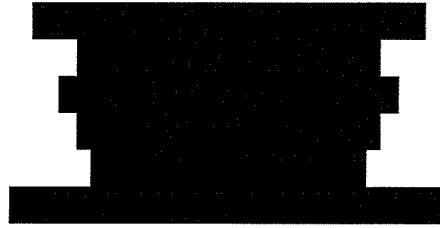


**Resume**

**May Kiku Kealoha**



**Education**

PhD in Nursing	School of Nursing & Dental Hygiene University of Hawai'i at Mānoa August 2012
Masters of Science Degree in Nursing	Maternal & Child Nursing School of Nursing & Dental Hygiene University of Hawai'i at Mānoa May 1988
Masters in Public Health	Maternal & Child Health School of Public Health University of Hawai'i at Mānoa December 1980
Bachelor of Science in Nursing	School of Nursing & Dental Hygiene University of Hawai'i at Mānoa May 1977

**Professional Experience**

**Hawai'i Community College**  
**Director of Nursing & Allied Health Division**  
Hilo, Hawai'i 96720  
Jan. 1, 2014 to present  
Rank: Professor  
Full-time; 11-month faculty

**Responsibilities**

**Department Background:** Nursing courses and programs including nurse aide, care home operators, Practical Nursing (10-20 students), and Associate in Science in Nursing (60 students). Two campuses for ADN Program: Hilo and branch campus at West Hawai'i. Faculty and staff positions: 15

**Personnel:** Recruit and assist in the appointment of lecturers, instructors, and other staff necessary for the delivery of nursing programs in the Nursing Department. Process personnel action requests such as leaves, travel requests. Evaluate instructors for contract renewal, promotion and tenure. Generate faculty teaching assignments and insure workload according to UHPA guidelines. Supervise secretary for efficient management of offices, supplies, equipment and workflow.

**Budget:** Prepare budget requests to the College. Manage budget from College funds and Professional Fees to maintain adequate classroom, laboratory, faculty office equipment, furniture and supplies. Responsible for Department inventory of equipment.

**Curriculum and Instruction:** Coordinate course offerings, schedule of courses, room schedule. Update curriculum, courses, and programs for instruction. Coordinate publication of materials such as the College General Catalog. Assist faculty in instruction, assessment of instruction, maintain educational and nursing standards in the classroom and clinical settings.

**Staff Development:** Provide orientation, assistance and support for new instructors and staff to their roles and responsibilities in the Department. Encourage the development of each faculty's special talents and interests within the context of the institution's needs and priorities. Provide opportunities for faculty to continue to develop as practitioners, educators and community leaders.

**Student Services:** Facilitate resolution of student academic grievances. Support counselor and faculty in their work of student advisement and recruitment. Facilitate student evaluation of instructors, classroom, clinical settings, etc. Assure access to student services and financial aid for nursing students.

**Department Governance:** Serve as the communication link between general campus, campus governance bodies and nursing department. Identify, assist and resolve departmental concerns. Assist in maintaining a positive work relationship among faculty, staff and administration with the campus structure.

### **Kapi'olani Community College Nursing Department**

Honolulu, Hawai'i 96816

August 1990 to December 2013

Rank: Professor

Full-time; 11-month faculty

### **Curriculum Integration Specialist**

July 2012 to December 31, 2013

### **Responsibilities:**

Coordinated the integration of the new ADN curriculum with faculty in each course. Coordinated faculty efforts to prepare ACEN Self-Study Report and site visit for Fall 2013 reaccreditation.

**Nursing Department Chairperson**

July 2003 to December 2011

**Department Background:** Five programs including Nurse Aide (40 students), Adult Care Home Operator (30 students), Surgical Technology (10 students), Practical Nursing (40 students), and Associate in Science in Nursing (130 students). Annual Budget: \$2 million. Annual Professional Fees: \$180,000. Faculty and staff positions: 38

**Personnel:** Recruit and assist in the appointment of lecturers, instructors, and other staff necessary for the delivery of all nursing programs in the Nursing Department. Process personnel action requests such as leaves, travel requests. Evaluate instructors for contract renewal, promotion and tenure. Generate faculty teaching assignments and insure workload according to UHPA guidelines. Supervise secretary, clerk, Instructional Support (APT) for efficient management of offices, supplies, equipment and workflow.

**Budget:** Assist in establishing Kapi'olani Community College campus budget priorities as well as prepare budget requests for the Nursing Department. Manage budget from College funds and Professional Fees to maintain adequate classroom, laboratory, faculty office equipment, furniture and supplies. Responsible for Department inventory of equipment.

