

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

**Hawaiian Hope Org**

Db/a:

Street Address:

419 South Street, Suite 167, Honolulu HI 96813

Mailing Address:

P. O. Box 17948, Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CURTIS J. KROPAR

Title Executive Director

Phone # 808.352.8800

Fax # 808.495.8228

E-mail Curtis@HawaiianHope.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

COMPUTER TECH TRAINING AND DISTRIBUTING 2,000  
REFURBISHED COMPUTERS TO LOW INCOME INDIVIDUALS

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: **\$ 75,800**

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE  
AT THE TIME OF THIS REQUEST:

STATE	\$	0
FEDERAL	\$	0
COUNTY	\$	0
PRIVATE/OTHER	\$	_____

**CURTIS J. KROPAR, EXECUTIVE DIRECTOR**

NAME & TITLE

1-20-2017

DATE SIGNED



RECEIVED

1/20/17 wa

## Application for Grants

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### 1 A brief description of the applicant's background;

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Hawaiian Hope Org is an established -all volunteer- technology based 501(c)(3) non profit organization. Our primary function is to provide IT based services to other non profit organizations, clean and sober houses, prisoner re-entry programs and low income families, including people that are homeless.

Our volunteers have a diversity of experience including former employees from Microsoft, Intel, Boeing Aircraft and the military. In addition, our Executive Director has a career spanning 35 years in the IT and technology industry.

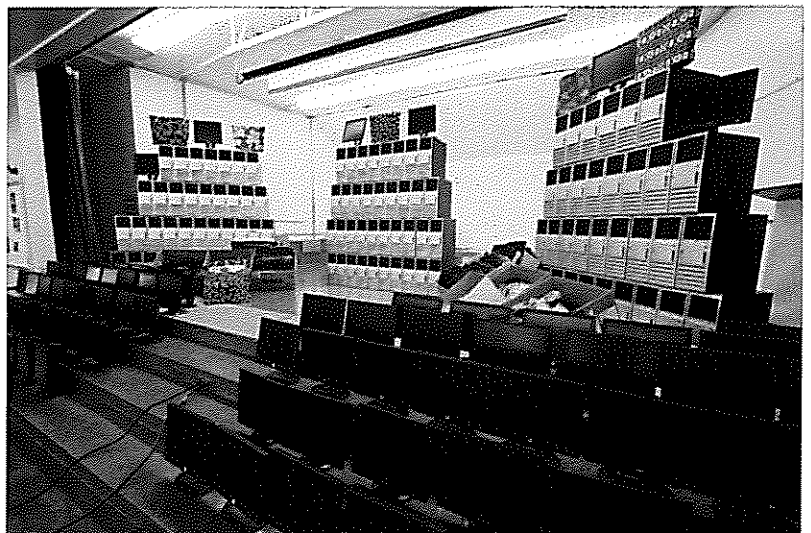
Hawaiian Hope provides a variety of IT and technology related services including computer network installations, data backup and recovery, website hosting, computer repairs and upgrades. These services are performed with a strong focus on training as one of our main goals is to train low income people technology skills so they may seek better employment.

In one of our programs we receive donations of computer hardware from individuals and companies. Then our tech trainees refurbish the computers, keeping them out of the landfill, and redistribute the computers to those in need as well as other non profit organizations.

To date we have refurbished and redistributed over 1,300 computers for free.

*This photo represents 105 computers that we distributed to children in Hau'ula. The computers came in as a **single** donation and were missing parts. The main person that repaired and got these computers to work was one of our tech trainees, and was also homeless living in a park at the time.*

*"Dale" showed up faithfully every day and with no prior computer experience, was trained on our SOP's of tech repair. He successfully tested and repaired these computers that we then gave to kids. Soon afterward, Dale found a full time job and moved to the mainland.*



*News Video clip of the event : <https://www.youtube.com/watch?v=ug6ndTdVrqA>*

**2 The goals and objectives related to the request;**

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Our 2 primary goals for this request are :

- 1) to refurbish and redistribute 2,000 computers during fiscal 2018.
- 2) after reduction of current inventory, to ultimately move to a new facility.

