

House District _____

Senate District _____

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hilo Medical Center Foundation

Dba: _____

Street Address:
140 Rainbow Drive, Hilo, HI 96720

Mailing Address:
1190 Waiuanuenue Avenue, Hilo, HI 96720

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LISA RANTZ

Title Executive Director

Phone # 808-932-3636

Fax # 808-974-4746

E-mail lrantz@hhsc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

IMPROVING ACCESS TO HEALTHCARE IN RURAL HAWAII: EXPANSION OF THE HAWAII ISLAND FAMILY MEDICINE RESIDENCY CLINIC TO IMPROVE THE HEALTH AND WELLNESS OF THE EAST HAWAII COMMUNITY

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 1,300,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

LISA RANTZ – EXECUTIVE DIRECTOR
NAME & TITLE

JANUARY 19, 2017
DATE SIGNED



Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

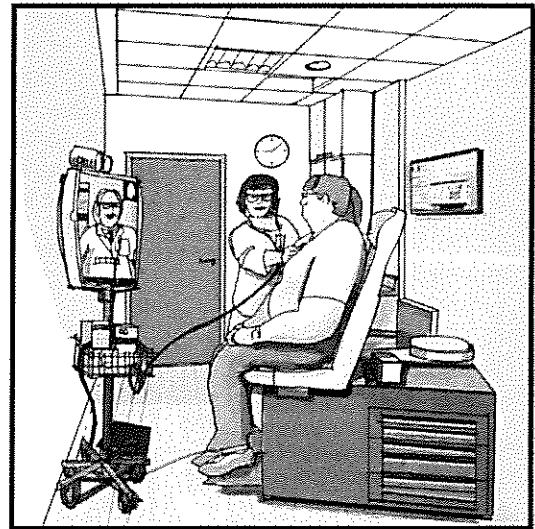
Hilo Medical Center Foundation (HMCF) is a non-profit 501(c)3 corporation incorporated in 1995 with the mission "to support Hilo Medical Center with projects that benefit the greater community". As part of that mission, the HMCF has undertaken many projects to support our geographically isolated area with access to high quality primary medical care. One of our greatest accomplishments has been our ability to work with our communities to build support for the Hawai'i Island Family Medicine Residency Program. A substantial amount of funding has been raised by HMCF to support the program over the last six (6) years to train physicians to serve our rural Hawai'i communities. At every step of the way, HMCF has been involved in recruiting residents, faculty and informing the community and legislators of the success and needs of the program. HMCF is a partner in the success of the Hawai'i Island Family Medicine Residency Program, which we are proud to say will be graduating its first class of residents in June 2017. HMCF believes that it brings a unique value by directing the funds raised to support elements of the residency program and clinic that we believe will have the greatest benefit to our rural island communities. One of the ways we have achieved this is by becoming the Area Health Education Center (AHEC) on Hawaii Island. The AHEC program comes from the Health Resources and Services Administration (HRSA) which is the primary federal agency for improving access to health care services for people who are uninsured, isolated, or medically vulnerable.

As the AHEC organization on Hawai'i Island, we provide community medicine opportunities for doctors training in the residency program as well as nursing residents training at Hilo Medical Center. We have established relationships with the nursing programs and student health occupation organizations at the secondary and post-secondary school levels to provide opportunities for students to learn about health careers and volunteer in clinical and non-clinical health settings. HMCF provides medical students with housing, transportation, educational and clinical opportunities for their medical rotations across Hawai'i Island. HMCF conducts "hands on" Teen Health Camps on a quarterly basis to expose students to health career options on Hawaii Island and is in the process of developing a dynamic health career mentoring and coaching program for students pursuing health careers.

HMCF works closely with Kelly Withy, principal investigator for the HRSA grant, from Jon A. Burns School of Medicine (JABSOM), and our executive director is part of the research team for the “Hawaii Physician Workforce Assessment Project” as established in accordance with Act 18, SLH, 2009 and Act 186, DLH, 2012 by the Hawaii State Legislature.

2. The goals and objectives related to the request;

As part of HMCF’s continued efforts to support the Hawai’i Island Family Medicine Residency Program; also, known as the: Hawai’i Health Systems Corporation Primary Care Training Program (HHSC PCTP) HMCF proposes to furnish the new 7,700 sq. foot clinic located in the acute building on the Hilo Medical Center campus with the furniture and equipment necessary to provide high quality patient centered care. The new expanded facility will contain two (2) procedure rooms, two (2) triage rooms and twenty-seven (27) exam rooms; three (3) of which will be outfitted with telehealth stations for patients to access specialists they would otherwise not have access to on Hawaii Island.



