

House District 44  
Senate District 21

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

Department of Health

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Waianae District Comprehensive Health and Hospital Board, Incorporated  
Dbas:  
Waianae Coast Comprehensive Health Center  
Street Address:  
86-260 Farrington Highway, Waianae, Hawaii 96792  
Mailing Address:  
86-260 Farrington Highway, Waianae, Hawaii 96792

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Richard P. Bettini  
Title President and Chief Executive Officer  
Phone # (808) 697-3457  
Fax # (808) 697-3687  
E-mail wcchc@wcchc.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII  
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII  
 LIMITED LIABILITY COMPANY  
 SOLE PROPRIETORSHIP/INDIVIDUAL  
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Dental Services Expansion

4. FEDERAL TAX ID #: [REDACTED]  
5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 2,000,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE  
AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
FEDERAL \$ 0  
COUNTY \$ 0  
PRIVATE/OTHER \$ 281,300

REPRESENTATIVE

Exec VP

Sen Richard P. Bettini, President and Chief Executive Officer

NAME & TITLE

1/20/2016

DATE SIGNED

REV 12/15/13



RECEIVED

1/21/16 *ra*

**ATTACHMENT A:**

**APPLICATION**

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

#### 1. Description of Applicant's Background

Celebrating its 44th anniversary in 2016, the Waianae Coast Comprehensive Health Center (Health Center) is proud of its mission: "The Health Center is a healing center that provides accessible and affordable medical and traditional healing services with Aloha. The Health Center is a learning center that offers health career training to ensure a better future for our community. The Health Center is an innovator, using leading edge technology to deliver the highest quality of medical services to our community."

The Health Center achieves its mission by not only serving patients who seek services, but also by incorporating the goal of improving the overall health status of the community it serves. Programs and services are designed around an integrated model of care in which the Health Center serves as a Patient Centered Health Care Home.

When first established in 1972, the Health Center provided services with a doctor and five staff. Today the Health Center is the oldest, and has grown to be the largest, of the 14 community health centers in the state. The Health Center currently employs 630 staff who works through a main center in Waianae, four satellite clinics located in Kapolei, Nanakuli, Waianae, and Waipahu, a school-based dental clinic, two adult day care centers and various other business and program sites.

The Health Center is the only health safety-net provider serving the medically underserved living in Leeward Oahu. In 2014, the Health Center served 34,796 patients, the majority being Native Hawaiian (49%), followed by Asian & other Pacific Islanders (27%), and Caucasians (17%). Data shows 70% of patients are at 100% of the federal poverty level or below, 11% are uninsured, and 58% are receiving coverage under QUEST, the State of Hawaii's Medicaid program. Of the total patients served, 869 are identified as being homeless.

The Health Center's services include: primary medical care; 24-hour emergency, laboratory and radiology services; mental health and substance abuse treatment; dental; specialty services; adult day care; nutrition counseling; health professional training; health career training; case management; transportation, and more. In

addition to its wide range of medical care, the Health Center also offers a broad array of programs that include exercise and fitness utilizing a gym and walking paths, farmers' markets, a Native Hawaiian Healing Center, homeless outreach, and numerous community-related activities.

## 2. **Goals and Objectives Related to the Request**

The Health Center is requesting **\$2,000,000** to support the renovation and equipment costs related to the expansion (an additional 2,000 sf) of its current 2,200 sf Dental Clinic. The Dental Clinic is currently housed with the Health Center's Laboratory (2,000 sf) in the Laboratory and Dental building which was constructed in 1994. **The renovation will focus on increasing dental services to occupy the entire 4,200 square feet area. Of the \$2,000,000 request, \$1,632,000 is for construction \$368,000 is for equipment.**

**See Attachment B:** Dental Expansion Floor Plan

Laboratory services currently occupy 2,000 square feet within the building but will be relocated to the second floor of the soon to be built two-story Emergency Medical Services Building. 24-hour emergency services will be on the first floor of this new building.

Construction of the Emergency Medical Services Building started November 2015 with completion slated for November 2016. Upon completion, the laboratory will be able to vacate its space in the Laboratory and Dental Building so that renovation can begin to expand dental services. The renovation to expand the dental space will begin July 2018 with completion slated for February 2019.

The current dental space within the Laboratory and Dental Building was built as a 6 operatory facility designed for 2.5 FTE dentists, 0.5 hygienist, and 4 FTE support staff. In 1995, annual patient encounters were 4,375. The department provided general dental services where 61% of the procedures were focused on adults, and Medicaid patients accounted for 63% of visits, commercially insured were 30% of visits, and 7% were cash or uninsured patients.

Between 1995 and 2010, the closest pediatric dental office was located 19 miles away in Pearl City. Based on the lack of pediatric dental services on the Waianae Coast, the Health Center added a post graduate pediatric dental residency program in 2010 to increase access for a community that has a proportionately younger population that exhibits a high caries rate.

