

House District 26

Senate District 13

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No.

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dba: PACIFIC GATEWAY CENTER

Street Address: 723-C UMI STREET, HONOLULU, HI 96819

Mailing Address: SAME

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: TIN MYAING THEIN, PH.D

Title: Executive Director

Phone # 808-851-7010

Fax # 808-851-7007

E-mail myaing2@pacificgatewaycenter.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

"Empowering Kupuna, Connecting Intergenerations"

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 198,010

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

TIN MYAING THEIN, Executive Director 1/24/16



Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

Pacific Gateway Center (PGC), a non-profit organization, has extensive experience in community programs, established and maintained excellent track record of successfully accomplishing projects with Federal, State, City and private funding over its 40 years of operation. PGC has the experience and bi-lingual staff capacity to administer and implement programs to support socially disadvantaged population with various social services, training and collaboration with various partners. Our mission's focus on immigrants, refugees, and low-income subsumes a very broad demographic of Hawaii's residents, and inherent in our initiatives are both education and training to build skills, broaden awareness and to impact new ideas and concepts that rebuilds lives and/or transforms thinking about one's future. PGC's community outreach extends to the State of Hawaii but especially the island of Oahu where 80% of the population resides. The most exciting aging related project for PGC is the renovation of the Old Pump Station in Kakaako to house programs for the Kupuna and the In Home Assistance for Seniors and the Basic Skills for Caregivers.

Management: PGC is led by a highly-respected management team, with oversight by an advisory committee which includes the Executive Director, with extensive management experience for over 30 years and, the Deputy Director who has extensive experience in training and working with venerable populations. This project is supervised by the Program Coordinator and will be implemented by motivated and experienced staff with recognized capabilities in project management, implementation, and evaluation. This core team will be assisted by consultants such as certified nurses, local musicians/artists, and their networks.

Financial Capacity: PGC's revenues are generated and funded by contracts, grants, loans, private donors, and fee for services. Generally, the agency has established and maintained record of finance according to the Generally Accepted Accounting Principles (GAAP). The net assets at the end of the year for fiscal years 2011 and 2012 were \$14,572,510, \$14,448,367, respectively. The agency has been maintaining a positive cash flow. Certified Public Accountants (CPA)

audits the financial statements for conformity with generally accepted accounting principles conducted in accordance with Government Auditing Standards and shows that PGC has been financially sound.

PGC's Established Collaborations and Networks

PGC has numerous networks that work in unison with the agency to realize its mission and achieve the shared goals. PGC is a member of the InterAgency Council that serves people of low-income, immigrants and refugees. PGC has made the necessary steps to attain the license to the curriculum of the Schmieding Home Caregiver Training in Arkansas, which in itself has a nationwide network including seven sites at its home base. PGC has made contacts with other senior centers on Oahu to gather information and to tailor the programs of Nā Kūpuna Makamae Center. PGC has a network of collaborators among high schools and educational intuitions, including the East-West Center, the Pacific Center at the Shidler School of Business at the University of Hawaii at Manoa. PGC has a long and close working relationship with the University of Hawaii (UH) and K-12 schools. These agencies help guide the management of PGC and its project implementation. PGC is also supported by the InnoVate Hawaii (High Technology Development Corporation) that provides technical assistance in project implementation. PGC works closely with independent auditors that audit the organization for financial viability and program management.

Through the work on Kūpuna Power and Throwback to Giveback, PGC has made inroads for collaboration with the stakeholders and participants in the Kūpuna Power with Marlene Sai, reaching out to the needed talent in the entertainment community.

PGC's outreach to the underserved and disadvantaged populations is exemplary in that it uses innovative and creative means of outreach through a collaborative network of grassroots ethnic organizations, churches, monasteries, ethnic radio, newspapers, PGC's website and social media.

2. **The Goals and Objectives Related to the Request**

The goals of the proposed project are influenced by the Hawaii State Plan on Aging 2015-2017 which emphasize maximizing opportunities for seniors to age well, remain active and enjoy quality lives engaging in their communities and forging strategic partnerships and alliances that give impetus to meeting the greatest challenges of the aging population.

The Program Goal

The overarching goal related to this request is providing an enhanced quality of life for the seniors in the State of Hawaii. To achieve this goal, PGC will organize and implement a series of activities with a focus on mind, body and spirit:

- (i) Providing training in the area of home caregiving to enrich healthcare resources and services for our seniors.
- (ii) Conducting a series of intergenerational activities, which involve interactions between our seniors and younger generations. Given the growing recognition of the dramatic increase in the senior population and the consequential narrowing of the gap between the youth and the aged, NKM's vision embraces an intergenerational approach in supporting and addressing the critical needs of seniors and improving the quality of life for all. For the mind -- games that strengthen memory retention such as brain teasers, word games, board games, chess, technology, storytelling; For the body -- exercise and fitness, gardening, outdoor games, safety in crossing the street; for the spirit -- music, dance, arts and crafts, sharing life experiences, wisdoms and lessons.
- (iii) Conducting Kūpuna Power (KP) series statewide to provide update information and resources for seniors on healthcare, insurance available at the City, State, and even Federal levels. In addition, other social and technological topics that are relevant to the interests of our seniors, such as elderly abuse and violence, identity theft and scams, are also discussed with and disseminated to seniors. This information dissemination and resource sharing will be accompanied with physical exercises and entertainments provided by well-known local artists.

The Program Objectives

- Objective 1: By the end of the project's first year (June 30, 2017), Kūpuna Power activities will have benefited at least 1,500 seniors directly and thousands of other residents across Oahu, Hawaii, Maui, and Kauai islands.
- Objective 2: By the end of the project's first year (June 30, 2017), at least 80-120 caregivers will have been trained on "In-House Assistance" and "Basic Living" to benefit healthcare giving for seniors of the State.
- Objective 3: By the end of the project's first year (June 30, 2017), up to 100-150 interested seniors will have been placed in classes focusing on basic computer literacy and technology usage for information searching, cyber space safety, and entertainment.
- Objective 4: By the end of the project's first year (June 30, 2017), up to 500 seniors will have placed in intergenerational activities with middle/high school students relating other activities than computer/technology training.

3. The Public Purpose and Need to be Served

Hawai'i's population is currently about 1.4 million people and our state is the most ethnically diverse state in the nation. Seventy percent or approximately

900,000 live on the island of O‘ahu (City and County of Honolulu) with ethnic groups proportions as follows: 25% are Caucasians; 13.6% are Japanese; 14% are Filipinos; 9% are Hawaiian/part-Hawaiian; 4% are Chinese and 23% of mixed ancestry of two or more heritages. Collectively, the Asians comprise 38.1% of Hawai‘i’s total population among them are those that arrived in at the end of the Vietnam war and even though smaller in number, these Southeast Asian populations are experiencing similar challenges of taking care of their seniors. In addition, Pacific Islanders from Micronesian nations are experiencing the same challenges. Inherent in this multi-ethnic and multicultural aspect of our state’s population is a difference in patterns of thinking and norms related to family support traditions and ways of thinking about eldercare.

