

House District 48

Senate District 24

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Marimed Foundation for Island Health Care Training
Dba:
Marimed Foundation
Street Address:
45-021 Likeke Place Kāne'ohe HI 96744-2426
Mailing Address:
Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LYNN J. CAREY
Title Director of Development
Phone # 808.349.8053
Fax # 808.356.0935
E-mail Lynn.Carey@Marimed.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

EQUIPMENT AND SUPPLIES FOR TUITION-FREE, YEAR-ROUND VOCATIONAL TRAINING PROGRAM THAT PREPARES AND PLACES UNEMPLOYED AND UNDER EMPLOYED WOMEN AND MEN (HAWAII RESIDENTS) IN MARITIME INDUSTRY JOBS IN HAWAII.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ 40,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE

AT THE TIME OF THIS REQUEST:
STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ 20,000

MATTHEW A. CLAYBAUGH, PHD PRESIDENT & CEO
NAME & TITLE

1/18/2017
DATE SIGNED



RECEIVED

1/20/17 ma

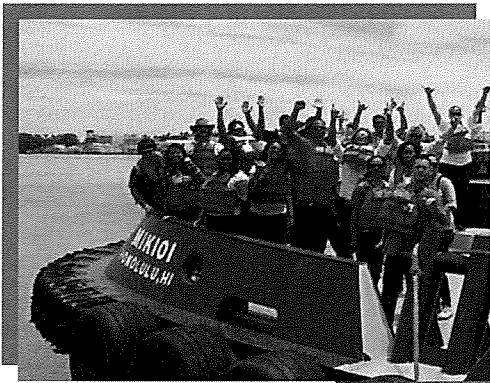
Attn: GIA

Grant In Aid 2017



Marimed Foundation

Request for Supplies and Equipment for Vocational Training
Program leading to Jobs in the Maritime Industry



January 2017

Table of Contents

Grant In Aid 2017

Request for Supplies and Equipment for
Vocational Training Program leading to Jobs in
the Maritime Industry

Application.....Pages 1- 8

GIA Forms

Budget by Source of Funds.....Page 5
Budget - Salaries.....Page 6
Budget - Equipment.....Page 7
Budget – Captial Projects.....Page 8
Contracts & Grants.....Page 9
Declaration Statement.....Page 10

Attachments

Detailed Budget.....Page 11
Resumes.....Pages 12-14
Organizational Chart.....Page 15
Certificate of Good Standing..... Page 16
Marimed Board Members List..... Page 17

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Marimed (estab. 1984) provides therapy, education, & vocational training programs to help Hawai'i residents overcome barriers to long-term success. Our Kailana residential treatment program serves severely at-risk teens, including those diagnosed with mental health and substance abuse conditions, for DOH-CAMHD, allowing Hawai'i teens to be treated in Hawai'i. Adolescents from all islands live and attend school at Marimed's Windward O'ahu campuses. Graduates return to school and home prepared to graduate from high school with their peers.

Marimed's Maritime Careers Exploration (MCE) vocational training program prepares unemployed and underemployed women and men for jobs in Hawai'i's maritime industry. There are no educational, math or science prerequisites to admission and there is no tuition. The course is hands-on and experiential, leading to success for many different types of learners. Since 2014 the program has graduated 146 women and men in 12 sessions. Sixty percent of graduates are now employed in a well-paying industry struggling to fill jobs with local, long-term employees. The program is partially funded by the U.S. Department of Education.

Marimed's sailing school vessel (SSV) MAKANI OLU is an integral part of all programs. It serves as a therapeutic platform for progressively challenging experiential activities and long-distance voyages for Kailana program teens. It also serves as the training site for MCE classes. For their final exam MCE students serve in rotating crew roles during a week-long deep-water interisland voyage.

