

Sabrina Kehaulani Golis



Education **University of Hawaii at Manoa, 1996**
Bachelor of Science in Family Resources

Professional Experience

November 2012 **Assistant Director**
Present Parents And Children Together Early Head Start Head Start,
1485 Linapuni Street, Suite 105, Honolulu Hawaii 96819

- Oversees the program and Quality Assurance for the Head Start(HS) and Early Head Start (EHS) program on Oahu and Hawaii Island
- Ensure the programs are operating in a manner that meets the Head Start Program Performance Standards, Council on Accreditation standards, state guidelines and other regulations.
- Participates in the program planning and is responsible for the development, implementation and monitoring of the quality improvement and assurance plan that promotes and ensures program excellence; and, for implementing and monitoring quality outcome measures regarding the children in the program, including training activities related to quality issues.
- Provide supervision and oversight of the Comprehensive Services for the EHS and HS program on Oahu
- Ensures quality services are delivered by the Education and Comprehensive Services teams to children and families in the program
- Coordinate training for the education and comprehensive services teams on Oahu

April 2010 **Comprehensive Services Manager**
October 2012 Parents And Children Together Early Head Start Head Start,
1485 Linapuni Street, Suite 105, Honolulu Hawaii 96819

- Develop, implement and coordinate all support services necessary for a comprehensive early childhood education program in accordance with established standards and guidelines.
- Supervise and coach the Comprehensive Services Team which includes the Disabilities Specialist, Education Specialist, Family Partnership Services Manager, Health Specialists, Family Literacy Coordinator, Family Advocates and the Program Support Specialist (Nutritionist).

- Ensures quality services are delivered by the Comprehensive Services and Education teams to the children and families in the program.
- Participates in program planning and assessment of effectiveness and establishes protocols to access comprehensive services.
- Coordinate and provide training for both the Early Head Start and Head Start staff.
- Submits accurate and timely statistics and reports.
- Maintain the Child Adult Care Food Program for Early Head Start and Head Start programs on Oahu and Hawaii Islands.
- Participates in the agency's Quality Assurance and Improvement Program.
- Provides training to supervisors in the agency through Putting The Pieces Together.

**August 2009
March 2010**

Program Supervisor

Parents And Children Together Hana Like Home Visitor Program,
1485 Linapuni Street, Suite 105 Honolulu Hawaii 96819

- Supervise and coach four (4) Home Visitors and a Fatherhood Network Coordinator.
- Ensures appropriate delivery of home based child abuse prevention services to high risk families with young children ages birth to five.
- Monitors the quality of services to all families and tracks the timely completion of forms, screens and assessments.
- Provide case management services to the families.
- Ensures that program is operating in a manner consistent with standards and guidelines established by the funders, state and federal laws, the policies and procedures of the agency and that program objectives are achieved.
- Intermittently participated on the quality assurance committee since 2002.
- Complete quarterly and annual reports for funders and agency.
- Present information on the agency and the Hana Like program to the community and other service providers.
- Collaborate with other community service providers to promote the Hana Like Home Visitor program in an effort to obtain appropriate community referrals.
- Actively participates in the Hana Like management team.

**August 2007 -
August 2009**

Site Manager

Parents And Children Together Hana Like Home Visitor Program,
1485 Linapuni Street, Suite 105 Honolulu Hawaii 96819

- Provided administrative and clinical supervision to Program Supervisors, Child Development Specialists, Home Visitors, Father Facilitator and a Fatherhood Network Coordinator.
- Ensured that the program is operating in a manner consistent with standards and guidelines established by the funders, state and federal laws, the policies and procedures of the agency and that program objectives are achieved.
- Coordinated quality assurance activities involving the Program Supervisors, such as data collection, report drafting, and billing.
- Responsible for the operation of child abuse prevention services delivered by multi-disciplinary teams throughout the program.
- Responsible for the operation of the Enhanced Healthy Start program services delivered by a multi-disciplinary team to families involved with Child Welfare Services.
- Reviewed and assigned intake of families to the program and makes team assignments.

