

House District 44

Senate District 21

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Corvette Center Ministries
Dbas:
Zion Ipuka
Street Address:
87-161 Helelua St. #6, Waianae, HI 96792
Mailing Address:
P.O Box 2861, Waianae, HI 96792

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CURTIS Y TSUZAKI
Title Executive Director
Phone # 808-291-3682
Fax # None
E-mail curtmaki14@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

TRANSITIONAL SERVICES FOR THE HOMELESS IN WAIANAE.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 81991

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____

TYPE N _____
AUTHORIZED SIGNATURE

CURTIS TSUZAKI, EXECUTIVE DIRECTOR
NAME & TITLE

1-21-16
DATE SIGNED



RECEIVED
1/22/16

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

1. A brief description of the applicant's background;

Since 1998, when Corvette Center Ministries DBA Zion Ipuka (Zion Ipuka) was established, the organization has been successful in providing food, clothing and other necessities to the homeless in the community and assisting individuals in obtaining social services and finding housing. Collaborating with other organizations in the Waianae Coast community, Zion Ipuka has been active in reaching out to the homeless community, providing those in need with immediate relief from both direct and peripheral detrimental effects of homelessness in the area.

2. The goals and objectives related to the request;

Our goal of the project is to open a transitional center and provide the homeless with a variety of services in order to serve as a bridge for them to transition back into the community.

Based on the project goal, objectives of this project are:

- To operate a facility whereby the homeless can come on their own volition to acquire tier 1 services.
- To provide tier 2 services in a safe and secure environment so that they will be unencumbered in moving out of their unsheltered circumstance. These tier 2 services will offer them support with their addictions while administering education, vocational and personal guidance.
- To assist progressing individuals in tier 3 services...securing employment, finding affordable housing and acquiring the necessary skills in order to successfully transition back into the community as responsible members of society.
- To create and maintain a client database system, effectively tracking, in real time, all clients served at the transition center. A goal for this database development is to not let clients "fall through the cracks".
- To maximize use of the database by sharing information with key agencies in the areas of affordable housing, jobs, vocational and occupational training.

Implementing these objectives will enable Zion Ipuka's current outreach mission to become more efficient and effective. With the center's goal to be operational every day, it will evolve to a true one-stop center that addresses both immediate

and intermediate needs of the homeless clients. As the reputation of the service expands, Zion Ipuka envisions servicing countless others in the area.

3. **The public purpose and need to be served;**
The public purpose and need to be served will be to deliver a cost-effective long-lasting transitional program for the homeless that begins with humanitarian outreach efforts (which establishes trust relationships and bonding), utilizes the services of a vast network of outside agencies, provides opportunity for recovery and personal growth in a transitional facility. The goal is to see the homeless progress toward attaining affordable housing. One problem we see is that the homeless are scattered, hard to reach and difficult to keep track of. A transition center will provide the homeless with a one stop shop that they can frequent and we will introduce and encourage them to receive other services available.
4. **Describe the target population to be served; and**
Zion Ipuka defines "homeless" as a person who is currently without stable shelter. Because of this, those who live in emergency shelters are not considered as part of the client population.

A 2015 point in time count estimated over 490 homeless living on the Waianae Coast. The target population will include individuals in the homeless population located on the Leeward Coast from Nanakuli to Kaena State Park.

Specifically, Zion Ipuka will focus on the large homeless encampment on the fringes of the Waianae Boat Harbor totaling 260 people (as reported in Civil Beat and the Star Advertiser, December and January, 2015/2016)

Describe the geographic coverage.

Waianae District of the island of Oahu, from the Census Designated Place of Nanakuli, north to the Census Designated Place of Makaha

II. Service Summary and Outcomes

1. **Describe the scope of work, tasks and responsibilities;**
There is a need to address the homeless issue in a logical step-by-step manner rather than haphazardly sweep the homeless from the beaches and parks.

To address this void, Zion Ipuka proposes to create a bridging transition center for the homeless in a business center located in Waianae, Oahu to serve both as a drop-in facility and a place where homeless can go to receive transitional services. As the homeless gradually are removed from the beaches and parks, it will become necessary to have a place where they feel comfortable to go to receive services as they continue their journey back into the community.

