

House District 14/15/16

Senate District 7

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DAGS

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

I. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Kauai Economic Opportunity, Incorporated

Dba:

Street Address: 2804 Wehe Road, Lihue, Hawaii 96766

Mailing Address: SAME

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LILLIAN BENNETT

Title Elderly Nutrition & Food Services Program Director

Phone # (808)245-4077

Fax # (808)245-7476

E-mail keo@keoinc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

**VAN ACQUISITION
FOR KEO FOOD SERVICE DELIVERY
PROGRAM**

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 234,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

AUTHORIZED SIGNATURE

D-FUJIUCHI - CHIEF EXECUTIVE OFFICER
NAME & TITLE

DATE SIGNED

1/20/16



RECEIVED
1/22/16 ma

COPY

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Kaua'i Economic Opportunity, Incorporated (KEO) is a 501 (C) 3 private non-profit agency that was incorporated on March 16, 1965. The agency began as a local community action program under the support of the Office of Economic Opportunity Act of 1965. KEO is a multi-purpose organization with funding from a variety of sources. Over the past 50 years, the Agency has generated and fiscally administered millions of dollars of Federal, State, County of Kaua'i, and private funds. The Agency is the only human services organization on Kaua'i, whose purpose is to provide a wide range of services and activities that alleviate the conditions of poverty and allow low-income families and individuals to attain social and economic self-sufficiency.

KEO has administered a variety of community service programs such as: Title XX Home Management and Chore Services, Consumer Education, Emergency Food and Medical Services, Economic Development, Transportation, Child Care, Language Arts Multicultural Program, Head Start, Emergency School Aide Act, Elderly Nutrition and Wellness Programs, Shoppers Program for the Elderly and Disabled, Horticulture, Employment Training, Family Development, Family Development for Immigrants and Refugees, Family and Youth Services, Persons-In-Need Grants, Lokahi Pacific - Kauai Business Loan Program, a Community Anti-Crime Program, Mediation Program, Legal Services, Group Homes for Mentally and/or Physically Challenged Adults, Wilson P. Cannon Youth Volunteer Program, Homeless Programs, Horticulture, After School Program, Medicare Prescription Drug Discount Card Program, and other programs for the disabled, Disaster Relief, and Food Services. KEO continues to provide energy and weatherization assistance to eligible families. KEO has further executed the acquisition and construction projects addressing specific needs, such as, the Mana 'Olana Emergency Shelter housing project, the Kau 'Apo Transitional project, and several other transitional housing projects, and most recently a grant to be the "connector" for the a Health Program.

As a private, non-profit agency, KEO has been able to operate with a reduced overhead and has been able to accomplish tasks that are difficult for government agencies to accomplish. KEO has been creative in utilizing its resources, is cost conscious, and

maintains a high level of accountability of funds (stringent reporting requirements, contracts outside audits annually, and is periodically audited by the State of Hawaii). The Agency uses volunteers extensively in the Elderly Nutrition and Mediation Programs. KEO has aggressively sought and received a multitude of service programs for needy clientele and has been able to offer its clients many services at one place in a more economical fashion, unlike a single purpose, single program agency.

2. The goals and objectives related to the request;

Our goal is to obtain funding for the acquisition of six (6) cargo vans. The Food Service Delivery Program provides approximately 150,000 meals annually, to Kauai's frail and disabled elderly residents 60 years and older and to pre-school children, teenagers, mentally and physically challenged individuals to promote their health and well being.

Currently, KEO, for its Food Service Delivery Program has 9 cargo vans available for use on 7 routes. Three of the vans have logged over 126, 000 miles of service. Please see IV.B. for description. The vans are serviced regularly but continue to suffer the need for major repair which is costly to the program. The interior of the vans is also physically degrading. The seats are falling apart and the ceiling material is coming unglued. The objective is to eliminate this cost of major repairs and increase and/or improve services rendered to target populations.