Marimed's programs have been funded by federal contracts (such as SAMHSA-Substance Abuse and Mental Health Services Administration), State contracts, (such as DOE and DOH-Child and Adolescent Mental Health Division), private foundations, Native Hawaiian organizations (such as OHA and Alu Like, Inc.), business and public donations. Marimed has all the required federal, state and Coast Guard licenses and certifications to operate its programs and its staff meets and exceeds requirements to serve at-risk and vulnerable participants.

2. The goals and objectives related to the request;

Our request is for supplies and equipment for the Maritime Careers Exploration program (MCE), in the three primary realms of employment: deck, engineering and shore operations. The goal is to continue to provide a thorough vocational program that leads to job-ready skills and job placement. The objective is purchase supplies and equipment needed to provide safe and real-world maritime employment training experience for 60 students per year for the next two years. Items to be purchased include safety gear such as life vests, first aid/CPR mannequins and water-tight searchlight, and educational materials, as well as tools and an engine for the safety boat.

3. The public purpose and need to be served;

Job training and job placement for unemployed and underemployed women and men leads to livable and above-average wages, family security, and career stability. From this we can expect increased health, education, and housing outcomes for family members. It also adds to state tax revenues. It also fulfills the maritime industry's need for long-term employees who are familiar with island waters and customs. Our graduates are earning from \$15.50/hour for at the low end (most motivated workers will advance from entry-level work) to the equivalent of \$104,000 annually for a graduate who rose quickly in job duties.



MCE graduate speaking to MCE students at his current job site.

4. Describe the target population to be served; and

Unemployed and underemployed Hawai'i residents, both women and men, who are not interested, prepared or able to afford a community college or university education. The program especially relevant to Native Hawaiian women and men with strong ties to the ocean, navigation, and a legacy of maritime captains, tug operators, rescue and maintenance workers, as well as dockside workers who have been replaced by temporary workers from out-of-state due to lack of maritime job preparation opportunities and costs.

5. Describe the geographic coverage.

Maritime Careers students come from throughout the state (low-priced temporary housing is available next to our campus) with the majority of students coming from the Ko'olauloa, Ko'olaupoko and Wai'anae areas. Graduates have found jobs on all islands.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Scope: Purchase, install and utilize supplies and equipment for the Maritime Careers Exploration program to continue to provide a thorough vocational program that leads to job-ready skills and job placement.

- Tasks:*
- 1) Determine supplies and equipment needs for next two years.
 - 2) Research quality and prices, request bids if appropriate
 - 3) Purchase and, if needed, install items
 - 4) Utilize items in teaching and testing
 - 5) Evaluate use, usefulness and quality

Responsibilities: The Director of Maritime Operations with support from Lead Educator/Captain, and maritime staff will oversee the purchases, use and evaluation. As an example of their experience with purchasing, installation and use of equipment, these same staff are responsible for the planning, supervision and evaluation of major projects, such as five-year ship haul-outs, dry docks, renovations and repairs.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Most items will be purchased and installed during the first quarter following receipt of funds. Evaluation will occur at the end of each of the four class session each year for two years.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

The purchase, installation and utilization of supplies and equipment are straightforward. Each and every purchase is approved by the CEO according to approved budgets, reviewed and reported by our CFO, and checked again as part of our annual independent financial audits. As mentioned above, the Director of Maritime Operations with support from Lead Educator/Captain, and maritime staff will oversee the purchases, their use and evaluation.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The purchase, installation and utilization of supplies and equipment are straightforward and relatively uncomplicated compared to, for example, complex program operations and objectives and measuring a program's effectiveness.

Effectiveness of purchases and use of items will be rated simply by three general measurements – very useful, useful, and not-useful in teaching or facilitating the teaching, demonstrating use and practicing the training objective. For example, the man overboard module. The teachers and in some cases the students will rate the appropriateness of the module for teaching and practicing man overboard drills, the ease of using the module to demonstrate the steps of utilizing the module, and the actual practicing man overboard drills.

III. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

Attached, Page 5.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000	\$10,000	0	0	\$40,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.**

Marimed pledges \$20,000 from public and maritime industry donations raised to complete the funding of supplies and equipment listed in the attached budget, Page 5 and the DETAILED BUDGET SHEET, Attachment 1.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years.** Additionally, the applicant shall provide a **listing of all state and federal tax credits** they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None.

None.

- 5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

There are no contracts or grants for the supply and equipment purchases requested in the GIA. Marimed has an annual contract to operate the Maritime Careers Exploration program, including partial staff salaries:

US Department of Education \$380,272 VE-MAR1314-07

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.**

\$621,924.00

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Marimed has successfully operated the Maritime Careers Exploration program since 2014, completed 12 4-5 week sessions which have graduated 146 women and men, 60% of whom are now employed. An independent auditor, covering the last two years of the program reported, “The program met or exceeded all five outcome goals,” and “The Evaluation Team applauds the continued high level of program implementation and outcomes from the Marimed team.” The evaluation report *External Evaluation Report by Michael Ullman Consulting, 2015* utilized a fidelity tool called the Resource Management Report. The evaluation was based on an in-depth review of program goals and outcomes, including student recruitment and retention, project staffing, curriculum delivery, support activities, administration (including budget) and evaluation. It based its findings on record reviews, student interviews, and staff interviews. One shortcoming noted in the report was under spending in one year, but noted that the funds were carried over and used in the next year.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The MCE program is held at Marimed’s makai campus on Likeke Place in Kāne’ohe, on the bay’s edge, next to the Kokokahi YWCA and near a bus stop.

There are two building on the property, with more than adequate with classrooms and meeting space, appropriate equipment for each student and large grounds for on-shore activities and training.

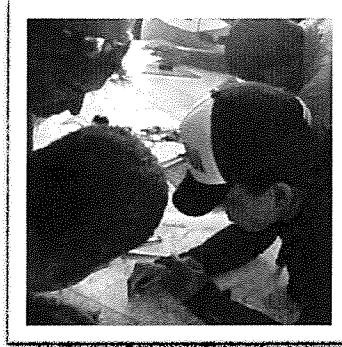
Our sailing school vessel MAKANI OLU is anchored offshore. Here much of the hands-on training takes place, on deck, in the navigation room and wheel house, as well as the engine and marine systems. Students also utilize Marimed’s small sailing and

motorized boats, and safety equipment. Field trips to employment sites are an important part of the MCE program. Marimed has a 15-passenger van used on visits to Matson, tug and barge operations, dockside facilities, military maritime job sites and other potential employment, internship and advanced training sites.

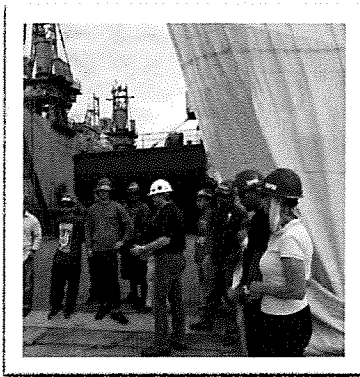
Marimed has operated its programs aboard MAKANI OLU without any major safety incidents, but does carry the required insurance coverage. MAKANI OLU is inspected and certified by the US Coast Guard annually to insure it meets the higher sailing school vessel requirements.



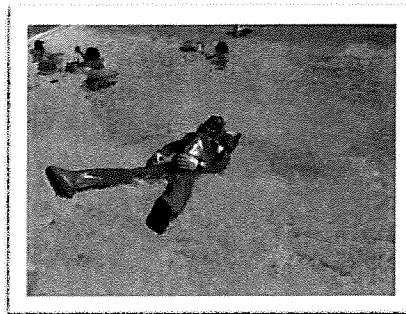
MCE/Makai Campus, Kāne'ohe Bay



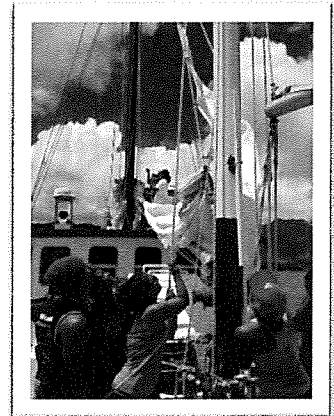
Students working on navigation charts aboard SSV MAKANI OLU.



