

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Chinese Chamber of Commerce Foundation  
Dbas:

Street Address:  
8 South King Street, Suite 201, Honolulu, Hawaii 96813  
Mailing Address:  
8 South King Street, Suite 201, Honolulu, Hawaii 96813

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MR. EDDIE FLORES JR.

Title President

Phone # 808-533-3181

Fax # \_\_\_\_\_

E-mail eddieflores@hawaiianbarbecue.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

THE CHINESE CHAMBER OF COMMERCE FOUNDATION (FOUNDATION) OCCUPIES THE SECOND FLOOR OF THE BUILDING WHICH INCLUDES A 1,200 SQ. FT. TRAINING AND CONFERENCE ROOM (ROOM). THE ROOM IS FREQUENTLY USED TO CONDUCT COMMUNITY EDUCATION SEMINARS AND HOLD COMMUNITY EVENTS. MEMBERS OF THE COMMUNITY HAVE ATTENDED SEMINARS ON BUSINESS PLANNING, THE AFFORDABLE CARE ACT, INVESTMENTS STRATEGIES, TAX PLANNING, AND MORE. IT IS A PLACE FOR THE FOUNDATION TO HOST MAINLAND CHINESE OFFICIALS ON THEIR OFFICIAL VISIT TO HAWAII FOR TRADE AND TOURISM DISCUSSIONS. IN ADDITION, THE ROOM IS AVAILABLE FOR COMMUNITY USE FOR A NOMINAL FEE. IN THE LAST YEAR, THE ROOM IS UNDERUTILIZED DUE TO PROBLEMS WITH ITS CENTRAL AIR CONDITIONING SYSTEM, IT IS BROKEN BEYOND REPAIR. THE ROOM GETS EXTREMELY HOT AND MAKES IT DIFFICULT AND OFTEN UNBEARABLE FOR ATTENDEES OF OUR SEMINARS AND EVENTS.

THE FOUNDATION WOULD LIKE TO REQUEST FUNDING FOR A NEW CENTRAL AIR CONDITIONING SYSTEM. THIS WOULD ALLOW THE FOUNDATION AND THE COMMUNITY IT SERVES TO CONDUCT BUSINESS IN A COMFORTABLE ENVIRONMENT. ADDITIONALLY, THE FOUNDATION WOULD LIKE TO REQUEST FUNDING TO FIT OUR BUILDING WITH A WHEELCHAIR LIFT SO THAT WE MAY ACCOMMODATE PERSONS WITH DISABILITIES IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT.

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 300,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
 FEDERAL \$ \_\_\_\_\_  
 COUNTY \$ \_\_\_\_\_  
 PRIVATE/OTHER \$ \_\_\_\_\_

**RECEIVED**  
1/8/16 *ML*

TYPE NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

EDDIE FLORES JR., PRESIDENT  
NAME & TITLE

12/29/15  
DATE SIGNED

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

**The Chinese Chamber of Commerce Foundation (Foundation) was established to promote and share the Chinese culture and heritage with Hawaii's diverse and multi-cultural community. In addition, the Foundation serves as a gathering place for numerous community meetings, training seminars, and events. Moreover, the Foundation actively participates in events and issues that are important to the community. The Foundation also has a global presence by developing commercial and social relationships with Chinese communities throughout the world and serve as liaison between Mainland Chinese officials and Hawaii.**

2. The goals and objectives related to the request;

**The installation of a new air conditioning system and wheelchair lift to make the building accessible will enable the Foundation to maximize the use of its training room and facilities to reach a wider audience.**

3. The public purpose and need to be served;

**The training and conference room is available for community and public use. Education seminars offered and conducted by the Foundation are open to the public. The Foundation has reached out to and continues to engage community organizations and businesses to identify community needs.**

**We offer assistance to people with immigration and naturalization needs. Hold seminars business plans, Affordable Care Act, investment strategies, marketing your business, How to conduct business in China, and many more. The Foundation also takes an interest in the future of Chinatown and has provided input on matter such as the proposed community center on River Street and the Chinatown rail station.**

4. Describe the target population to be served; and

**The entire population of Hawaii with emphasis on Chinatown residents and businesses.**

5. Describe the geographic coverage.

**The Island of Oahu with emphasis on Chinatown residents and businesses.**

## II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

**Remove the old air conditioning system and install a new system. Fit the Foundation office with a wheelchair lift. All work will be performed in accordance with applicable codes and all relevant permits are to be obtained. All of the work will be performed by a licensed contractor. We anticipate this work will be bid out on a design-build contract.**

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

**We anticipate to take approximately three (3) months to select a contractor and approximately nine (9) months to complete the work. Completion time includes inspection of completed work and resolution of outstanding items.**

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

**The Foundation will create a project oversight committee made up of qualified individuals. The committee's tasks are to prepare a scope of work, contract, and recommend a contractor for Board approval. The committee is also tasked to monitor the contractor to ensure the work is done in compliance with the contract, on time and on budget. They will be required to provide frequent updates to the board.**