According the 2014 census data, the persons who are 65 years and over, comprise almost 16% of the population of Oahu. Within the immigrant and refugee communities, some seniors from these groups are fortunate enough to live with their children and grandchildren who care for them. However, many others are not as fortunate so they have to navigate their day-to-day needs by themselves or rely on volunteers such as Meals on Wheels to help with their daily meals. By 2020, 25% of the population in Hawaii will be 60 years or older. Services for the aging population is imperative. By 2030, seniors will comprise almost 30% of Hawaii’s population, a 310% increase from 1980-2035. About 40,000 kūpuna will need long-term care in 2030 and with only 12,000 current spaces available in nursing and residential care homes, thus caring for kūpuna at home must be a viable option to meet increasing needs. Research validates better health outcomes and appreciable cost savings to those who age at home. 90% of seniors wish to age in place meaning they wish to remain at home. Aging in place is so relevant that a key goal in Hawaii’s State Plan on Aging 2011–2015 is to *empower older adults to remain in their homes with a quality of life for as long as possible . . . including supports for family caregivers.*

4. Description of the Target Population to Be Served

The ultimate target population of this Project will be those residents of the State of Hawaii who are 60 years and older and including those of the immigrant and ethnic groups given the multiethnic diversity of our island. The intermediary targets are potential home care workers who are interested in serving the aging population and family caregivers.

5. Description of the Geographic Coverage

Services are provided to residents of the State of Hawaii. Most the direct beneficiaries are residents throughout Oahu where 80% of the population of the State lives because all the project sites are located in the heart of Kakaako, downtown Honolulu, and Kalihi.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. The Scope of Work, Tasks and Responsibilities

Empower Seniors via Kūpuna¹ Power (KP) Activities:

This activity is implemented statewide in this proposed program. Kūpuna Power is a state of mind, self determination that one elder has the authority over how his/her life will be lived, where and with whom. This activity provides our kūpuna information, resources needed for their support and for them to make decisions and actions, so that they will find their power and become self-advocates. The activity emphasizes:

- Choice,
- Relationships: treasured, nurtured, and protected,
- Contribution to Community: the giving of oneself that helps establish a sense of belonging and identity,
- Dignity and Respect: all people have the inherent right to be treated with dignity and to be respected as a whole person,
- Self-Empowerment: our kūpuna empower themselves with the knowledge of what resources are available to them from the State, the City, and even the Federal government.

Components of the KP include:

- Providing our kūpuna with information, update, and resources on issues matter to them most, for example, healthcare, medicare, medicaid related topics, long-term care insurance, elder abuse, healthy living, meaningful life, avoiding identity theft, beware of scams, etc.
- Entertaining our kūpuna with well-known local artists, i.e., Marlene Sai, Jimmy Borges, Nina Kealiwahamana, Danny Kaleikini, Tony Silva.

There will be five KP shows planned for this project: one on the State Capitol – Rotunda (Oahu island), one in Kona and one in Hilo (Hawaii island), one in Maui island, and the other in Kauai island.

The KP activities will be televised live statewide on Olelo channels and rendered available on *Youtube* to benefit many other seniors and community residents who might miss seeing the show(s) live.

Strengthening Healthcare Workforce and Services for Seniors by Providing Training in Home Health Caregiving

It is in our belief that to better meet the needs for better quality of healthcare for our seniors in the state, it is essential to strengthen qualified healthcare workforce

¹ Kupuna is defined in the Hawaiian dictionary as a revered elder, a person valued for his or her wisdom who accordingly holds a particular position of respect and responsibility.

and services. PGC translates that belief into its proposed training in Home Health Caregiving. The organization has become a licensee of the In-Home Assistant Certified Course, the Family Caregiver Basic Skills, and the Family Caregiver Dementia training programs of the Schmieding Home Caregiver Training copyrighted by ElderStay@Home. PGC has the right to use ElderStay@Home's curriculum and curriculum materials to plan, implement and manage (i) *In-Home Assistant* (IHA) 40-hour **certification** program for the paid caregiver; and (ii) *Basic Skills* 16-hour training for family and volunteer caregivers providing access to companionship, housekeeping, personal care. The Wilson Home Care Agency, PGC's partner in this endeavor will facilitate job placement upon completion of the IHA course.

The training goals are to unlock the expertise of providers and mitigate barriers for kūpuna to qualified services, and referral sources. By gathering the right resources, this activity supports family and friends who provide 85% of all long-term care in Hawaii and helps to alleviate high-level stress that is an impetus for elder institutional care.

PGC will collaborate with strategic collaborators include NKM, Schmieding Center, Wilson Home Care for job placement of the Home Health Care graduates, and, discounted services and island-wide coverage for adaptive living. The project has secured the cooperation of schools such as Punahou School (see attached letter) which will leverage use of volunteers and partner with local schools to intergenerational support for the elder. We have written commitment from the ukulele teacher that will lead the group in this group teaching (see attachment).

It is mentioned in the project timeline that there will be 2 training courses scheduled for each quarter. In total, there will be 8 training courses to be implemented during the project period.

Inter-Generational Interactions Between Seniors and Youngsters

This component of the project promotes and emphasizes the value of interactions between generations via a series of activities. These activities entail basic computer literacy training and others that emphasize healthy mind, body, and spirit. Examples of such activities are games, cultural sharing, movie nights and discussions, walking together for fitness, gardening, outdoor games, arts and crafts, storytelling, reading stories, sharing life experiences, wisdoms. Through this component, there is a cross generational mutual learning and relationship strengthening. The young generation learns from the seniors' lived experiences, wisdoms, and lessons, while the seniors will learn from the former about how to use technology to access information and resources rendered available at the city, state, federal and within the community.

PGC has contacted a number of high schools on Oahu to recruit students who commit to participate in this project component.

2. Projected Annual Timeline for Accomplishing the Results or Outcomes of the Service

Pre-award: To meet the post award requirements, PGC's Executive Director who serves in this project as the Supervisor, will complete paperwork as written in the grant agreement and letter of conditions. This is the opportunity for PGC to revise budget and scopes of work in accordance to the amount granted for this project.

Outreach Activities: this project component will be implemented both during the pre-award and the first eight months of the project period. PGC will conduct outreach and needs assessment with its existing farming enterprises to schedule ESL and information technology training courses and business consultation, accordingly. In addition, the agency will also reach out to DEs in the retail industry and others to recruit more prospective trainees. During this stage, training manuals will be produced and translated.

Training Activities:

Quarter 1 (Sept. 2016): 2 courses will be implemented.

Quarter 2 (Dec. 2016): 2 courses will be implemented.

Quarter 3 (Mar. 2017): 2 courses will be implemented.

Quarter 4 (June 2017): 2 courses will be implemented.

Kupuna Power (KP)

Five KP shows will be planned and conducted within the project period.

Tentative schedules are: 1 show in September 2016; 2 shows in December 2016; 1 show in March 2017, and 1 show in May 2017.

Intergenerational Activities

Basic Computer Literacy training: will be planned and implemented every month.

Other Mind, Body and Spirit Activities: will be planned and implemented bi-weekly. Topics are varied based on the kupuna's needs and availability.

Quarterly Narrative and Financial Reports will be submitted to the State at the end of each quarter; and the final report will be submitted by the end of the project cycle.