Students at field trip job site.



Testing emergency suits.



Learning aboard SSV MAKANI OLU

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

For the purpose of this simple project, purchasing supplies and equipment, the Director of Maritime Operations, will lead and supervise the purchases, installation and use. Ms. Yim will be assisted by the Lead Educator/Captain, and maritime staff. Ms. Yim is a graduate of the US Merchant Marine Academy and US Naval War College. She is also a commander in the US Naval Reserve. Her resume and the resume of Captain/Lead Instructor, Kalei Velasco, are attached; Attachment 2.

As noted earlier, besides teaching and leading the MCE program, these same staff are responsible for the planning, supervision and evaluation of major projects, such as five-year ship haul-outs, dry docks, renovations and repairs and staff the MCE program. The success of these operations over the years, including independent evaluations and audits, attest to the Director's and Captain/Lead Instructor's ability to supervise, train and provide administrative direction relative to this request.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Organizational Chart attached, Attachment 3.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

President & CEO	\$132,696
COO	\$ 80,000
Clinical Director	\$ 78,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

For Maritime Careers Exploration program: No special licenses required. Ship is inspected and certified annually as a sailing school vessel by the US Coast Guard; all crew meet and exceed US Coast Guard requirements to operate board and serve as crew. Marimed programs are accredited by the Council on Accreditation, Marimed is a qualified member of the American Sail Training Association, Outdoor Behavioral Health Council and Association of Experiential Educators, All of Marimed's therapeutic programs meet state and federal regulations and are licensed by the State of Hawaii and its applicable agencies.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Will not be used to support or benefit a sectarian or non-sectarian private educational institution.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but**
- (2) Not received by the applicant thereafter.**

The purpose of the grant is to purchase supplies and equipment for the Maritime Careers Exploration program. If additional supplies and equipment is needed after FY 2017-2018, Marimed will seek contributions from other sources. The program itself has been funded each year by the U.S. Department of Education; is viewed as fulfilling the important goals of helping people become more self-sufficient and securing jobs and long-term employment, and having successfully met projected outcomes. Thus it is expected to have its U.S. Department of Education contract renewed.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

Certificate of Good Standing attached, Attachment 4.

GIA Budget Forms

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: MARIMED FOUNDATION

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	5,000			5,000
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	5,000			5,000
C. EQUIPMENT PURCHASES	35,000			15,000
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	40,000			20,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	40,000	Lynn J. Carey		808.349.8053
(b) Total Federal Funds Requested		[REDACTED]		Phone
(c) Total County Funds Requested				42,753
(d) Total Private/Other Funds Requested	20,000	Date		
TOTAL BUDGET	60,000	Matthew A. Claybaugh, President & CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: _____Marimed Foundation_____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				
NOT APPLICABLE				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Marine Defibrillator Kits w/ AED, Charges, & Waterproof Housing	2.00	\$750.00	\$ 1,500.00	
Mariner Electrical Test Meter	1.00	\$310.00	\$ 310.00	
Transducer	1.00	\$350.00	\$ 350.00	
Floating Handheld VHF Radios	2.00	\$175.00	\$ 350.00	
Honda 225 Safety Boat Engine (Marimed pays remaining percentage)	0.79	\$19,000.00	\$ 15,000.00	
Yamaha 25 HP for Launch/Transport boat	1.00	\$2,700.00	\$ 2,700.00	
Man Overboard Rescue Module	1.00	\$600.00	\$ 600.00	
Safety Boat Cover	1.00	\$1,500.00	\$ 1,500.00	
Student Tool Sets (drills, grinders, wrenches, etc.)	2.00	\$2,250.00	\$ 4,500.00	
Galley Equipment (food safety)	1.00	\$1,500.00	\$ 1,500.00	
Crew Saver Ergo Fit Hydrostatic Life Jacket w/ Integrated Sailing Harness	2.00	\$350.00	\$ 700.00	
Training Hydrophone	1.00	\$1,500.00	\$ 1,500.00	
Line Safety Tools and Splicing Kits	4.00	\$200.00	\$ 800.00	
Dockside, Mooring & Anchoring Equip (Marimed pays rem percentage)	0.81	\$4,240.00	\$ 3,450.00	
4 Illuminated Hand Bearing Compasses	4.00	\$60.00	\$ 240.00	
TOTAL:	25		\$ 35,000.00	
JUSTIFICATION/COMMENTS See detailed budget attached that shows both GIA and Marimed contributions to total project cost.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
TOTAL:				
NOT APPLICABLE				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Marimed Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS	Not	Applicable				
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Marimed Foundation

