum occupies approximately 900 square feet of office and archival storage space in the Hawaii National Bank Building, 1311 Kapiolani Boulevard, Suite 203/207. The board of directors will be looking for a large space for its offices, work room, and gallery space for exhibits to engage the public in learning about the Hawaiian Africana history once funds have been acquired.

#### **V. Personnel: Project Organization and Staffing**

1.  **Proposed Staffing, Staff Qualifications, Supervision and Training**

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Ha

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	87,500	0	0	0
2. Payroll Taxes & Assessments				
3. Fringe Benefits	6,464	0	0	0
<b>TOTAL PERSONNEL COST</b>	<b>93,964</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance	1,000	0	0	0
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	10,800	0	0	0
5. Staff Training	500	0	0	0
6. Supplies	1,500	0	0	0
7. Telecommunication	3,600	0	0	0
8. Utilities				
9. Parking/mileage @ \$.45/mi for 2 people	600	0	0	0
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>18,000</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>111,964</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	108,964	Deloris Guttman	808-597-1341	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	75,358		<i>Jan 3, 2018</i>	
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	<b>184,322</b>	Deloris Guttman	President/Historian	
		Name and Title (Please type or print)		

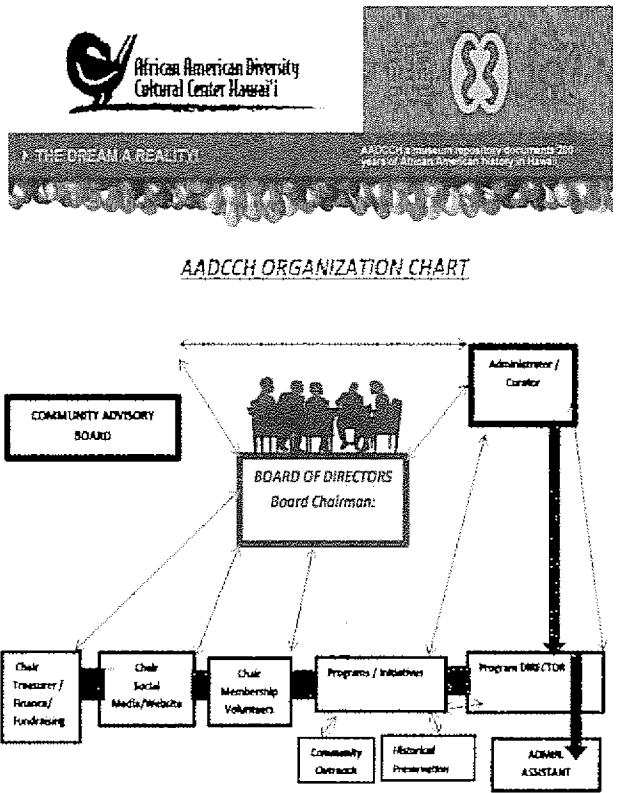
The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Deloris Guttman, Volunteer Administrator has been serving at the request of the board of directors for the past 18 years. She has 3-years of business education, University of Hawaii at Manoa Business School; BA in Psychology and MA in Museum Studies/American Studies University of Hawaii at Manoa; (See Curriculum Vitae for details). She will train and supervisor new staff and provide administrative directions.

The new director archivist and secretary will improve delivery of services to the community and continue the organization’s progress and mission.

2. ☒ **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.





## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: \_Hawaiian Africana Museum dba African American Diversity

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director Archivist	FULL TIME	\$48,500.00	100.00%	\$ 48,500.00
Data Manager	FULL TIME	\$39,000.00	100%	\$ 39,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>87,500.00</b>

**JUSTIFICATION/COMMENTS:**

The above position: The above positions are needed to develop a management plan, establish guidelines to professionalize the archival collection in order

3.  **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Jessica Dawson, Program Specialist - \$38,000 City Council GIA Funds (only employee of the organization as of 10/2/2017). This position is contracted to SimplicityHR by Altres. There are no other employees.