Currently, the practice demographics have switched and pediatric patients comprise the majority of the patient pool. The clinic continues to see a high (70%) proportion of Medicaid clients with dental emergencies accounting for approximately 25% of all clinic procedures. In 2014, the number of patient visits

are three times as high as 1995, but due to space limitations, the current dental site has maxed out at 15,090 annual patient visits.

The current facility has outgrown its original design and is presently barely accommodating 6 dentists, 6 assistants, and 5 support staff. Industry standards typically recommend a ratio of 1 dentist: 2 dental operators: 1.5 dental assistants.

Not only is there insufficient space for the dentist to work efficiently, there is not enough room to accommodate the number of staff required to support operations, to house addition of newer technologies; and for stocking supplies necessary to keep up with the higher patient volume.

Capital improvement funding to renovate the dental site:

- will help the department operate more efficiently resulting in a higher number of dental patients that can have access to timely care;
- will allow the range of dental services to be expanded;
- will allow space to accommodate additional support staff, upgraded equipment, and the additional supplies necessary to keep up with the increased service delivery and technologies; and
- will provide care in an environment that treats low income patients under respectable conditions similar to private dental practices.

The expansion will increase the square footage from the current 2,200 to 4,200 and add operatories from the current 6 to 11. By growing the number of auxiliary personnel and operatories, each dentist will have the ability to build the number of patients seen by a minimum of 25 - 50% because chairside scheduling delays can be more efficiently addressed. Dental services are provided Mondays through Saturdays.

The Health Center has been one of the leaders attempting to address the oral health disparities endemic to the children along the Waianae Coast. Through collaborations established with the Department of Education (DOE) and local community organizations, the Health Center has been actively involved with providing preventive oral health services in elementary schools in the area since 2006.

Services provided include: comprehensive oral screenings that document existing conditions and treatment needs, post screening notification of guardians/parents, age appropriate oral health education for all grade levels, distribution of toothbrush/toothpaste/floss kits to students and topical fluoride application.

In one school, sealants have been added to the program. Since its inception, over \$718,900 worth of dental services has been donated to the children of the community.

What started as a simple project to address the high rate of dental caries in children at one school in 2006, has now grown to five Head Start sites and three public schools (Makaha, Maili, and Kamaile Academy). This year, Nanaikapono Elementary school requested to be added as a site to receive dental services. The intent is to service all schools on the Waianae Coast and to expand to schools in Kapolei within a few years.

Kamaile Academy (a K-12 Charter School) was so committed to the importance of oral health that they established an onsite oral health preventive clinic in 2014, which is staffed by the Health Center.

**3. Public Purpose and Need to be Served**

By increasing the number of operatories through an expanded dental clinic, the Health Center will be able to more efficiently serve the growing population, especially children, and will be able to reduce the poor dental statistics for the community such as:

| Oral Health Indicators           | Waianae Coast | Waianae Coast Rank/ Honolulu County | Waianae Coast Rank/ Statewide | Honolulu County Average | Statewide Average |
|----------------------------------|---------------|-------------------------------------|-------------------------------|-------------------------|-------------------|
| Adults with no dental visit      | 44.0%         | 1                                   | 1                             | 24.1%                   | 26.1%             |
| Adults with no teeth cleaning    | 47.6%         | 1                                   | 2                             | 26.0%                   | 28.7%             |
| Adults w/Permanent Teeth Removed | 47.9%         | 1                                   | 2                             | 38.8%                   | 39.9%             |

*2012 State of Hawaii Primary Care Needs Assessment Data Book (Hawaii State Department of Health, July 2012)*

A 2012 study of children kindergarten to 4th grade, who attend a school on the Waianae Coast, provides a snapshot of existing oral health conditions in the community. Approximately 48% of the students screened had dental treatment needs. Of these students, the percentage that exhibited urgent needs were: Grade K (65%), Grade 1 (70%), Grade 2 (47%), Grade 3 (39%), and Grade 4 (53%). Urgent needs were defined as the need for root canal therapy, presence of swelling, three or more cavities in the mouth, or pain.

**4. Target Population to be Served**

The dental program at the Health Center will continue to target the uninsured and those covered by Medicaid. The Health Center is the primary safety net provider for Medicaid patients in need of dental services on the entire Leeward Coast.

There are three other dental practices on the Waianae Coast – one is full time but doesn't accept Medicaid; one is part-time and doesn't accept Medicaid and another is part-time and does accept Medicaid. The Health Center fills an important role in this low income community by serving not only those on Medicaid, but those who are uninsured. With 33% of the population on the Waianae Coast under 18 years of age, a specific target of concern is school age children.

**5. Geographic Coverage**

The dental department is located at the Health Center's main campus on the Waianae Coast which is the geographic reach for services.