The second phase of this project will renovate and furnish an additional 1,500 square feet of identified space on the Hilo Medical Center Campus to provide the required resident training/work space, mandated faculty offices and clinic administration space as dictated by the Accreditation Council for Graduate Medical Education (ACGME).

3. The public purpose and need to be served;

Shortage of Primary Care Providers:

Hawai’i Island, like much of the state of Hawai’i, is facing a shortage of primary care physicians; especially as our existing providers age. Currently, 57% of primary care doctors in Hawai’i County are working past retirement age, 65 years or over, and plan to retire within the next 5 years.¹ Without access to primary care the health of our vulnerable populations will continue to decline. Hawai’i County has a federal designation as a Medically Underserved Area due to the low socioeconomic challenges and barriers that exist in our geographically isolated environment. Chronic diseases are prevalent as well as a high diabetes and obesity rate due to the lack of access to primary care.

¹ Hawaii Physician Workforce Assessment Project 2015 prepared by Kelley Withy, MD, PHD

Increased Access to Medical Services:

The need for greater access to medical services is evident through the year over year increases in the emergency room visits to Hilo Medical Center. Emergency Room visits for fiscal year 2015-16 reached a record high of 47,987; a 6% increase over the previous fiscal year which is on track to exceed itself once again in fiscal 2016-17. The ability to move patients into the Hawai'i Island Family Medicine Residency Program will redirect patients into the clinic setting from the emergency room setting for low-acuity visits and chronic disease management without changing the patients' existing patterns of behavior; showing up to the hospital for their medical care. Providing patients with a patient centered medical home that can treat highly complex patients; those patients with two or more chronic disease diagnoses, depression or other behavioral health diagnosis and socioeconomic based health disparities that receive fragmented care, if any care at all, and over utilize emergency rooms and hospitals will improve the health of the community.

Healthcare Savings can be realized by identifying and redirecting patients into the primary care setting that are inappropriately utilizing emergency room services for low acuity conditions; which will reduce the overall cost to provide services to Hawai'i County's medically homeless and most vulnerable patients with chronic disease and behavioral health diagnoses.

4. Describe the target population to be served;

Hawai'i County has the lowest per capita income in the state at \$24,400 compared to other counties that hover near \$30,000. 19.2% of households live at or below the Federal Poverty Level compared to just 9.8% in Honolulu County and 11.4% and 11.7% in Maui and Kauai counties. 71% of patients at Hilo Medical Center are Medicare, Medicaid or quest patients and have a difficult time finding access to primary care services. Likewise, 29.3% of Puna residents and 27.6% of Ka'u residents live below the Federal Poverty Level and have the highest number of households in the state receiving financial aid or food stamps (except for Wai'anae located on Oahu).² The increased capacity and revenue from the proposed expansion of the Hawaii Island Family Medicine Residency Program at Hilo Medical Center will contribute to further expansion efforts, via satellite clinics within the Puna and Ka'u communities.

There is a recognized need within the County of Hawai'i for accessible and available medical and behavioral health services in very rural areas within this geographic district. Our rural environment and lack of population does not lend itself to sustainably recruiting and retaining specialist positions. Therefore, we propose to close the specialist gap through the implementation of Telehealth services.

Telehealth services proposed will allow for low-cost referrals by community primary care doctors for their patients to be seen by a specialist they would otherwise need to fly to Oahu or the U.S. mainland to see.

The telehealth stations would fulfill the promise of increased access to specialist physicians to our remote rural community, via technology to the patient. Patients will have the option to avoid

² State of Hawai'i Primary Care Needs Assessment Data Book 2016 (Hawai'i State Department of Health)

long and costly travel to a neighbor island to see a specialist who will be able to provide care via telehealth. The Hawaii Island Family Medicine Residency Program as a Department of Hilo Medical Center has the unique ability to aggregate demand, contract for services with providers on Oahu and the U.S. Mainland, share protected health information and a new facility to deliver an excellent telehealth patient experience.