**Curriculum and Instruction:** Coordinate course offerings, schedule of courses, room schedule. Update curriculum, courses, and programs for instruction. Coordinate publication of materials such as the College General Catalog. Assist faculty in instruction, assessment of instruction, maintain educational and nursing standards in the classroom and clinical settings.

**Staff Development:** Provide orientation, assistance and support for new instructors and staff to their roles and responsibilities in the Department. Encourage the development of each faculty's special talents and interests within the context of the institution's needs and priorities. Provide opportunities for faculty to continue to develop as practitioners, educators and community leaders.

**Student Services:** Facilitate resolution of student academic grievances. Support Counselors in their work of student advisement and recruitment. Facilitate student evaluation of instructors, classroom, clinical settings, etc. Assure access to student services and financial aid for nursing students.

**Department Governance:** Serve as the communication link between general campus, campus governance bodies and nursing department. Identify, assist and resolve departmental concerns. Assist in maintaining a positive work relationship among faculty, staff and administration with the campus structure.

**Continuing Education and Training:** Serve as non-credit coordinator for the department to create non-credit classes and programs as needed by community.

### **Leadership:**

- NLNAC reaccreditation of the ADN Program in 2005 by participating in the writing of the Self-Study Report; and coordinated site visit.
- Establish KCC Practical Nursing Program at Windward Community College as a satellite site in 2009 by submitting Subchapter 8 Report to the Hawai'i State Board of Nursing and ACCJC Substantive Change Report.
- Establish KCC ADN Program at the Leeward Community College satellite site in 2010 by submitting Subchapter 8 Report to the Hawai'i State Board of Nursing, ACCJC Substantive Change Report, and NLNAC Substantive Change Report.

### **Nursing Faculty**

August 1990-1997; 1998-2003 Full-time faculty

August 2000- July 2001 Part-time faculty

### **Responsibilities:**

**Classroom:** Teaching: Courses in Practical Nursing and ADN programs. Subjects: issues and trends, fundamental nursing skills, maternity and pediatric nursing. Develop and update curriculum for classroom & laboratory. Instruct in classroom, laboratory, simulation, and clinical settings.

**Coordination:** Course coordinator for fundamental nursing, maternity, pediatric courses.

**Service:** Member in College committees such as the Faculty Evaluation Committee chair (1991-1993), College Curriculum Committee (2007-2009).

### **Education Director**

Waianae Health Academy (WHA)/Kapi'olani Community College

January 1997- May 1998

### **Responsibilities**

**Administrative:** Coordinated classes such as Nurse Aide and Medical Assisting. Organized and scheduled the delivery of pre-requisite courses for Practical Nursing Program. Managed WHA budget and class schedule; supervised clerk-typist; monitored classroom and facility use. Grant writing to fund classes for special populations.

**Classroom:** Teaching: Medical Terminology, Introduction to Health Career. Coordinated recruitment of Nurse Aide students. Coordinated NURS 16 Nurse Assistant Program

**Community:** Represented Kapi'olani Community College and WHA to the community. Organized health career fairs. Attended school and community fairs. Visited

elementary, intermediate, & high schools to present nursing and health career options to students.

**Advisement:** Offered group and individual advisement for health education programs that are offered at KCC.

### **Clinic Staff Nurse**

Waimanalo Health Center (WHC)  
Waimanalo, Hawai'i  
August 2004 to January 2012  
8-16 hours per month

### **Responsibilities:**

Staff nurse in the pediatric and adult clinics. Triage patients; assist with physical examinations, immunization and medication administration; health education; schedule future appointments and medical referrals.

### **Staff Nurse**

Palolo Chinese Nursing Home  
Honolulu, Hawai'i 96816  
August 2004 to December 2005  
On-call position, 8 – 16 hours per month

### **Responsibilities:**

Staff nurse. Team leader for 12 residents in skilled nursing section of a long term care facility. Administered medications; performed treatments; supervised health aides.

### **Nursing Consultant**

Child Protective Services Multidisciplinary Team  
Kapi'olani Medical Center for Women and Children  
Honolulu, Hawai'i  
July 1981 to May 1990  
Full-time

### **Responsibilities:**

**Direct Care:** Nursing assessment of children and families involved with child abuse/neglect in order to determine special needs of the child and safety of the home. In-home and hospital assessment. Utilized the nursing process for information gathering, nursing diagnosis, planning, implementation of plan, and evaluation. Incorporated skills of physical assessment; developmental assessment (DDST and DIAL); social assessment; parent-child relationship (NCAST Feeding and Teaching Scales, HOME assessment).

**Consultation:** Served as nursing consultant to hospital staff, social workers, physicians; CPS social workers and staff; schools, community organizations, neighbor island CPS multi-disciplinary teams and staff. Topics: identification of abused/neglected child, nursing care of high risk or special needs children, etc.