Contracts Total: 380,272

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Not Applicable - No contracts cover the purchase				
2	of equipment and supplies covered in this GIA request.				
3	The MCE Program has been funded annually	since 2014 by	Dept. of Education	U.S.	380,272
4	Funds from this contract partially cover instructor and director salaries, student transportation to field sites, the final exam 5-7 day voyage, and other direct program expenses, as well as outcomes/evaluation related expenses.				
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					

Attachments

Marimed Foundation - Maritime Careers Exploration Budget

<u>Detailed Budget</u>	<u>State GIA</u>	<u>Marimed</u>
Supplies		
Course Manuals - 65 @ \$12 =	\$390	\$390
1 pack of 5 Mannequin CPR Training & Practice Mannequi	\$450	
2nd pack 5 Mannequin CPR Training & Practice Mannequi	\$0	\$450
2 A-Frame Whiteboard/Easels & Markers @ \$150	\$150	\$150
Training Sextant	\$350	\$350
Navigational Charts & Aides	\$600	\$600
Engine Room Teaching and Maintenance Supplies	\$1,200	\$1,200
Generator teaching & maintenance supplies	\$480	\$480
Protective Sun Shirts 65 x \$15	\$595	\$380
Training Manuals and Reference Materials	\$785	\$1,000
Sub Total:	\$5,000	\$5,000
Equipment		
2 Marine Defibrillator Kits w/ AED, 2 Charges, &	\$1,500	\$1,500
Mariner Electrical Test Meters - 2 @ \$310 e.	\$310	\$310
Transducer	\$350	\$0
Floating Handheld VHF Radios 4 @ 175 e.	\$350	\$350
Honda 225 Safety Boat Engine	\$15,000	\$4,000
Yamaha 25 HP for Launch/Transport boat	\$2,700	\$0
Man Overboard Rescue Modules	\$600	\$600
Safety Boat Covers \$1500 X 2	\$1,500	\$1,500
Student Tool Sets (drills, grinders, wrenches, etc.) tools	\$4,500	\$2,250
Galley Equipment (food safety)	\$1,500	\$1,500
Crew Saver Ergo Fit Hydrostatic Life Jacket w/ Integrated		
Sailing Harness 4 @ \$350 e.	\$700	\$700
2 Training Hydrophones	\$1,500	\$1,500
4 Line Safety Tools and Splicing Kits @ \$200	\$800	\$0
Dockside, Mooring & Anchoring Equipment	\$3,450	\$790
4 Illuminated Hand Bearing Compasses @ \$60	\$240	\$0
Sub Total	\$35,000	\$15,000
Total	\$40,000	\$20,000

Kalei Velasco
Kaneohe Hi. 96744
Kaleivelasco@gmail.com

Work History

11/13 - Present **Marimed Foundation** *Ship Captain/Lead Educator* Kaneohe, HI
Safely operate and maintain the 98' tall-ship Sailing School Vessel MAKANI OLU. Ensure safe voyages up to 30 days around the Hawaiian Island Chain for troubled youth, maritime industry trainees, and special cultural/educational charters. Supervise and manage: all ship's crew, crew and ship scheduling, dingy and small power vessel use, towing, and maintenance, sailing canoe and paddling canoes. **Develop and implement curriculum for the Maritime Careers Exploration program with adult learners seeking careers in the maritime industry.**

