

House District 44  
Senate District 21

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Waianae District Comprehensive Health and Hospital Board,  
Incorporated

Db: Waianae Coast Comprehensive Health Center

Street Address: 86-260 Farrington Highway, Waianae, HI 96792-3128

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name RICHARD BETTINI

Title President & Chief Executive Officer

Phone # 697-3587

Fax # 697-3687

E-mail wcchc@wcchc.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII  
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII  
 LIMITED LIABILITY COMPANY  
 OTHER  
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

DENTAL SERVICE EXPANSION

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 2,000,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE  
AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ \_\_\_\_\_  
PRIVATE/OTHER \$ 281,300

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

RICHARD BETTINI, PRESIDENT & CHIEF EXECUTIVE OFFICER  
NAME & TITLE

DATE SIGNED

1/29/15  
**RECEIVED**  
1/30/2015

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

#### 1. A brief description of the applicant's background:

Celebrating its 43<sup>rd</sup> anniversary this year, the Waianae Coast Comprehensive Health Center (Health Center) is proud of its mission: "The Health Center is a healing center that provides accessible and affordable medical and traditional healing services with Aloha. The Health Center is a learning center that offers health career training to ensure a better future for our community. The Health Center is an innovator, using leading edge technology to deliver the highest quality of medical services to our community."

The Health Center achieves its mission by not only serving patients who seek services, but also by incorporating the goal of improving the overall health status of the community it serves. Programs and services are designed around an integrated model of care in which the Health Center serves as a Patient Centered Health Care Home.

When first established in 1972, the Health Center had just one doctor and five staff. Today the Health Center is the oldest, and has grown to be the largest, of the 14 community health centers in the state. The Health Center currently employs 620 staff who works through a main center in Waianae, four satellite clinics located in Kapolei, Nanakuli, Waianae, and Waipahu, a school-based dental clinic, three adult day care centers and various other business and program sites.

The Health Center is the only health safety-net provider serving the medically underserved living in Leeward Oahu. In 2013, the Health Center served 32,950 primary care and emergency room patients. Data shows 71% of patients are at 100% of the federal poverty level or below, 10% are uninsured, and 59% receive coverage under QUEST, the state Medicaid program. Of the total patients served, 869 are identified as being homeless.

The Health Center's services include: primary medical care; 24-hour emergency, laboratory and radiology services; mental health and substance abuse treatment; dental; specialty services; adult day care; nutrition counseling; health professional training; health career training; case management; transportation and more. In addition to its wide range of medical care, the Health Center also offers a broad

array of programs that include exercise and fitness utilizing a gym and walking paths, farmers' markets, a Native Hawaiian Healing Center, homeless outreach, and numerous community-related activities.

**2. The goals and objectives related to the request:**

The Health Center is requesting **\$2,000,000** for two components that will have a direct impact on improving the current poor dental health outcomes within the communities of the Waianae Coast.

**The first component will be to purchase a mobile dental clinic with two operatories that will be used for dental care provided through school sites along the Waianae Coast. (Request: \$368,000)**

**See Attachment A: Mobile Dental Clinic Specifications**

**The second component will be to renovate the Health Center's current 4,200 square feet Laboratory (2,000 sf) and Dental (2,200 sf) Building that was originally constructed in 1994. The renovation will focus on increasing dental services to occupy the entire 4,200 square feet area. (Request: \$1,632,000)**

**See Attachment B: Dental Expansion Floor Plan**

Laboratory services currently occupy 2,000 square feet within the building but will be relocated to the second floor of the soon to be built two-story Emergency Medical Services Building. 24-hour emergency services will be on the first floor of this new building.

Construction of the Emergency Medical Services Building is slated to start June 2015 with completion August 1, 2016. Upon completion, the laboratory will be able to vacate its space in the Laboratory and Dental Building so that renovation can begin to expand dental services. The renovation to expand the dental space will begin September 1, 2016.

The current dental space within the Laboratory and Dental Building was built as a 6 operator facility designed for 2.5 FTE dentists, 0.5 hygienist, and 4 FTE support staff. In 1995, annual patient encounters were 4,375. The department provided general dental services where 61% of the procedures were focused on adults, and Medicaid patients accounted for 63% of visits, commercially insured were 30% of visits, and 7% were cash or uninsured patients.

Between 1995 and 2010, the closest pediatric dental office was located 19 miles away in Pearl City. Based on the lack of pediatric dental services on the Waianae Coast, the Health Center added a post graduate pediatric dental residency program

in 2010 to increase access for a community that has a proportionately younger population that exhibits a high caries rate.

Currently, the practice demographics have switched and pediatric patients comprise the majority of the patient pool. The clinic continues to see a high (70%) proportion of Medicaid clients with dental emergencies accounting for approximately 25% of all clinic procedures. In 2014, the number of patient visits are three times as high as 1995, but due to space limitations, the current dental site has maxed out at 13,927 annual patient visits.

The current facility has outgrown its original design and is presently barely accommodating 6 dentists, 6 assistants, and 5 support staff. Industry standards typically recommend a ratio of 1 dentist: 2 dental operatories: 1.5 dental assistants.

Not only is there not sufficient space for the dentist to work efficiently, there is not enough room to accommodate the number of staff required to support operations, to house addition of newer technologies; and for stocking supplies necessary to keep up with the higher patient volume.

Capital improvement funding to renovate the dental site will help the department to operate more efficiently resulting in a higher number of dental patients that can have access to timely care; will allow the range of dental services to be expanded; will allow space to accommodate additional support staff, upgraded equipment, and the additional supplies necessary to keep up with the increased service delivery and technologies; and will provide care in an environment that treats low income patients under respectable conditions similar to private dental practices.