TIMELINE FOR THE PROJECT IMPLEMENTATION (July 1, 2016 – June 30, 2017)

Planning and Implementation Activities	Lead staff	Pre award	Jul 2016	Aug 2016	Sept. 2016	Oct. 2016	Nov. 2016	Dec. 2016	Jan. 2017	Feb. 2017	Mar. 2017	Apr. 2017	May 2017	June 2017
<i>Finalize the grant with the State & start organizing</i>	ED	X												
1. Outreach	OS	X	X											
- Recruit trainees for health homecare courses	OS	X	X	X	X	X	X	X	X	X				
- Outreach to middle/high schools	OS & PA	X	X	X	X	X	X	X	X	X				
- Training scheduling & materials	PC & Trainers	X	X	X	X	X	X	X	X	X				
2. Training Health homecare	PC & PA													
- Basic Skills	Trainers				X			X			X			X
- In-Home Assistance	Trainers				X			X			X			X
3. Kupuna Power	PC & PA				X			XX			X		X	
4. Intergenerational Activities														
Basic computer	PA & PO	X	X	X	X	X	X	X	X	X	X	X	X	X
Mind, Soul, Spirit		X	X	X	X	X	X	X	X	X	X	X	X	X
<i>Reports: financial and narrative</i>	PC & ED													X

Note: ED = Executive Director OS = Outreach Specialist PA = Program Assistant PC = Program Coordinator

3. **Description of PGC's Quality Assurance and Evaluation Plans for the Request** *(Specify how the applicant plans to monitor, evaluate, and improve their results)*

Consistent with its vision, PGC is committed to providing highest quality services and being accountable to clients, constituents, funding sources, and the general public for its programs and the use of its resources. PGC programs are systematically planned and evaluated regularly in view of its program goals and objectives and meet the requirements for utilization of its services. The organization has a track record of providing quality services, training, and established systems. Evaluation methods have been employed for the purpose of quality assurance and evaluation of PGC programs include quantitative tools, e.g. pre/post quality surveys from clientele, statistical data review and analysis, and monitoring service records for timeliness and completeness; and qualitative tools such as staff and supervisory meetings to review caseloads, progress, and feedback.

Our vision for the "Empowering Kūpuna, Connecting Generations" project is to provide good quality, meaningful training services and other activities to best customize individual needs of kūpuna that will generate lasting benefits to empower them.

- Timely services provided by qualified staff and trainers
- Information technology and inter-generational activity organization based on the client's choice to effectively address individual needs and improve the quality of life.

In order to assure that PGC is providing the benefits above, the agency, while respecting the privacy and security rights of the clientele, develops a data collection system that allows the staff to document, update, track training activities and other assistance, efficiently generate quarterly and annual reports to the State offices, and provide effective monitoring of the entire project.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The service outcomes from the proposed project are:

- At least 1,500 seniors will participate in the Kūpuna Power activities across Oahu, Hawaii, Maui, and Kauai islands.
- PGC will plan, implement and manage at least 2 caregiving training activities per each quarter or 8 training course over the grant period.

- PGC will plan, implement, and manage at least one computer training course a month, customizing seniors' individual needs.
- PGC will plan, implement, and manage at least one inter-generational activity rather than computer training bi-weekly that involve kūpuna and middle/high school students.

III. Financial

Budget

1. *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*

Please see the attached budget forms.

2. *The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017 [THIS WILL BE REVISED].*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$33,000	\$33,000	\$33,000	\$33,000	\$1332,000

3. *The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.*

Seeking potential donations from institutions and agencies that support Kupuna Power activities;

One fund-raising event in Fall 2016 and in Spring 2017 with the Pig and the Lady restaurant.

4. *The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.*

The Pacific Gateway Center has not applied for any state and federal tax credits.

5. *The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.*

For this program there is none.

6. *The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.*

The balance of unrestricted current assets as of December 31, 2015 is
\$6,076,636.00

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Pacific Gateway Center (PGC) offers distinguished experiences and capabilities in delivering a comprehensive and integrated program to empower, enlighten and entertain our kūpuna.

In support of projects related to aging, PGC has served as the fiscal agent for two consecutive years (2013 to present) for two statewide programs: Kūpuna Power, a platform to educate and empower the elderly and the Throwback to Give Back Project, a fundraising effort by old-time local musicians using music to reach out to the community and help fellow musicians, particularly those who are aging and having limited movement. These funds were used to purchase and install home and adaptive assistance safety measures, such as safety bars, rails and handles in bathrooms.

In 1997-2000 PGC implemented vocational training programs such as the Innovative Employment Training (IET) where participants were provided training in a field of their choice and followed by job placement. Over three hundred candidates were assisted and obtained their certificate. Many participants focused on Certified Nursing Assistant program.

The following delineates the experiences and capabilities of each of our proposed program activities:

Kūpuna Power (KP)

KP celebrates Hawaii's seniors through education, exhibits, entertainment, exercise and aloha. Coordinated by notable local entertainer, Marlene Sai, KP assembles experts in the field of aging and entertainment for the purpose of educating and engaging our senior community. KP is an event that brings together more than 30 organizations providing vital information in health, safety and well-being of Hawaii's kūpuna. KP secures experts in their fields in areas such as Medicaid/Medicare, financial scams, identity theft, long-term insurance, and resources for kūpuna from the 3 branches of government. These specialists serve as speakers and/or presenters or representatives at informational booths at KP events.

Participating veteran entertainers include Marlene Sai, who will play a role as the Program Coordinator in this project, Danny Kaleikini, Melveen Leed, Tony Silva, among others, taking the stage. Seniors are asked to lace up their sneakers and take part in healthy exercise. These events are free. They have provided 3 successful KP events at the State Capitol in the Rotunda in 2012, 2014 and 2015, and one performance on Maui in October 2015.

Schmieding Home Health Caregiving

As a licensee of the In-Home Assistant Certified Course and the Family Caregiver Basic Skills and the Family Caregiver Dementia training programs of the Schmieding Home Caregiver Training, PGC is required to have licensed, trained and experienced nursing personnel to implement its curriculum.

PGC currently has a faculty of 3 Registered Nurses (two of these nurses are trained and experienced nursing educators), 1 Licensed Practical Nurse, 1 kinesiologist and exercise specialist, 1 licensed social worker and 1 certified in CPR/First Aid as well as in grief, loss and transition/emotional facilitation to operate the health home care classes. The RNs oversee the curriculum to ensure effective implementation and coordinate directly with PGC staff in the administration and coordination of the program and to ensure program outcomes are achieved.

Intergenerational Training

Training has been a foundational at PGC since its inception. PGC has successfully implemented intergenerational training programs such as:

1. Asia-Pacific Leadership Program of the East-West Center in which young graduate students worked with our immigrant farmers in helping them develop a marketing program for their produce (2012-2014);
2. English-as-a-Second Language Program (ESL). High school students from McKinley High School, Punahou School and graduate students from Hawaii Pacific University help teach ESL to immigrant farmers and their families in multiage classes ranging from first grade to adult (2012 to present);
3. Student Global Leadership Institute at Punahou School. 80 international high school students spent two consecutive days (July 27 and 28, 2015) working with farmers and learning how to harvest produce and teaching immigrant/refugee adults in PGC's ESL classes.