08/2015 **Polynesian Voyaging Society** Education Specialist
Indian Ocean leg of Hokule'a Worldwide Voyage. (Scheduled leave from Marimed)

08/13-11/13 **Alu Like** *Program Specialist* Lihue, HI
Implement tailored life-skills and alcohol and drug abuse prevention programs to students ages 11-18. Maintain classroom control, provide a safe and clean learning environment and encourage student participation and creativity.

5/11-2/13 **Te Toki Voyaging Trust** *Sail Master* Auckland, NZ
Supervised the sailing and operation of a 72 ft. double-hulled long distance sailing canoe. Daily operations included the management of 16 crewmembers, watch systems, navigation (celestial and instrument), vessel safety inspection, and vessel maintenance. Sailing as part of an ocean awareness and cultural perpetuation initiative on nonstop voyages of up to 30 days around the pacific ocean over more than 20,000 nautical miles of ocean. Crew and vessel safety maintained at all times.

1/09 - - 5/11 **Ho'ola Lahui Hawaii** *Program Supervisor* Lihue, HI
Instructed and supervised school children during after school hours utilizing Hawaiian cultural to teach cooperative work and study skills. Maintained an environment that was safe and secure for all participants. Communicated with students in Hawaiian and English.

Education and Honors

Associate of Arts – Liberal Arts	University of Hawaii	Lihue, HI
Diploma	Kamehameha Schools	Honolulu, HI
200 ton Skipper Ticket & Yacht Master	Royal Yachting Association	Auckland, NZ
100-Ton Captains License	USCG	Honolulu, HI
Open Water Scuba Instructor (OSWI)	P.A.D.I.	Koloa, HI
First Aid/CPR	Emergency First Response	Koloa, HI

Alan Visitacion

Kailua, HI 96734

kahiauokala@hotmail.com - (808) 205-0894

WORK EXPERIENCE

Chief Financial Officer - Marimed Foundation

Present

- Responsible for directing and managing all fiscal operations, including accounting and MIS departments. Strategic and long-term planning, budgeting and auditing. Prepare and administer \$3.9 million annual operating budget within guidelines of non-profit and contract requirements.

Director of Finance & Administration - Hawai'i Job Corps - Waimānalo, HI

June 2012 to June 2016

- Responsible for the overall management of administration and support departments (accounting, procurement, property, facilities maintenance, and food services) in compliance with federal government, operator, and center policies. Prepare and administer \$12 million annual operating budget.

Business Accounts Manager - Maunalani Nursing & Rehabilitation Center - Honolulu, HI

December 2010 to May 2012

- Responsible for the preparation of financial statements, and a project leader for the implementation of an enterprise-wide integrated clinical and financial system for not-for-profit skilled nursing, 100-bed facility. Managed the daily operations of the Business Office, including a staff of three.

Accounting Supervisor - Diagnostic Laboratory Services, Inc - Honolulu, HI

November 2006 to November 2010

- Responsible for the timely preparation and distribution of a complete set of monthly financial statements, revenue tax returns, and annual IRS 1099-MISC reporting for Hawai'i's largest medical testing laboratories including operations in Guam and Saipan.

President & Treasurer (co-owner) - Draperies, Inc - Kahului, HI

June 2001 to August 2006

- Managed the daily operations of a small business consisting of four employees.

Director of Fiscal Services - Hale Makua, Inc - Kahului, HI

January 1995 to February 2001

- Responsible for the preparation of monthly financial statements and annual IRS Form 990 tax returns of the company and Foundation. Managed the daily operations of the Business Office that included the supervision of five staff.