The expansion will increase the square footage from the current 2,200 to 4,200 and add operatories from the current 6 to 11. By growing the number of auxiliary personnel and operatories, each dentist will have the ability to build the number of patients seen by a minimum of 25 - 50% because chairside scheduling delays can be more efficiently addressed. Dental services are provided Mondays through Saturdays.

The Health Center has been one of the leaders attempting to address the oral health disparities endemic to the children along the Waianae Coast. Through collaborations established with the Department of Education (DOE) and local community organizations, the Health Center has been actively involved with providing preventive oral health services in elementary schools in the area since 2006.

Services provided include: comprehensive oral screenings that document existing conditions and treatment needs, post screening notification of guardians/parents,

age appropriate oral health education for all grade levels, distribution of toothbrush/toothpaste/floss kits to students and topical fluoride application.

In one school sealants have been added to the program. Since its inception, over \$718,900 worth of dental services has been donated to the children of the community.

What started as a simple project to address the high rate of dental caries in children at one school in 2006, has now grown to five Head Start sites and three public schools (Makaha, Maili, and Kamaile Academy). This year, Nanaikapono Elementary school requested to be added as a site to receive dental services. The intent is to service all schools on the Waianae Coast and to expand to schools in Kapolei within a few years.

With a successful relationship established within Waianae Coast schools, a mobile dental clinic is needed to provide a comfortable setting and equipment to better conduct screenings and limited dental work at each site. Currently, the dental provider must carry and set up its screening through whatever space a school has available.

Kamaile Academy (a K-12 Charter School) was so committed to the importance of oral health that they established an onsite oral health preventive clinic in 2014, which is staffed by the Health Center.

**3. The public purpose and need to be served:**

By increasing the number of operatories through the dental clinic and by securing a mobile dental clinic that will rotate between schools to serve children, the Health Center will be able to more efficiently serve the growing population, especially children, and will be able to reduce the poor dental statistics for the community such as:

<b>Oral Health Indicators</b>	<b>Waianae Coast</b>	<b>Waianae Coast Rank/ Honolulu County</b>	<b>Waianae Coast Rank/ Statewide</b>	<b>Honolulu County Average</b>	<b>Statewide Average</b>
Adults with no dental visit	44.0%	1	1	24.1%	26.1%
Adults with no teeth cleaning	47.6%	1	2	26.0%	28.7%
Adults w/Permanent Teeth Removed	47.9%	1	2	38.8%	39.9%

*2012 State of Hawaii Primary Care Needs Assessment Data Book (Hawaii State Department of Health, July 2012)*

A 2012 study of children kindergarten to 4th grade, who attend a school on the Waianae Coast, provides a snapshot of existing oral health conditions in the community. Approximately 48% of the students screened had dental treatment needs. Of these students, the percentage that exhibited urgent needs were: Grade K (65%), Grade 1 (70%), Grade 2 (47%), Grade 3 (39%), and Grade 4 (53%). Urgent needs were defined as the need for root canal therapy, presence of swelling, three or more cavities in the mouth, or pain.

**4. Describe the target population to be served:**

The dental program at the main center will continue to target the uninsured and those covered by Medicaid. The Health Center is the primary safety net provider for Medicaid patients in need of dental services on the entire Leeward Coast. There are three other dental practices on the Waianae Coast – one is full time but doesn't accept Medicaid; one is part-time and doesn't accept Medicaid and another is part-time and does accept Medicaid. The Health Center fills an important role in this low income community by serving not only those on Medicaid, but those who are uninsured. With 33% of the population on the Waianae Coast under 18 years of age, a specific target of concern is school age children. Both the expanded dental clinic and mobile dental clinic will address the needs of children.

**5. Describe the geographic coverage:**

Since the dental department undergoing renovations is located at the Health Center's main campus, the geographic reach will be the entire Waianae Coast. The Health Center's Kapolei dental program is available for patients living outside of the Waianae Coast. The mobile dental clinic will focus on schools along the Waianae Coast and will grow to serve the Kapolei schools in the future.

## **II. Service Summary and Outcomes**

- 1. Describe the scope of work, tasks and responsibilities;**
- 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:**

See the following for the Scope of Work, Tasks, Responsibilities and Projected Timeline that incorporates the Emergency Medical Services Building and the Dental Clinic Renovations. The Emergency Medical Services Building needs to be completed in order for Laboratory Services to move so that the Dental Clinic renovations can begin.

PROJECT TIMELINE	STATUS	COMPLETION DATE
Approved SMA	DPP Review	February 2012
Secure Architectural Firm	Completed	June 1, 2011
Planning and Design	Completed	December 15, 2014
Plan Drawings and Specifications	On-going	April 1, 2015
Bid Project B & <i>PROJECT D</i>	On-going	May 1, 2015
Award Bid/Contract Execution	On-going	June 15, 2015
Start Construction Project B	On-going	June 20, 2015
Complete Project B	On-going	August 1, 2016
Start Construction <i>PROJECT D</i>	On-going	September 1, 2016
Complete <i>PROJECT D</i>	On-going	February 1, 2017
<i>Project B = Emergency Medical Services Building</i>		
<i>PROJECT D = DENTAL CLINIC RENOVATION</i>		

The scope of work to purchase and equip a Mobile Dental Clinic is as follows:

PROJECT TIMELINE	STATUS	DATES
Identify Mobile Dental Clinic Specifications	Completed	January 2015
Confirm Source for Procuring Mobile Dental Clinic	Completed	January 2015
Upon Funding Approval, Order Mobile Dental Clinic	Pending	TBA
Mobile Dental Clinic Delivery	Pending	7 months from order date
Initiate Use of Mobile Dental Clinic to Provide Oral Health Screening Services through Schools on the Waianae Coast	Pending	8 months from order date

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:**

The Health Center’s Assistant Director in charge of facilities will work closely with the construction and engineering/architectural firms to ensure that dental renovation capital building project meet city building code requirements, including federal ADA compliance. The Chief Medical Officer and Dental Director will oversee the securing of the mobile dental clinic as well as the implementation and operation of dental services.