**II. Service Summary and Outcomes**

**1/2. Scope of Work, Tasks and Responsibilities and Projected Annual Timeline for Accomplishing Results**

See the following for the Scope of Work, Tasks, Responsibilities and Projected Timeline for the Dental Clinic Renovations. The Emergency Medical Services Building needs to be completed in order for Laboratory Services to move so that the Dental Clinic renovations can begin.

| <b>PROJECT TIMELINE</b>          | <b>STATUS</b> | <b>COMPLETION DATE</b> |
|----------------------------------|---------------|------------------------|
| Approved SMA                     | DPP Review    | February 2017          |
| Secure Architectural Firm        | On-going      | April 2017             |
| Planning and Design              | On-going      | December 15, 2017      |
| Plan Drawings and Specifications | On-going      | March 1, 2018          |
| Bid Project                      | On-going      | May 1, 2018            |
| Award Bid/Contract Execution     | On-going      | June 15, 2018          |
| Start Construction Project       | On-going      | July 20, 2018          |
| Complete Project                 | On-going      | February 1, 2019       |

**3. Quality Assurance and Evaluation Plans**

The Health Center's Chief Facilities Officer will work closely with the construction and engineering/architectural firms to ensure that the dental renovation capital building project meet city building code requirements, including federal ADA compliance. The Chief Medical Officer, Chief of Clinical Operations and Dental Director will oversee operations as well as the purchase of equipment and supplies.

The Health Center has an active and robust quality improvement program. Quality and performance improvement activities of the Health Center represent an integrated multidisciplinary effort by all of its employees.

Medical providers, clinical and non-clinical management, mid-management, and program managers are active in addressing quality management components at the Health Center through the following committees: Peer Review Committee; Quality Improvement Committee; Recruitment Committee; Family Practice, Pediatrics and Women's Health Specialty Committees; Disaster Preparedness Committee; Team Office Managers; Health and Safety Committee; Clinical Leadership Team; and the Leadership Team

Improvement of the overall organization is addressed through the Quality Improvement Committee, the Leadership Team, the Clinical Leadership Team and the Board of Directors.

The Dental Department's quality assurance goal is to ensure both appropriate and quality dental services. Quality clinical care is monitored through a Peer Review program. This program, which focuses on appropriateness of care, comprehensiveness of care, and continuity of care is based on clinical assessments and chart audits.

These audits serve as a reminder to practitioners that clinical care can be continually improved. In addition to noting problems, the review process allows the reviewer to give positive reinforcement for improvements. The dentist's increased awareness of his or her performance enhances patient care. There are three primary occasions that trigger the peer review process for dental. The first is upon initial hire. This includes both a chart audit and an evaluation of operative dentistry of new hires. The second is the random chart audit which occurs once a year. For the chart audit, each practitioner's charts are selected for review at random. The third review may occur when specific patient complaints arise or concerns occur within the organization which relate to the quality of clinical care being provided by a given dental provider or support staff in the clinic. Quality of care is also monitored by verifying that providers remain up to date with current trends in the profession. A record of Continuing Education courses taken each year are submitted to the Dental Director and must total at least 32 hours every two years.

#### 4. **Measure(s) of Effectiveness**

The measure of effectiveness will be the completion of construction per the projected timeline, securing of equipment and start-up of expanded operations.

### **III. Financial**



**Budget**

**1. Budget**

**See Attachment C:** Budget Request by Source of Funds; Budget Justification – Equipment and Motor Vehicles; Budget Request By Source of Funds and Capital Project Details.

The Personnel Salaries and Wages form is not applicable to this request.

**2. Anticipated Quarterly Funding Requests for the Fiscal Year 2017**

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$500,000 | \$500,000 | \$500,000 | \$500,000 | \$2,000,000 |

**3. Other Sources of Funding**

The Health Center will not be seeking any other sources of funding at this time but will be utilizing its own financial resources (\$281,300) to cover costs of the dental capital renovation project at the main center.

**4. State and Federal Tax Credits**

The Health Center is in the process of seeking federal tax credits that can be applied to the funding of the two-story medical building that will be housing 24-hour emergency medical, radiology and laboratory services.

**5. Federal, State, and County Government Contracts and Grants**

There are no funds for the capital improvement portion related to expansion of the dental clinic. Dental services operate based on patient revenue.

**6. Balance of Unrestricted Current Assets as of December 31, 2015**

The Health Center has not closed its books for the month of December 2015 as of January 18, 2016. As of 11/30/2015, the Health Center had a total unrestricted net assets balance of \$50.4 million, consisting of \$36.9 million in fixed assets (i.e., physical plants and equipment), \$6.9 million restriction for construction and \$6.6 million cash on hand to fund its daily operations. The Health Resources and Services Administration (HRSA) -- the federal cognizant agency that has oversight on the community health center program -- expects a health center to have two months' worth of cash on hand for operations. By this standard and based on our annual operating budget of \$55 million for this fiscal year, the Health Center is expected to have \$9 million cash on hand for operations. As of

November 2015, the Health Center was \$2.4 million shy of the \$9 million requirement in terms of net assets available for operations.

## **IV. Experience and Capability**

### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Health Center is a non-profit community health center that has served the community for 44 years. The growth of both the physical and program aspects of the Health Center over the past 44 years demonstrates the Health Center's experience and ability to plan and manage financial resources and capital development activities.