Business Assurance Associate - Coopers & Lybrand, LLP - Honolulu, HI

September 1992 to December 1994

- Supervised, planned and performed audits, reviews and compilations of financial statements requiring an understanding of Generally Accepted Accounting Principles and Generally Accepted Auditing Standards.

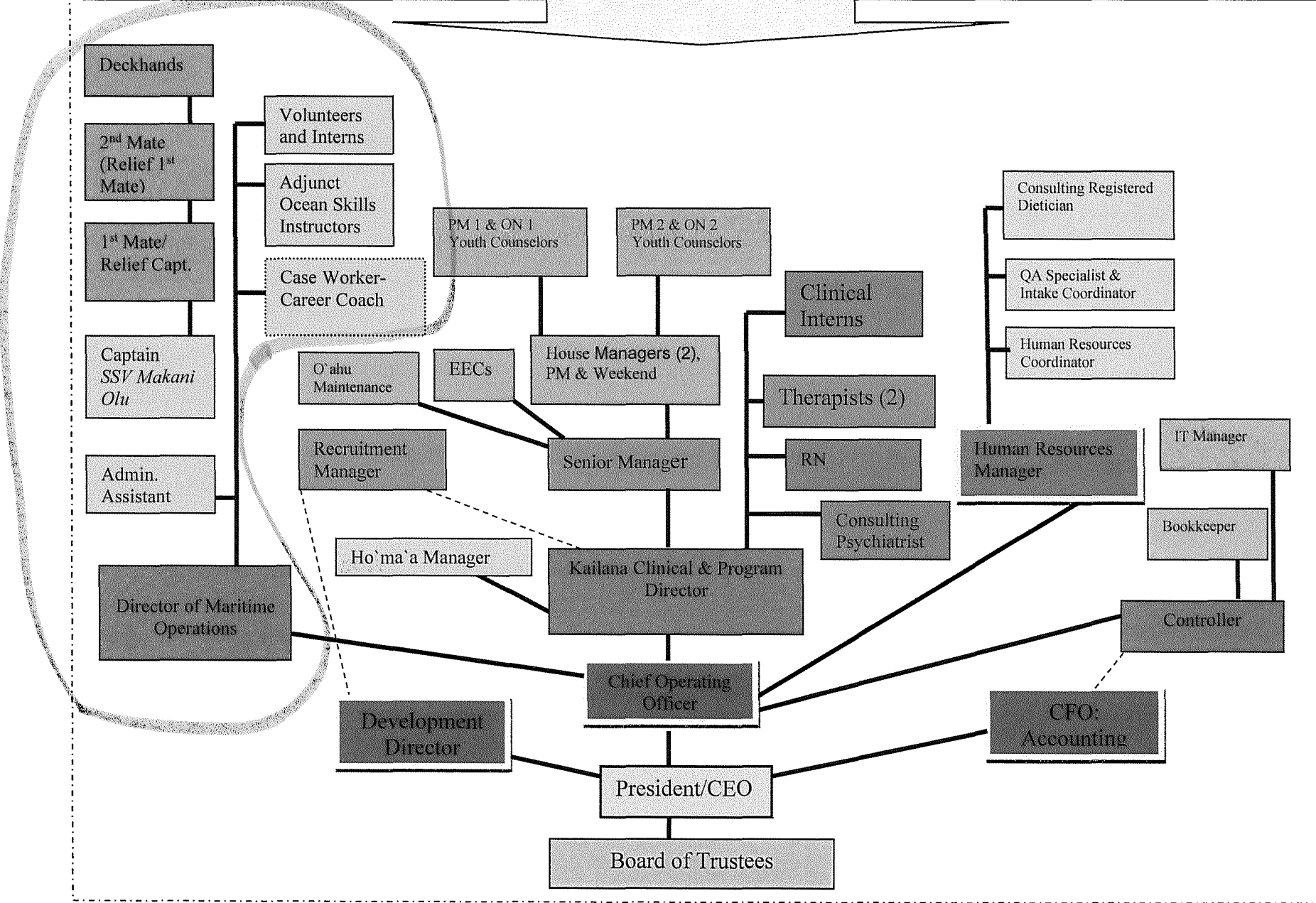
EDUCATION

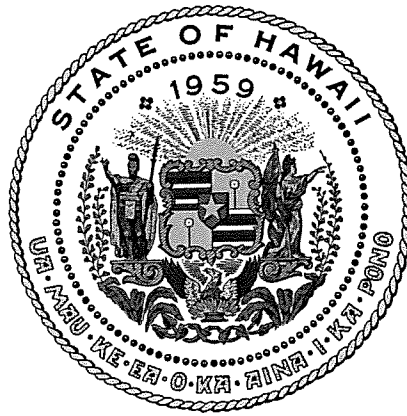
Master of Business Administration in Business Administration
Bachelor of Arts in Business Administration

Hawai'i Pacific University - Honolulu, HI
University of Puget Sound - Tacoma, WA

Marimed Foundation Organizational Chart

HAWAII YOUTH & FAMILIES





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MARIMED FOUNDATION FOR ISLAND HEALTH CARE TRAINING

was incorporated under the laws of Hawaii on 06/26/1984 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 19, 2017

Director of Commerce and Consumer Affairs

**MARIMED FOUNDATION
BOARD OF TRUSTEES 2016**

Executive Members	
<p>Chairman, Board of Trustees William M. Tam, Esq. William.Tam2@gmail.com Deputy Director, DLNR (former)</p> <p>Dave H. Higgins, Esq. DDHiggins@aol.com Co-Founder, Marimed Foundation</p> <p>Treasurer Ryan Nobriga RyanNobriga@gmail.com CFO, Hawaiian Dredging</p>	<p>Secretary Charles Giuli, Ph.D. Giuli@hawaii.rr.com Pacific Resources for Education & Learning PREL (ret.)</p> <p>Laura Iaea-Behic Laura.IaeaBehic@gmail.com Human Resources Manager Island Palm Communities</p>