The Health Center has an active and robust quality improvement program. Quality and performance improvement activities of the Health Center represent an integrated multidisciplinary effort by all of its employees.

Medical providers, clinical and non-clinical management, mid-management, and program managers are active in addressing quality management components at the Health Center through the following committees: Peer Review Committee; Quality Improvement Committee; Recruitment Committee; Family Practice, Pediatrics and Women’s Health Specialty Committees; Disaster Preparedness

Committee; Team Office Managers; Health and Safety Committee; Clinical Leadership Team; and the Leadership Team

Improvement of the overall organization is addressed through the Quality Improvement Committee, the Leadership Team, the Clinical Leadership Team and the Board of Directors.

The Dental Department possesses a quality assurance program whose goal is to ensure both appropriate and quality dental services. Quality clinical care is monitored through a Peer Review program. This program, which focuses upon appropriateness of care, comprehensiveness of care, and continuity of care is based on clinical assessments and chart audits.

These audits serve as a reminder to practitioners that clinical care can be continually improved. In addition to noting problems, the review process allows the reviewer to give positive reinforcement for improvements. The dentist's increased awareness of his or her performance enhances patient care. There are three primary occasions that trigger the peer review process in this office. The first is upon initial hire. This includes both a chart audit and an evaluation of operative dentistry of new hires. The second is the random chart audit which occurs once a year. For the chart audit, each practitioner's charts are selected for review at random. The third review may occur when specific patient complaints arise or concerns occur within the organization which relate to the quality of clinical care being provided by a given dental provider or support staff in the clinic. Quality of care is also monitored by verifying that providers remain up to date with current trends in the profession. A record of Continuing Education courses taken each year are submitted to the Dental Director and must total at least 32 hours every two years.

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The measure of effectiveness will be the completion of construction per the projected timeline and securing/preparing of the mobile dental clinic to be able to provide services within the schools.



### III. Financial

#### Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request:**

See Attachment C: Budget Request by Source of Funds; Budget Justification – Equipment and Motor Vehicles; Budget Request By Source of Funds and Capital Project Details.

The Personnel Salaries and Wages form is not applicable to this request.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016:**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$531,650	\$815,750	\$652,600	0	\$2,000,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016:**

The Health Center will not be seeking any other sources of funding at this time but will be utilizing its own financial resources (\$281,300) to cover costs of the dental capital renovation project at the main center.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable:**

The Health Center is in the process of seeking federal tax credits that can be applied to the funding of the two-story medical building that will be housing 24-hour emergency medical, radiology and laboratory services.

- 5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding:**

There are no funds for the capital improvement portion related to expansion of the dental clinic and dental services operate based on patient revenue. No program funding supports dental services.

**6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014:**

As of 11/30/2014, the Health Center had a total unrestricted net assets balance of negative \$32,000, after accounting for \$39 million invested in its physical plants and equipment, and a federal mandate of \$8.7 million in operations reserve. There was no net assets available for restriction by the Board of Directors to fund a building repair and replacement reserve fund. The federal Health Resources and Services Administration (HRSA) require all Community Health Centers to maintain an operating reserve at the equivalent of two months' operating expenses. This translates to a reserve of \$8.7 million for the Health Center based on our annual operating budget of \$54.7 million for the current fiscal year. As is, the Health Center is short of the HRSA reserve requirement by \$32,000. This is before funding the first dollar in the building repair and replacement reserve fund.

**IV. Experience and Capability**

**A. Necessary Skills and Experience**

The Health Center is a non-profit community health center that has served the community for 43 years. The growth of both the physical and program aspects of the Health Center over the past 43 years demonstrates the Health Center's experience and ability to plan and manage financial resources and capital development activities.

The Health Center has managed a number of large capital development projects over the years, including the building of a lab and dental facility, a dining/restaurant facility and wellness center, a 3-story medical building for women's health, pediatrics and training (2009), a substance abuse treatment services building (2012), and numerous renovations and expansions of its facilities at its main center and satellite clinics. A two-story integrated adult medicine and pharmacy building was completed and opened in 2013.

The Health Center has been ranked as one of the top three largest non-profit service provider in the state for many years (Pacific Business News), managing an annual budget of over \$50 million.

The Health Center provides the only safety net dental practice on the Waianae Coast. In 2013, dental services were provided to 6,647 patients through 13,927 visits. About 80% of these visits were patients who were either uninsured or on Medicaid. Besides preventive and restorative care, the staff and providers are trained in nitrous oxide and oral sedation, pediatric emergency dental care, and minor interceptive orthodontics.

The Dental Department is actively involved with other organizations to improve health outcomes and service delivery in the community. A strong believer in prevention and education, the department is also an active partner with local organizations to address the high oral disease rate exhibited by the population. Since 2006, it has provided free screening, cleanings, fluoride, and sealants at elementary schools and Headstart programs on the Waianae Coast. Supported by material donations contributed by partners such as the Hawaii Dental Service (HDS), Queen Lili'uokalani Foundation, and the Hawaii Dental Association (HDA), the school based program has made a difference in the lives of thousands of children since its inception.