As a Community Action Agency on Kaua'i, KEO, Inc. is held to high standard of Performance and Measures which consists of 6 National Goals and 12 National Performance Indicators. In addition, to program specific outcomes, KEO's performance is measured according to the National Indicators and Outcomes as follows:

Goal 1. Low-income people become more self-sufficient. (Family)

National Performance Indicator 1.1 – Employment

National Performance Indicator 1.2 – Employment Supports

National Performance Indicator 1.3 – Economic Asset Enhancement and Utilization

Goal 2. The conditions in which low-income people live are improved. (Community)

National Performance Indicator 2.1 – Community Improvement and Revitalization

National Performance Indicator 2.2 – Community Quality of Life and Assets

Goal 3. Low-income people own a stake in their community. (Community)

National Performance Indicator 3.1 – Civic Investment

National Performance Indicator 3.2 – Community Empowerment through Maximum Feasible Participation

Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)

National Performance Indicator 4.1 – Expanding Opportunities through Community-Wide Partnerships

Goal 5. Agencies increase their capacity to achieve results. (Agency)
National Performance Indicator 5.1 – Broadening the Resource Base

Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other support systems. (Family)
National Performance Indicator 6.1 – Independent Living
National Performance Indicator 6.2 – Emergency Assistance
National Performance Indicator 6.3 – Child and Family Development

For this project specifically, the National Goals and Performance Indicators are:

Goal 2. The conditions in which low-income people lives are improved.
(Community)

National Performance Indicator 2.1 – Community Improvement and Revitalization

Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other support systems. (Family)

National Performance Indicator 6.1 – Independent Living

3. The public purpose and need to be served;

This program provides a vital service, allowing homebound elderly to remain self-sufficient at home and offering a lower cost alternative to institutionalization. Not only does the Food Service Delivery Program provide meals for over 300 elderly individuals (annually) on the Meals on Wheels Program, but also provides delivery of meals for the following target population covering the entire County of Kaua'i:

- Elderly clients in the County of Kaua'i's Congregate meal program
- Pre-School children enrolled in the Head Start program
- Kupuna in the Alu Like Homebound Meals Program
- Kupuna who attend the Alu Like Center programs in Anahola and Waimea
- Pre-School students attending KEO's Early Learning Center and other private preschools.
- Elderly who attend Kaua'i Adult Day Health Center
- Guests at the Mana'olana Emergency Homeless Shelter
- Elderly who are registered with the State of Hawai'i Medicaid program
- Students enrolled in the County of Kaua'i's Summer Enrichment Program
- Private, home-bound clients
- Judiciary, 5th Circuit – Kids First Program

4. Describe the target population to be served;

KEO's program seeks to provide service to Kaua'i's elderly population, whether it is through homebound delivery service or through community programs where the elderly are afforded socialization activities and meal delivery. Having new reliable delivery vans would allow us to control our costs and improve our capacity to more efficiently serve all

the programs as breakdowns would be minimized. As the vehicles age the program is experiencing more mechanical breakdowns. New vans would help prevent an interruption of delivery service to the target population.

Note: Since 2003, for the 2000 models and since 2007 for the 2006 model and newer models, KEO has spent approximately \$96,762.00 in vehicle repairs. In the last 2 years, total \$39,583.00 which is approximately 41%, has been spent for repairs

5. Describe the geographic coverage.

Currently we are servicing all of the County of Kaua'i, between Hanalei and Kekaha. We are, however, equipped to deliver to the entire County from Ha'ena to Kekaha.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The projected scope of the work to be done is to:

- 1) Solicit bids from vendors
- 2) Notify the vendor of the bid award
- 3) Acquire possession of the vehicle

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Projected timeline for this project from beginning to completion is from July 1, 2016 to June 30, 2017.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