**VI. Other**

1.  **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

NONE

2.  **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

NOT APPLICABLE

3.  **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

NOT APPLICABLE

4.  **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaiian Africana Museum dba African

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

The board of directors plan to promote its Hawaiiana Black Tours to mainland convention planners of African American organizations encouraging them to consider Hawaii for their conventions at the Hawaii Convention Center in 2018 and beyond to raise funds as one product to sustain the organization. The Hawaiiana Black Tour was introduced to the National Medical Association (NMA) in 2010. During the medical convention four-day stay, the organization conducted a two and half day's tour for the group. The NMA has conducted four conventions in Hawaii over the years bringing more than 10,000 visitors to the islands on each visit, spending hundreds of thousands dollars. Additionally, as soon as we have a larger space, the board of directors will open a boutique to sell Hawaiian Africana products to visitors, continue to have fundraising events to generate funds (jazz concerts, theatrical presentations etc.)

(b) Not received by the applicant thereafter.

5.  **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017. See Enclosure

6.  **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7.  **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaiian Africana Museum dba

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
NOT APPLICABLE						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: \_\_\_\_\_ Hawaiian Africana Museum dba

Contracts Total: \_\_\_\_\_ -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY</b> (U.S. / State / Haw / Hon / Kau / Mau)	<b>CONTRACT VALUE</b>
1	NOT APPLICABLE				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
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30					

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Africana Museum dba African American Diversity Cultural Center Hawaii \_\_\_\_\_  
(Typed Name of Individual or Organization)

(Signature)

(Date)

Deloris Guttman  
(Typed Name)

President/Historian  
(Title)

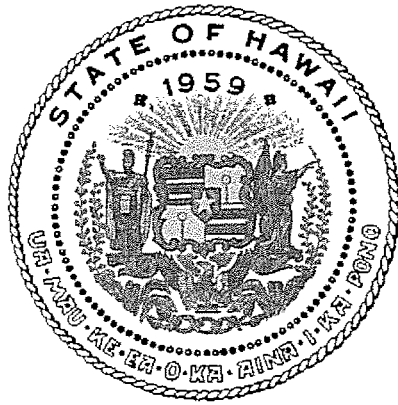
# Hawaiian Africana Museum

dba African American Diversity Cultural Center Hawaii

## Documents

- Certificate of Good Standing
  - IRS Letter
  - Board of Directors
- Attorney General Recognition of Exemption





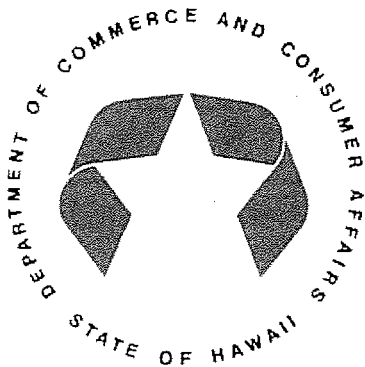
## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**AFRICAN AMERICAN DIVERSITY CULTURAL CENTER HAWAII**

was incorporated under the laws of Hawaii on 09/15/1997 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: December 06, 2017

Director of Commerce and Consumer Affairs

#12

Date **MAR 26 2002**

Employer Identification Number:  
91-1382658  
EIN:  
17065061794018  
Contact Person:  
ROGER W. WANCE IFW 11171  
Contact Telephone Number:  
(877) 829-5800

AFRICAN BLACK AMERICAN EDUCATION  
CENTER HAWAII  
C/O MELORIS GUTTMAN  
1155 KAPOLANE BLVD 203  
HONOLULU, HI 96814-0000

Our Letter Dated:  
March 1997  
Addendum Applies:  
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(c)(3) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(1) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(ii).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

