

House District 31  
Senate District 15

THE TWENTY-EIGHT LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_  
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

OAHU VETERANS COUNCIL

Street Address: 1298 KUKILA STREET  
HONOLULU, HI 96818

Mailing Address: SAME

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name GEORGE E. SULLIVAN

Title CHAIR, BOARD OF DIRECTORS

Phone # (808) 295-4731

Fax # (808) 422-4001

e-mail alohasully@earthlink.net

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII  
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII  
 LIMITED LIABILITY COMPANY  
 OTHER  
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

TO COMPLETE THE THIRD AND FINAL PHASE OF CONSTRUCTION OF THE OAHU VETERANS CENTER AT FOSTER VILLAGE FOR THE DELIVERY OF SERVICES AND RESOURCES THAT BENEFIT ALL VERETANS OF THE UNITED STATES ARMED FORCES ON OAHU, THE RESIDENTS OF THE FOSTER VILLAGE COMMUNITY, AND THE CITY AND COUNTY OF HONOLULU.

THE TOTAL COST OF PHASE III IS ESTIMATED AT \$2.8 MILLION OF WHICH \$2.3 MILLION HAS BEEN SECURED.

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 500,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 2,265,000

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

GEORGE E. SULLIVAN

CHAIR, BOARD OF DIRECTORS, OAHU VETERANS CENTER

1-29-2015  
DATE SIGNED



RECEIVED

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## Application for Grants and Subsidies

### I. BACKGROUND AND SUMMARY

The Oahu Veterans Council (Council) requests a **\$500,000 capital grant** through a 2015 Application for Grants & Subsidies to the State of Hawaii, Twenty-Eighth Legislature, to complete the construction of the Oahu Veterans Center (Center) at Foster Village with **the installation of the photovoltaic system, funds for equipment and a more efficient irrigation system.** *These funds could be used to pay off a loan for the photovoltaic system, if necessary, to meet construction schedule requirements.* The Council is a 501(c)(3) non-profit organization serving all U. S. Armed Forces veteran groups located on Oahu. The mission of the Council is to advocate for veterans rights and benefits and to promote understanding and unity among veteran and civilian groups.

In fiscal year 2013, the Council submitted a \$3.5 million grant request to complete the construction of the Center of which \$2 million was appropriated by the Legislature, leaving a \$1.5 million unfunded balance. In fiscal year 2014, a grant request for \$1.5M was submitted of which \$265,000 was appropriated. With the release of the \$2 million appropriation, and the soon to be released \$265,000 appropriation, all architectural and engineering designs are completed, permits obtained and the contractor commenced work on January 20, 2015.

Through the bidding process, the total estimated cost has been considerably reduced requiring only \$500,000 to complete the building. It is essential that the \$500,000 balance of funding be secured this 2015 Legislative session to enable the installation of a photovoltaic system, funds for equipment and a more efficient irrigation system. These are mandatory to reduce operating costs to maintain a balanced budget while providing necessary services to veterans.

The Center is a tremendously important community resource. Since 2005, it has provided facilities and supportive services to over forty Veterans' Service Organizations (VSOs) who use the Center as their main business location for the delivery of programs and services that strengthen families and improve the quality of life for thousands of veterans and their dependents. The Center is also used extensively by the civilian Foster Village and surrounding communities for educational, civic, recreational and afterschool activities.

The Council and its Center are currently financially self-supported and receive no government funds for operations.

The completion of this third phase construction (Phase III), with the photovoltaic system installed, funding for equipment and more efficient irrigation, will allow the Center to continue to operate profitably as it has for the past nine years, and will pose no operational burden on the State. The Center will remain financially self-supported through facility rental income, which is expected to strengthen with the completed facility improvements, donations sufficient to cover expenses for veterans programs and to fund future major repairs and replacements. The Center currently has in excess of \$35,000 in reserves and more than \$35,000 operational cash.

This project has the support of the State Department of Defense and Hawaii Office of Veterans Services.

### **1. Description Of Applicant Background**

The Council is a 501(c)(3) non-profit organization founded in 1992 and incorporated in the state of Hawai'i in 2004. IRS Federal Identification Number: [REDACTED].

The Council, originally formed to advise state and city and county civic leaders on veteran's issues, operates as the umbrella organization for all VSOs of the United States Armed Forces located on the island of Oahu. The mission of the Council is to advocate for veterans rights and benefits, to preserve the memory and pride of those who served in the U.S. Armed Forces, to honor their sacrifices, and to promote and foster understanding and unity among veteran and civilian organizations and the community at large.