**Education:** Organized, developed, implemented and evaluated in-service programs for Child Protective Services social workers and staff; schools, nursing students, etc.

### **School Nurse**

Waianae Complex  
State of Hawai'i, Department of Health, School Health Services  
Honolulu, Hawai'i  
December 1980 to June 1981  
Full-time (Temporary Position)

### **Responsibilities:**

Supervised 9 Health Aides in the Waianae School Complex in their performance of clerical tasks; delivery of first aid; and health promotion instruction. Served as nursing consultant/resource to teachers, school administrators, students, parents. Liaison between school and children's physician. Planned and implemented various educational programs for students, teachers, parents, and Health Aides.

### **Staff Nurse**

Labor and Delivery  
Kapi'olani Medical Center for Women and Children  
Honolulu, Hawai'i  
October 1979 to November 1980  
Full-time

### **Responsibilities:**

Staff Nurse in high risk antepartum, labor and delivery units in a tertiary medical center.

### **Staff Nurse**

Medical-Surgical Units  
St. Francis Hospital  
Honolulu, Hawai'i  
Full-time June 1977 to September 1978  
Per diem from October 1978 to May 1981

### **Responsibilities:**

Team leader and staff nurse responsible for the care of 10-15 patients with the assistance of ancillary staff on various nursing units including orthopedic, surgical, medical, renal, oncology, and psychiatric.

### **Organizational Membership**

University of Hawaii, School of Public Health Alumni Association member  
AAPINA member  
Bishop Museum member  
Kauai Museum member  
Sigma Theta Tau member

### **Research Activities**

Design, validation and evaluation of a high risk screening tool for the prevention of abuse and neglect, Kapi'olani Medical Center for Women and Children, 1985- 1986.  
Research member

Design, implementation and evaluation of the Kapi'olani Community College Student Feedback Survey of Faculty, 1991-1992. Research member

*Mālama Na Makua I Na Keiki Me Ka Hānō*: Native Hawaiian Parents Caring for Their Children with Asthma, O'ahu, 2011-2012, Principal investigator

*Mālama Na Makua I Na Keiki Me Ka Hānō*: Native Hawaiian Parents Caring for Their Children with Asthma, Statewide Neighbor Islands, 2012-present, Principal investigator.

### **Publications**

Kealoha, M. (2009). What's new in alternative therapies for asthmatic children? *Journal of Community Health Nursing*, 26(4), 198-205.

Kealoha, M. (2012). *Mālama nā makua i nā keiki me ka hānō: Native Hawaiian parents caring for their children with asthma* (Doctoral dissertation). University of Hawai'i at Mānoa, Honolulu, Hawai'i.

### **Consultation**

Consultation to Child Protective Multidisciplinary Teams on Moloka'i, Hilo, Kona. Topics: child abuse and neglect, identification, assessment and planning to insure safety of the home, Kapi'olani Medical Center for Women and Children, 1981-1990.

Consultation to international nursing programs regarding Kapi'olani Community College nursing programs; improving nursing curriculum; introduction of NCLEX type test items and American nursing education. International nursing programs and activities were the following:

- 2004 Medical College, University of Kunming, Kunming, China
- 2004 Chengdu, China

- 2005 Philippines: University of Philippines at Manila and Dumagetee University in Dumagetee
- 2006 Philippines: Mariano Marcus State University, University of Northern Philippines, and Virgen Milagrosa University
- 2008 College of Medicine, Hue University, Hue, Vietnam

Additional consultation activities included the following:

- 2007. Northern Marianas College, Saipan. Consultant to 3 new nursing faculty delivering the Kapi'olani Community College Nurse Assistant Program at Northern Marianas College.
- 2007. College of Micronesia, Pohnpei. Served as consultant regarding the establishment of a nursing program in Pohnpei. Served as consultant to Pohnpei Board of Nursing regarding rules and regulation for employment of registered nurses.
- 2009. Palau Community College, Nursing Department. Served as consultant to nursing faculty to prepare for community college reaccreditation.

### **Community Volunteer Activities**

Nursing Advocates and Mentors, Inc. (NAMI) Review instructor. Assist graduates of foreign nursing program to pass the NCLEX-RN by reviewing maternity and pediatric content. Classes held in Filipino Community Center, O'ahu and Wailuku, Maui. (2005-2008)

NCSBN: NCLEX-PN Item Development Writer in 2007, 2011, 2013, 2014.

American Lung Association. Volunteer. Asthma Education at Lanai Health Fair, Aug. 11, 2012. Volunteer. Open Airway for Schools – Kamehameha Elementary School-Kapalama, Fall 2012; and Na Pu'uwai No'eau in Hilo, Hawai'i Spring 2013.