The expanded clinic equipped with the latest technology will continue to serve our most vulnerable patients. The larger clinic will allow for more patient visits as each exam room can see up to 1,000 visits per year. Telehealth capabilities will open a new service line for the clinic, increase convenient cost effective access to specialist physicians and train our residents in the latest care delivery methods.

5. Describe the geographic coverage.

Hilo Medical Center's service area encompasses 2,048 square miles from Honoka'a in the North to Ka'u in the South. This equates to 58% of the island's total population; 43% of which live 100% below the Federal Poverty level.³Hawaii County is a federally designated medically underserved area and has a shortage of primary care providers and specialists.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks, and responsibilities;

The scope of work for this request includes the following tasks and responsibilities:

- Collaborate with Hilo Medical Center Liaison, Clinic Supervisor, Residency Program Director, and Medical Director to ensure that appropriate fixtures, furniture, and equipment are purchased that will enhance the delivery of care provided to the patient and workflow for staff.
- HMCF will manage

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Quarter 1:

HMCF will initiate Committee meetings to identify appropriate fixtures, furniture, and equipment (FF&E) to be purchased and installed; long lead time items will be ordered. Pilot Telehealth project between Hilo Medical Center and the Queens Health System will begin. Concurrently, outreach and education efforts to primary care doctors regarding the availability of telehealth services on Hawai'i Island at Hilo Medical Center will begin.

³ U.S. Census 2010, figures compiled by the County of Hawai'i, Department of Research and Development

Quarter 2:

Committee will continue to meet to monitor progress of ordered items and identify staging areas for arrival of FF& E items ahead of installation and clinic set up. Telehealth equipment will be ordered and installed; pilot telehealth project will continue to progress.

Quarter 3/4:

Hawai'i Island Family Medicine Residency Program will move into new clinic space with a planned clinic grand opening in December 2017. Hilo Medical Center will begin scheduling telehealth appointments to commence in January 2018.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

For more than 20 years, HMCF has managed several facility improvement grants and projects to benefit Hilo Medical Center. Below are projects that were successfully completed in recent years:

- \$1,000,000 - Renovation of emergency department in 2006 (state matched the million)
- \$68,000- Fundraising to purchase patient transport van in 2011
- \$130,340- Federal transportation grant to purchase transport van for long term care 2013
- \$296,000- Adopt-A-Room: Medical Unit Renovation Project in 2013
- \$402,000- OB/PEDS Unit Renovation Project 2016
- \$80,000- HRSA: Area Health Education Center (AHEC) Grant 2015 and 2016

These projects were successfully executed due to:

- Project management and leadership of the executive management team
- Board of Trustees oversight and collaboration with Hilo Medical Center management team
- Procurement review process by the Finance Committee and Board of Trustees
- Staff involvement in the grant application process, fulfilling grant reporting requirements and project implementation
- Detailed accounting system tracking of project costs
- Timeline will be managed in conjunction with the fundraising efforts to ensure the project remains on track and funded

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The measures of effectiveness that will be reported to the State agency include the following:

Facility Measure:

- Fixtures, furniture, and equipment will be identified, ordered, and installed by November 2017
- Move in of Hawai'i Island Family Medicine Residency Program to new space in December 2017
- Exam, offices, and teaching space meet the ACGME requirements by January 2018
- Medical Services operational in new space by January 2018; including new telehealth services

Patient Experience Measure:

- Increased access to quality medical care; primary care as well as specialist services through telehealth.
- Improved patient experience based on the following patient experience survey questions rated at least 90% for very good or good: a.) Exam room was comfortable and clean b.) my provider spends enough time with me c.) Health clinic hours work for me d.) telehealth consultation resulted in a more comfortable patient experience e.) telehealth visit was beneficial and I would be likely to recommend telehealth to a family member or colleague

Operational Measure:

- An increase from 11,400 clinic visits in 2016 to 25,000 clinic visits by 2020
- Integrated telehealth services meet the needs of the primary care physicians and their patients as determined through outcome data collection and outreach to primary care doctors and specialists.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

Please see the attached budget sheets included with this application.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
670,000	330,000	300,000		1,300,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.

HMCF is not seeking any other funding in relation to this project.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

HMCF has not been granted any tax credits within the past three years and will not file for any tax credits pertaining to any capital project.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

Please see '*Government Contracts and or Grants*' attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

Unrestricted Funds as of December 31, 2016: \$362,440

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For more than twenty years, HMCF has actively provided support to Hilo Medical Center ranging from small beautification projects and diabetes education to complete medical unit renovations. This support ranged from grant writing, fundraising and hands on sweat equity utilizing members of our all-volunteer board and passionate community members.