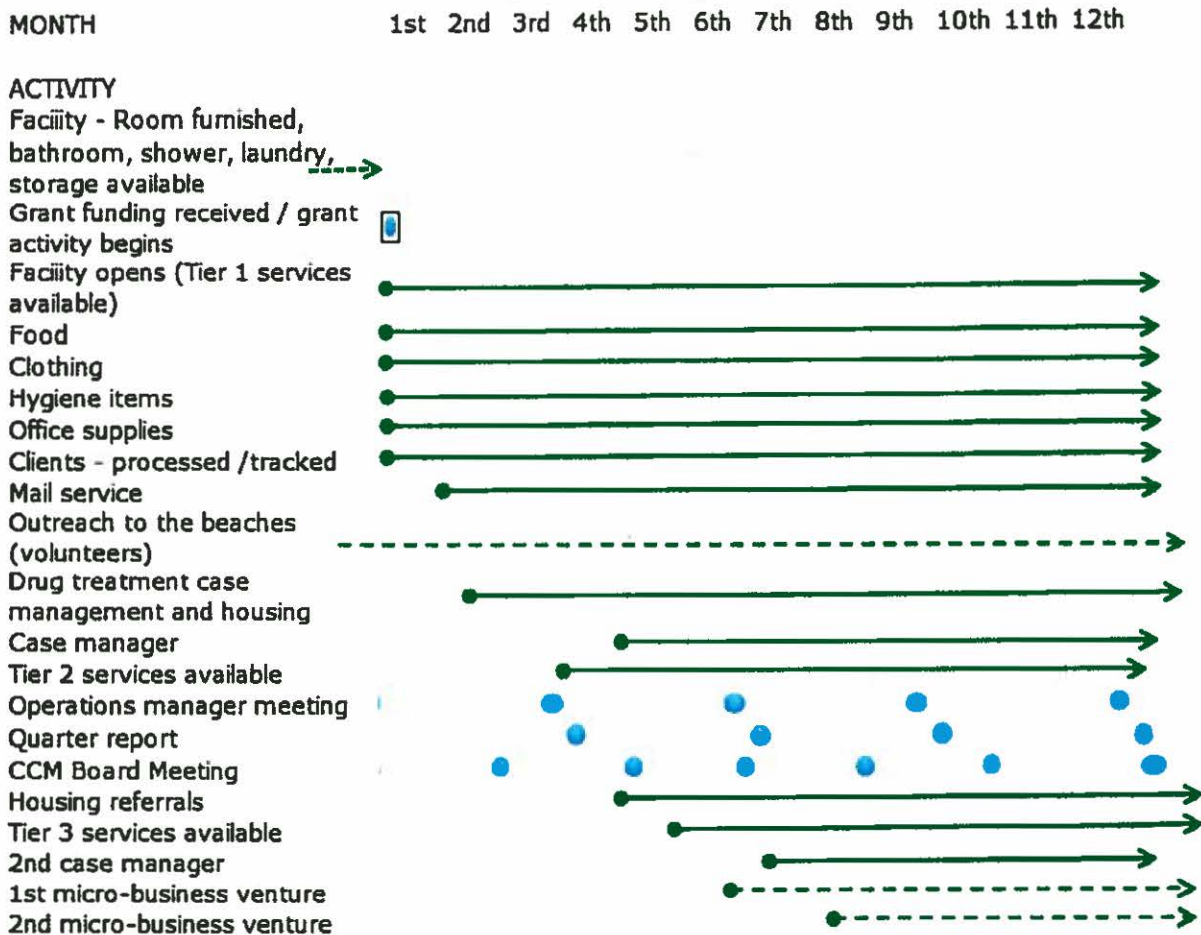
The following are services that will be provided:

- A. TIER 1 SERVICES (First interaction with client)
 - a. Emergency food, clothing and hygiene distribution
 - b. Shower and temporary emergency accommodation
 - c. Telephone (which will be time monitored)
 - d. Emergency shelter and recovery home referral
- B. TIER 2 SERVICES (Once client is stabilized after initial interaction)
 - a. Substance abuse recovery program including assistance with transportation
 - b. Case management and social services
 - c. Job training/career development
 - i. May include literacy development per individual need
 - d. Mail service
 - e. Limited storage for personal items
 - f. No-charge limited internet service
- C. TIER 3 SERVICES (Once client is serviced by all facets of the second tier services and recommendation of the case manager)
 - a. Financial management and educational classes
 - b. Assistance in obtaining employment
 - c. Affordable housing search and assistance with applications

The transition center will be manned by a mixture of volunteers who are qualified to service the homeless community (social worker experience) part time workers, and an established staff member of Zion Ipuka who will serve as Manager/Program Director of the facility. The Manager/Program Director will be the Executive Director of Zion Ipuka until a suitable person is found. This person is beholden to a Board of Directors made up of individuals of the community.

2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

Visual representation of timeline



Details on proposed activities on the timeline

One month before grant period begins- Facility becomes available. Furniture and equipment is obtained and rooms are furnished. All office supplies are purchased. Food and clothing and hygiene pantries are stocked. Outreach is already being conducted and potential clients have been informed about the opening of the center. Board of Directors meets to make final plans for the facility and make sure the funds are secured. Manager/Program Director holds one last meeting to prepare for opening. All volunteers and staff are confirmed.

Month 1- Center is officially opened. First clients come and get processed. Start using the facilities, including bathroom, shower, laundry, and storage (tier 1 service). Mail service is arranged by staff. First clients are data based and tracking begins. In-house security begins and repair maintenance to building is conducted. Outreach continues on beaches. By the end of the month we project that 40 unrepeated people would have utilized the facility.

Month 2- Center is in full swing. Clients are regularly visiting center and accessing services. Mail service is available for all clients as well as personal

storage and other amenities. Facility hours are adjusted according to the need and security is made available during those times. Pantries (food and clothing) are replenished as well as hygiene items. TIER 2 services such as drug treatment case management and housing start. Board meets to discuss progress of first two months and make recommendations. By the end of the month, 80 unique clients are projected to be utilizing center and 20 will be receiving TIER 2 services.

Month 3- First quarter mark. Manager/Program Director meets with staff; deliverables are evaluated and adjustments made to operations. Spending is checked to see if on budget. All records are updated and prepared for quarterly report. By the end of the month, 120 unique clients are projected to be utilizing center and 40 will be receiving TIER 2 services. Search begins for case manager. Quarterly report is written and invoice is created and submitted to state.

Month 4- Clients are regularly utilizing center. Regulars will be frequenting it and accessing its services. Pantries (food and clothing) are replenished as well as hygiene items. Drug rehabilitation program will be at midway point. Case manager is found. First referrals are made for housing. By the end of the month, 160 unique clients are projected to be utilizing center, 60 will be receiving TIER 2 services and 5 will be receiving TIER 3 services. Board meets to discuss first four months of operations at center and make recommendations.

Month 5- Operations in center continue. Those receiving TIER 2 services start looking for sustainable income. Referrals to employers and vocational programs increase. Plans begin for sustainable business project in center. Fundraiser is held. By the end of the month, 200 unique clients are projected to be utilizing center, 80 will be receiving second-level services, 10 will be receiving TIER 3 services.

Month 6- Second quarter mark. Manager/Program Director meets with staff; deliverables are evaluated and adjustments are made to operations. Spending is checked to see if on budget. Pantries (food and clothing) are replenished as well as hygiene items. All records are updated and prepared for quarterly report. First group in drug rehabilitation will be graduating. More referrals to employment and vocation training agencies are made. A sustainable micro-business venture starts with candidates receiving TIER 2 services. Board meets to discuss progress of center after 6 months of operations and makes recommendations. By the end of the month, 240 unique clients are projected to be utilizing center, 100 will be receiving TIER 2 services, 20 will be receiving TIER 3 services. Quarterly report is written and invoice is created and submitted to state.

Month 7- Vocational programs are now in full swing. An outside employment agency is found to work with clients. First sustainable micro-business enters second month, employing 3 people. Plans are made for second sustainable micro-business. Alternative funding sources are sought. Second case manager is found and begins servicing clients. By the end of the month, 280 unique clients are

projected to be utilizing center, 120 will be receiving second-level services, 30 will be receiving TIER 3 services.