Our objectives to accomplish these goals are as follows :

- 1) train 10 additional low income volunteers in the technology field and assist them to become proficient with our Standard Operating Procedures (SOP's) and repairing computers
- 2) to place the refurbished computers into the hands of 2,000 low income individuals. Some families that are large may receive more than one computer.
- 3) to place the bulk of these computers with people by Christmas as Christmas Gifts. This allows for students to finish the school year stronger with direct access to technology at home.

**3 The public purpose and need to be served;**

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Computers and technology are no longer a "nice to have" but instead are a fundamental need in today's society. Getting even the most basic jobs now require use of a computer. Even if you are not using a computer as a primary function to do the job, it is still very likely you will have to use a computer to fill out the job application online, get your work schedule or even submit your time card.

Likewise, education is now highly dependent on technology, and even requires students as young as 10 years old to do research online and email homework in as part of their grade. If a family can not afford to purchase a computer, there are limited options available for their children to get their homework done. Considering that grades can be directly dependent on access to a computer, this can also inhibit the ability to get scholarships for higher education.

These and other highly technology dependent functions are exactly the things that low income families need, however are often deprived of because of their lack of access to the technology. Often, those that need it the most are least likely to have access to it.

**4 Describe the target population to be served;**

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The target population is low income individuals and families. In addition we will serve other non profit organizations, homeless shelters, clean and sober houses and prisoner re-entry programs. These facilities and organizations often use our computers to establish computer classrooms and training centers for their clients, thus multiplying the reach and impact that a single computer can have.

**5 Describe the geographic coverage.**

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Statewide.

## **II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

### **1. Describe the scope of work, tasks and responsibilities;**

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The overall scope of work is to use our existing inventory and combine it with the constant new inbound inventory, then refurbish and distribute these computers to low income individuals throughout the state.

Tasks for this project include (not in specific order):

- a) evaluate existing inventory and new inbound inventory to determine computers that are capable of being refurbished.
- b) strip non repairable computers keeping useable parts
- c) transfer truly dead hardware to an e-waste recycler.
- d) follow our SOP's on the procedures of :
  - wiping and testing computer hard drives.
  - testing the computer for performance and stability.
  - reinstalling the operating system for the computer
  - install additional free and educational software for use on the computer.
- e) track and fulfill requests for computers as we receive them from clients.
- f) make arrangements for clients to pick up their computers, or for us to deliver them for larger distributions.
- g) schedule larger distribution events with partner organizations and the community.
- h) evaluate progress each week and make adjustments when necessary.
- I) order parts to replace missing or damaged items.
- j) recruit and train new volunteers.
- h) report results of our progress and success to the granting department

Responsibilities :

As we have been doing this for years, the following is our normal operations :

- Executive Director assigns each volunteer their tasks as they schedule their time each week.
- Meetings are held with volunteers to judge progress and discuss any potential complications.
- The Executive Director does initial interviews, training and evaluation of new volunteers, then pairs them with experienced volunteers to continue training.
- New volunteers are further trained by existing volunteers starting with step one of our SOP's. AS a volunteer shows proficiency in a task, they are introduced to a new task and procedure
- Office volunteers assist in gathering statistics and information of inbound and outbound donations, generating donations receipts and recruiting volunteers.
- Board Members assist with pickups and deliveries of donations when necessary, and assist in other logistical matters as well. This keeps Board Members active and aware of our needs and progress, and as well in tune with our clients needs and satisfaction.

**2. Provide a projected annual time line for accomplishing the results or outcomes of the service**

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Our primary objective and Time Line is to place the bulk of the 2,000 computers with people by Christmas as Christmas Gifts. This give us roughly 20 weeks of working time, discounting the immediate weeks of Christmas and Thanksgiving, and 4 additional weeks padded for scheduling logistics and transportation of inbound and outbound donations. In order to accomplish this, we anticipate to work on and complete roughly 75 computer per week for the 20 weeks, placing us at 1,500 computers from July 1st, through Christmas.