**B. Facilities**

The Health Center operates out of a main center in Waianae, four satellite clinics located in Kapolei, Nanakuli, Waianae, and Waipahu, a school-based dental site, three adult day care centers and various other business and program sites.

The Health Center's 16-plus acre main campus is situated on state and Department of Hawaiian Home Land parcels centrally located on the Waianae Coast. Permanent structures have been constructed or renovated through funding support from the state, city, federal government and private foundations. The main upper campus is located on state land managed by the Department of Land and Natural Resources.

The current dental building is located on the main upper campus along with primary care clinics, a specialty clinic, a 24-hour emergency room, radiology and laboratory, a pharmacy, case management, outreach, a dining facility, Native Hawaiian healing, and administrative and information technology functions.

The Dental Department operates out of three sites. The main campus site in need of CIP funding for renovations consists of 6 operatories and provides a full range of general dental services for patients of all ages.

The second facility is located in the Health Center's Kapolei Health Care Center satellite clinic. Opened in 2012, the Kapolei Keiki Smile Center focuses on oral health needs of children from 9 months to 18 years of age.

The third dental facility operates out of a school based setting at Kamaile Academy in Waianae. Opened in 2014, the primary target group is K-12 students of the school and secondary is the community.

**V. Personnel: Project Organization and Staffing**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

Since this is a capital improvement request, there is no funding request for staffing. Dental services staffing is supported by patient revenue.

**B. Organization Chart**

See Attachment D: Organization Chart.

**C. Compensation**

The three highest paid employees of the organization, and their annual salary, include:

Position	Salary
President/Chief Executive Officer	\$255,426
Chief of Behavioral Sciences/Psychiatrist	\$229,499
Assistant Director of Emergency Services	\$220,272

**VI. Other**

**A. Litigation**

There was a settlement claim against the United States of America, Department of Health and Human Services that was paid in the summer of 2014 to the estate of a patient treated at the Health Center. The Settlement agreement included language denying negligence by Health Center providers. DHHS quality improvement review of the case affirmed standard of care was met by the named Health Center providers.

The Health Center knows of two Medical Malpractice Claims filed with the United States of America, Department of Health and Human Services General Law office involving two patients treated by different providers at the Health Center. The claims are open and not yet resolved. If there is a settlement, it will be paid by the United States of America with no fiscal liability to the Health Center.

**B. Licensure or Accreditation**

There is no specific licensure or accreditation required to operate dental services.

**C. Federal and County Grants**

No federal or county grants have been received for the Dental Department related to capital improvements.

Since July 1, 2014, the following federal and county grants have been received for other programs of the Health Center:

**See Attachment E: Government Contracts and/or Grants**

**D. Private Educational Institutions**

The grant request is to support capital renovations for the Health Center’s dental clinic. The Health Center is a federally qualified community health center. Funding will not support or benefit a sectarian or non-sectarian private education institution.

**E. Future Sustainability Plan**

Funding is being requested for capital interior renovations to convert the current 4,200 square foot Laboratory and Dental building into a dental only facility. Once the renovations are completed, dental services will be able to better serve the community. Services will be sustained by patient revenue/dental insurance reimbursement.

Maintenance and upkeep of the Mobile Dental Clinic will be sustained through patient revenue.

**F. Certificate of Good Standing**

**See Attachment F: Certificate of Good Standing.**

**OTHER**

**See Attachment G: Declaration Statement**

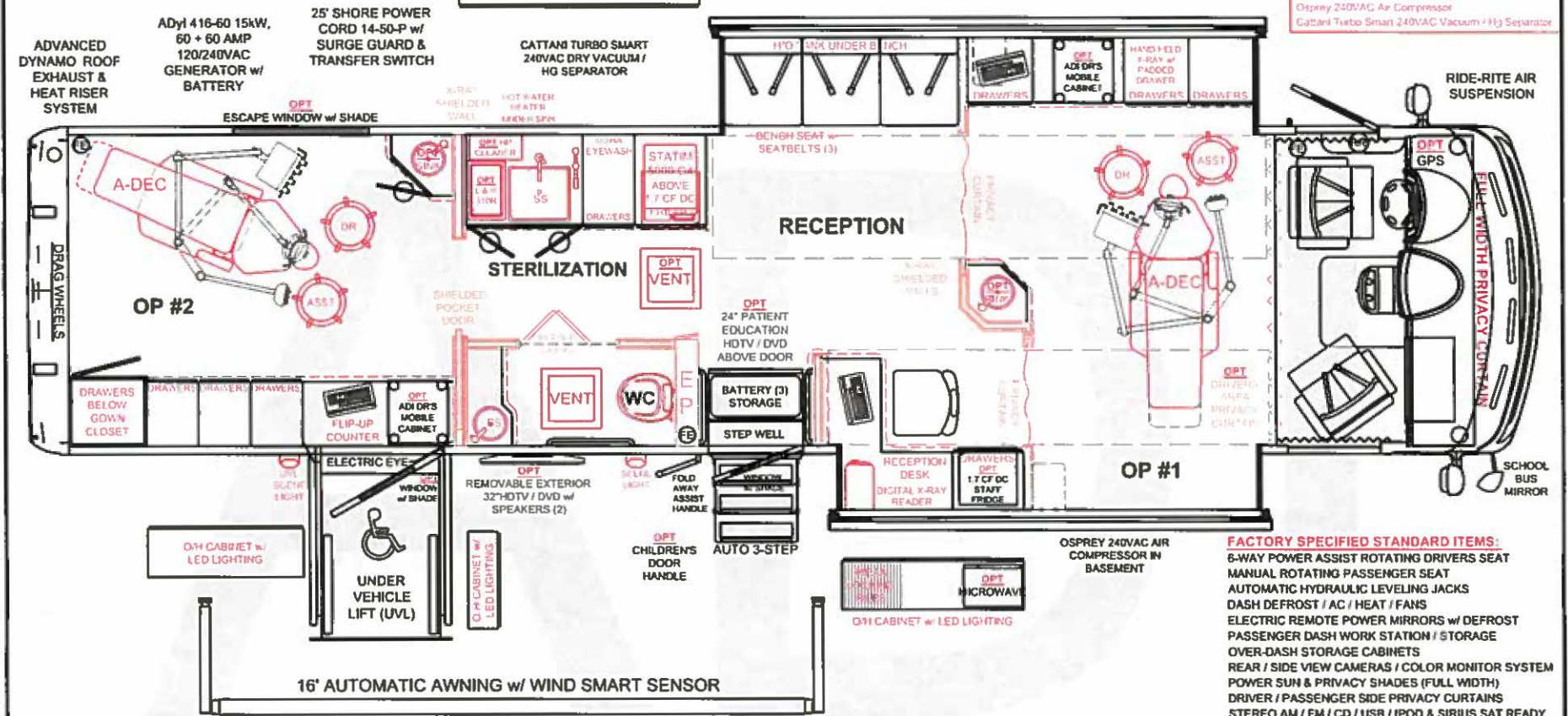
## **Attachment A: Mobile Dental Clinic Specifications**