Month 8- Second sustainable micro-business starts employing three people. Two sustainable micro-businesses are now operating employing 6 people. Other second-level clients are finding employment or entering vocational training programs. Drug rehabilitation continues. Pantries (food and clothing) are replenished as well as hygiene items. By the end of the month, 320 unique clients are projected to be utilizing center, 140 will be receiving TIER 2 services, 40 will be receiving TIER 3 services. Board meets to evaluate program and discuss further funding. Preparation begins on 2nd year budget.

Month 9- Third quarter mark. Manager/Program Director meets with staff; deliverables are evaluated and adjustments are made to operations. Spending is checked to see if on budget. All records are updated and prepared for quarterly report. Application process for 2nd year funding is begun and grant writing if applicable. Budget is prepared for board meeting. By end of months, 320 unique clients are projected to be utilizing center, 160 will be receiving TIER 2 services, 50 will be receiving TIER 3 services. Quarterly report is written and invoice is created and submitted to state.

Month 10- All operations are in full force. Project is now 25% sustainable. Vocational and micro-business programs continue and plans for development are made. Pantries (food and clothing) are replenished as well as hygiene items. Application for 2nd year funding is submitted. Board meets and approves budget. Deliverables are reviewed and assurance plan is made to bring as close to possible to target. By the end of the month, 360 unique clients are projected to be utilizing the center, 180 will be receiving TIER 2 services, and 60 will be receiving TIER 3 services.

Month 11- Plans are made for 2nd year of operations. Applications are received for more personnel. More programs and collaborations are added. Second fundraiser is held. Begin to compile all data for final report. By the end of the month, 400 unique clients are projected to be utilizing center, 200 will be receiving TIER 2 services and 70 will be receiving TIER 3 services.

Month 12- Fourth quarter mark. Manager/Program Director meets with staff; deliverables are evaluated and adjustments are made to operations. Spending is checked to see if on budget. All records are updated and prepared for quarterly report. Board meets to evaluate program and prepare for 2nd year. Funding is secured. Deliverables are verified and brought to target as much as possible. By the end of the month, 440 clients are projected to be utilizing center, 220 will be receiving TIER 2 services and 80 will be receiving TIER 3 services. Quarterly report is written and invoice is created and submitted to state.

End of year one grant period

3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

Zion Ipuka is committed to using the data it collects and reports on for the program, to assess the effectiveness to improve programming and use that data to make informed decisions for sustainability planning beyond the life of the grant. Monthly team meetings and quarterly written reports, organized by the Manager/Program Director, will occur to review data associated with the grant's progress.

Statistics on individual clients including all available personal information, services provided to the client and outcome results will be recorded through all stages of interaction with the client. Evaluation of services provided to each client will be done on a monthly and quarterly basis, with more frequent reviews conducted on a case-by-case basis.

All programs offered through this project, regardless of means of delivery, will conduct regular assessment activities to assure their effectiveness and have formal systems in place for using assessment to revise and shape future direction. The Manager/Program Director will handle formal and regularly scheduled reviews. Formal recommendations will be issued by the Manager/Program Director and staff to modify program structures and activities, pending approval of recommendations by the Board of Directors of Zion Ipuka.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment.**

Zion Ipuka, combining information received from the Point In Time study of Homeless in the City and County of Honolulu, along with their extensive knowledge of the homeless population in the area, estimate that there are 492 individuals who fall in the category that can be served by this new transition center. These are individuals who may be single individuals, couples (either married or unmarried) and couples with family (married couple with dependents). Based on this estimation, Zion Ipuka proposes the following performance criteria for the State to use to measure the effectiveness of the program.

