

Michael K. Moore

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SUMMARY OF QUALIFICATIONS

- Eight (8) years of Executive level experience for the Hawaii affiliate of a National Human Services Organization with an emphasis on strategically strengthening the organization's financial health, policy and procedure, programs and services array, and the caliber and skill level of personnel.
- Fifteen (15) years of Management level experience in the private nonprofit and for-profit sectors developing and managing small and mid-size social services programs to meet the educational and behavioral health needs of youth and adults. This work included focus on policy, funding and curriculum development; supervision of personnel and direct services provision.
- Proficiencies include Executive level decision making and supervision, mission-driven strategic planning and execution, prioritization of quantitative and qualitative organizational and programmatic activities and outcomes, quality assurance measures development and high quality, accurate reporting.

PROFESSIONAL EXPERIENCE**February 2007 – Current Learning Disabilities Association of Hawaii (LDAH) Honolulu, HI****Executive Director:** Perform all duties of Chief Executive Officer for LDAH.**Federal Distinction; Project Director:** Hawaii's Parent Training and Information Center under U.S. DOE, Office of Special Education Programs (OSEP) (CFDA 84.328M).

The agency provides training, education, technical assistance, advocacy and referral for parents, educators, other professionals and youth with disabilities. LDAH's primary focus is to ensure the educational needs of children and youth with or at risk of any disability are identified and appropriately addressed by the systems serving children with special needs, according to law.

During my tenure, LDAH has strategically enhanced its statewide services reach through community engagement and collaborations and through increasing and diversifying funding streams. We have grown from a single small office with one primary federal grant project, five staff and a \$250K budget, to as many as fourteen staff with twenty volunteers and an annual budget of up to \$1.2Mil. Our main office is now twice as large and situated at the Harry & Jeanette Weinberg Kukui Center by special invitation for tenancy. In 2009, LDAH opened a second office in Waianae and as of January 2015, is a new tenant at the Kamehameha Schools Early Learning Kauhale in Ma'ili. Among several new projects over the past eight years, LDAH created the original multi-partner, community-based School Readiness Project addressing the health and developmental needs of young children in communities on Oahu (primarily the Waianae Coastline) since January 2009. Our newest project partner is the Kamehameha Schools Ka Pua Initiative.

February 2007 – October 2013 Maximum Legal Services Corporation (MaxCorp)**Executive Director:** Perform administrative duties of Chief Executive Officer through partnership with LDAH. MaxCorp acts as conservator/trustee for minors and adults with special needs. Common cases include management of settlement monies due to accident or injury. MaxCorp serves a gap group of clients not typically desirable to larger agencies as client needs are typically high, most have significant disabilities and financial returns are low.

During my tenure, MaxCorp moved from financial indebtedness to acquiring substantial reserves and increased staffing. On October 10, 2013, MaxCorp separated from LDAH, moved to a larger office and hired its own Executive Director for the first time in its 26-year history.

May 1996 – Current Independent Counseling Consulting

Sole Proprietor: Provide consultation for families of children with special needs and consultation to agencies for program creation, strategic planning, budget development and public relations, marketing and quality assurance. Provide computer software training & support, forms and report-document design and editing, photo editing and printing, media presentation design including video and music, and Website design and maintenance.

5/96-9/01 & 4/05-10/06 Adolescent Substance Abuse Professionals (ASAP) Sacramento, CA

Co-Director & Counselor: Outpatient/Intensive Outpatient substance abuse treatment and education center for teens and their families. ASAP used a mixture of culturally sensitive standard education, cognitive/behavioral counseling and experiential education and therapies to treat drug and alcohol addicted teens. Collaboration with community professionals and agencies was expected to lead to contracts in Hawaii. ASAP is now closed.

November 2003 – July 2004 Castle Specialized Adolescent Girls Program Waimanalo, HI

Community Based Instruction Program Coordinator – Hawaii DOE Contract: Revitalized relationships between this education and therapy program for sexually abused and exploited teen girls, schools served and the Hawaii DOE. Expedited admissions from referrals and maintained all service provision in compliance with DOE contract standards. Maintained overall quality assurance and generated reports on statistical data. Prepared program to receive new contract offer for FY04-05. Duties also included coordination of all program educational and therapeutic activities, staffing recruitment & management. New contract was offered, but declined by Castle Hospital.