New volunteers would be immediately solicited starting July 1st and continue throughout the year. In our current facility, we can only have about 5 volunteers at a time working because of space limitations.

As a reminder, we currently have 1,300 computers in stock as potential to fill this 1,500. From now (January 2017) till start of Fiscal 2018, we will naturally rotate though about 25% of our inventory, plus anticipating new arrivals will still leave roughly 1,000 computers to apply to start of Fiscal 2018. During the months of August we often see large surges of inbound donations as people head back to school with new computers, donating their old computers to us. This will put us on track to have an active inventory again of the 1,500 computers necessary.

Immediately after Christmas every year we start receiving additional inbound donations of computers. As people receive new computers for Christmas, and as companies spend their new yearly budgets to upgrade computers, their old computers are brought to us and donated.

We anticipate an additional 500 computers from January through May that will be donated, refurbished and redistributed. This would fulfill our goal of 2,000 computers during Fiscal 2018

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;**

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Our normal procedures are to track all inbound and outbound donations of computer hardware. As equipment is moved in or out it is inventoried as to quantities and who provided or received the hardware.

If for some reason our inventory starts to run low, we simply need to send out a request for hardware and the donations historically come in, in mass quantities.

We actively recruit volunteers from various state workforce programs and those volunteers are required to account for their volunteer hours and turn in monthly evaluation forms to their case managers in order to receive their state benefits. This is an additional method we use to ensure volunteers are in fact attending the hours that they commit to.

**4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

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Our measure of effectiveness is very simplistic. Since our goal is to hit a predetermined number of computers for redistribution to low income families, we have a very straightforward target and quantity to achieve. Our results will be reported monthly, quarterly or in another period, to the agency depending on their preference and requirements.

As our goal is to process 75 computers a week for each of 20 weeks, or rather 1,500 computer before Christmas, and a total of 2,000 computers for Fiscal 2018, our measurements are very straightforward.

Since, as this paragraph states, the level of appropriation may potentially differ, we can only provide the exact method of calculation when the appropriation is announced and determined.

### III. Financial

#### Budget

**1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

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Included

**2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.**

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Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,200	\$15,200	\$15,200	\$15,200	\$75,800

**3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.**

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Hawaiian Hope Org has no state, city or federal grants. All of our funding is through donations and fee for services. No other specific funding has been sought so far for fiscal 2018. In spite of the fact that we are a non-profit organization, we do not qualify for many of the grants out there. This is based on 3 reasons.

**1) Most grants will not give money for "pass through services"**

A very large portion of what we do is to provide service to other non profit organizations. We have given away thousands of items, most of them to other non-profits. When a granting agency gives you money, they expect that it will be spent on your own needs, your own projects or your clients, not "passed through" to provide for the needs of other organizations. So, in general, grants can not be used by us to provide all of these services to other non-profit organizations

**2) We are a technology non-profit organization.**

And surprisingly, a lot of grants simply do not pay for technology. They will give you money to operate food banks, money to provide housing, money to hand out blankets and clothes - those types of activities are considered programs and services. Many grants consider technology to be "infrastructure" and "operating expenses." We have read through dozens and dozens of different grants, and one thing we find in a lot of them is that they exclude technology. Some grants will specifically state "this grant can NOT be used to pay for computers, upgrades, or websites."

... well... that is exactly what we do!

**3) Most grants will not pay for operating expenses - meaning rent.**

Most grants want to make sure money they give you is spent to provide services to your clients. Makes sense. What that also means is that most grants out there will not pay for your daily operating expenses, which includes RENT.

**In 2016, our single largest inbound donation was over 8,000 items**, and that included over 375 full computer systems. Our donations of hardware coming in are getting larger and larger, and come in faster than we can give them away. JUST our largest 3 donations were : (1) 190 computers, (2) 375 computers and (3) 485 computers. In total, 1,050 computers in just 3 donations. This does not count the dozens of smaller donations every month. As of right now, we have over 1,300 computer systems in stock.