To ensure quality, KEO's internal reporting procedures require monthly reporting of program progress towards performance goals and objectives, the written report include statistical and narrative sections. Actual accomplishments (number of clients served) are documented and compared with the goals and any deviation could be worked out to ensure quality and timely accomplishment of the project. The reports are reviewed during management meetings to ensure that the performance outcomes are met. Financial meetings are also done monthly to make sure that the project is within budget. Monthly reporting on vehicle status and servicing are completed. KEO follows reporting guidelines especially in identifying realistic and achievable goals for the program.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

To measure the effectiveness of the programs use of appropriations, KEO has internal reporting procedures to ensure program goals and objectives are being met. Daily logs, statistical and narrative monthly reports, and other internal reporting ensure the accountability of the funds for programs.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached budget forms

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$234,000.00	\$0.00	\$0.00	\$0.00	\$234,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.

We have submitted a grant application from CDBG funds, County of Kauai, FY 2017 for one cargo van.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

KEO has not been granted or applied for any State or Federal tax credits within the past 3 years, but if available and eligible will apply for State and Federal tax credits pertaining to this program.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

The following are the federal grants awarded since July 1, 2014

Community Services Block Grant	Federal	\$263,487.00
Hi'iola Marketplace Assister Program	Federal	\$178,248.00
Weatherization Assistance Program	Federal	\$42,881.00
Shelter Plus Care	Federal	\$60,605.00
Emergency Shelter Grant	Federal	\$19,292.20
HPRP-ESG Homeless Prevention	Federal	\$11,612.83
HUD	Federal	\$46,164.00
CDBG	Federal	\$26,000.00

Existing Contracts for this year include the following:

Contracting Agency : County of Kaua'i - Agency on Elderly Affairs
 Program Title : Home Delivered Meals – Federal Funds
 Contract Period : 2013-2016
 Funding Amount : \$906,071.00
 Performance Goals : To serve 103,551 home-delivered meals to elderly clients

Contracting Agency : County of Kaua'i - Agency on Elderly Affairs
 Program Title : Congregate Meals
 Contract Period : 2013-2016
 Funding Amount : \$180,158.00
 Performance Goals : To serve 25,736 meals to elderly clients at different sites

Contracting Agencies : Pre-schools (5 Head Start, 1 Lihue Early Learning Center, Punana Leo, & Lihu'e Hongwanji)
 Contract Period : 2015-2016
 Funding Amount : Varies
 Performance Goals : To serve breakfast, snack and lunch to pre-school students/children

Contracting Agencies : Other Adult Daycare Centers (State of Hawai'i Medicaid Program, Alu Like, Kaua'i Adult Day Health Center)
 Contract Period : 2015-2016
 Funding Amount : Varies
 Performance Goals : To serve lunch to adult participants

Contracting Agency : Mana 'Olana Homeless Shelter
 Contract Period : 2015-2016

- Funding Amount : Varies
Performance Goals : To serve dinner to 19 clients of the Shelter
- Contracting Agency : Hawai'i Medical Service Association
Contract period : 2016 – 2017
Funding Amount : Varies
Performance Goals : To serve home delivered meals authorized clients
- Contracting Agency : AlohaCare
Contract period : 2016 – 2017
Funding Amount : Varies
Performance Goals : To serve home delivered meals authorized clients
- Contracting Agency : Well Care Health Insurance
Contract period : 2016 – 2017
Funding Amount : Varies
Performance Goals : To serve home delivered meals authorized clients
- Contracting Agency : United Health Care
Contract period : 2016 – 2017
Funding Amount : Varies
Performance Goals : To serve home delivered meals authorized clients
- Contracting Agency : Judiciary, 5th Circuit – Kids First Program
Contract period : 2016 – 2017
Funding Amount : Varies
Performance Goals : To serve snacks to program participants

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.