**DENTAL OPTIONS:**

Build-in Scales  
 Built-in Curing Light  
 L & R 310R Ultrasonic Cleaner  
 Handpiece Cleaner  
 ADI Dr's Mobile Cabinet w/ Gang Locks (2)  
 Sharps Containers & Glove Dispensers

**DENTAL EQUIPMENT:**

A-Dec 551 Dental Chair w/ 332 Delivery System  
 & 572 Light (2)  
 Fiber Optic Handpiece Hose  
 Dr's Stools (2) & Assistants Stools (2)  
 Hand-Held Digital X-Ray  
 Digital X-Ray Reader  
 Statum 5000 G4 w/ Surge Guard  
 Osprey 240VAC Air Compressor  
 Cattani Turbo Smart 240VAC Vacuum / Hg Separator



**STANDARD ITEMS:**

ADYI 416-60 Generator 15Kw, 120/240VAC, 60+60 Amp w/ Battery  
 Advanced Dynamo Roof Exhaust / Heat Riser System  
 25' Shore Power Cord 14-50-P, 120/240VAC w/ Surge Guard  
 & Transfer Switch  
 Paneltronics 12VDC System & Tank Monitors  
 Roof AC / Heat Ducted & Zoned (4) = 80,000 BTUs  
 Rear Drag Wheels  
 Back-Up Alarm  
 Ride-Rite Air Suspension  
 Main Entry Door w/ Auto 3-Step & Window w/ Shade  
 School Bus Mirror  
 Under Vehicle Wheelchair LR (UVL)  
 Wheelchair (Cargo) Door  
 16' Automatic Awning w/ Wind Smart Sensor  
 Scene Lights @ Doors  
 Ceiling High Output "Daylight" LED Lighting  
 Under Cabinet 12VDC LED Lighting  
 Safety Equipment / Signs / Fire Extinguishers  
 Fiberglass Interior Walls  
 Vinyl Easy Clean Ceiling  
 Commercial Grade Non-Slip Flooring  
 X-Ray Shielded Wall w/ Pocket Door, Privacy Curtains (2)

Solid Surface Countertops w/ Radius Edges  
 Laminate Cabinets w/ Push Button Retracting  
 Transit Latches  
 Bench Seat w/ Internal HPO Tank & (3) Seatbelts  
 HIPAA File Locking Cabinet  
 Waste Drops @ Each Sink  
 Water System w/ Hot Water Heater & Filter  
 WC w/ Sink, Vent & Mirror  
 Macerator Pump for Waste Water Disposal  
 OSHA Eyewash (Cold Water)  
 CAT6 LAN Wiring @ 4 Desk Arms  
 1.7 CF DC Refrigerator

**OPTIONS (SELECT OR DELETE):**  
 1,000 Watt Inverter for Computers  
 Children's Door Handle  
 12VDC Ceiling Vent in Sterilizing Area  
 Wheelchair (Cargo) Door Window w/ Shade  
 Truck / RV GPS  
 Escape Window w/ Shade  
 Driver Area Privacy Curtains  
 Stainless Steel Sinks in OP's (2)

**MAKE/MODEL:** WINNEBAGO 2015 - WF J38S  
**CHASSIS:** Ford F-53 V-10 Gasoline  
**GVW:** 26,000 lbs.  
**DESC:** 39 FT, Mobile Platform w/ LH & RH Slide-outs

**DIMENSIONS:**  
**EXT:** 36'-10" L x 8'-5.5" W x 12'-11" H (w/ ROOF A/C)  
**METRIC:** (11.84m L x 2.58m W x 3.94m H)  
**INT:** 30'-8" L (BEHIND CAB) x 8'-1/2" W x 7'-0" H  
**METRIC:** (9.35m L x 2.45m W x 2.13m H)

**LH Slide-Out:** 13'-7" (4.14m) L x 30" (.76m) W  
**RH Slide-Out:** 10'-8" (3.25m) L x 20" (.51m) W  
 Behind Cab: 298.6 FT<sup>2</sup> (27.74m<sup>2</sup>)

Removable Exterior 32" HDTV / DVD w/ Speakers  
 Interior 24" Patient Education HDTV / DVD  
 Cellular Broadband / Phone / Fax / Data / Wi-Fi  
 Microwaves  
 1.7 CF DC Staff Refrigerator