Base population to serve = 492 individuals

Of the base population (number and percentage):

- *Initially serviced by transition center:* 442 (90%)
- *Will volunteer for second-tier services:* 221 (45%)
- *Individuals, receiving third-tier services, eventually placed into housing (of the 221 counseled):* 80 (36% of all counseled)

The program has an overall goal of having at least 80% or 352 unsheltered individuals identified as being placed into homes by program year 4 (year 2020/2021 timeframe)

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
Attached
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$20,497.75	\$20,497.75	\$20,497.75	\$20,497.75	\$81,991.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.
Not Applicable
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
Not Applicable
5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.
Zion Ipuka will be applying for other federal and state grants as those opportunities become available by legislative and government agencies.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.
The unrestricted current assets of Zion Ipuka, as of 12/31/15 is \$6,703.

IV. Experience and Capability

A. Necessary Skills and Experience

Experience of Corvette Center Ministries/Zion Ipuka's homeless/addiction transitional recovery programs.

Corvette Center Ministries dba Zion Ipuka was founded in 1998 by rev. Curtis Tsuzaki in order to "provide food, shelter, clothing and necessities...for the

needy.” Zion Ipuka’s mission is to transform people through the love of God and see them return to their communities as productive members. After moving to Waianae in 2006, Zion Ipuka’s undertaking has been to encourage the homeless living on the beaches and in the parks to improve their lives through utilizing existing programs and entering emergency shelters and clean and sober homes.

In 2008, through the City and County of Honolulu’s Community Benefits Grant program, Zion Ipuka opened a transitional facility for the homeless in a two-bedroom apartment in Nanakuli, which was enough space for a resident manager and six adults. After admitting its first resident in May 2008, Zion Ipuka implemented its transitional program, providing housing, food and offering educational/vocational guidance as well as ongoing drug rehabilitation. The first house eventually grew to 12 until shutting down in 2010 due to lack of funding.

With success through its outreach, Zion Ipuka moved and expanded its services to a six-bedroom house in Makaha in 2010 where it served over 50 adults and their families. In 2015 it moved onto the property of the Hawaii Cedar Church on Waianae Valley Road in Waianae. It currently services in various capacities approximately 25 individuals at one time. This program will expand, once again, the outreach abilities of Zion Ipuka and service more individuals.

B. Facilities

The transition center will be located in a commercial space in the Waianae area. Determination of actual place will be made upon successful awarding of grant to the program. Currently, Zion Ipuka is working with a property management firm which has identified potential property at 86-15 Farrington Highway (map and associated pictures of proposed property is attached as Attachment 2)

The center inside will include office space for the Manager and Program Director, case manager, as well as for key volunteers. There will be an area where clients will be able to shower, storage space for necessary hygiene, clothing and food for clients, as well as space for center partners to conduct business with clients while in the center.

All identified properties will be compliant with public access provisions of federal and state law, including assuring that provisions of the American Disability Act is adhered to for the center.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Job Descriptions for all staff at the proposed Zion Ipuka Transition Center
Manager/Program Director

This is a permanent position for the Zion Ipuka Transition Center
Group Level: Management

Wage type: Salary

Reporting Supervisor: Board of Directors

Role: The Manager/Program Director is responsible for developing and propagating the transition center. The Director ensures that the program is run effectively and efficiently, based on the established budget and the required quality standard agreed upon by the Board of Directors and the provisions of the grant. They ensure the program is effectively resourced and manages relationships with all their supervisors. The Director makes sure all corporate level decisions are carried out in a timely manner. They make recommendations to the budget, program changes and operational matters.

Responsibilities:

- Oversees the daily operations of the Center
- Ensures that all components of the program are financed and are working smooth
- Supervises the case managers
- Inspects the facility to see that it is kept in satisfactory operation and to agree upon standards
- Gathers pertinent information and data, and prepares required reports.
- Makes on-site decisions (i.e.: supplies, hours, schedules)

Case Manager

Group Level: Non-management

Wage type: Salary

Reporting Supervisor: Manager/Program Director

Role: The case manager will provide case management for clients, meet weekly with residents for goal setting and to assess progress. Provide drug rehabilitation support and organize support groups for residents, meeting once or twice weekly to find mutual support for addictions and other problems under the guidance of the Program Director and other volunteers.

Responsibilities:

- Provide first-responder services for clients entering into the Center
- Provide guidance and organization for clients in the area of drug and support group counseling
- Provides information and guidance on actions to the Program Director in regard to specific client needs.