The HMCF undertook a complete renovation and expansion of the emergency room at Hilo Medical Center in 2005-06 with the Million/Million campaign; HMCF raised one million dollars through community donations and private grants and the state matched those funds.

This was followed with back to back purchases of two transport vans, to accommodate patients for appointments as well as outings for the patients in our long-term care facility, in 2011 and 2013 respectively. Also in 2013, HMCF in collaboration with Hawaii Island legislators introduced a bill to support the creation of the Hawaii Island Family Medicine Residency Program to address the primary care physician shortage. These efforts evolved into greater collaboration between HMCF and our state legislators to continue funding of the residency program in the state budget.

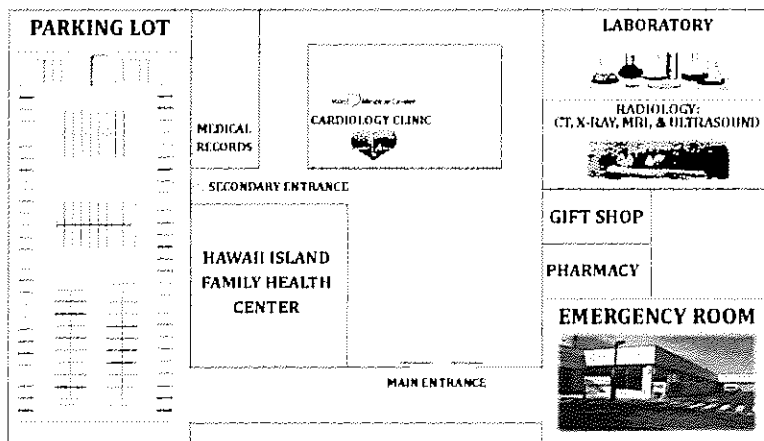
Below is a listing of verifiable experience of related projects or contracts for the most recent three years as pertinent to the request:

- Adopt-A-Room: Medical Unit Renovation Project (\$296,000: 32 Patient Rooms)
- OB/PEDS Unit Renovation Project (\$402,000)
- HRSA: Area Health Education Center (AHEC) Grant (\$80,000 matching)

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Due to the awarding of \$3.4 million in capital improvement monies from the State, Hilo Medical Center has re-envisioned the first-floor hospital space to meet the growing needs of the community and will create a comprehensive one stop center to address a wide-array of medical needs as seen in the floor-map below:



The renovated space will allow for the Hawai'i Island Family Medicine Residency program to move into the acute hospital. The residency program as a department of Hilo Medical Center has the unique ability to aggregate demand, contract for services with providers on Oahu and the U.S. Mainland, share protected health information and a new facility to deliver an excellent Telehealth patient experience.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

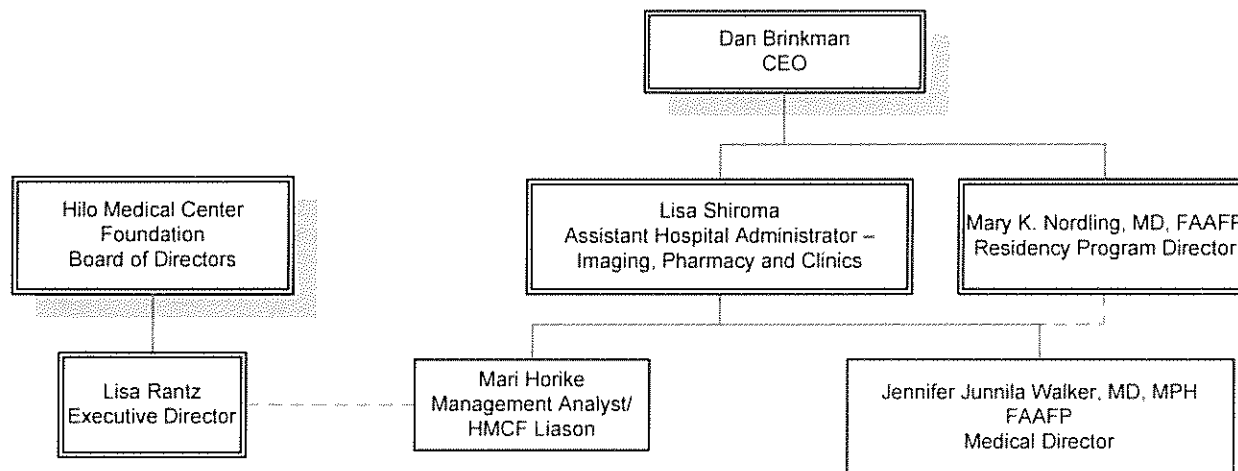
The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its

ability to supervise, train and provide administrative direction relative to the request.