**ADI MOBILE HEALTH**  
 WWW.ADI-MOBILEHEALTH.COM  
 18425 SW 89th Avenue  
 Tualatin, OR 97062 USA  
 Toll Free: (877)-368-5888  
 Tel: (503) 885-0886 Fax: (503) 885-0417  
 Email: sales@adi-mobilehealth.com

APPROVED FOR PRODUCTION \_\_\_\_\_  
 DATE \_\_\_\_\_

**PROJECT NAME:**  
 Waianae Coast CHC - Oahu, Hawaii  
 2015 - 39' Mobile Dental Clinic w/ LH/RH Slide-outs  
 2 OP, Reception, Sterilization, WC, OPT UVL

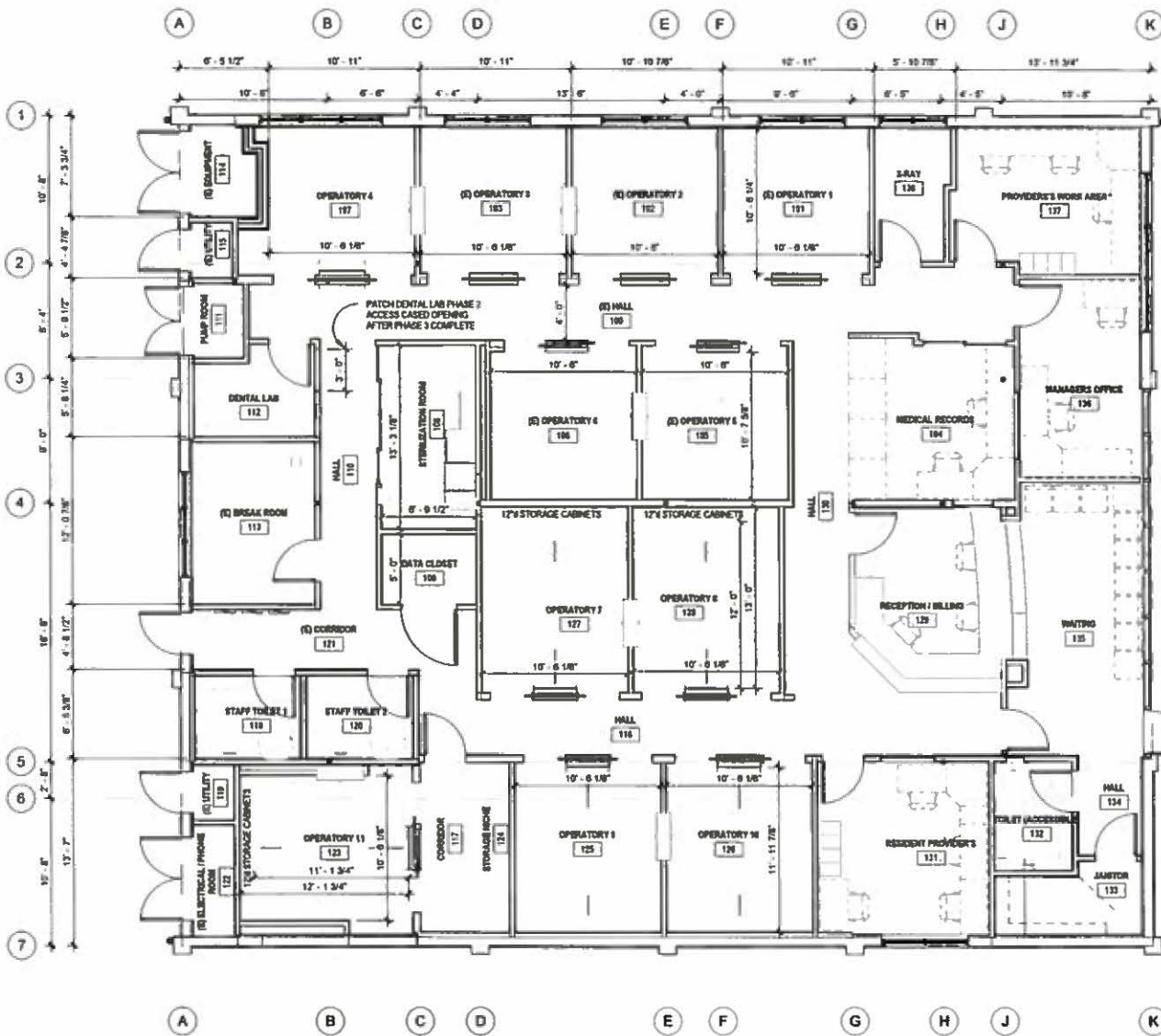
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**PO NUMBER:** \_\_\_\_\_ **SN NUMBER:** \_\_\_\_\_  
**DRAWN BY:** BAF **SCALE:** 1/4" = 1'-0"

REV	DESCRIPTION	DATE	INITIALS
#0	Concept	02-21-14	BAF
#1	Update to 2015	01-27-15	BAF