PGC staff member overseeing intergenerational training has a master's in education and over 25 years experience in the private school sector with many meaningful contacts with schools, teachers, and student clubs.

PGC is led by a highly-respected management team, with oversight by an advisory committee which includes key leaders with extensive management, implementation, and evaluation of programs working with low-income. Administratively, PGC has successfully managed state Grants in Aid contracts with the state for years. The last GIA was in 2007. PGC also has extensive experience working with a variety of government agencies on projects and is familiar with administrative and financial requirements such as the reimbursement process, types of documentation required, programmatic and financial reporting, and storing and tracking beneficiary/service data.

Governance: PGC's Board of Directors is comprised of twelve members who are leaders in the community in Hawaii. The board members are unpaid volunteers who provide leadership, governance, and oversight to ensure that PGC meets its mission, functions, and operational and fiscal responsibilities.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The proposed project activities will be implemented in the following sites:

"Old Pump Station" located at 654 Ala Moana Boulevard

The site is comprised of 3 buildings of 3,500 square feet with parking. The pump station was added to the National Register of Historic Places in 1989 with its historic building number 78001022. This is currently being renovated by PGC with an award of construction funds by the State (Hawaii Community Development Authority.) The construction work is anticipated to be accomplished by July 2016. This will be the PGC main site for resource, training and activities for our kūpuna.

In addition, PGC offers 2 other sites that can accommodate the full range of program activities:

PGC's main office at 723 C Umi Street in Kalihi

This is PGC's 2-story Culinary Business Incubator building. The ground floor houses 11 certified professional kitchens and a bottling facility. The second floor is equipped with computers for instructional purposes with a bank of 20 computers. These computers are IBM compatible, equipped with up-to-date Windows Professional operating system, Microsoft Office application and high-speed ADSL Internet access. Each has its own set of printers, scanners, and a high-resolution overhead projector for training purposes. Additionally, these workstations are networked via two servers. There are also private offices and multiple group conference areas available for training and intergenerational activities.

83 North King Street Building in downtown Honolulu

This is a three-story historic facility of over 10,200 square feet on a major public transportation arterial. This site has 2 meeting rooms that can accommodate 10-15 people and the dining area that is currently occupied by the Pig and the Lady restaurant. This site is fully equipped with wireless Internet connectivity and with machines for duplication, canning, color reproduction, LCD projector and screen.

All facilities presently occupied are American with Disabilities Act (ADA) compliant. All 3 sites have both professional and licensed architectural and engineering oversight to ensure ADA compliance.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

This project is directly led and supervised by the PGC Executive Director. Below are key project positions and time commitment for each position. These positions held by highly qualified staff with recognized experience and capabilities in project management, implementation, and evaluation.

Project Supervisor, Tin Myaing Thein, Ph.D. (.30 FTE)

Dr. Thein has 30 years of administrative experience in programs both in the U.S. and overseas. She has implemented programs with budgets ranging from \$50,000 to \$50 million. As far back as 1977, she has worked with economic development and poverty alleviation programs. Dr. Thein worked with the Asian and Pacific Islander community representing the women of this community, as President Jimmy Carter's appointee to his Committee for Women in Washington D.C., and she has supervised social service provision, economic and training projects of PGC since 1990. As the supervisor for the project, Dr. Thein's responsibilities are: overall supervising the project development, implementation, and evaluation; ensure compliance with all applicable laws and regulations; evaluate project components; submit financial and project reports to the State office; monitor project performance and provide mentorship. She speaks Burmese and Spanish.

Program Coordinator, Marlene Sai (1.0 FTE)

Known as a veteran of the entertainment industry, Marlene Sai has headlined major showrooms in Hawaii, throughout the U.S. continent, Europe, and Japan promoting the culture and history of Hawaii. She is also an excellent project manager from conception to completion, effective team builder with leadership

qualities, possesses extensive experience as a legislative aide in Senator Brickwood Galuteria's office during the State of Hawaii Legislative Session season from January to May since 2010. Adopting her excellent skills and experience in government, community, alumni, and public relations, organizing Kupuna Power, as well as her gifted talents in the entertainment industry Ms. Sai is Program Coordinator for this program. Her responsibilities include plan and coordinate the implementation of the program activities and report to the Program Supervisor the program performances.

Outreach Specialist, Valery O'Brien (1.0 FTE)

Ms. O'Brien works with Program Coordinator in creating quality programming, self-sufficiency skills and services to meet the needs of Hawaii's seniors and their caregivers. She is responsible for reaching out to the community to recruit participants for home caregivers training courses, volunteers for Intergenerational activities, creating and promoting community partnerships and forging strategic alliances that empower seniors. In addition, her responsibilities include aiding the Program Coordinator in the implementation of activities.

Program Assistant, Terrina Wong (0.1 FTE)

The Program Assistant's responsibilities include developing and implementing the intergenerational programs for NaKapuna Makamae program in which the proposed "Empowering Kupuna, Connecting Generations" is a component. This includes creating partnerships with both public and private schools, especially neighboring schools in Kaka'ako. The Program Assistant will work and interface with students, teachers, and student clubs and/or classes related to community service learning to formulate, coordinate with NKM leadership and the "Empowering Kupuna, Connecting Generations" Program Coordinator, and schedule meaningful teaching and learning programs the connect the generations. The Program Assistant will also support, as needed, the Program Coordinator and Outreach Coordinator in ensuring smooth program operations.

Office Manager, Delta Repunte (.10 FTE)

The Office Manager's responsibilities are: assist with preparation of reports and other document; prepare and/or assure the accurate preparation of purchase orders, travel reimbursement, expense claims, timesheets; assist in coordinating overall workflow; establish and assure maintenance of the project files and documentation system; assist the Project Coordinator and Outreach Specialist in training scheduling; and Perform general office functions and other duties as assigned. Delta speaks Cebano and Tagalog.

Bookkeeper, Renie Lindley (.10 FTE)

As the accountant, Ms. Lindley's responsibilities are: balance accounts by reconciling entries; maintain records filling document; prepare financial reports

by collecting, analyzing, and summarizing account information and trends; maintain a financial management system and procurement standards in accordance with the Federal, state, and legal requirements and enforce adherence to requirements; file reports, advise management on needed actions; contribute to team efforts by providing related data as needed.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see the Organizational Chart attached.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Executive Director: \$75,000
Deputy Director: \$60,000
Office Manager: \$48,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not applicable. There is no pending litigation to which PGC is a party.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

PGC is a licensee of the In-Home Assistant Certified Course and the Family Caregiver Basic Skills and the Family Caregiver Dementia training programs of the Schmieding Home Caregiver Training copyrighted by ElderStay@Home. PGC has the right to use with ElderStay@Home's curriculum and curriculum materials.

For reference, please see a copy of the sub-license agreement attached.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2016-17, but*
- (2) Not received by the applicant thereafter.*

PGC is always working towards increasing the number of sources of income for its programs, including its senior program, and becoming more self-sustaining by working to find new sources and creative ways to increase its current resources to sustain its programs.