In order to do all of what we do with computers, we need to take them in, move them, and store them for a while until we can fix them up and make sure they work. That takes up a LOT of space, energy, and resources, and that means we have to pay for rent for that space till we get them out the door. And, the larger the donations we get in, the more space we need JUST to accept the donation to store them until we can work on them.

Roughly 70% of our monthly budget is for rent and paying to store computers till we can work on them. We have not found a grant yet that will help us pay for this. This is why in item VI-D below "Future Sustainability Plan" - we state that we are currently working on a self sustaining project to cover future expenses for the majority of our projects. This Grant for Fiscal 2018 will help to serve as a bridge to that point.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

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--- not applicable ---

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

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--- not applicable --- Hawaiian Hope Org has no state, city or federal grants.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

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As of December 31st, we had a balance \$617 in cash in the bank, and an inventory of over 1,200 computer systems in stock.

#### IV. Experience and Capability

##### A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

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As stated on the cover page, this is an existing project. Using the methods, training, procedures and volunteers we have, we have already refurbished and redistributed over 1,300 computers.

The Executive Director of Hawaiian Hope Org, Curtis Kropar, is an IT professional with 35 years of experience in the field of IT and technology as a business owner and supervisor. In addition, Mr Kropar has spent 15 years teaching IT and technology classes at 3 schools and a university. Classes included evening adult education and a specialty program for gang kids and low income kids. Mr. Kropar has taught over 5,000 people in the classroom.

The most recent project related to computer distribution we have completed is we refurbished and donated 61 Laptops to homeless children on Christmas Day. This project was in conjunction with [www.HomeAidHawaii.org](http://www.HomeAidHawaii.org).

Also for Christmas, we refurbished and redistributed 15 computers to veterans that were formerly homeless. This project is in conjunction with the "Health Care for Homeless Veterans Program" run from Tripler and HUD VASH Occupational Therapist William.

The photo on the first page is the distribution of 105 computers to kids in Hau'ula. That event was in 2011. KITV was the news crew that filed the event. <https://www.youtube.com/watch?v=ug6ndTdVrqA>