**August 2005 -
July 2007**

Program Supervisor

Parents And Children Together Hana Like Home Visitor Program,
1485 Linapuni Street, Suite 105 Honolulu Hawaii 96819

- Supervised and coached up to four Home Visitors and one Child Development Specialist.
- Ensured appropriate delivery of home based child abuse prevention services to high risk families with young children ages birth to 5.
- Monitored the quality of services to all families and tracks the timely completion of forms and assessments.
- Trained and coached new Home Visitors to provide quality home based services.
- Provided case management services to the families.
- Provided training to the entire program as it relates to the Individualize Family Support Plan, child development and other topics as needed.
- Ensured that the program is operating in a manner consistent with standards and guidelines established by funders, state and federal laws, as well as, the policies and procedures of the agency.

**June 2002 –
August 2005**

Child Development Program Coordinator

Parents And Children Together Hana Like Home Visitor Program,
1485 Linapuni Street, Suite 105 Honolulu Hawaii 96819

- Supervised five Child Development Specialist at four PACT Hana Like Healthy Start sites across the Island of Oahu.
- Coordinated and ensured appropriate delivery of child development services to Hana Like families by monitoring quality of services and ensuring that services are consistent throughout the program.

- Coordinated and provided trainings to staff and families related to child development and parenting.
- Conducted home visits to families with children with developmental concerns and modeled and provided appropriate child activities to stimulate overall development and attachment.
- Provided information to families related to developmental issues and encouraged referrals for further evaluation where indicated.
- Provided consultation and training to other Healthy Start Child Development Specialists within the State of Hawaii.
- Participated in the program's Quality Assurance Committee.

**May 1999 -
June 2002**

Child Development Specialist

Parents And Children Together Hana Like Home Visitor Program,
1485 Linapuni Street, Suite 105 Honolulu Hawaii 96819

- Conducted home visits with families of children birth to three years old with developmental issues.
- Taught and modeled appropriate parent-child activities to stimulate overall development and bonding and attachment.
- Maintained charting for children with special needs and monitored their development per the State of Hawaii Early Intervention Services and the Office of Special Education standards.
- Performed care coordination functions for children with identified special health needs and developmental delays.
- Administered, reviewed and monitored assessments such as the Ages and Stages Questionnaire (ASQ), Ages and Stages Questionnaire Social Emotional (ASQ-SE), NCAST Teaching and Feeding Scale, H.O.M.E. Inventory, Child Behavior Checklist and the Hawaii Development Charts.
- Coordinated and provided training and consultations to staff and families related to child development and parenting in the areas of cognitive, motor, language and social-emotional development and infant massage.
- Collaborated with a multi-disciplinary team to best meet the needs of the families and program.
- Participant in the Quality Assurance Implementation Committee and Continuous Quality Improvement Process.
- Trainer for the Ages and Stages Questionnaire and Ages and Stages Questionnaire Social Emotional screens.

August 1996 - Therapeutic Caregiver

May 1999

Salvation Army Family Treatment Services, Women's Way Therapeutic Nursery, 845 22nd Avenue, Honolulu HI 96822

- Primary Caregiver in a licensed day care program for children predisposed to substance abuse ages birth to three (3) years old.
- Monitored and assessed the child's development utilizing the Hawaii Early Learning Profile (HELP).
- Developed and implemented individualized interactive treatment and intervention plans for both the child and parent.
- Taught and modeled positive parenting skills to mothers rehabilitating from substance abuse.
- Provided social and emotional support for parents and children.
- Received specialized training that enhances and develops a child's language, social, emotional, gross and fine motor development.
- Utilized knowledge gained through training regarding depression, personality disorders, domestic violence and their affect on parenting.
- Presented at the Hawaii Association for the Education of Young Children on social emotional development of infants and toddlers.

Certifications:

- Certified Classroom Assessment Scoring System Assessor
- Certified Infant Massage Instructor by the International Association of Infant Massage. 2001
- Bridging the Gap Medical Interpreter Trainer. May 2006

Accomplishments:

- Conceptualized and co-created the PACT Hana Like Home Visitor Program Brain Game an interactive learning tools for service providers.
- Presented the Brain Game in 2004 at the National Prevent Child Abuse America conference.
- Conceptualized and created the Young Parent's Group to address the unique needs of Teen parents in the Hana Like Home Visitor Program.
- Presented the Young Parent's Group in 2004 at the National Prevent Child Abuse America conference.
- Developed and coordinated the Individualized Family Support Plan Training Task Force.

References upon request