Qualifications and experience of personnel for the request

Proposed candidate for the Manager/Program Director: Curtis Tsuzaki

Resume of work experience:

- 2007 – present: Executive Director, Corvette Center Ministries dba Zion Ipuka
 - 10 years of experience in serving the homeless in Hawaii
 - Managed tailored programs for 50 male and female residents of an established transitional housing program
 - Conducted weekly case management assessments
 - Supervised outreach programs
 - Maintained detailed financial records

- Prepared quarterly reports
- Coordinated grant writing and submission process
- 2004-present: Teacher, State of Hawaii Dept. of Education
 - Part time and substitute teaching at elementary, middle and high school levels
 - Lesson planning, curriculum development
- 2000- present: Ordained Pastor, People of the Promises
 - Led a congregation of 20 – 30
 - Counseled and conducted marriages
 - Supervised leaders and ran programs

B. Organization Chart

The personnel organization chart is part of this application, as “Attachment 1”

C. Compensation

No one in Zion Ipuka receives any compensation.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

D. Future Sustainability Plan

Zion Ipuka, as part of the long-term establishment of the transition center, is currently having discussions with community and business entities throughout the

Waianae area. The goal of these dialogues is to formulate long-term partnerships in which those entities will provide financial and program resources at the center.

For instance, one commercial partner is currently in discussions with Zion Ipuka. A proposal that this partner has brought forth is for them to establish a physical presence in the center, to operate an internet café. This café will service the general public and clients of the transition center. Clients of the center will be able to use their computers to access necessary resources for their self-development that is on the internet, while the general public will be charged a fee to access these services. Another proposed for-profit venture is a laundry service which will be free to clients, but will be utilized by the general public for a fee. The proceeds from these so called "micro-businesses" will be used to help subsidize the not-for-profit services of the center.

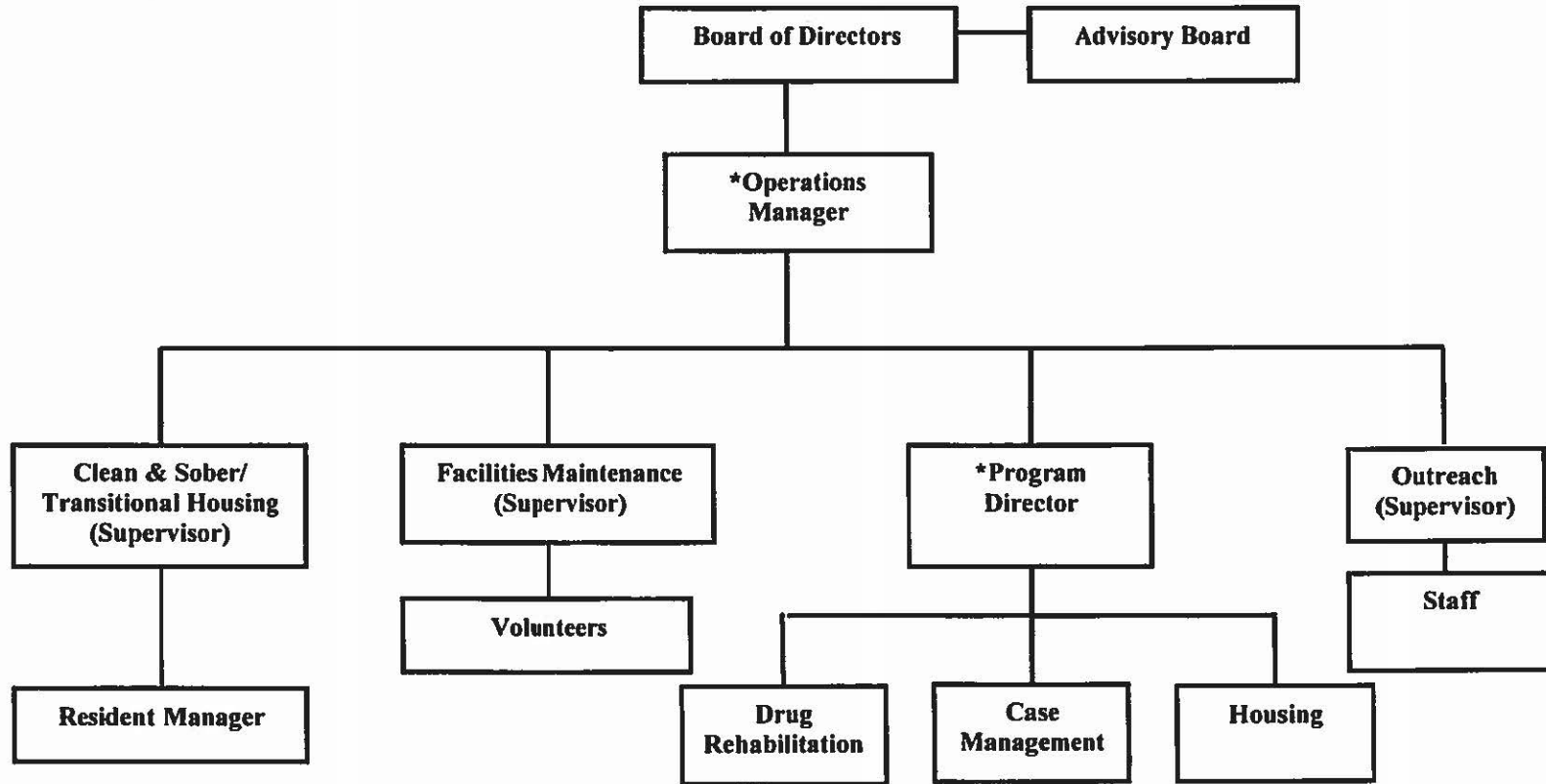
It is also envisioned that outside agencies will pay a rental fee that will cover their use of space within the center. This money will help offset costs associated with operation of the center. By the end of year one the center is projected to be at least 25% sustainable.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