In its effort to mobilize resources to sustain the proposed program activities beyond the fiscal year 2016-2017, PGC will adopt the following strategies:

(1) Finding funding sources for Kupuna Power activities

The Program Coordinator, Marlene Sai, has been a key organizer of the event prior to taking charge of this proposed program. She is experienced organizing the KP shows and has documented a list of potential agencies/institutions that values KP and foresee its impacts on the lives of our seniors, families, and the general community. Potential donors for the shows beyond the grant cycle are

- Ohana Health Plan
- Hawaii LECET
- Outrigger hotel
- Laborer's international union #368
- Radcliff and Associates
- Walgreen
- United Healthcare

(2) Fund-raising via the Pig and the Lady using PGC's 83 North King site

The Pig and the Lady is a favorable restaurant on Oahu island and is operating its business in a PGC's facility (at 83 North King, downtown Honolulu) via PGC's business incubation program. The Pig and the Lady supports PGC's mission and programs and has recently assisted with raising funds for PGC's Na Kapuna Makamae activities. This will be another source of potential funding

(3) Self-sufficiency for Home Health Caregiving

PGC will start adopt cost-recovery principle in its effort to strengthening healthcare workforce and service for seniors via providing training in home health caregiving. Beyond the project cycle, PGC will charge trainees to cover main costs of the training activities, which entail compensation for trainers and

assistants, course materials, snacks and drinks. Costs associated to administration and outreach will be covered by PGC's fund-raising and grant-seeking efforts.

- E. Certificate of Good Standing (If the Applicant is an Organization)**
If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

Please see attached Certificate of Good Standing dated January 21, 2016.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Pacific Gateway Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	86,950			
2. Payroll Taxes & Assessments	11,942			
3. Fringe Benefits	23,798			
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	6,750			
2. Insurance				
3. Lease/Rental of Equipment	2,500			
4. Lease/Rental of Space	10,000			
5. Caregiver Training	27,210			
6. Supplies	490			
7. Telecommunication				
8. Utilities				
9. Accommodations	3,000			
10. Travel	200			
11. Musicians	12,000			
12. Indirect Costs	13,170			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	198,010			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Renie Lindley	808-851-7010	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested		<div style="background-color: black; width: 150px; height: 15px;"></div>	1/22/16	
(d) Total Private/Other Funds Requested	100,000	Signature of Authorized Official	Date	
TOTAL BUDGET	198,010	Tin Myaing Thein, Ph D.		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Pacific Gateway Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
None			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
TOTAL:			\$ -	0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
TOTAL:			\$ -	0
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Pacific Gateway Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS	0					
LAND ACQUISITION	0					
DESIGN	0					
CONSTRUCTION	0					
EQUIPMENT	0					
TOTAL:	0					
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Pacific Gateway Center

Contracts Total: 959,870

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
6	Na Kupuna Makamae Center Renovatic	06/22/2015-current	Hawaii Community Deve	State of Hawaii	959,870
7					
8					
9					
10					
11					
12					
13					
14					
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16					
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21					
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24					
25					
26					
27					
28					
29					
30					

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pacific Gateway Center
(Typed Name of Individual or Organization)


(Signature) 01/22/2016
(Date)

Tim Myring Thain
(Typed Name) Executive Director
(Title)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

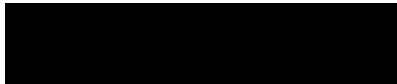
I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PACIFIC GATEWAY CENTER

was incorporated under the laws of Hawaii on 03/22/1984 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 19, 2016



Director of Commerce and Consumer Affairs

**Pacific Gateway Center
Board of Directors
2015**

Name	Office	Occupation/Affiliation	Email	Year of Service
Dorothy B. Douthit	President	Professor, Hawaii Pacific University	ddouthit2@gmail.com 402 Iiaina Street Kailua, HI 96734	2013
Loretta Pang	Secretary	Retired Professor KCC	3608 Sierra Drive Honolulu, HI 96813	2014
Reynold Lum	Treasurer	Certified Public Accountant Shea & Co.	rlumcpa@hawaii.rr.com 1585 Kapiolani Blvd., Suite 1240 Honolulu, HI 96814	2014
Karl Rhoads	Member	State Representative Attorney	rhoadsk001@Hawaii.rr.com	2014
Michael Tanoue	Member	Attorney Pacific Law Group	mtanoue@paclawgroup.com 745 Fort Street, #1415 Honolulu, HI 96815	2014
Karen Knudsen	Member	Director, Office of External Affairs East West Center	Karen.knudsen@gmail.com 1601 East West Road Honolulu, HI 96848	2015
Vicki L. Shambaugh	Member	Acting Executive Director Pacific Health Research & Education Inst.	vishambaugh@phrei.org 3375 Koapaka Street, Suite I-540 Honolulu, Hawaii 96819	2013
Failautusi Avegalio	Member	Director Pacific Business Center	avegalif@yahoo.com College of Business Administration University of Hawai 2404 Maile Way, A413 Honolulu, HI 96822	2014
Roy Hosaka	Member	Retired Accountant	7015 Niunalu Loop Honolulu, HI 96827	2014
Sam Aucoin	Member	CPA	timeline@hawaii.rr.com 959 Kawaiki Place Honolulu, HI 96825	2015
Linda Tseu	Member	Business Woman	lindactseu@gmail.com 59-608 Kawoa Pl. Haleiwa, HI 96712	2015
Tin Myaing Thein	Ex Officio	Executive Director Pacific Gateway Center	myaing@pacificgatewaycenter.org	1990

***Advisory Board Members:**

- Maya Soetoro-Ng, University of Hawaii Institute for Teacher Education Assistant Professor
- Carol Costa, Retired C&C of Honolulu Public

KUPUNA POWER

"Empowering Kupuna One Session a
Education, Exhibits, Entertainment, Exerci

October 31, 2015
Wailuku, Maui
War Memorial Gym

An example of a
Kupuna Powers' agenda

-
- 10:10 a.m. *Welcome Music - Kupuna Power Band*
Kit Ebersbach, Bruce Hamada, Sam Ahia, Henry Allen, Brickwood Galuteria
* *Star Spangled Banner - Jimmy Borges*
* *Hawai'i Pono'i - Marlene Sai*
- 10:20 a.m. *What Is Kupuna Power? Knowing Your Resources - Brickwood Galuteria*
- 10:25 a.m. *Enhanced Fitness Stretch: Paula Keele, Fitness Instructor*
- 10:30 a.m. *Avoiding Identity Theft: Leif Adachi, Maui Police Dept.*
- 10:42 a.m. *Jimmy Borges .. Fly Me To The Moon - Key C*
My Way - Key C
- 10:50 a.m. *Medicare/Medicaid update: Nikki Rowena Baysa*
- 10:57 a.m. *Marlene Sai .. Waikiki - Key F*
Not Pau - Key A
- 11:05 a.m. *Long Term Insurance: Pamela Cunningham*
- 11:13 a.m. *Kupuna Power Band .. Kit, Bruce, Sam, Henry, Brickwood*
- 11:18 a.m. *Senior Medicare Patrol: Eugenia Frerichs*
- 11:23 a.m. *Enhanced Fitness Stretch: Marcia Paranada, Fitness Instructor*
- 11:28 a.m. *Kupuna Power Recap .. Knowing Your Resources - Brickwood Galuteria*
- 11:30 a.m. *"Hawaii Aloha" .. ask all to join us on stage*

PAU & MAHALO TO ALL!!!