**Attachment B: Dental Expansion Floor Plan**





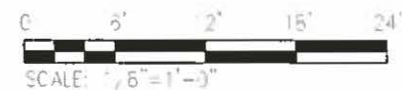
ROOM LIST - COMPLETED

No	Name	Area	ROOM WIDTH	ROOM DEPTH
100	(E) HALL	233 SF	55'-0"	4'-0"
101	(E) OPERATORY 1	111 SF	10'-0"	10'-0"
102	(E) OPERATORY 2	110 SF	10'-0"	10'-0"
103	(E) OPERATORY 3	111 SF	10'-0"	10'-0"
104	MEDICAL RECORDS	100 SF	11'-11"	11'-1"
105	(E) OPERATORY 5	113 SF	10'-0"	10'-7 1/2"
106	(E) OPERATORY 6	113 SF	10'-0"	10'-7 1/2"
107	OPERATORY 4	119 SF	10'-0"	10'-0"
108	STERILIZATION ROOM	90 SF	8'-9 1/2"	13'-3"
109	DATA CLOSET	24 SF	8'-9 1/2"	5'-0"
110	HALL	78 SF	4'-0"	19'-0 5/8"
111	PUMP ROOM	10 SF	3'-7"	5'-4 5/8"
112	DENTAL LAB	52 SF	9'-3 3/8"	8'-8 1/2"
113	(E) BREAK ROOM	103 SF	11'-8"	8'-8 1/2"
114	(E) EQUIPMENT	29 SF	4'-8 1/2"	6'-0"
115	(E) UTILITY	12 SF	2'-11 3/4"	4'-0"
116	HALL	108 SF	41'-11 1/2"	4'-0"
117	CORRIDOR	54 SF	4'-4 1/2"	12'-1 1/2"
118	STAFF TOILET 1	45 SF	8'-0"	7'-7"
119	(E) UTILITY	12 SF	2'-11 1/2"	4'-0"
120	STAFF TOILET 2	47 SF	6'-0"	7'-7"
121	(E) CORRIDOR	94 SF	20'-8 3/8"	4'-0"
122	(E) ELECTRICAL / PHONE ROOM	24 SF	2'-11 1/2"	8'-0"
123	OPERATORY 11	152 SF	10'-0"	11'-1 3/4"
124	STORAGE NICHE	29 SF	2'-0"	17'-1 1/2"
125	OPERATORY 9	128 SF	10'-0"	11'-9 5/8"
126	OPERATORY 10	128 SF	10'-0"	11'-9 5/8"
127	OPERATORY 7	139 SF	10'-0"	12'-2"
128	OPERATORY 8	130 SF	10'-0"	12'-2"
129	RECEPTION / BILLING	150 SF	17'-4"	16'-0"
130	HALL	107 SF	4'-0"	26'-2 3/4"
131	RESIDENT PROVIDER'S	154 SF	17'-3"	11'-9 5/8"
132	TOILET (ACCESSIBLE)	44 SF	5'-7"	7'-8"
133	JANITOR	40 SF	4'-4 1/2"	10'-0"
134	HALL	31 SF	4'-0"	7'-0"
135	WAITING	108 SF	0'-10"	16'-0"
135	WAITING	28 SF		
136	MANAGERS OFFICE	120 SF	8'-8"	14'-3"
137	PROVIDER'S WORK AREA	117 SF	18'-7"	13'-8"
138	R-RAY	90 SF	9'-0"	9'-8"

### APPROVALS

Marianne Giushenko  
Assistant Director  
Date \_\_\_\_\_

Dr. Dan Fuji  
Dental Director  
Date \_\_\_\_\_



**Attachment C: Budget Request by Source of Funds;  
Budget Justification – Equipment & Motor Vehicles;  
Budget Request by Source of Funds & Capital Project  
Details**

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Waianae District Comprehensive Health and Hospital Board, Incorporated

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>	368,000			
<b>E. CAPITAL</b>	1,632,000			281,300
<b>TOTAL (A+B+C+D+E)</b>	<b>2,000,000</b>			<b>281,300</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	2,000,000	Joyce O'Brien, Executive Vice President      697-3457		
(b) Total Federal Funds Requested		Name (Please type or print) _____ Date _____		
(c) Total County Funds Requested		Signature of Authorized Official _____		
(d) Total Private/Other Funds Requested	281,300	Date _____		
<b>TOTAL BUDGET</b>	<b>2,281,300</b>	Richard Bettini, MPH, MS, President & Chief Executive Officer Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Waianae District Comprehensive Health and Hospital Board, Incorporated

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Waianae District Comprehensive Health and Hospital Board, Incorporated

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Mobile Dental Clinic: A 2015 39 ft. Winnebago, fully equipped with Dental Equipment *	1	\$368,000.00	\$ 368,000.00	368,000.00
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>1</b>	<b>368,000.00</b>	<b>368,000.00</b>	<b>368,000.00</b>

JUSTIFICATION/COMMENTS: \* Dental Equipment included in Winnebago consists of: A Dec 551 Dental Chair w/ 332 Delivery System & 572 Light (2), Fiber Optic Handpiece Hose, Doctors Stools (2) & Assistants Stools (2), Hand Held Digital X-Ray, Digital X-Ray Reader, Statum 5000 G4 w/ Surge Guard, Osprey 240/VAC Air Compressor, Cattani Turbo Smart 240 VAC Vacuum / Hg Separator