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the

measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**The Foundation will submit a project schedule to the in-charge State Agency and monthly progress reports. Subsequent to project completion, the Foundation will submit an activities calendar of schedule events to demonstrate effectiveness of funds spent.**

### III. Financial

#### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

**See attached.**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$100,000	\$100,000	\$300,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

**None**

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

**None.**

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

**None.**

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

**Net assets \$193,000.**

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

**The Foundation has over 300 members with varying skills and experiences in business, academia, facilities and project management, field of law, etc. Our two (2) full-time employees handle all recording keeping, administrative functions, events organization. Communication with members and the community. The Foundation will “tap” into our membership and ask for qualified members to “sit” on the project oversight committee to ensure this project is done properly and on-time and budget.**

##### **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

**The Foundation is located on the 2<sup>nd</sup> floor of our two story building. The bottom floor is occupied by HomeStreet Bank. Due to the building’s age, the blue print for the building is not available. A copy of the floor plan is attached.**

#### **V. Personnel: Project Organization and Staffing**

##### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**The project will be performed by a licensed contractor. The contractor will be monitored by the project oversight committee.**

##### **B. Organization Chart**



The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

**An organizational chart is attached.**

**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

**The Foundation has two (2) full time employees. The Executive Director's annual compensation is \$53,000. The Office Assistant's annual compensation is \$26,000. All officers and directors sever on a voluntary basis and receive no compensation.**

**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

**None.**

**B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**None**

**C. Federal and County Grants**

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

- 1. HTA-CPEP #CT-May-1500221 Grant for 66<sup>th</sup> Narcissus Festival \$15,000**
- 2. HTA-CPEP #CT-May-1500204 Grant for 65<sup>th</sup> Narcissus Festival \$10,000**

**D. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

**Not applicable.**

**E. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

**The Foundation will submit a detailed plan after fiscal year 2015-16 as required.**

**F. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

**The Certificate of Good Standing is included with this application.**

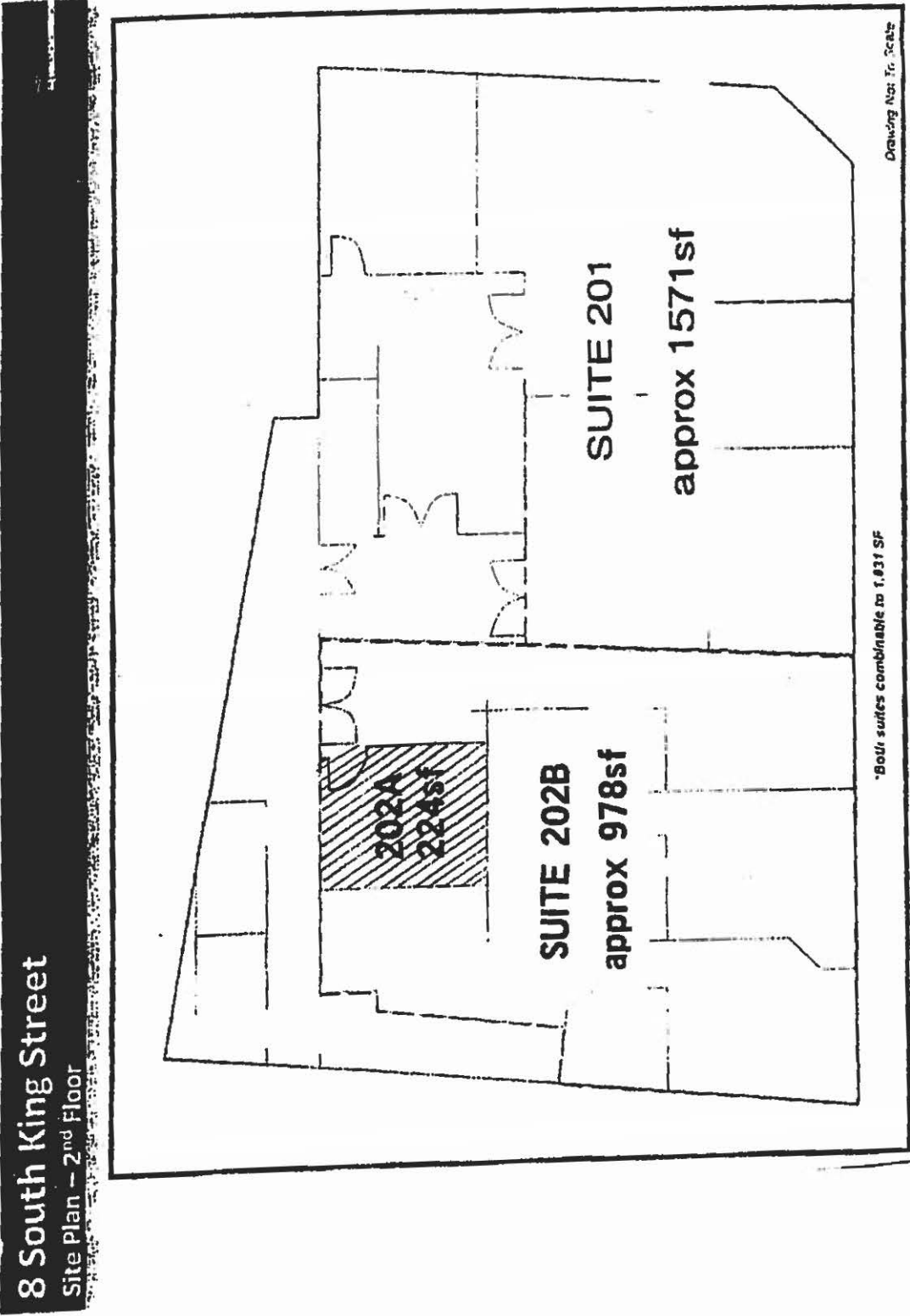
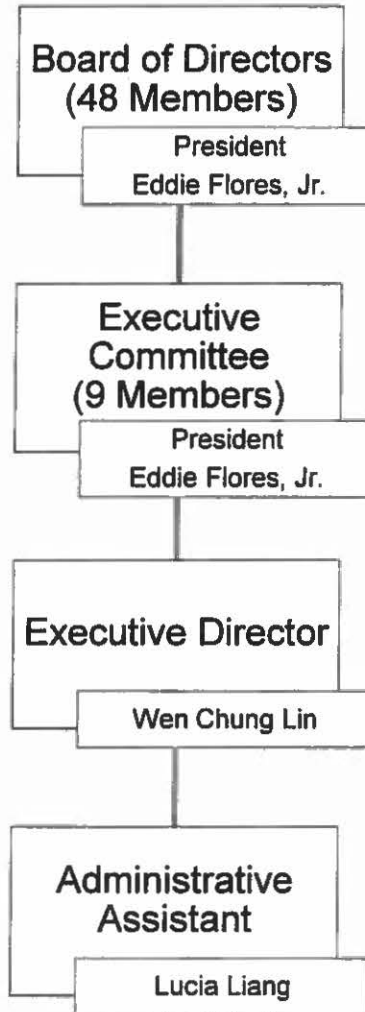


