

OBJECTIVE: To obtain a council member seat as an Early Intervention Provider for the Hawaii Early Intervention Coordinating Council (HEICC).

EDUCATION: University of Hawaii at Manoa, Honolulu, HI
Bachelor of Science in Nursing, Graduated: May 1986.

WORK EXPERIENCE: Department of Health, Public Health Nursing Kaneohe, HI
Temporary Assigned Supervisor for Windward Office, Supervisor
10/2012- 03/2013 03/2013 - Present

- Supervise 6 Public Health Nurses, 1 Licensed Practical Nurse, and 1 Office Assistant (10/2012-03/2013)
- Supervise 8 Public Health Nurses, 1 Licensed Practical Nurse (vacant), and 1 Office Assistant (03/2013 – Present)
- Provide consultation and support to each staff member so that quality Public Health Nursing Branch services can be provided in a safe manner.
- Evaluate job performance through the Performance Appraisal System. Counsel staff as needed, provide training, and monitoring of work assignments.
- Interview applicants for positions in office. Assist other PHN Supervisors by being a member on the interview panel.
- Orient new staff to the office, personnel matters, and public health nursing activities.
- Coordinate work schedules and training sessions according to Public Health Nursing Branch expectations.
- Communicate with Branch Chief on all items listed above, as needed.
- Represent Public Health Nursing and the Department of Health in the community.
- Assist the Branch Chief in formulating procedures as delegated.
- Participate in regularly scheduled management team meetings.
- Encourage staff to improve self personally and professionally.

Department of Health, Public Health Nursing, Honolulu, HI and Kaneohe, HI
Registered Nurse, Public Health Nurse
05/1986- 10/2012

- Provided case management and nurse consultation to a variety of clients ranging from 0-65+ years of age. Majority were clients ages 0-3 and school-aged.
- Nurse consultant and supervisor for public school health aides.
- Identified client problems/complications and used the nursing process of assessment, nursing diagnosis, client-centered outcome, interventions/implementation, and evaluation, and formed care plans.
- Communication and team meetings with physicians, therapists, social workers, and other health care providers regarding the best plan of care for each client.
- Created care plans for students in the Department of Education.
- Clinic manager and counseling nurse for immunization and tuberculosis clinics.
- Clinic manager for school immunization clinics.
- Emergency response worker for disaster or bioterrorism shelters.
- Preceptor for University of Hawaii at Manoa and Hawaii Pacific University nursing students.

SKILLS:

BCLS Certification
First Aid Certification

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