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

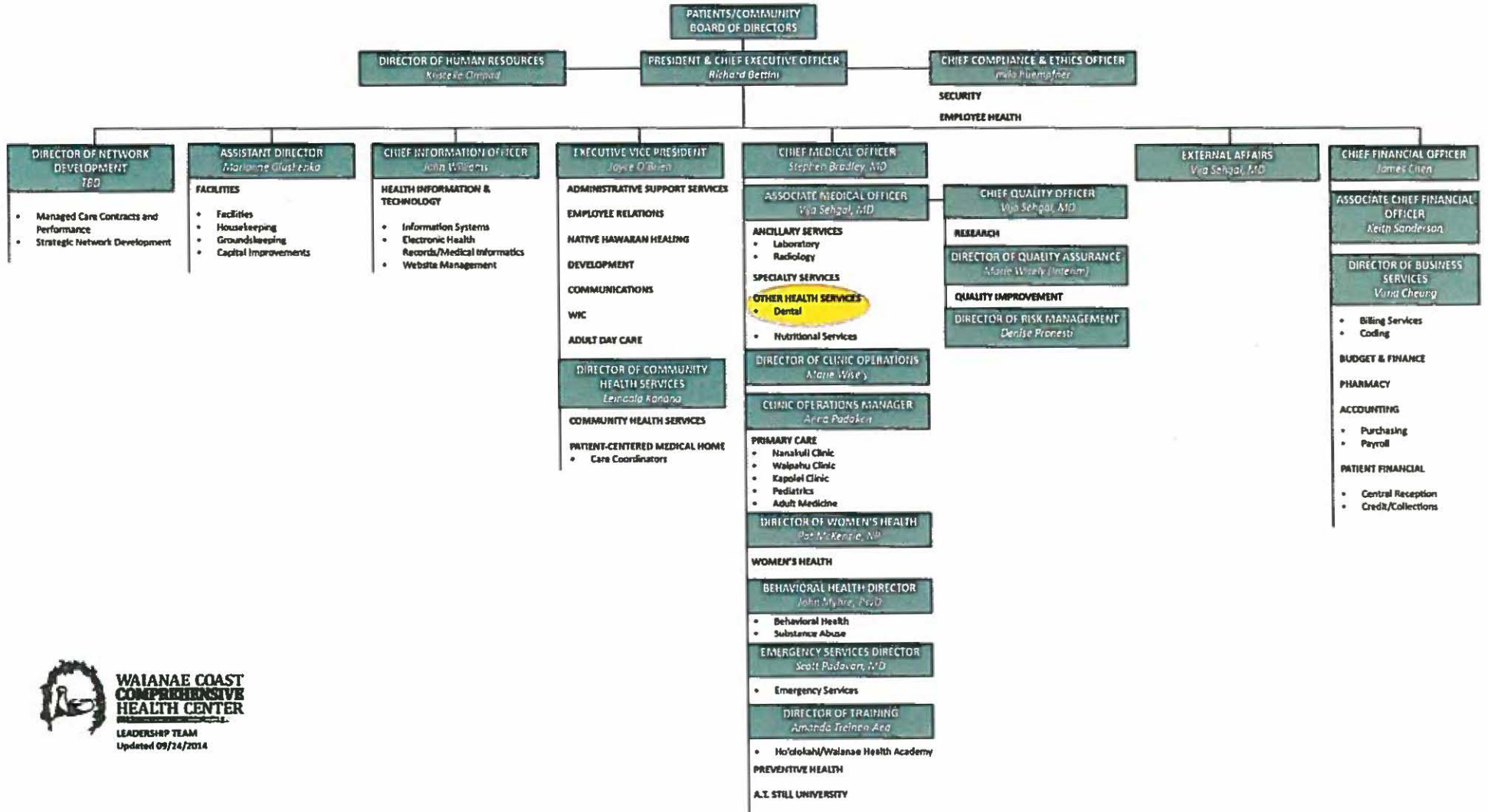
Period: July 1, 2015 to June 30, 2016

Applicant: Waianae District Comprehensive Health and Hospital Board, Incorporated

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	0	0	1,632,000			
EQUIPMENT						
<b>TOTAL:</b>			<b>1,632,000</b>			
<b>JUSTIFICATION/COMMENTS:</b>						

## **Attachment D: Organization Chart**

# WAIANAE COAST COMPREHENSIVE HEALTH CENTER ORGANIZATIONAL CHART





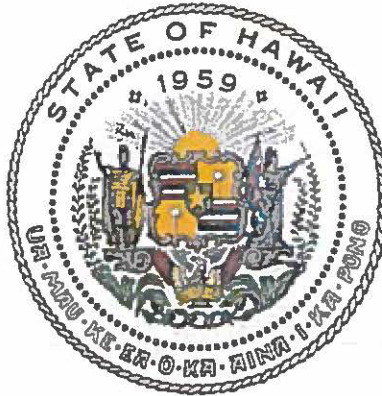
**Attachment E: Government Contracts &/or Grants**

# GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Waianae District Comprehensive Health and Hospital Board, Incorporated

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau )	CONTRACT VALUE
1.	Healthcare Pathways For Native Hawaiian Students	9/1/2014 – 8/31/2017	U.S. Department Of Education	U.S.	1,583,404
2.	Waianae Health Academy Passenger Van For Student Activities	9/1/2014 – 9/30/2015	City & County Of Honolulu	Honolulu	53,398
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	1,636,802

**Attachment F: Certificate of Good Standing**



**Department of Commerce and Consumer Affairs**

**CERTIFICATE OF GOOD STANDING**

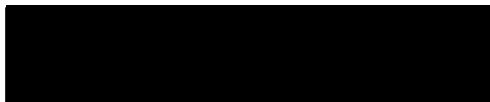
I, the undersigned Director of Commerce and Consumer Affairs  
of the State of Hawaii, do hereby certify that

**WAIANAE DISTRICT COMPREHENSIVE HEALTH AND HOSPITAL BOARD,  
INCORPORATED**

was incorporated under the laws of Hawaii on 05/06/1969 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 26, 2015



Interim Director of Commerce and Consumer Affairs



## **Attachment G: Declaration Statement**

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waianae District Comprehensive Health and Hospital Board, Incorporated  
(Typed Name of Individual or Organization)



(Signature)

(Date)

Richard Bettini, MPH, MS, President & Chief Executive Officer  
(Typed Name) (Title)