The Council meets monthly with its membership at the Center to coordinate and advance shared interests and services to the veteran community and to disseminate information to all members and related parties, promoting supportive relationships and strengthening member networks. More than 40 organizations comprise the membership of the Council and include, among others, the Disabled American Veterans, Military Women of America, Veterans of Foreign Wars and Combat Infantrymen's Association. Representing the Federal and State government are the U.S. Department of Veterans Affairs Honolulu Regional Office, its Pacific Islands Health Care System and the Hawaii State Office of Veterans Services who attend these monthly meetings to disseminate their information to the widest possible audience of veterans on Oahu. Along with its advocacy efforts, the Council provides educational and other program service opportunities, and facilitates projects that benefit the veteran as well as civilian communities.

#### Oahu Veterans Center

The Council's principal project since 1995 has been the construction of a Center at Foster Village on Oahu to accommodate the many VSOs in need of a permanent, affordable and accessible place to gather, conduct the business of their organizations and to deliver and receive support and services. Many organizations were operating from private homes or commercial venues, such as restaurants, where the recurring costs were often prohibitive.

In 1995, the Hawai'i State Legislature approved a \$2.8 million appropriation to the Council to construct a new center to benefit veterans (Act 218, SLH 1995, amended by Act 287, SLH 1996). The primary purpose of the center would be to provide facilities, opportunities and support to veterans organizations in the furtherance of their missions.

With funding secured, the State of Hawaii and U.S. Navy entered into negotiations over potential land swaps for the location of the center, but were unable to reach an agreement. In 2003, the Council negotiated with the Foster Village Community Association to take over the 2.8-acre site of their existing community center, which was in a state of disrepair. The Association granted the Council a 55-year lease for the site of the new Oahu Veterans Center in exchange for assurances that the Center and grounds be made available under favorable terms to the Foster Village community and that an office space be provided for Association business when needed.



During this search for land on which to build the Center, the cost of construction in Hawaii escalated significantly necessitating the Center be designed and constructed in three phases to accommodate the availability of funding. Phase I of the project, completed in 2005, included the construction of an administration building, currently used as an interim meeting hall, restrooms, parking lot and landscaping. Construction of Phase II, begun in late 2005 and completed in the spring of 2006, included a kitchen, storage and dining area.

Since 2005, with only two of the three phases of construction completed, the Center has served Oahu veterans by providing facilities and supportive services to more than 40 VSOs who conduct the business of their organizations and deliver services that strengthen families and improve the quality of life for thousands. The Center has been the permanent site for the protection and maintenance of local VSO records.

The Center has also successfully served the needs of the residents of the Foster Village neighborhood and greater Honolulu community. As part of the lease agreement, the community has utilized the Center extensively for educational and recreational purposes. Available are sports courts, playground and two acres of open, irrigated, grass area often used for afterschool activities. Residents needing space for private events are able to rent the hall at a favorable rate. The Center is also available to the greater Honolulu community for town hall gatherings for the dissemination of information to the public. Neighborhood Board No. 18, Aliamanu/Salt Lake/Foster Village, conducts their monthly meetings at the Center.

Approximately 50,000 veterans and residents use the Center annually. However, growing demand from veterans groups and community users now exceeds the Center's current capacity.

In fiscal year 2013, the Council submitted a \$3.5 million grant request to the Legislature to complete the construction of the Center of which \$2 million was appropriated. The third and final phase of the project must now be constructed completing the project as originally designed to maximize benefits and resources for both Oahu's veterans groups and Foster Village residents, and to ensure the sustainability and self-sufficiency of the Center..

## **2. Goals and Objectives of Project**

The goal of the project is to complete construction of the third and final phase of the Center at Foster Village as originally designed and approved under Conditional Use Permit 2004/CUP-31(sn). The following are the project objectives:

- a) Complete Architectural and Engineering plans for Phase III. (COMPLETED)
- b) Finalize construction of the planned 4,000 square foot meeting hall with the installation of air conditioning. (COMPLETED)
- c) Construct additional restrooms and parking spaces to better meet user needs.
- d) Expand the existing photovoltaic renewable energy system to significantly offset utility energy costs and help to reduce Hawaii's dependency upon imported oil.
- e) Address Fire Code changes.
- f) Complete construction by June 2015. Dedicate building on 1 August 2015.
- g) Increase veterans' programs with additional funds from revenue from hall rentals.