The Health Center has managed a number of large capital development projects over the years, including the building of a lab and dental facility, a dining/restaurant facility and wellness center, a 3-story medical building for women's health, pediatrics and training (2009), a substance abuse treatment services building (2012), a two-story integrated adult medicine and pharmacy building (2013) and numerous renovations and expansions of its facilities at its main center and satellite clinics.

The Health Center has been ranked as one of the top three largest non-profit service provider in the state for many years (Pacific Business News), managing an annual budget of over \$50 million.

The Health Center provides the only safety net dental practice on the Waianae Coast. In 2014, dental services were provided to 7,353 patients through 15,090 visits. About 80% of these visits were patients who were either uninsured or on Medicaid. Besides preventive and restorative care, the staff and providers are trained in nitrous oxide and oral sedation, pediatric emergency dental care, and minor interceptive orthodontics.

The Dental Department is actively involved with other organizations to improve health outcomes and service delivery in the community. A strong believer in prevention and education, the department is also an active partner with local organizations to address the high oral disease rate exhibited by the population. Since 2006, it has provided free screening, cleanings, fluoride, and sealants at elementary schools and Headstart programs on the Waianae Coast. Supported by material donations contributed by partners such as the Hawaii Dental Service

(HDS), Queen Lili'uokalani Foundation, and the Hawaii Dental Association (HDA), the school based program has made a difference in the lives of thousands of children since its inception.

**B. Facilities**

The Health Center operates out of a main center in Waianae, four satellite clinics located in Kapolei, Nanakuli, Waianae, and Waipahu, a school-based dental site, three adult day care centers and various other business and program sites.

The Health Center's 16-plus acre main campus is situated on state and Department of Hawaiian Home Land parcels centrally located on the Waianae Coast. Permanent structures have been constructed or renovated through funding support from the state, city, federal government and private foundations. The main upper campus is located on state land managed by the Department of Land and Natural Resources.

The current dental building is located on the main upper campus along with primary care clinics, a specialty clinic, a 24-hour emergency room, radiology and laboratory, a pharmacy, case management and outreach services, a dining facility, Native Hawaiian healing, and administrative and information technology functions.

The Dental Department operates out of two sites. The main campus site in need of CIP funding for renovations consists of 6 operatories and provides a full range of general dental services for patients of all ages.

The second dental facility operates out of a school based setting at Kamaile Academy in Waianae. Opened in 2014, the primary target group is K-12 students of the school and secondary is the community.

**V. Personnel: Project Organization and Staffing**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

Since this is a capital improvement request, there is no funding request for personnel. Dental services staffing is supported by patient revenue.

**B. Organization Chart**

See Attachment D: Organization Chart.

**C. Compensation**

The three highest paid employees of the organization, and their annual salary, include:

| <b>Position</b>                     | <b>Salary</b> |
|-------------------------------------|---------------|
| President/Chief Executive Officer   | \$268,689.72  |
| Emergency Department Director       | \$239,200.00  |
| Chief of Behavioral Health Sciences | \$233,729.08  |

## **VI. Other**

### **A. Litigation**

In the summer of 2015, a medical malpractice case against the United States of America replacing Waianae Coast Comprehensive Center as the defendant reached a tentative settlement of \$4.5 million dollars. The Department of Health and Human Services has not yet finalized the agreement, thus no payment has been made to the plaintiffs. WCCHC has no financial obligation under this claim.

In January 2015 the Health Center and its Chief Compliance Officer, milo d. huempfner, were named in a personal injury case that originated on the lower campus of the main Health Center. On September 29, 2015 the Health Center was notified by the attorney hired through our General Liability Insurance carrier, that the plaintiff did not show up for the hearing and we were granted dismissal of the case with prejudice.

### **B. Licensure or Accreditation**

There is no specific licensure or accreditation required to operate dental services.

### **C. Private Educational Institutions**

The grant request is to support capital renovations for the Health Center's dental clinic. The Health Center is a federally qualified community health center. Funding will not support or benefit a sectarian or non-sectarian private education institution.

### **D. Future Sustainability Plan**

Funding is being requested for capital interior renovations to convert the current 4,200 square foot Laboratory and Dental building into a dental only facility and to purchase equipment for the expanded area. Once the renovations are completed, dental services will be able to better serve the community. Services will be sustained by patient revenue/dental insurance reimbursement.

**E. Certificate of Good Standing**

No federal or county grants have been received for the Dental Department related to capital improvements.

**See Attachment E** for federal, state and county grants that have been received for other programs of the Health Center since July 1, 2014.