**B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

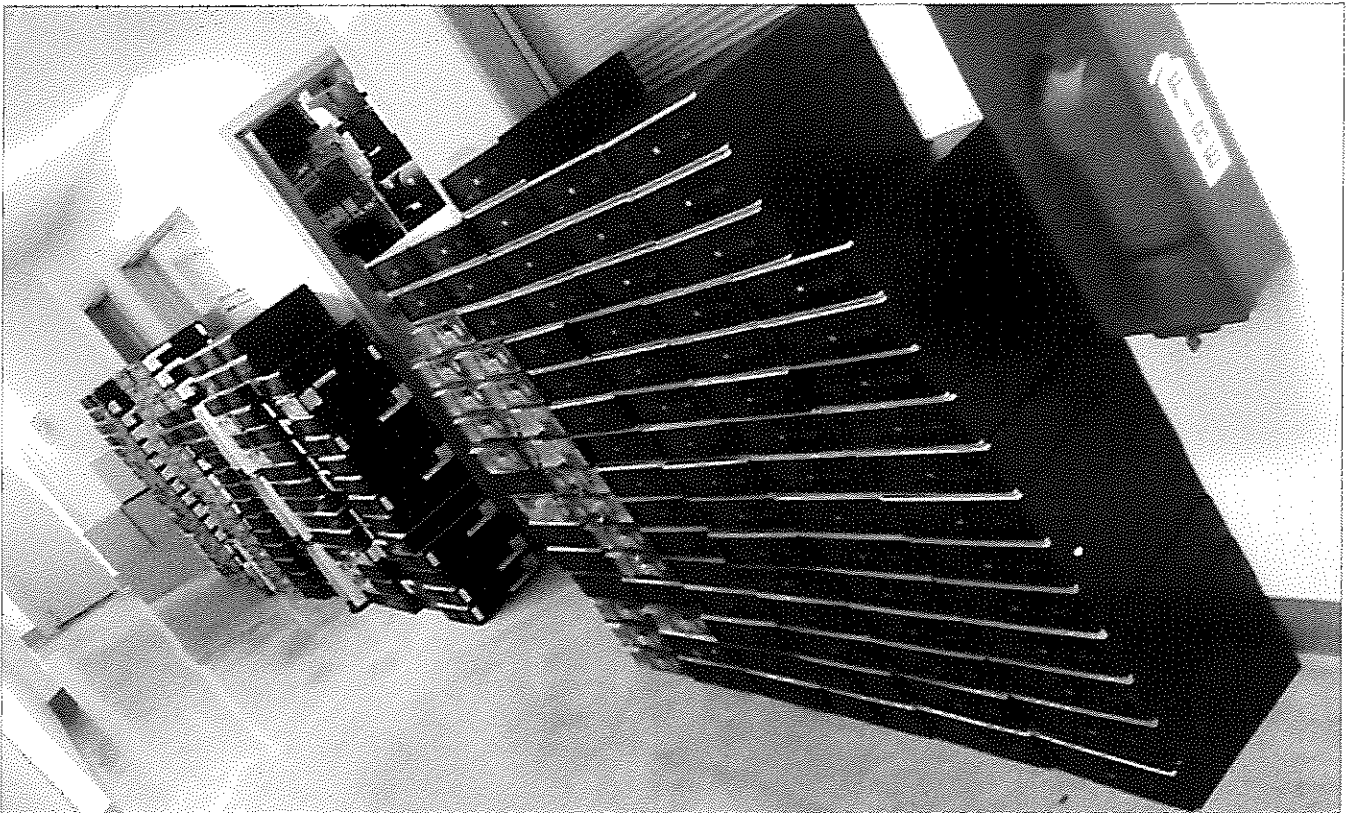
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One of the main purposes for this request is to assist us in securing better facilities to operate from. **In 2016, our single largest inbound donation was over 8,000 items**, and that included 375 full computer systems. Each year our donations of hardware coming in are getting larger and larger, and come in faster than we can give them away. This does not count the dozens of smaller donations every month.

As of right now, we have over 1,300 computers in stock. We have reached capacity of our current facility and need to reduce inventory in mass quantity and move to a new location.

The ultimate purpose of this request is to help us to accomplish this task. To first reduce inventory to a much smaller level by refurbishing and redistributing our current inventory to low income individuals, which will then allow us to graciously move to a new facility.

*This photo represents a single inbound donation of 375 computers - when we already had over 1,000 computers in stock.*



## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

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The Executive Director of Hawaiian Hope Org, Curtis Kropar, is an IT professional with 35 years of experience in the field of IT and technology as a business owner and supervisor. In addition, Mr Kropar has spent 15 years teaching IT and technology classes at 3 schools and a university. Classes included evening adult education and a specialty program for gang kids and low income kids. Mr. Kropar has taught over 5,000 people in the classroom.

Using this solid experiences, Hawaiian Hope Org has a primary function of tech education and training. IT - IS what we do.

Hawaiian Hope Org has established Standard Operating Procedures (SOP's) that are taught to all staff. Regardless of past experience, whether novice or expert, all staff are taught and expected to adhere to these standards. In addition to proper training, this process ensures that we deliver services in a consistent predictable manner and allows us to eliminate mistakes and time consuming complications.

Hawaiian Hope Org is a fully volunteer organization. While we are a volunteer organization, we are well established with a dedicated, experienced and long term volunteer base as many of our volunteers have been with us for years. As new volunteers are brought on board, our experienced volunteers are tasked with training the new recruits with our SOP's, step by step. This ensures the integrity and consistency of the training and the end product.

Using this approach we have already refurbished and redistributed over 1,300 computers.

Regarding Service Capacity,

While 2,000 computers may sound like a lot, it is well within our capacity to accomplish this task. Our volunteers are taught to work on 4 to 8 computers at a time. Start one on a task and switch to another computer while waiting for the first one to complete. AS an example, On page one is the photo of 105 computers that were given to the kids in Hau'ula. With 4 techs working on this project, we completed all 105 computers in 10 hours.