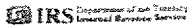
AFRICAN BLACK AMERICAN EDUCATION

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

*Steven T. Miller*  
Steven T. Miller  
Director, Exempt Organizations



OCBCH UT 84201-0040

In reply refer to: 8424186105  
Aug. 25, 2006 LHM 252C 18  
94-3282558 000000 00 000  
02159  
0000: YE

AFRICAN AMERICAN DIVERSITY CULTURAL  
CENTER HAWAII  
1311 KAPOLANE BLVD 203  
HONOLULU HI 96814-0513531

074492

Taxpayer Identification Number: 94-3282558

Dear taxpayer:

Thank you for the inquiry dated July 05, 2004.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you have any questions, please call us toll free at 1-877-829-5800.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

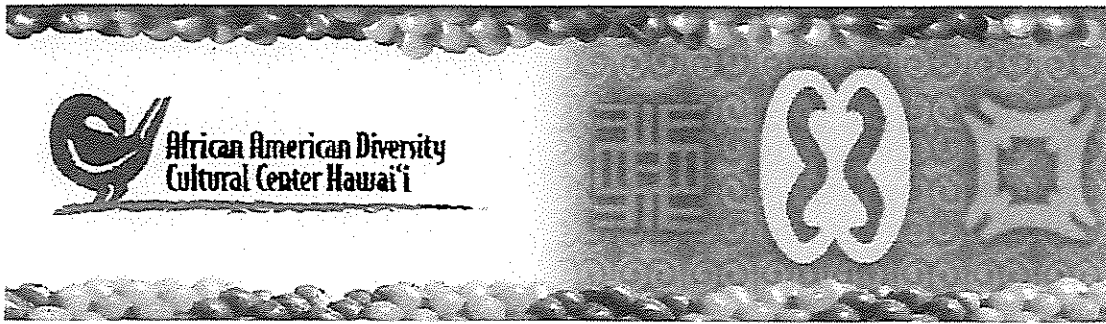
Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number ( ) \_\_\_\_\_ Hours \_\_\_\_\_

Sincerely yours,

*Marilyn Jordan*

Marilyn Jordan  
Dept. Manager, Code & Edit/Entity S



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Camille Rodgers, PhD., Defense POW/MIA Agency

No Paid staff – Pansy Yarbrough, volunteer assistant administrator and Deloris Guttman  
Updated: 3/15/15

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February 26, 2014

Ms. Deloris Guttman  
President  
African American Diversity Cultural Center Hawaii  
1311 Kapiolani Blvd., Suite 203  
Honolulu, HI 96814

Dear Ms. Guttman,

Re: Application for Recognition of Exemption from  
Registration Under Hawaii's Charitable Solicitation Law

On February 20, 2014, we received from African American Diversity Cultural Center Hawaii (AADCCCH), an application for exemption from the registration requirements of chapter 467B, Hawaii Revised Statutes ("HRS").

Section 467B-11.5(7), HRS, exempts from registration, any organization that normally receives \$25,000 in contributions<sup>1</sup> annually, provided that they do not pay compensation to anyone primarily to conduct solicitations. Based on the AADCCH's Form 990 that is posted on Guidestar.org, AADCCH reported \$3,340 in contributions for 2012 and \$2,986 for 2011. Accordingly, we are approving AADCCH's exemption application.

AADCCH's name will be put on the list of organizations that our office has granted an exemption from the registration requirements of Chapter 467B that is updated and posted each month on our website, "<http://ag.hawaii.gov/tax/>".

<sup>1</sup>Section 467B-1, Hawaii Revised Statutes defines "contributions" as follows:

"the promise or grant of any money or property of any kind or value, including the promise to pay, except payments by members of a charitable organization for membership fees, dues, fines, or assessments, or for services rendered to individual members, if membership in the charitable organization confers a bona fide right, privilege, professional standing, honor, or other direct benefit, other than the right to vote, elect officers, or hold offices, and except money or property received from any governmental authority, or a grant or subsidy from any organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

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exempt ✓ F