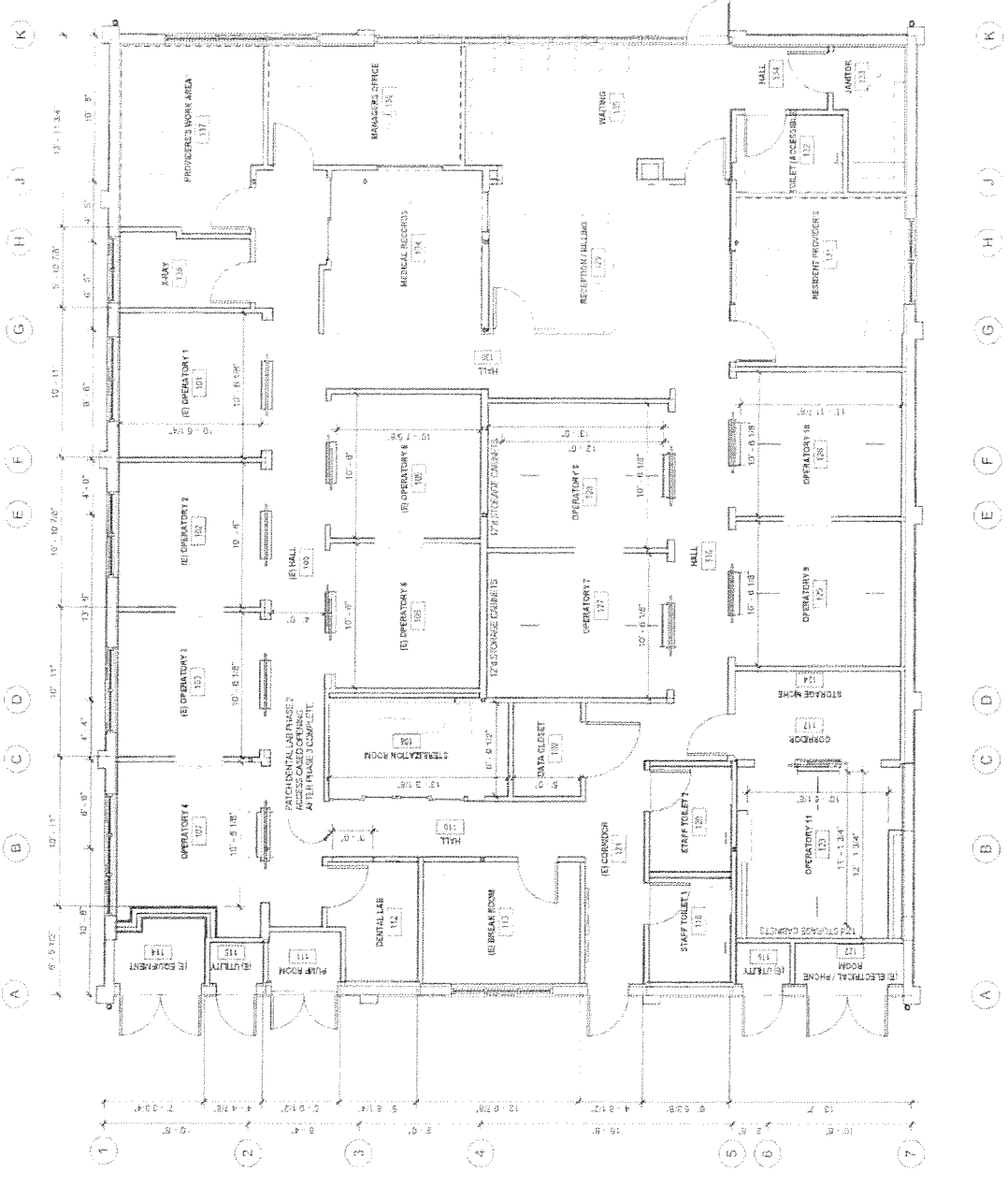
**See Attachment F:** Certificate of Good Standing.

**OTHER**

**See Attachment G:** Declaration Statement

**ATTACHMENT B:**

**DENTAL EXPANSION FLOOR PLAN**



| No  | Name       | ROOMLIST | COMPLETED | AVG     | ROOM |
|-----|------------|----------|-----------|---------|------|
|     |            |          |           | DATE    | NO   |
| 101 | RECEIPTION | 101      | 101       | 10/1/04 | 101  |
| 102 | WAITING    | 102      | 102       | 10/1/04 | 102  |
| 103 | RECEPTION  | 103      | 103       | 10/1/04 | 103  |
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| 159 | RECEPTION  | 159      | 159       | 10/1/04 | 159  |
| 160 | RECEPTION  | 160      | 160       | 10/1/04 | 160  |

**APPROVALS**

Marianna Glushenko  
Assistant Director

Date

Dr. Dan Fujii  
Dental Director

Date



**KOBER · HANSEN · MITCHELL ARCHITECTS**  
 1700 KALANIANA'OLEHI BLVD, SUITE 1000  
 HONOLULU, HAWAII 96813  
 PH: 531-5462  
 WWW.KHMAA.COM

DESIGN DEVELOPMENT - FLOOR PLAN (COMPLETED)  
 Waianae Coast Comprehensive Health Center - Project D - Renovation to Dental Building