### 3. Public Purpose and Need to Be Served

The completion of the Oahu Veterans Center offers benefits to both the veteran and civilian communities.

#### Benefit to Veterans

- The primary purpose of the Center is to provide facilities, opportunities and support free-of-charge to Veterans' Service Organizations in the furtherance of their missions. There are approximately 120 VSOs on the island of Oahu representing nearly 81,000 veterans and their families. More than 40 VSOs utilize the Center as their primary business location with over 10,000 other veterans utilizing the facilities annually on a less formal basis.
- The project has the support of the State Department of Defense and Hawaii Office of Veterans Services. In support of the Center, Ronald P. Han Jr., Director, State Office of Veterans Services, said, "Having the Center is a tremendous help to me in getting information out to veterans groups. It is the one place I can go each month and know that I have maximized the dissemination of information to Veterans on O'ahu."
- The Center allows VSOs to provide services to veterans and their families that are not available elsewhere. Wounded Warriors are supported by the Center through various functions held throughout the year. Operation HOMEFRONT operated from the Center to aid families experiencing hardships due to the deployment of a parent. The Center is continuously involved with the Post Traumatic Stress Disorder Recovery and Rehabilitation Program (PRRP). Since 2006, the Center has hosted a BBQ luncheon for the veterans who are enrolled in this bimonthly program conducted by Tripler Army Medical Center. This very successful effort on the part of the Center has assisted the veterans in re-entering the community upon completion of this program.
- Mana Ohana Sober Support Services, working out of the Center and supported by grants from the Substance Abuse and Mental Health Administration, has assessed and referred over 800 veterans to various service providers based on their preferences. Giving back to those who have served is a priority to Mana Ohana.
- The Center takes pride in being able to coordinate different activities for veterans on a quarterly basis and special target populations that include
  - adolescents
  - previously incarcerated individuals re-entering community settings
  - drug court clients
  - Hawaiian and Asian and Pacific Island populations
  - deployed veterans, military, National Guard, reserves, and their families
  - individuals with health disparity
  - dental disease related to use of methamphetamines
  - HIV/AIDS patients
  - dual-diagnosed clients.
- In January 2014, the Center hosted a Community Health Fair providing health care screening for the community
- U.S. Senator Maize Hirono, a member of the Veterans' Affairs Committee and Armed Services, held two meetings at the Center with veterans during 2014 to disseminate relevant information, to listen to concerns of veterans in Oahu and to show her

involvement to improve services of the United States Department of Veterans Affairs (VA). These meetings continue U.S. Senator Daniel Akaka's annual community hearings at the Center. These meetings attract well over 100 veterans.

- During 2014, the VA held numerous meetings at the Center for veterans in an effort to improve communications, dispel unfounded rumors and to show improvements made and planned at the VA Center in Honolulu.
- The U.S. Navy regularly conducts informational meetings at the Center.
- With the completion of the Center, the Council will have the opportunity to expand services to veterans. New initiatives include serving as a clearinghouse of information and resources such as support groups for returning veterans. The U.S. Department of Veterans Affairs has expressed an interest in utilizing the completed facility as the VA Pacific Islands Health Care System's temporary community facility to meet veterans' needs off-site when Tripler Army Medical Center is inaccessible due to an emergency, such as during September 11, 2001.

#### Community Benefit

- The Center serves the needs of the Foster Village community. Under an agreement with the Foster Village Community Association, the Council maintains the Center for use by the Foster Village residents in exchange for the lease of the site. The Center is available to community groups to conduct classes, educational activities and other family and youth activities including karate, exercise classes and seminars.
- The Foster Village Community Association conducts its annual meeting at the Center with over 300 in attendance, on average.
- Neighborhood Board No. 18, Aliamanu/Salt Lake/Foster Village, conducts its monthly meetings at the Center attended by 40 to 75 people.
- The Foster Village Neighborhood Security Watch holds its monthly meetings at the Center.
- Radford High School uses the Center for testing students where special physical separation of students is required.
- The Center has been the permanent location for Hawaii Technology Academy classes for the 13-2014 and 14-2015 school year.
- The Center provides outdoor sports courts and two acres of open, irrigated, grass area used extensively by the community for recreation. Neighborhood youth have a safe community center to use for afterschool activities.
- The Center is available to the greater Honolulu public as space is available such as for community meetings to disseminate information to the public, by community leaders in town hall forums, for blood drives and for patriotic ceremonies. For example, the City and County of Honolulu held information hearings for the community on street improvements.
- The City and County of Honolulu conducts its mandatory Substance Abuse Training program for DUI violators.
- The new and larger Phase III Hall will allow the Center to expand its availability to the community. The Council has opened a dialogue with the state Civil Defense who has indicated a desire to utilize the Phase III meeting hall for emergency purposes for the surrounding community.