**WEDNESDAY,
APRIL 16, 2014**

**STATE CAPITOL ROTUNDA
9:00 – 11:30 A.M.**

***Empowering Kūpuna
One Session at a Time***

Kūpuna Power celebrates Kūpuna and seeks to empower them with important information relating to everyday life as a senior, including Medicaid, Medicare, long-term insurance, and identity theft. But, it's not all serious business. The fun-filled day features notable local entertainers taking the stage and seniors will be asked to lace up their sneakers and take part in some healthy exercise. **The event is free** and is organized by the Office of Senator Brickwood Galuteria.

**CELEBRATE
KŪPUNA**

—
EDUCATION,
EXHIBITS,
ENTERTAINMENT,
EXERCISE,
AND ALOHA
—

WITH SPECIAL
PERFORMANCES BY:

MARLENE SAI

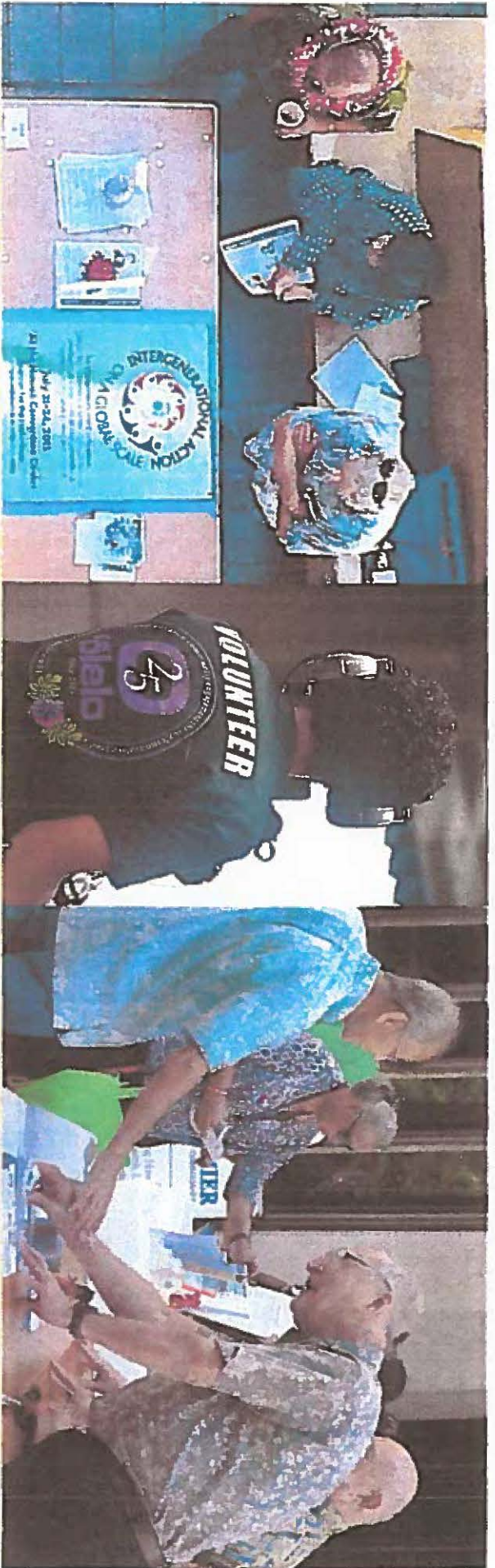
DANNY KALEIKINI

TONY SILVA

For more information,
call the office of
Senator Galuteria at:

808-586-6740

#KupunaPower



Kūpouma Pōwē

CELEBRATING HAWAII'S SENIORS





Kūpouma POWER

CELEBRATING HAWAII'S SENIORS



SUBLICENSE AGREEMENT

THIS AGREEMENT (the "AGREEMENT") is made by Arkansas corporation ("ESAH"), and Pacific Gateway Center ("PGC").

*Sublicense Agreement
between
Pacific Gateway Center
and
Elder Stay At Home*

WITNESSETH

WHEREAS, ESAH holds the exclusive worldwide commonly known as the Schmieding Home Caregiver Training C

WHEREAS, ESAH has the right to license the Curriculum

WHEREAS, ESAH desires to have the Curriculum in us grant a non-transferable license hereunder in exchange for consid

WHEREAS, PGC desires to obtain a non-transferable l terms and conditions hereinafter set forth; and

WHEREAS, ESAH and PGC agree that this Agreement sets forth the terms of licensure of the Curriculum acceptable to each party,

NOW, THEREFORE, FOR ADEQUATE AND FULL CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED, IT IS MUTUALLY AGREED AS FOLLOWS:

ARTICLE 1 – EFFECTIVE DATE

This AGREEMENT shall be effective as of September 21, 2015 ("EFFECTIVE DATE").

ARTICLE 2 – DEFINITIONS

The terms in this Agreement with initial letters capitalized, whether used in the singular or the plural, shall have the meaning set forth below or, if not listed below, the meaning designated in places throughout this Agreement. For the purposes of this Agreement, the following words and phrases shall have the following meaning:

- 2.1 "Curriculum" shall mean (i) In-Home Assistant Certified Course, (ii) the Family Caregiver Basic Skills, and (iii) Family Caregiver Dementia training intended for both compensated and volunteer caregivers (collectively "the Curriculum"). It shall include all patent, trademark rights, copyrights, and all improvements thereon.
- 2.2 "Licensed Field" shall mean the utilization of the Curriculum for the in-person classroom training of compensated and volunteer caregivers based exclusively on material from the Curriculum or Curriculum material combined with material from other sources as approved by ESAH.

2.3 "Territory" shall mean the State of Hawaii.

ARTICLE 3 – GRANT

- 3.1 ESAH hereby grants to PGC a non-transferable right and license in the Territory for the Licensed Field to practice and utilize the Curriculum for its own account and with Affiliates of PGC, and to make, have made, use, offer for sale, sell and import the Curriculum until the end of the term of this Agreement unless sooner terminated in accordance with the terms hereof. The license granted herein shall be non-exclusive.
- 3.2 PGC shall have the right to use the Curriculum with Affiliates of PGC provided such use will be consistent with the intent and purpose of this Agreement. PGC agrees to deliver to ESAH an accurate list of each Affiliate with contact information for responsible party with each Affiliate.
- 3.3 All modifications, improvements, derivatives, and upgrades ("Improvements") by PGC or any its Affiliates for the Curriculum shall be the property of ESAH.
- 3.4 During the term of this Agreement, ESAH reserves the right to use, or license to others, the Curriculum in the Territory.

ARTICLE 4 – DUE DILIGENCE

PGC shall use its good faith best efforts to utilize and promote the Curriculum in the Territory and to make it publicly available through an active and diligent program for promotion thereof, and to diligently continue such efforts throughout the life of this Agreement.