7/16/2014  
 PROJECT NO. 11002-04

DD-2

**ATTACHMENT C:**

**BUDGET**



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Waianae Coast Comprehensive Health Center

| BUDGET CATEGORIES                       | Total State Funds Requested<br>(a) | Total Federal Funds Requested<br>(b)    | Total County Funds Requested<br>(c) | Total Private/Other Funds Requested<br>(d) |
|---|------------------------------------|---|-------------------------------------|--|
| A. PERSONNEL COST                       |                                    |   |                                     |  |
| 1. Salaries                             |                                    |   |                                     |  |
| 2. Payroll Taxes & Assessments          |                                    |   |                                     |  |
| 3. Fringe Benefits                      |                                    |   |                                     |  |
| TOTAL PERSONNEL COST                    |                                    |   |                                     |  |
| B. OTHER CURRENT EXPENSES               |                                    |   |                                     |  |
| 1. Airfare, Inter-Island                |                                    |   |                                     |  |
| 2. Insurance                            |                                    |   |                                     |  |
| 3. Lease/Rental of Equipment            |                                    |   |                                     |  |
| 4. Lease/Rental of Space                |                                    |   |                                     |  |
| 5. Staff Training                       |                                    |   |                                     |  |
| 6. Supplies                             |                                    |   |                                     |  |
| 7. Telecommunication                    |                                    |   |                                     |  |
| 8. Utilities                            |                                    |   |                                     |  |
| 9                                       |                                    |   |                                     |  |
| 10                                      |                                    |   |                                     |  |
| 11                                      |                                    |   |                                     |  |
| 12                                      |                                    |   |                                     |  |
| 13                                      |                                    |   |                                     |  |
| 14                                      |                                    |   |                                     |  |
| 15                                      |                                    |   |                                     |  |
| 16                                      |                                    |   |                                     |  |
| 17                                      |                                    |   |                                     |  |
| 18                                      |                                    |   |                                     |  |
| 19                                      |                                    |   |                                     |  |
| 20                                      |                                    |   |                                     |  |
| TOTAL OTHER CURRENT EXPENSES            |                                    |   |                                     |  |
| C. EQUIPMENT PURCHASES                  | 368,000                            |   |                                     |  |
| D. MOTOR VEHICLE PURCHASES              |                                    |   |                                     |  |
| E. CAPITAL                              | 1,632,000                          |   |                                     | 281,300                                    |
| <b>TOTAL (A+B+C+D+E)</b>                |                                    |   |                                     | 281,300                                    |
| <b>SOURCES OF FUNDING</b>               |                                    | Budget Prepared By:                     |                                     |  |
| (a) Total State Funds Requested         |                                    | James Chen                              | (808) 697-3457                      |  |
| (b) Total Federal Funds Requested       |                                    |   |                                     | Phone                                      |
| (c) Total County Funds Requested        |                                    |   |                                     | 1/20/2016                                  |
| (d) Total Private/Other Funds Requested | 281,300                            |   |                                     | Date                                       |
| <b>TOTAL BUDGET</b>                     | 2,281,300                          | Joyce O'Brien, Executive Vice President |                                     |  |
|   |                                    | Name and Title (Please type or print)   |                                     |  |



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Waianae Coast Comprehensive Health Center

| DESCRIPTION<br>EQUIPMENT   | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST   | TOTAL<br>BUDGETED |
|--|-----------------|------------------|-----------------|-------------------|
| Dental operatory treatment consoles, dental units, dental chairs,<br>operatory lights. | 10              | 36,800           | \$ 368,000 . 00 | \$368,000.00      |
|  |                 |                  |                 |                   |
|  |                 |                  |                 |                   |
|  |                 |                  |                 |                   |
|  |                 |                  |                 |                   |
| TOTAL:   |                 |                  |                 | \$368,000.00      |
| JUSTIFICATION/COMMENTS:  |                 |                  |                 |                   |
| 10 of 11 items needed for each dental room to provide clinical treatment.              |                 |                  |                 |                   |

| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST | TOTAL<br>BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
|                                 |                    |                     | -             |                   |
|                                 |                    |                     | -             |                   |
|                                 |                    |                     | -             |                   |
|                                 |                    |                     | -             |                   |
|                                 |                    |                     | -             |                   |
| TOTAL:                          |                    |                     |               |                   |
| JUSTIFICATION/COMMENTS:         |                    |                     |               |                   |