### Economic Benefit

- The construction of Phase III of the Center will infuse \$2.8 million into the local construction and related industries.
- When completed, the Center will have the capacity to employ five people, adding approximately \$150,000 in annual wages and benefits.
- Efforts of the veteran service organizations and community networks generate and circulate through the community adding funds through grants and entrepreneurial activities.

### Statement of Need

For the past seven years and in its uncompleted state, the Center has operated at maximum capacity allowing the Council to only partially fulfill its mission to Oahu veterans groups and to the community.

In fiscal year 2013, the Council submitted a \$3.5 million grant request to complete the construction of the Center of which \$2 million was appropriated by the Legislature. In fiscal year 2014, a grant request for \$1.5M was submitted of which \$265,000 was appropriated. With the release of the \$2 million appropriation, and the soon to be released \$265,000 appropriation, all architectural and engineering designs are completed, permits obtained and groundbreaking occurred on January 15, 2015. Through the bidding process, the total estimated cost has been considerably reduced requiring only \$500,000 to complete the building. It is essential that the \$500,000 balance of funding be secured this 2015 Legislative session to enable the installation of a photovoltaic system, funds for equipment and a more efficient irrigation system. These are mandatory to reduce operating costs to maintain a balanced budget while providing necessary services to veterans.

The construction of Phase III and completion of the Center as originally designed is crucial for the following reasons:

#### **1) Need for more space**

Many Veteran Service Organizations that once had their own meeting halls are today finding that option to be a luxury that is unsustainable and unaffordable. Since the Center opened in 2005, facility usage and the needs of the veterans and community groups have outgrown the capacity of the uncompleted Center, and the Center is unable to accommodate all of the requests it receives each month. Additional space is necessary to accommodate critical new initiatives planned for veteran's services and community activities as well as increasing demand.

#### **2) Need to recapture original space designs**

In order to meet priority needs within the uncompleted Center, changes had to be made to the functional and operational use of many spaces. Areas were modified to serve multiple purposes and some functions were deferred entirely until the Center could be completed. Spaces intended as reception, administrative and exhibit areas were used instead as an interim meeting hall, multipurpose space and open storage.

With the completion of Phase III, areas can be returned to their original intended

purposes creating dedicated space for VSOs administration, archival and storage spaces and conference rooms for smaller gatherings and seminars.

**3) Need for design improvements and reduced operational costs**

After nine years of operations, design improvements have been identified that will better serve the users and address evolving needs of the Center. These include a second set of restrooms, additional parking and improvements to the courtyard. The new meeting hall will also allow the Council to install a larger photovoltaic system to meet most of the energy needs of the entire Center and reduce operating costs to maintain a balanced budget while providing necessary services to veterans.

**4. Target Population to be Served**

The primary beneficiaries of the Center are the approximately 81,000 military veterans who reside on the island of Oahu, representing 72% of all veterans in Hawai‘i, the veterans’ family members and approximately 970 families of the Foster Village community.

The Center is currently home to 40 of the 120 local VSOs on Oahu representing a wide range of needs of the approximately 7,000 to 10,000 veterans and their families they serve.

Approximately 10,000 community members annually utilize the Center through classes and activities such as karate, exercise classes, community meetings, AA meetings and seminars.

Federal, state and city government offices also utilize the Center extensively for community presentations, trainings, hearings and for meetings.

**5. Geographic Coverage**

The Oahu Veterans Center is located at 1298 Kukila Street, Honolulu, HI 96818 and serves veterans on the island of Oahu and residents of the Foster Village community. The Center also extends services to all veterans of Hawai‘i and, as space allows civilians of the greater City and County of Honolulu.

**II. SERVICE SUMMARY AND OUTCOMES**

The goal of the project is to complete the third and final phase of construction of the Oahu Veterans Center (Phase III).