\$120,136.93

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KEO has initiated and administered the Elderly Nutrition program since 1974, delivering nutritious USDA meals for the elderly 60 years or over, either in a congregate group setting

or delivered to their home. Since its inception in 1974, The Elderly Nutrition Program has evolved into the Food Service program which not only provides meals to the elderly but also provides meal service for pre-school aged children, for children enrolled in Summer Fun activities, for the homeless, and several other organizations. The Food Service Delivery Program currently serves approximately 150,000 meals annually, which is estimated at 600+ meals per day. The delivery is coordinated through 7 routes which cover the entire island.

KEO continues to receive new requests for meal deliveries on a weekly basis. There is a definite need for this service in the community.

Kauai Economic Opportunity, Inc. is the only human services organization in the County of Kauai with its focus on the disadvantaged and has been in operation for the last 50 years. It currently manages more than 20 community service programs that focus on un-served and underserved communities, individuals, and families who qualify under the agency's eligibility requirements. These are programs and projects that address the needs of the low-income, homeless, elderly, pre-school children, at-risk youth, immigrant, jobless and the mentally and physically challenged persons involving more than 30 contracts via various funding sources.

Existing Contracts which need meal delivery for this year include the following:

Contracting Agency : County of Kaua'i - Agency on Elderly Affairs
Program Title : Home Delivered Meals – Federal Funds
Contract Period : 2013-2016
Funding Amount : \$906,071.00
Performance Goals : To serve 103,551 home-delivered meals to elderly clients

Contracting Agency : County of Kaua'i - Agency on Elderly Affairs
Program Title : Congregate Meals
Contract Period : 2013-2016
Funding Amount : \$180,158.00
Performance Goals : To serve 25,736 meals to elderly clients at different sites

Contracting Agencies : Pre-schools (5 Head Start, 1 Lihue Early Learning Center,
Punana Leo, & Lihu'e Hongwanji)
Contract Period : 2015-2016
Funding Amount : Varies
Performance Goals : To serve breakfast, snack and lunch to pre-school
students/children

Contracting Agencies : Other Adult Daycare Centers (State of Hawai'i Medicaid
Program, Alu Like, Kaua'i Adult Day Health Center)
Contract Period : 2015-2016

- Funding Amount : Varies
- Performance Goals : To serve lunch to adult participants

- Contracting Agency : Mana 'Olana Homeless Shelter
- Contract Period : 2015-2016
- Funding Amount : Varies
- Performance Goals : To serve dinner to 19 clients of the Shelter

- Contracting Agency : Hawai'i Medical Service Association
- Contract period : 2016 – 2017
- Funding Amount : Varies
- Performance Goals : To serve home delivered meals authorized clients

- Contracting Agency : AlohaCare
- Contract period : 2016 – 2017
- Funding Amount : Varies
- Performance Goals : To serve home delivered meals authorized clients

- Contracting Agency : Well Care Health Insurance
- Contract period : 2016 – 2017
- Funding Amount : Varies
- Performance Goals : To serve home delivered meals authorized clients

- Contracting Agency : United Health Care
- Contract period : 2016 – 2017
- Funding Amount : Varies
- Performance Goals : To serve home delivered meals authorized clients

- Contracting Agency : Judiciary, 5th Circuit – Kids First Program
- Contract period : 2016 – 2017
- Funding Amount : Varies
- Performance Goals : To serve snacks to program participants

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Currently, the Food Service Delivery Program operates 7 routes to make deliveries over the entire island. Below is a list of the routes and the vehicles operated with the mileage.