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

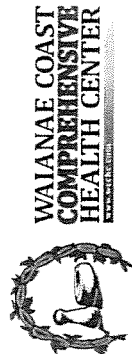
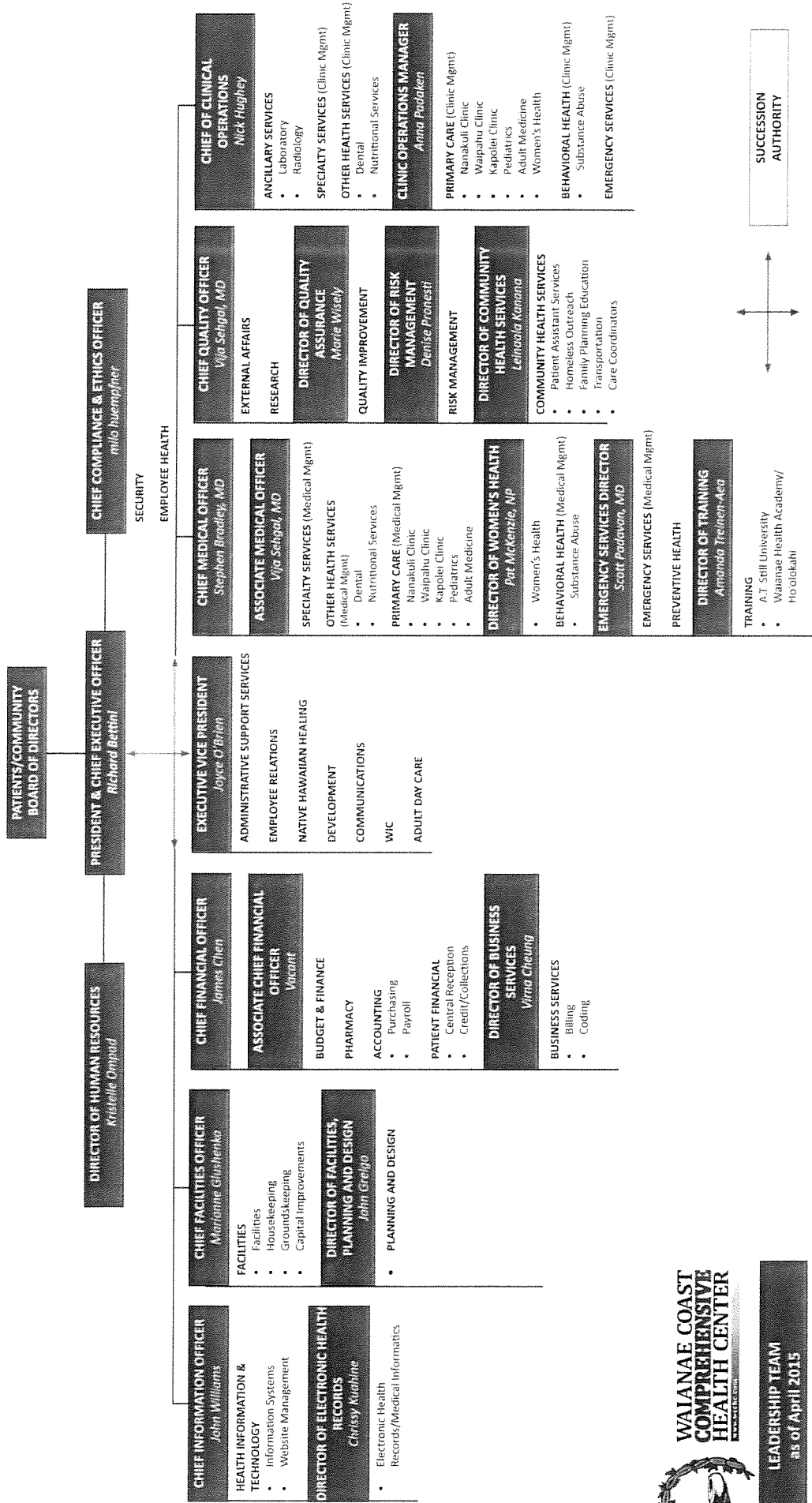
Applicant: Waianae Coast Comprehensive Health Center

| FUNDING AMOUNT REQUESTED |  |               |                       |                                  |                                      |               |
|--------------------------|--|---------------|-----------------------|----------------------------------|--------------------------------------|---------------|
| TOTAL PROJECT COST       | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS |               | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS |               |
|                          | FY: 2014-2015                                | FY: 2015-2016 | FY: 2016-2017         | FY: 2016-2017                    | FY: 2017-2018                        | FY: 2018-2019 |
| PLANS                    |  |               |                       |                                  |                                      |               |
| LAND ACQUISITION         |  |               |                       |                                  |                                      |               |
| DESIGN                   |  |               |                       |                                  |                                      |               |
| CONSTRUCTION             |  |               | \$1,632,000           | \$1,632,000                      |                                      |               |
| EQUIPMENT                |  |               |                       |                                  |                                      |               |
| TOTAL:                   |  |               | \$1,632,000           | \$1,632,000                      |                                      |               |
| JUSTIFICATION/COMMENTS:  |  |               |                       |                                  |                                      |               |

**ATTACHMENT D:**

**ORGANIZATION CHART**

# WAIANAË COAST COMPREHENSIVE HEALTH CENTER ORGANIZATIONAL CHART



**LEADERSHIP TEAM**  
as of April 2015

**ATTACHMENT E:**

**FEDERAL, STATE AND COUNTY  
GRANTS SINCE JULY, 1 2014**

**GOVERNMENT CONTRACTS AND / OR GRANTS**

Applicant: Waianae CoastComprehensive Health Center

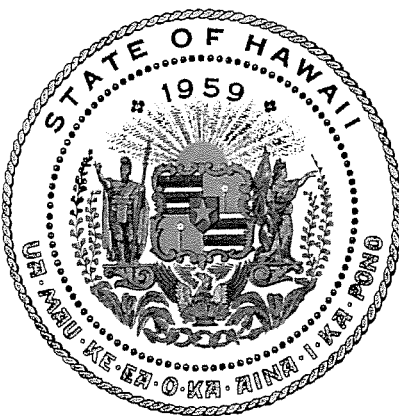
Contracts Total:

|    | <b>CONTRACT DESCRIPTION</b>                         | <b>EFFECTIVE DATES</b> | <b>AGENCY</b>       | <b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b> | <b>CONTRACT VALUE</b>    |
|----|---|------------------------|---------------------|---|--------------------------|
| 1  | Health Career Training for Native Hawaiian Students | 9/1/2014 - 8/31/2017   | US/DOE              | US  | \$ 1,583,404.00          |
| 2  | Training focused on Bachelor in Nursing Program     | 7/1/2013 - 6/30/2016   | DHHS/HRSA           | US  | \$ 1,046,498.00          |
| 3  | Community Health Center Program                     | 2/1/2015 - 1/31/2016   | DHHS/HRSA           | US  | \$ 2,419,517.00          |
| 4  | 24 hour Emergency Room Subsidy                      | 7/1/2012 - 6/30/2016   | State of Hawaii DOH | State   | \$ 5,872,000.00          |
| 5  | Family Planning Clinical and Health Education       | 1/1/2013 - 6/29/2016   | State of Hawaii DOH | State   | \$ 1,482,158.00          |
| 6  | Primary Care Services for the Uninsured             | 7/1/2013 - 6/30/2019   | State of Hawaii DOH | State   | Rate: \$15.00 - \$95.00  |
| 7  | Perinatal Health Services                           | 7/1/2014 - 6/30/2016   | State of Hawaii DOH | State   | \$ 239,907.00            |
| 8  | CIP for Emergency Room Medical Services             | 3/11/2015 - 6/30/2016  | State of Hawaii DOH | State   | \$ 500,000.00            |
| 9  | Trauma Support for Emergency Room                   | 7/1/2012 - 6/30/2016   | State of Hawaii DOH | State   | \$ 264,500.00            |
| 10 | Breast and Cervical Cancer Program                  | 6/30/2011 - 6/29/2016  | State of Hawaii DOH | State   | \$ 262,246.00            |
| 11 | CIP for Emergency Room Medical Services             | 5/23/2008 - 6/30/2016  | State of Hawaii DOH | State   | \$ 2,000,000.00          |
| 12 | Women, Infant and Children Program                  | 10/1/2011 - 9/30/2017  | State of Hawaii DOH | State   | \$ 4,261,710.00          |
| 13 | Substance Abuse Treatment for Judiciary Referrals   | 7/1/2015 - 6/30/2017   | State of Hawaii DOH | State   | Rate: \$12.50 - \$100.00 |
| 14 | School-Based Dental Program                         | 8/1/2015 - 3/31/2016   | City and County     | Honolulu  | \$ 29,295.00             |
| 15 |   |                        |                     |   |                          |
| 16 |   |                        |                     |   |                          |
| 17 |   |                        |                     |   |                          |
| 18 |   |                        |                     |   |                          |
| 19 |   |                        |                     |   |                          |
| 20 |   |                        |                     |   |                          |
| 21 |   |                        |                     |   |                          |
| 22 |   |                        |                     |   |                          |
| 23 |   |                        |                     |   |                          |
| 24 |   |                        |                     |   |                          |
| 25 |   |                        |                     |   |                          |
| 26 |   |                        |                     |   |                          |
| 27 |   |                        |                     |   |                          |
| 28 |   |                        |                     |   |                          |
| 29 |   |                        |                     |   |                          |
| 30 |   |                        |                     |   |                          |



**ATTACHMENT F:**

**CERTIFICATE OF GOOD STANDING**



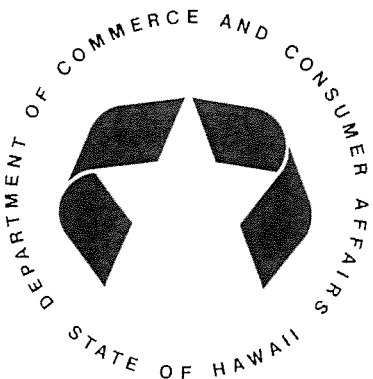
## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

WAIANAE DISTRICT COMPREHENSIVE HEALTH AND HOSPITAL BOARD,  
INCORPORATED

was incorporated under the laws of Hawaii on 05/06/1969 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 11, 2016



Director of Commerce and Consumer Affairs

**ATTACHMENT G:**

**DECLARATION STATEMENT**

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

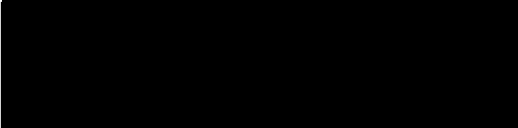
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waianae Coast Comprehensive Health Center  
(Typed Name of Individual or Organization)



1/20/2016

(Date)

Joyce O'Brien

Executive Vice President

(Typed Name)

(Title)