Attached

Zion 'Ipuka – Organizational Structure



*At the beginning of operations, these positions will be held by one person, the Executive Director of Zion Ipuka

ATTACHMENT 2

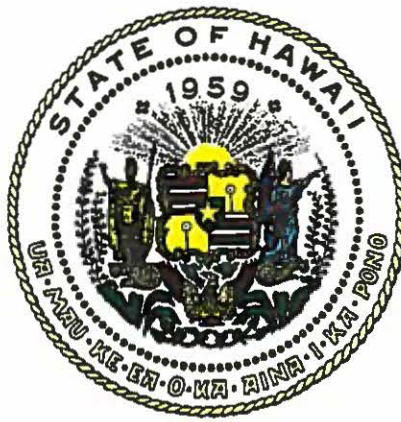
Zion 'Ipuka - Potential Property at 86-15 Farrington Hwy

LOCATION OF FACILITY



EXTERIOR VIEW OF BUILDING AT 86-15 FARRINGTON





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

CORVETTE CENTER MINISTRIES

was incorporated under the laws of Hawaii on 01/20/2000 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 15, 2016



Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

AppCorvette Center Ministries DBA Zion Ipuka

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	25,200			
2. Payroll Taxes & Assessments	1,927			
3. Fringe Benefits	8,384			
TOTAL PERSONNEL COST	35,511			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	2,000			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	24,000			
5. Staff Training	600			
6. Supplies	3,300			
7. Telecommunication	480			
8. Utilities	11,400			
9. Storage	600			
10. Mail (storage & service)	500			
11. Transportation (bus passes)	3,000			
12. Data tracking rental	600			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	46,480			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	81,991			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	81,991	Curtis Tsuzaki	808-291-3882	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1-21-16	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	81,991	Curtis Tsuzaki, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Corvette Center Ministries dba Zion Ipuka

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
NOT APPLICABLE				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Corvette Center Ministries DBA Zion

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
NOT APPLICABLE						

GOVERNMENT CONTRACTS AND / OR GRANTS

App **Corvette Center Ministries dba Zion Ipuka**

Contracts Total: **-**

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	NOT APPLICABLE				
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Corvette Center Ministries DBA Zion Ipuka
(Typed Name of Individual or Organization)



(Signature)

1-21-16

(Date)

Curtis Y. Tsuzaki
(Typed Name)

Executive Director
(Title)