KEKAHA	CHEVY 1500 EXPRESS 2007 CG 13405	114,161
NORTH SHORE	CHEVY 1500 EXPRESS 2007 CG 13405	133,716

HANAPEPE	DODGE CARAVAN 2007	85,033
KAPAA	CHEVY 1500 EXPRESS 2007 CG 13405	93,850
KOLOA	DODGE CARAVAN 2006	85,934
LIHUE 2	DODGE CARAVAN 2007	63,672
LIHUE 1	DODGE CARAVAN 2007	59,388
126KBJ	SPARE FORD E-150 VAN 2000	126,614
125KBJ	SPARE 2000 FORD	91,205
New (12/2015)	FORD RAM VAN	400

Each van allows the deliverer to provide individually packed meals to homebound clients, and, "bulk" meals are delivered to specific congregate meal sites, like Neighborhood Centers (Kekaha, Waimea, Kaumakani, Koloa, Lihu'e, and Kilauea), Head Start Centers, Day Care Centers and other sites.

With the requested funding, Kaua'i Economic Opportunity, Inc. will be able to replace the older vans which are so desperately needed.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Food Service Delivery Program will be under the direction of Meals Delivery Manager who reports to the Elderly Nutrition & Food Service Director who will report directly to the Chief Executive Officer.

KEO has administered the Food Services program, since its inception in 1974, and has trained staff members who are experienced in the food industry. A pre-screening of all potential KEO employees is conducted and the following standards have to be met:

- Pre-employment physical
- Drug screen
- TB screen
- Criminal conviction record check
- Clean traffic abstract

The experienced staff at KEO contributes greatly to program operation and enhancement. The Director responsibly prepares for on-going training of program staff. This includes, but not limited to, regular staff meetings, CPR/First Aid

training, Food Safety and Sanitation training, Driver Safety courses, and other workshops/trainings pertinent to the functions of the staff as required by County, State, and Federal entities.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attached

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Chief Executive Officer	\$101,904.00
Fiscal Officer	\$80,112.00
Administrative Officer	\$68,484.00

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

KEO, Inc. is not a party to any pending litigation, including any outstanding judgments.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

All vehicles are properly registered with the Department of Motor Vehicles. All drivers are licensed to operate the vehicles.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2016-17, but
- (2) Not received by the applicant thereafter.

This is a one time request for the purchase of vehicles and will not require sustenance until obsolescence. The registering and service of the vehicles will be budgeted into the program budgets on a yearly basis.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