**1. Scope of Work, Tasks and Responsibilities**

The following outlines the scope of the work to be completed through this request:

Site Improvements and Enhanced Creature Comforts

- Reduce water usage through improved landscaping and efficient sprinkler control system
- Install office partitions to facilitate Veterans Service Organizations (VSOs) center usage

Renewable Energy Systems

- Expand existing on-site photovoltaic energy production by adding additional panels on the roof of the new meeting hall.



With the release of the \$2 million appropriation, and the soon to be released \$265,000 appropriation, all architectural and engineering designs are completed, permits obtained and groundbreaking occurred on January 15, 2015. The project is estimated to take 6 months to complete. The following is a preliminary Project Schedule:

<b>Projected Timeline</b>	<b>Activity</b>
January 2015 – July 2015	Construction and Move-in
July 2015 – August 2015	Install Photovoltaic System

**2. Quality Assurance and Evaluation**

The Council recognizes its responsibility to adhere to all applicable State and Federal statutes and guidelines governing the operation of the Center and administration of its finances, including the distribution of grant funds.

The Council evaluates the operation of the Center at minimum on a monthly basis and obtains input from the Center’s Board of Directors and site evaluations.

The Council has retained services of an experienced accounting firm to oversee the accounting procedures and the production of required financial and tax documents. The Council adheres to all Generally Accepted Accounting Practices and ensures that necessary financial internal controls are implemented and practiced.

The Council will retain Heath Construction Services, Inc. (HCSI) to manage the construction project. HCSI will adhere to all applicable City and County of Honolulu and State of Hawai‘i building codes and construction standards.

**3. Measures of Effectiveness**

The success of the project will be measured by the following outcomes:

- The Center will be fully functioning as originally planned and maximize its facilities and grounds for veteran and community within 6 months of starting construction
- There will be an increase of 5,000 veteran and community users
- The new meeting hall capacity of 200 will significantly increase the Center’s ability to service its target populations.
- The new building will provide the roof area needed to accommodate an expanded photovoltaic system of sufficient size to significantly reduce operational costs of the Center and reduce dependence upon imported oil.
- Install a more efficient irrigation system to reduce water consumption.
- Additional on-site parking will be constructed to mitigate the need for off-site parking.

**III. FINANCIAL**

The Council requests a \$500,000 grant to complete Phase III of the Oahu Veterans Center as originally designed and approved under Conditional Use Permit 2004/CUP-31(sn).

In fiscal year 2013, the Council submitted a \$3.5 million grant request to complete the construction of the Center of which \$2 million was appropriated by the Legislature, leaving a \$1.5 million unfunded balance. In fiscal year 2014, a grant request for \$1.5M was submitted of which \$265,000 was appropriated. With the release of the \$2 million appropriation, and the soon to be released \$265,000 appropriation, all architectural and engineering designs are completed, permits obtained and the contractor commenced work on January 20, 2015. Through the bidding process, the total estimated cost has been considerably reduced requiring only \$500,000 to complete the building. It is essential that the \$500,000 balance of funding be secured this 2015 Legislative session to enable the installation of a photovoltaic system, funds for equipment and a more efficient irrigation system. These are mandatory to reduce operating costs to maintain a balanced budget while providing necessary services to veterans.

The Council and its Center receive no government support for its operations and is financially self-supporting. While the Council will conduct fundraising activities and seek private support for the project, it is anticipated that these efforts will not produce the amount of revenue necessary to ensure the completion of the project while maintaining the Center’s operations. State support will provide the certainty of funding necessary to secure construction bids and future commitments that ensure the completion of the project.

**Budget**

*See attached budget forms.*

**Anticipated quarterly funding requests:**

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
FY 2015	\$500,000				\$500,000
Total	\$500,000				\$500,000

**Other Funding Sources**

The Council expects the FY 2014 appropriation of \$265,000 to be released by the Governor for this project not later than January 31, 2015.

**State and Federal Tax Credits**

*No state or federal tax credits have been granted, applied for or are anticipated to be applied for pertaining to this capital project.*

**Balance of Unrestricted Current Assets as of December 31, 2014**

The Center currently has unrestricted assets in excess of \$70,000 as of December 31, 2014.



## **IV. EXPERIENCE AND CAPABILITY**

### **A. Necessary Skills and Experience**

The Council will oversee the construction as well as financial and legal administration of the project. The Council's Board of Directors is comprised of elected officers who are active duty/retired senior military enlisted and officers. They are respected and successful leaders within the community. Under the Board's guidance, the Council has maintained a secure financial history and continues to meet the mission and goals of an operating center for veterans.