ARTICLE 5 – CONSIDERATION

- 5.1 For the rights, privileges and license granted hereunder, PGC shall pay a one-time royalty of \$12,000 to ESAH promptly upon execution of this Agreement. Additionally, PGC shall purchase from ESAH all Instructor Manuals and student handbooks to be used in presentation of the Curriculum. The contract price shall be as set forth on the Price List attached hereto as Schedule A and as the same may change during the term of this Agreement. PGC, including its Affiliates, agrees not to (i) make copies of the student handbooks, and (ii) re-use student handbooks in teaching the Curriculum without the prior written consent of ESAH.
- 5.2 ESAH will provide the following:

- (a) Training for personnel of PGC, or Affiliates thereof, sufficient to allow such personnel to become Instructors of the Curriculum. Such training will be provided in person between November 2 – 6, 2015, by an Instructor from the Schmieding Center for Senior Health and Education in Springdale, Arkansas ("SCSHE"). All travel expenses for such

Instructor will be paid by ESAH but PGC will provide local transportation on the Island of Oahu to and from the Instructor's hotel:

- (b) one training manual for each course contained in the Curriculum;
- (c) access to personnel of ESAH for marketing and administrative support, and consultation;
- (d) access to personnel of SCSHE for content support for the Curriculum

5.4 All amounts payable hereunder by PGC shall be paid in full without deduction of taxes or other fees which may be imposed by any government.

ARTICLE 6 – RECORDS AND REPORTS

PGC and its Affiliates shall keep full, true and accurate records of all training sessions utilizing the Curriculum, or any part of it, to include the number of students trained and number of student handbooks ordered, and provide copies of such reports to ESAH every six (6) months.

ARTICLE 7 – USE, QUALITY CONTROL, AND OWNERSHIP OF TRADEMARK RIGHTS

- 7.1 PGC recognizes the great value of the publicity and goodwill associated with the trademark(s) and copyrights for the Curriculum. PGC will not in any manner represent that it has any ownership therein or in any registration thereof, and will not knowingly in any way cause to be done any act or thing contesting or in any way impairing any part of such right, title and interest. PGC therefore agrees that, except for the rights granted herein, it has no interest in or ownership of the Curriculum, its trademark(s) or copyrights.
- 7.2 ESAH has the right upon reasonable notice to PGC to inspect the premises of PGC and/or its Affiliates solely to ensure that a high quality of services and proper use of the Curriculum has been maintained commensurate with the status of the Curriculum. Each Affiliate of PGC shall provide ESAH with equivalent rights as to their premises.
- 7.3 The registration, filing and maintenance of all reasonable and necessary trademark and copyright registration(s) in the Curriculum shall be the responsibility of ESAH.

ARTICLE 8 – SUBLICENSING

PGC shall not have the right to sublicense the Curriculum. Notwithstanding such prohibition, Affiliates of PGC, as identified to ESAH in advance and in writing, shall have the same rights to use the Curriculum as PGC.

ARTICLE 9 – PROTECTION

- 9.1 ESAH represents to PGC that the Curriculum does not violate or infringe upon the patent, trademark, or copyrights of any third party.



9.2 PGC shall not have any right, title, or interest to the Curriculum except as set forth in this Agreement.

ARTICLE 10 – ASSIGNMENT

This Agreement shall not be assigned by PGC except with the advance written consent of ESAH, which shall not be unreasonable withheld or delayed.

ARTICLE 11 – DISPUTE RESOLUTION

11.1 Except for the right of either party to apply to a court of competent jurisdiction for a temporary restraining order, preliminary injunction, or other equitable relief to preserve the status quo or prevent irreparable harm, any and all claims, disputes or controversies arising under, out of, or in connection with this Agreement which the Parties cannot resolve within forty-five (45) days shall be submitted to mediation in good faith. The party raising such dispute shall promptly advise the other of such claim, dispute or controversy in writing which will describe such dispute in reasonable detail. Not later than fifteen (15) days after recipient has received such notice of dispute, each Party shall have selected a representative who shall have authority to bind such Party and shall additionally have advised the other Party in writing of the name and title of such representative. Not later than thirty (30) days after notice of the dispute, the Parties shall agree upon a mediator and a time, place, and process for mediation. The Parties shall enter into good faith mediation and shall share the costs equally. If mediation does not produce a resolution to the dispute within thirty (30) days of the mediation hearing, the Parties shall have the right to pursue any other legal or equitable remedies available including court action.

11.2 Notwithstanding the foregoing, nothing in this Article shall be construed to waive any rights or timely performance of any obligations under this Agreement.

ARTICLE 12 – TERM AND TERMINATION

12.1 The term of this Agreement shall continue in full force and effect, except as it may otherwise be terminated as provided herein, from the September 21, 2015, to including December 31, 2020. An extension of this Sublicense will be available subject to the agreement of ESAH and PGC for the terms thereof.

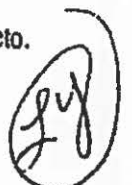
12.2 ESAH and PGC shall have the right to terminate this Agreement any time upon 180 days prior written notice to the other party.

12.3 Upon termination of this Agreement, PGC agrees to no longer make, have made, offer for sale, or use the IP, or any derivative thereof, in any fashion.

ARTICLE 13 – GENERAL

13.1 The Parties shall comply with all applicable federal, state and local laws and regulations concerning their activities pursuant to this Agreement.

13.2 This Agreement may not be modified or amended except in a writing signed by all Parties hereto.



13.3 This Agreement constitutes the entire agreement between the Parties relating to the subject matter thereof. The Parties, and each of them, acknowledge that no representations, inducements, promises or statements, oral or otherwise, have been made by any of the Parties or by anyone acting on behalf of the Parties which are not embodied or incorporated herein.

13.4 All parties executing this Agreement represent and warrant that their respective organizations have taken all reasonable and necessary actions to approve this Agreement and authorize the execution thereof by the appropriate officers. Further, execution of this Agreement by the officers of PGC and ESAH will constitute the valid and binding obligation of PGC and ESAH, respectively.

13.5 The Parties hereby acknowledge that this Agreement is binding upon the Parties hereto, and shall inure to their benefit, and their respective agents, attorneys, insurers, employees, representatives, officers, directors, partners, principals, divisions, indemnitors, indemnitees, parent companies, grandparent companies, subsidiaries, affiliates, associates, assigns, heirs, predecessors, successors in interest, successor trusts, trustees, shareholders, and any trustee in bankruptcy or debtor in possession.

13.6 This Agreement shall be construed, enforced, and administered in accordance with the laws of the State of Arkansas.

Elder Stay At Home, Inc.

Pacific Gateway Center, Inc.

[Redacted Signature Area]

[Handwritten Signature]
Its President

Its Duly Authorized Officer

Date: Sept. 24, 2015

Date: Sept 24, 2015



January 22, 2016

Dr. Tin Myaing Thein
Executive Director
Pacific Gateway Center
723-C Umi Street
Honolulu, HI 96819

Re: Collaboration with Wilson Care Group
State of Hawaii Grants-in-Aid Proposal
Empowering Kūpuna, Connecting the Generations

Dear Dr. Myaing,

Wilson Care Group is pleased to learn about your grant proposal entitled *Empowering Kūpuna, Connecting the Generations*. We extend our support and collaboration.