With the proper conditions, and the proper physical space for our tech center, with 5 techs working at a time, and through a process called "imaging" we can produce an output of 20 computers every 60 minutes when in "full production" mode. Or rather 100 computers in a 5 hour shift.

Thus, as stated in Section I Item 2 "The goals and objectives related to the request" Starting at July 1st is "to place the bulk of these computers with people by Christmas as Christmas Gifts." This provides us 6 months of time to process the computers, when it is possible for us to process over 100 a day under ideal circumstances.

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

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As we are a very small operation, all volunteers report directly to the Executive Director. New volunteers are first interviewed and have initial training with the Executive Director, then are paired with an experienced volunteer that continues to train them. Our tech volunteers are cross trained in virtually all of our operations so any tech volunteer is capable of performing any task when necessary.

**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

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**--- not applicable ---**

**Hawaiian Hope Org has no paid staff and is running as a fully volunteer organization.**

**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

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**--- not applicable ---**

**B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

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**--- not applicable ---**

**C. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

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**--- not applicable ---**

**D. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but
  - (2) Not received by the applicant thereafter.
- 

This grant request for this project, for Fiscal 2018 is expected to be a one time request. Hawaiian Hope Org has never applied for a government grant before, city, state or federal.

Hawaiian Hope Org has a self sustaining project in place and actively in production that is expected to fund multiple projects for us. The realization of our new funding stream however, is not expected to kick in till March of 2018. This grant request is only intended to be a bridge to our new funding stream.

**E. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

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On Next Page



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAIIAN HOPE ORG

was incorporated under the laws of Hawaii on 08/25/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2017

Director of Commerce and Consumer Affairs



# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Hawaiian Hope Org

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
<b>TOTAL PERSONNEL COST</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	1,200	0	0	0
2. Insurance	2,400	0	0	0
3. Lease/Rental of Equipment	1,200	0	0	0
4. Lease/Rental of Space	48,000	0	0	0
5. Staff Training	3,200	0	0	0
6. Supplies	1,500	0	0	0
7. Telecommunication	3,300	0	0	0
8. Utilities	Included in rent	0	0	0
9				Ongoing
10				Fundraisers
11				throughout
12				the year
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>60,800</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>15,000</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>0</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>75,800</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	75,800	<div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 150px; height: 40px; background-color: black;"></div> <div style="text-align: right;">                     808.352.8800 Phone                      1/20/2017 Date                 </div> </div>		
(b) Total Federal Funds Requested	0			
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0			
<b>TOTAL BUDGET</b>	<b>75,800</b>	Curtis Kropar, Executive Director Name and Title (Please type or print)		

**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2017 to June 30, 2018

Hawaiian Hope Org

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Curtis J, Kropar, Executive Director	1	\$0.00	25.00%	- 0 -
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
<b>TOTAL:</b>				<del>0</del>
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: \_\_\_\_\_

Hawaiian Hope Org

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Laptop Power Supplies	200.00	\$25.00	\$5,000.00	
Computer Hard Drives	400	\$15.00	\$6,000.00	
Computer RAM memory sticks	400	\$10.00	\$4,000.00	
			\$-	
			\$-	
<b>TOTAL:</b>	1,000		\$15,000.00	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
-= None =-			\$-	
			\$-	
			\$-	
			\$-	
			\$-	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				



## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: \_\_\_\_\_ Hawaiian Hope Org

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
JUSTIFICATION/COMMENTS:						

**GOVERNMENT CONTRACTS AND / OR GRANTS**

App:

Hawaiian Hope Org

Contracts Total:

- 0 -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY</b> (U.S. / State / Haw / Hon / Kau / Mau)	<b>CONTRACT VALUE</b>
1	NONE - N/A				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
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**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii, Hawaii, \_\_\_\_\_



1-20-2017  
(Date)

Curtis J. Kropar  
(Typed Name)

Executive Director  
(Title)