- **Lisa Rantz – Executive Director of Hilo Medical Center Foundation:** Lisa joined HMCF in November of 2014 and has made great strides in building the Foundation’s community outreach and programs. Lisa comes to the Foundation with more than 20 years of non-profit management experience, grant writing and program implementation and oversight.
- **Dan Brinkman – RCEO:** Dan is the Regional Chief Executive Officer of the East Hawaii Region of Hawaii Health Systems Corporation. He first joined Hilo Medical Center in 2007 as the Chief Nurse Executive and was named Regional Chief Operating Officer in early 2014
- **Lisa Shiroma – Assistant Hospital Administrator for Imaging, Pharmacy and Clinic:** Lisa is the Assistant Hospital Administrator for Imaging, Pharmacy and Clinics. Over the span of her 20 year career at Hilo Medical Center, she has worked in Information Systems, Public Relations, and Nursing Administration. While working in Nursing Administration, she served as Administrative Services Officer, overseeing Housekeeping, Laundry, Patient Satisfaction Representative, Pharmacy and Nursing Analytics and support. She serves as the administrator with oversight of all hospital outpatient clinics, including the Hawaii Island Family Health Center
- **Mari Horike - Management Analyst:** As a Management Analyst Mari serves as the Hilo Medical Center Liaison to the Hilo Medical Center Foundation, working in close partnership with Foundation leadership on joint projects between HMC and HMCF. Her role within the hospital involves serving as a project manager, coordinating projects large and small including the renovation of the Hawaii Island Family Health Center. She has a background in developing and project managing community based programs and grants.
- **Mary K. Nordling, MD, FFAFP – Residency Program Director:** Dr. Nordling completed an undergraduate degree in Biology and English (with Honors). She then went on to complete medical school at GW, which she attended on a National Health Service Score Scholarship. She became interested in working with underserved communities prior to medical school when she volunteered at the Whitman-Walker HIV clinic and during medical school did a rotation with Healthcare for the Homeless. Dr. Nordling worked at the Lawrence Family Medicine Residency in Lawrence, MA where she fulfilled her four year National Health Service Corps obligation as a faculty member of the residency and later served six years as Associate Residency Director.
- **Jennifer Junnila Walker, MD, MPH FFAFP – Medical Director:** Dr Jennifer Junnila Walker joins the residency faculty following a career as a family physician in the US Army. [Dr. Walker was commissioned through Army ROTC, graduating cum laude from Seattle University. She retired as a Colonel in the US Army in September 2016. Immediately prior to joining the Hawai’i Island Family Medicine Residency Program faculty, Dr. Walker served as the Director of Graduate Medical Education at Womack Army Medical Center at Fort Bragg, NC. In this role, she was responsible for all of the physician training programs at a large military hospital. Following that assignment, she served as Chief of Clinical Operations at US Pacific Command at Fort Shafter, where she was the senior clinician advising the PACOM Surgeon on all aspects of health care for military and humanitarian engagements throughout the Asia-Pacific region.
Dr. Walker’s military career gave her the opportunity to serve in a variety of practice environments, from family clinics to community hospitals to world-class tertiary care centers at military bases in the US and Europe. Dr. Walker served as Chief of Medical Services, 48th Combat Support Hospital – Bagram, Afghanistan (2002-03) and as the Deputy Commander for Clinical Services, 21st Combat Support Hospital – Tikrit, Mosul, and Al Asad, Iraq (2010). Dr. Walker’s military awards include the Bronze Star Medal, the Legion of Merit, and the Defense Meritorious Service Medal. Dr. Walker has lectured extensively on medical and military topics at regional, national, and international military and civilian conferences. She conducted and published original medical research, authored or co-authored numerable scientific journal articles and book chapters, and served as chair of several professional development and continuing education seminars.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

HMCF has two (2) paid employees and a board of 27 active volunteer board members.