Founded in 1996, Wilson Homecare is Hawaii's largest private home health care agency. Headquartered in Honolulu, we provide home care services across Oahu ranging from personal care to skilled nursing. The Wilson Way is special. Our mission is to provide our clients with the highest quality, most compassionate and professional care possible. Everything we do is focused on meeting the individual needs of our clients.

Our organization is very excited to hear about your proposal and the Schmieding course offering "In-Home Assistant" that is a 40-hour certification training program. We would be interested in being the job placement agency for your interested care professionals and make job opportunities available. We understand your program will have qualified professionals in the health field as faculty with curriculum focus on companionship safety, and hands-on care for individuals who need minimal to moderate assistance in their homes.

Wilson Homecare employees are bonded, skilled, trained professionals who are thoroughly screened for top performance. They are certified in Cardiopulmonary Resuscitation and First Aid, screened and tested for Tuberculosis, and all meet and maintain updated certification and licensing requirements for the level of care they provide. They also must have clean criminal and abuse background checks, as well as clean driver's abstract (for those willing to drive for clients).

We believe this will be a meaningful collaboration and we look forward to working with you. Together, we will be able to fulfill a compelling need in the community.

Sincerely,

Aileen Sodetani
Business Development Director



PUNAHOU SCHOOL

WO INTERNATIONAL CENTER

January 19, 2016

Dr. Tin Myaing Thein
Executive Director
Pacific Gateway Center
723-C Umi Street
Honolulu, HI 96819

Re: Proposal for Grants-in-Aid: *Empowering Kūpuna and Connecting the Generations*

Dear Dr. Myaing,

The Wo International Center at Punahou School has been grateful for our partnership with the Student Global Leadership Institute (SGLI) this summer. We understand that your organization is proposing a program to *Empowering Kūpuna and Connecting the Generations* that will help our kūpuna age actively and keeping them healthy.

We teach our students about identifying core needs and taking social action on issues that need solutions.

We will be pleased to support *Empowering Kūpuna and Connecting the Generations* by sharing information made available by PGC relating to community service to help our senior population. We are excited about the intergenerational approaches that characterize this initiative that build the capacity of people of all ages to work together on solutions to priorities in our community.

The Wo International will be pleased to collaborate with PGC in sharing information about volunteer opportunities for students as part of the intergenerational program. Our SGLI students did brainstorming this summer with PGC and came up with ideas such as singing together, taking walks together, teaching technology, and bringing pets all as part of companionship. Punahou students are keenly interested in giving back to the community and this opportunity offers substantive ways to contribute to one of our most important sectors of our community.

Best wishes on this hopeful project and, if granted, we look forward to sharing these opportunities with our students.

Sincerely,


Chai Reddy
Director, Wo International Center



January 22, 2016

Dr. Tin Myaing Thein
Executive Director
Pacific Gateway Center
723-C Umi Street
Honolulu, HI 96819

Re: Proposal for Grants-in-Aid: *Empowering Kūpuna and Connecting the Generations*

Dear Dr. Myaing,

As a Kaka'ako neighbor to Pacific Gateway Center's Nā Kūpuna Makamae Center, I am very excited to hear about the proposal that will focus on the well-being of Hawaii's older population. Lanikai Juice will be honored to participate in such a worthy program to our community.

The Lanikai Juice team feels it is their social responsibility to educate the community and provide delicious, healthy and quality products with integrity.

As the founder and owner of Lanikai Juice, I look forward to having our company collaborate with Nā Kūpuna Makamae Center and Pacific Gateway Center and I will be pleased to provide presentations on nutrition, healthy eating, as well as support special events such as kūpuna walks or exercise programs for fitness.

I believe in the mission of Nā Kūpuna Makamae Center and Lanikai Juice looks forward to this opportunity contributes to the health of our kūpuna community.

Best of luck and thank you on Lanikai Juice for support.

Sincerely,

Pablo Gonzalez
Founder and
600 Kailua Rd. #108
Kailua, HI 96734

January 19, 2016

Dr. Tin Myaing Thein
Executive Director
Pacific Gateway Center
723-C Umi Street
Honolulu, HI 96819

Re: Proposal for Grants-in-Aid: *Empowering Kūpuna and Connecting the Generations*

Dear Dr. Myaing,

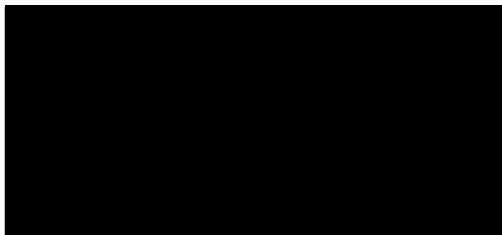
I am pleased to hear about Pacific Gateway Center's proposal that will focus on active aging for seniors as well as their health and well-being. I will be honored to participate in such a worthy program.

As a kumu hula, I look forward to teaching ukulele and hula at Nā Kūpuna Makamae Center. These will be activities that will certainly strengthen the mind, body, and soul and are appropriate to your programming concepts for the Center.

In my experience, I have enjoyed working with seniors and feel confident that I can contribute to the Center's mission, and the kūpuna will have fun learning through music and dance.

Best wishes on this hopeful project and, if granted, I look forward to working with the kūpuna.

Sincerely,



'Aukai Reynolds
Kumu Hula



January 22, 2016

Dr. Tin Myaing Thein
Executive Director
Pacific Gateway Center
723-C Umi Street
Honolulu, HI 96819

Re: Collaboration with Wilson Care Group
State of Hawaii Grants-in-Aid Proposal
Empowering Kūpuna, Connecting the Generations

Dear Dr. Myaing,

Wilson Care Group is pleased to learn about your grant proposal entitled *Empowering Kūpuna, Connecting the Generations*. We extend our support and collaboration.

Founded in 1996, Wilson Homecare is Hawaii's largest private home health care agency. Headquartered in Honolulu, we provide home care services across Oahu ranging from personal care to skilled nursing. The Wilson Way is special. Our mission is to provide our clients with the highest quality, most compassionate and professional care possible. Everything we do is focused on meeting the individual needs of our clients.

Our organization is very excited to hear about your proposal and the Schmieding course offering "In-Home Assistant" that is a 40-hour certification training program. We would be interested in being the job placement agency for your interested care professionals and make job opportunities available. We understand your program will have qualified professionals in the health field as faculty with curriculum focus on companionship safety, and hands-on care for individuals who need minimal to moderate assistance in their homes.

Wilson Homecare employees are bonded, skilled, trained professionals who are thoroughly screened for top performance. They are certified in Cardiopulmonary Resuscitation and First Aid, screened and tested for Tuberculosis, and all meet and maintain updated certification and licensing requirements for the level of care they provide. They also must have clean criminal and abuse background checks, as well as clean driver's abstract (for those willing to drive for clients).

We believe this will be a meaningful collaboration and we look forward to working with you. Together, we will be able to fulfill a compelling need in the community.

Sincerely,

Aileen Sodetani
Business Development Director