COMMITTEE CHAIRPERSONS	
<p>Educational Standard and Programs/Risk Management Charles Giuli, Ph.D. giuli@hawaii.rr.com PREL (ret.)</p> <p>Finance Committee Ryan Nobriga ryannobriga@gmail.com CFO, Hawaiian Dredging</p> <p>Long Range Planning Dave H. Higgins, Esq. Co-Founder, Marimed Foundation</p>	<p>Medical Director Ilona Laszlo Higgins, MD, FACOG Co-Founder, Marimed Foundation</p> <p>Personnel Committee Laura Iaea-Behic Human Resources Manager, Island Palm Communities</p> <p>Ship Safety and Operations Tim Guard TGuard@mhrhawaii.com President & G.M. McCabe, Hamilton & Renny Co., Ltd.</p>
MEMBERS	
<p>William Anosen (Marine Operations & Safety) WmAnosen@consultant.com Managing Partner/Principal The Maritime Group/Amergent Techs</p> <p>Ron Cox (Marine Operations and Safety) Ronald.Cox@hawaiianelectric.com Vice President, Generation and Fuels Hawaiian Electric Company</p> <p>Carol Nelson (Personnel) CaNelson5908@gmail.com Human Resources Manager</p>	<p>Capt. Paul Kaipo Pomaikai (Marine Operations & Safety) Kaipop@sause.com Asst. Port Captain Sause Brothers Ocean Towing Co.</p> <p>Nainoa Thompson Nainoat@hawaii.rr.com Program Director, Polynesian Voyaging Society</p> <p>William "Billy" C. Pieper II CFP, ChFC BPieper@barclaycardus.com Vice-President Barclaycard US</p>
VOTING MEMBERS	
<p>Robert M. Grossman Ph.D. Richard W. Gushman, II Admiral Thomas B. Hayward, USN (Ret.)</p>	<p>Ron Hochuli Christine Maxwell Ruth Ono</p>