Executive Director: Lisa Rantz \$60,650
 Administrative Assistant: Patty Bray: \$32,106

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable. No pending litigation or outstanding judgements.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The Hilo Medical Center Foundation does not possess any licensure or accreditation relevant to this request.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The grant will not support or benefit a sectarian non-sectarian educational institution.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but
- (2) Not received by the applicant thereafter.

Maintenance of the fixtures, furniture, and equipment will be logged into the inventory of Hilo Medical Center and will be maintained by the hospital.

A fully furnished clinic will result in increased revenue due to increased patient visits and new service lines such as Telehealth consults. Not only will the furnished clinic result in more revenue but the move to the new clinic will also result in reduced expenses as it will eliminate the need for the clinic to pay rent for an off-campus location.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

A Certificate of Good Standing from the Department of Commerce and Consumer Affairs dated January 17, 2017 is included as an attachment to this proposal.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hilo Medical Center Foundation

(Typed Name)


January 19, 2017

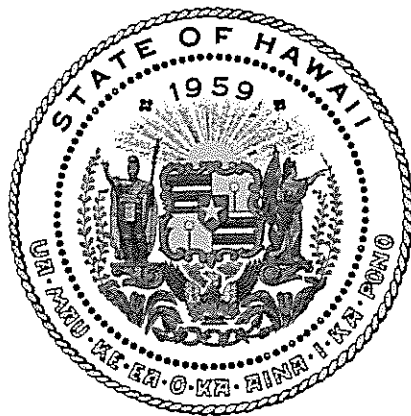
(Date)

Lisa Rantz

(Typed Name)

Executive Director

(Title)



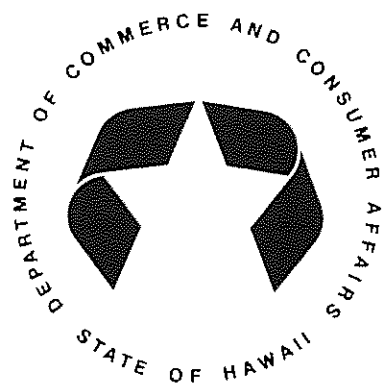
Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HILO MEDICAL CENTER FOUNDATION

was incorporated under the laws of Hawaii on 11/09/1995 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 17, 2017

Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Hilo Medical Center Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9. Fixtures, Furniture, Equipment	600,000			
10. Project Management/oversight	10,000			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	610,000			
C. EQUIPMENT PURCHASES	30,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	660,000			
TOTAL (A+B+C+D+E)	1,300,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,300,000	<div style="display: flex; justify-content: space-between;"> <div> <i>Lisa Rantz</i> <small>Name (Please type or print)</small> </div> <div> 808-932-3636 <small>Phone</small> </div> </div>		
(b) Total Federal Funds Requested		<div style="display: flex; justify-content: space-between;"> <div style="background-color: black; width: 150px; height: 20px;"></div> <div> 1/19/17 <small>Date</small> </div> </div>		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	1,300,000	<div style="display: flex; justify-content: space-between;"> <div> <i>Lisa Rantz - Executive Director</i> <small>Name and Title (Please type or print)</small> </div> </div>		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Hilo Medical Center Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS: No salary support is requested				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Hilo Medical Center Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Telehealth Stations	3.00	\$10,000.00	\$ 30,000.00	30000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	3		\$ 30,000.00	30,000

JUSTIFICATION/COMMENTS: Adding telehealth infrastructure into the clinic will provide residents with training using the latest care delivery technology. telehealth capabilities will increase access to medical specialists for our needest population and reduce costs for patient travel for both the patient and the payor.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Hilo Medical Center Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN			60000			
CONSTRUCTION			600000			
EQUIPMENT						
TOTAL:			660,000			
JUSTIFICATION/COMMENTS: The new clinic being constructed will be dedicated clinical space to meet ACGME exam room per provider requirements. We will need to relocate the resident offices and clinic administration offices outside of the physical clinic. We have identified 1,500 sq of office space that will need to be rennovated to accomodate the 12 residents, faculty and clinic administrative staff.						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Hilo Medical Center Foundation

Contracts Total: 167,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	HRSA: Area Health Education Center (AHEC)	09/01/2015-08/31/2016	Department of Health and Human Services	U.S.	80,000
2	HRSA: Area Health Education Center (AHEC)	09/01/2016-08/31/2017	Department of Health and Human Services	U.S.	87,000
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