EXHIBIT A



**ORGANIZATION CHART**  
**CHINESE CHAMBER OF COMMERCE FOUNDATION**





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

CHINESE CHAMBER OF COMMERCE FOUNDATION

was incorporated under the laws of the State of Hawaii on 05/24/1994 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 09, 2015



Director of Commerce and Consumer Affairs



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Chinese Chamber of Commerce Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	\$ -	\$ -	\$ -	\$ -
2. Payroll Taxes & Assessments	\$ -	\$ -	\$ -	\$ -
3. Fringe Benefits	\$ -	\$ -	\$ -	\$ -
<b>TOTAL PERSONNEL COST</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	\$ -	\$ -	\$ -	\$ -
2. Insurance	\$ -	\$ -	\$ -	\$ -
3. Lease/Rental of Equipment	\$ -	\$ -	\$ -	\$ -
4. Lease/Rental of Space	\$ -	\$ -	\$ -	\$ -
5. Staff Training	\$ -	\$ -	\$ -	\$ -
6. Supplies	\$ -	\$ -	\$ -	\$ -
7. Telecommunication	\$ -	\$ -	\$ -	\$ -
8. Utilities	\$ -	\$ -	\$ -	\$ -
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>E. CAPITAL</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	\$ 300,000	Eddie Flores, Jr.	808-372-4498	
(b) Total Federal Funds Requested	\$ -		Phone	
(c) Total County Funds Requested	\$ -		12/29/15	
(d) Total Private/Other Funds Requested	\$ -		Date	
<b>TOTAL BUDGET</b>	<b>\$ 300,000</b>	Eddie Flores, Jr. President Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Chinese Chamber of Commerce Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
		\$0.00	0.00%	\$ -
<b>The Foundation is not requesting funding for Salaries and wages.</b>		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
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		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
		\$0.00	0.00%	\$ -
<b>TOTAL:</b>		\$0.00	0.00%	\$ -
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Chinese Chamber of Commerce Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
	-	\$ -	\$ -	
<b>The Foundation is not requesting funding for equip.</b>	-	\$ -	\$ -	
	-	\$ -	\$ -	
	-	\$ -	\$ -	
	-	\$ -	\$ -	
<b>TOTAL:</b>	-	\$ -	\$ -	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
	-	\$ -	\$ -	
<b>The Foundation is not requesting funding for motor vehicle</b>	-	\$ -	\$ -	
	-	\$ -	\$ -	
	-	\$ -	\$ -	
	-	\$ -	\$ -	
<b>TOTAL:</b>	-	\$ -	\$ -	

JUSTIFICATION/COMMENTS:

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Chinese Chamber of Commerce Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
LAND ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DESIGN	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIPMENT	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>JUSTIFICATION/COMMENTS:</b>						