July 1998 – September 2002 Hale Na`au Pono-Adolescent Day Treatment Program Waianae, HI

ADTP Program Coordinator – Hawaii DOH Contract: Directed all program start-up processes including facility preparation, program development in collaboration with community resources, hiring and staff development. Provided oversight for provision of culturally relevant, collaborative education and treatment services. Developed and implemented quality assurance and outcomes measurement systems. Emphasis was on interagency relationships; ensuring programming compliance with applicable Hawaii DOH and DOE contract standards, policies and procedures and clear, consistent inter-agency communications. Grant writing and budget development. Coordinated Service Plan facilitation, implementation and training. Agency-wide Non-Violent Crisis Prevention Intervention training. HNP declined a new contract when the Hawaii DOE became the funding agency.

89-90, 92 & 6/96-7/98 Charter Behavioral Health System Roseville, CA

Chemical Dependency Counselor: Developed and implemented comprehensive therapeutic chemical dependency program for Adult Chemical Dependency unit. Participated in development and implementation of organization-wide performance measurements. Developed individualized master treatment plans for all chemically dependent adult patients and performed all case management with strong emphasis on aftercare planning. Performed chemical dependency assessments on all applicable hospital patients, including youth. Primary focus between 1989 and 1992 was the provision of all substance abuse counseling for addicted teens.

December 1994 – April 1996 Salvation Army, Addiction Treatment Services Honolulu, HI

Outpatient/Residential/In-facility/Admissions Counselor: Provided service plan development and implementation for chemically dependent adults. Provided education, individual and group counseling and case management for outpatient, residential and In-facility (Hawaii prison system) clients. Also provided pre-admission assessment and diagnosis of individuals seeking treatment.

August 1993 – November 1994 Marimed Foundation, Kailana Program Kaneohe, HI

Recreational/Experiential Therapist, Substance Abuse Counselor: Supervised recreation department and developed and implemented recreation program, including land and ocean activities for severely emotionally disturbed (SED) adolescents. Participated with multi-disciplinary team to develop and implement master treatment plans. Facilitated Experiential Therapy for students in conjunction with Kahi Mohala Ropes Department. Created and implemented substance abuse program. Assessed and provided substance abuse counseling and education for applicable students.

Other Work Experience: Available upon request

EDUCATION & CERTIFICATIONS

Current Pursuit:	Master's degree in Business Administration
██████████	Completion of Weinberg Fellows Program for Executives
██████████	Registered Addiction Specialist Certification: ██████████, Sac, CA
██████████	MOAB-Behavioral Intervention Instructor Certification, HNL, HI
██████████	Bachelor of Arts – Human Services, Non-Profit Management Hawai'i Pacific University, HNL, HI
██████████	CPI Non-Violent Crisis Intervention and Street Smart Instructor Certification
██████████	Experiential Therapist Certification – ETI, Inc., Houston TX

PROFESSIONAL ACTIVITIES

- National Center for Parent Information and Resources, Stakeholder Advisory
- Assistive Technology Resource Centers, Hawaii Advisory Board
- Governor's Hui Kupa`a Early Childhood Development Workgroup
- Hawaii Coalition for Children with Special Needs
- Hawaii DOE State Performance Plan/Annual Performance Report Workgroup
- Hawaii & Pacific Deaf Blind Project Advisory Council
- Pacific Rim International Conference on Disability and Diversity, Hidden Disabilities Committee Member
- Hawaii ACT Early Team
- One Voice for Hawaii's Children
- Hawaii Child and Adolescent Mental Health Task Force
- Hawaii Department of Education Coalition on Family, School Community Partnerships
- Hawaii Dyslexia Association SCR-110 Workgroup
- Youth Leadership Academy Planning Committee
- Community Engagement Committee **Co-chair:** Mental Health Transformation-State Incentive Grant
- Board of Advisors, Life Care Foundation, So. Florida Parent Training Center