

JAN 25 2017

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# A BILL FOR AN ACT

RELATING TO PUBLIC AGENCY MEETINGS.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1           SECTION 1. The legislature finds that the requirement of  
2 boards to keep written minutes of all meetings should be updated  
3 to reflect technological advancements. It is currently  
4 difficult for boards to find and retain staff with the  
5 stenographic experience necessary to keep written minutes as  
6 fewer individuals have those qualifications and those who do  
7 obtain such qualifications quickly seek out much higher paying  
8 positions in the court system. It is also now possible to keep  
9 minutes through analog and digital recording means, and to make  
10 minutes publicly available in those forms. The legislature  
11 finds that updating this requirement will only serve to enhance  
12 the public's ability to access the minutes of board meetings.

13           The purpose of this Act is to allow board minutes to be  
14 kept by written or recorded means.

15           SECTION 2. Section 92-9, Hawaii Revised Statutes, is  
16 amended by amending subsection (a) to read as follows:



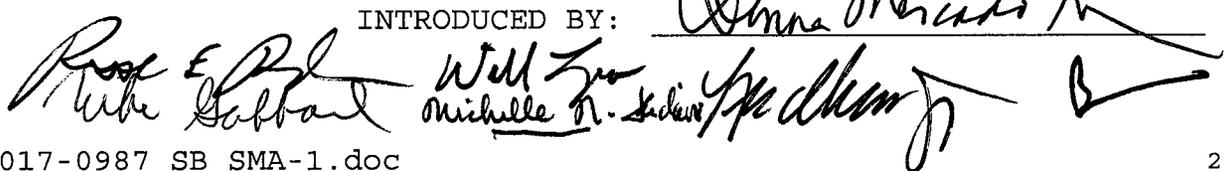
1           "(a) The board shall keep [~~written~~] minutes of all  
 2 meetings[-]; provided that the minutes may be written or  
 3 recorded by analog or digital means. Unless otherwise required  
 4 by law, neither a full transcript nor a recording of the meeting  
 5 is required, but the [~~written~~] minutes shall give a true  
 6 reflection of the matters discussed at the meeting and the views  
 7 of the participants. The minutes shall include, but need not be  
 8 limited to:

- 9           (1) The date, time and place of the meeting;
- 10          (2) The members of the board recorded as either present or  
 11 absent;
- 12          (3) The substance of all matters proposed, discussed, or  
 13 decided; and a record, by individual member, of any  
 14 votes taken; and
- 15          (4) Any other information that any member of the board  
 16 requests be included or reflected in the minutes."

17           SECTION 3. Statutory material to be repealed is bracketed  
 18 and stricken. New statutory material is underscored.

19           SECTION 4. This Act shall take effect upon its approval.

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INTRODUCED BY: Donna Mercedes R.  




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# S.B. NO. 1277

**Report Title:**

Public Agency Meetings; Minutes

**Description:**

Allows the minutes at public agency meetings to be kept by written or recorded means.

*The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.*