Attached



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

DBA/Trade Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

Issue Date: 01/11/2016

Status: Compliant

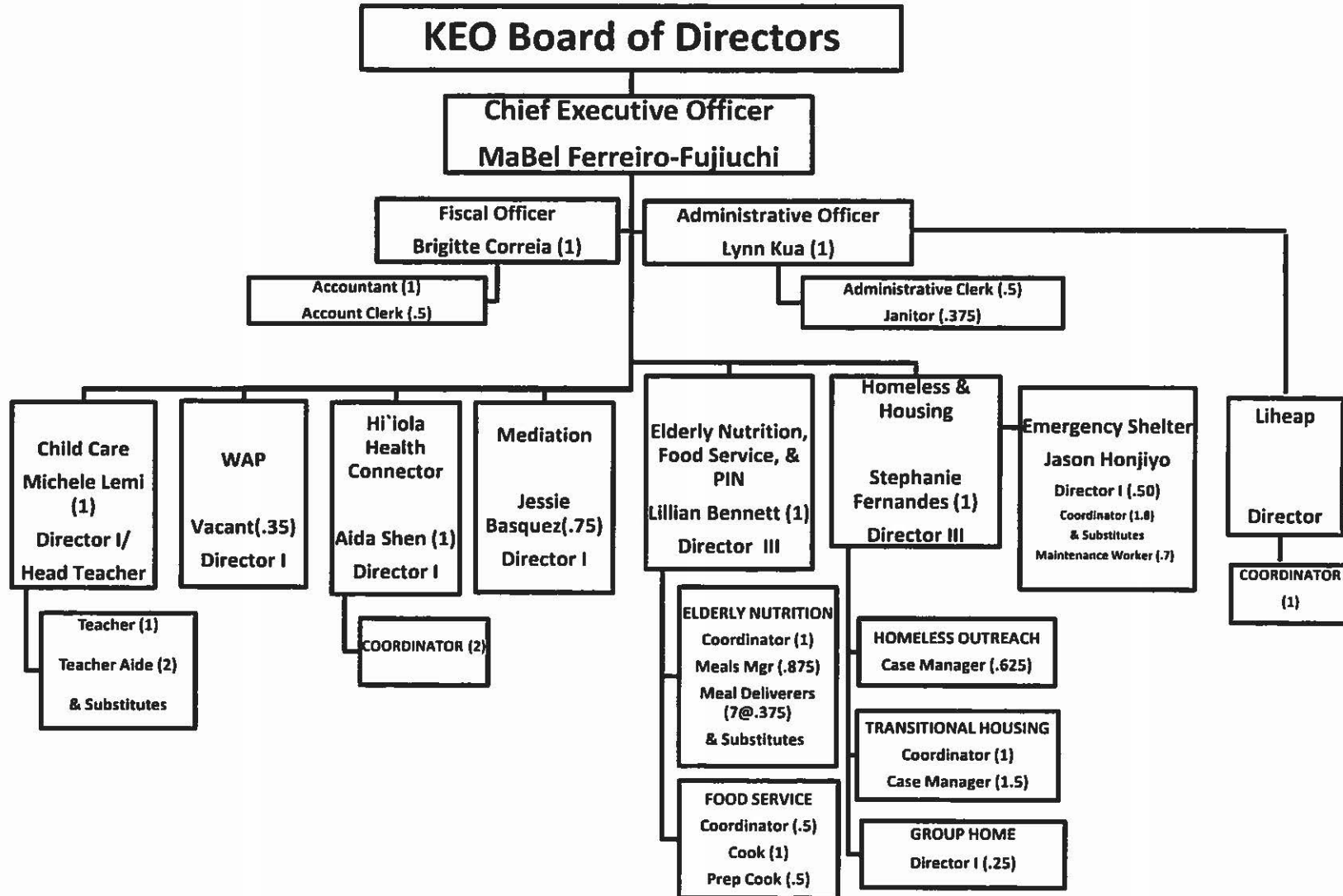
Hawaii Tax#: W40397488
 FEIN/SSN#: XX-XXX2851
 UI#: XXXXXX6940
 DCCA FILE#: 12814

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation Internal Revenue Service	Compliant Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Kauai Economic Opportunity

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	234,000			
E. CAPITAL				
TOTAL (A+B+C+D+E)	234,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	234,000	Lillian Bennett (808) 245-4077		
(b) Total Federal Funds Requested		[Redacted] Phone		
(c) Total County Funds Requested		[Redacted]		
(d) Total Private/Other Funds Requested		[Redacted] Date		
TOTAL BUDGET	234,000	MaBel Ferreiro-Fujiuchi/Chief Executive Officer Name and Title (Please type or print)		

1/20/16

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Kaua'i Economic Opportunity, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	0
			\$ -	0
			\$ -	0
TOTAL:				0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
cargo van (extended)	6.00	\$39,000.00	\$ 234,000.00	234000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	6		\$ 234,000.00	234,000
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: KAUAI ECONOMIC OPPORTUNITY, INC

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS	Not Applicable					
LAND ACQUISITION	Not Applicable					
DESIGN	Not Applicable					
CONSTRUCTION	Not Applicable					
EQUIPMENT	Not Applicable					
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

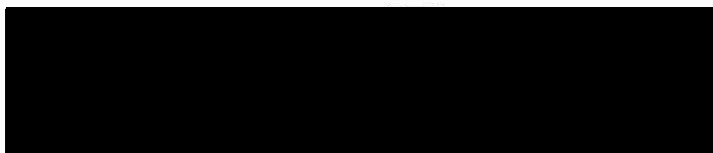
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.



(Signature)

MaBel Fujiuchi
(Typed Name)

D
1/20/16

(Date)

Chief Executive Officer
(Title)