The Council has demonstrated the ability to successfully oversee the construction of Phases I and II and has faithfully and without incident fulfilled all related agreements and contracts. The Center's Executive Director has years of experience in managing a small business.

The Council has employed Heath Construction Services, Inc. (HCSI) to manage the construction project. HCSI was founded in 1996 in Hawai'i by Fray Heath who has been a General Contractor and Project Manager in Hawai'i since 1977. HCSI will provide the planning, scheduling, and budgeting services to the projects and adhere to all applicable state building codes and standards. Because of the experience of HCSI, the first two phases of construction were completed under budget.

### **B. Facilities**

The Center is located on a three-acre site in Foster Village at 1298 Kukila Street, Honolulu, HI 96818. The Foster Village Community Association granted the Council a 55-year lease for the Center at \$1 per year. There are 44 years remaining on the lease.

The facilities are ADA compliant.

## **V. PERSONNEL: PROJECT ORGANIZATION AND STAFFING**

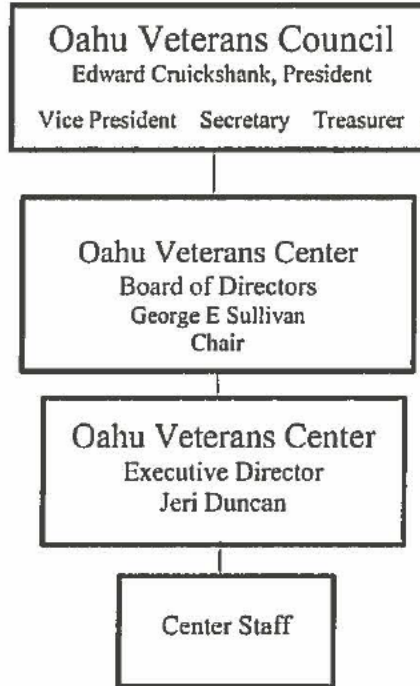
### **A. Proposed Staff**

As previously stated, the Council will oversee the project. The Council has four elected officers: President, Vice President, Secretary and Treasurer. Council members are representatives of U.S. military VSO's on the island of Oahu.

The Center is managed by an Executive Director and a voluntary Board of Directors consisting of non-officer members of the Council. The Board reports to the Council and oversees the day-to-day operations of the Center through the hiring and supervision of the Executive Director in accordance with the By-Laws of the Council. The Executive Director in turn supervises program and maintenance personnel and contractors, as needed.

**B. Organization Chart**

The Oahu Veterans Council is organized as follows:



**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

1. Executive Director \$40,000  
The Center has no other fulltime employee. The Board of Directors receives no compensation.

**VI. OTHER**

**A. Litigation**

*There are no pending litigations or outstanding judgments to which the Council is a Party.*

**B. Licensure or Accreditation**

*Not applicable.*

**C. Federal and County Grants**

No federal or county grants have been awarded since July 1, 2014.



**D. Private Educational Institutions**

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

**E. Future Sustainability Plan**

The addition of the photovoltaic system, funds for equipment and a more efficient irrigation system for which this grant is requested, will allow the Center to operate profitably as it has for the past nine years. Please see Enclosure 1 Oahu Veterans Center Projected Budget FY 2016 showing a profit in excess of \$15,000.

**F. Certificate of Good Standing (If the Applicant is an Organization)**

A copy of the Center's certificate of good standing from the Director of Commerce and Consumer Affairs dated January 9, 2015 is at Enclosure 2.





## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant:     OAHU VETERANS COUNCIL    

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: OAHU VETERANS COUNCIL

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Chairs	350	\$30.00	\$ 10,500.00	\$ 10,500.00
Tables	70	\$100.00	\$ 7,000.00	\$ 7,000.00
Furniture Carts	15	\$600.00	\$ 9,000.00	\$ 9,000.00
Modular Offices	4	\$3,000.00	\$ 12,000.00	\$ 12,000.00
Audio Visual System	1	\$10,000.00	\$ 10,000.00	\$ 10,000.00
Wireless microphones	2	\$750.00	\$ 1,500.00	\$ 1,500.00
<b>TOTAL:</b>	<b>442</b>		<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
<b>NOT APPLICABLE</b>			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:



## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: OAHU VETERANS COUNCIL

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN	500000					
CONSTRUCTION	1500000		450000			
EQUIPMENT		265000	50000			
<b>TOTAL:</b>	<b>2000000</b>	<b>265000</b>	<b>500,000</b>			
<b>JUSTIFICATION/COMMENTS:</b>						

# GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: OAHU VETERANS CENTER

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau )	CONTRACT VALUE
1.	<b>Not Applicable</b>				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

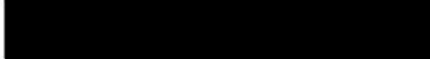
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Veterans Council  
(Typed Name of Individual or Organization)



(Signature)

1-29-2015

(Date)

George E. Sullivan  
(Typed Name)

Chair, Board of Directors, Oahu Veterans Center  
(Title)

Oahu Veterans Council  
 Proposed 2016 Budget  
 January 1 through December 31, 2016

January 10, 2015 - BUDGET 2016	TOTAL												
	Jan 16	Feb 16	Mar 16	April 16	May 16	June 16	July 16	Aug 16	Sept 16	Oct 16	Nov 16	Dec 16	Jan 1 - Dec 31, 16
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
<b>Donations Revenue</b>													
Donation Revenue	500.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	500.00	2,000.00	5,000.00	800.00	9,500.00
<b>Total Donations Revenue</b>	500.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	500.00	2,000.00	5,000.00	800.00	9,500.00
Hall Rentals	18,000.00	20,000.00	18,000.00	20,000.00	18,000.00	20,000.00	22,000.00	20,000.00	18,000.00	15,000.00	18,000.00	14,000.00	217,000.00
Interest Income			1.00			1.00			1.00				3.00
Kitchen Rentals	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	4,800.00
<b>Total Income</b>	18,900.00	20,500.00	18,501.00	20,500.00	18,500.00	20,501.00	22,500.00	20,500.00	18,901.00	17,400.00	21,400.00	15,200.00	231,303.00
<b>Gross Profit</b>	18,900.00	20,500.00	18,501.00	20,500.00	18,500.00	20,501.00	22,500.00	20,500.00	18,901.00	17,400.00	21,400.00	15,200.00	231,303.00
<b>Expense</b>													
<b>Management &amp; General</b>													
Accounting fees	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	1,800.00	600.00	600.00	600.00	8,400.00
Administrative Expenses	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	900.00
Advertising-Hall Rentals	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,200.00
Bank Charges & Fees	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	170.00	2,040.00
Business Meetings/Seminars	50.00			50.00			50.00			50.00		0.00	200.00
Computer Services												0.00	0.00
Dues & Subscriptions	300.00		75.00			375.00			75.00			0.00	825.00
Fees & License												0.00	0.00
General Excise Taxes	693.00	693.00	693.00	693.00	828.00	828.00	828.00	828.00	558.00	558.00	648.00	549.00	8,307.00
Insurance- Liability	1,800.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00		0.00	8,300.00
Insurance-TDU WC		350.00						350.00				0.00	700.00
Insurance - Work Comp												0.00	0.00
<b>Janitorial Services</b>													
Janitorial Svc-Supplemental	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,200.00
Janitorial Services - Other	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	14,400.00
<b>Total Janitorial Services</b>	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	21,600.00
Janitorial Supplies	300.00	300.00	300.00	300.00	400.00	400.00	400.00	300.00	300.00	300.00	300.00	300.00	3,900.00
Management & General Other exp												0.00	0.00
Oahu Veterans Council	400.00											0.00	400.00
Office Supplies	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.00
Postage & Delivery	40.00		40.00		40.00		40.00		40.00		40.00	0.00	240.00
Printing and Reproduction	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Property Taxes							300.00					0.00	300.00
Security	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	720.00
Telephone & Communications	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	5,400.00
Trainings & Seminars												0.00	0.00
<b>Utilities</b>													
Electric	700.00	700.00	700.00	700.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,000.00
Electricity-OVC Solar	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	18,000.00
Gas	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,600.00
Water	350.00	350.00	350.00	350.00	350.00	400.00	600.00	600.00	600.00	500.00	350.00	350.00	5,150.00
Utilities - Other												0.00	0.00
<b>Total Utilities</b>	2,850.00	3,610.00	3,910.00	3,910.00	3,950.00	3,910.00	3,950.00	3,910.00	3,950.00	3,910.00	3,950.00	3,910.00	45,720.00
Vehicle Expenses												0.00	0.00
Waste Disposal	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	10,800.00
Management & General - Other												0.00	0.00
<b>Total Management &amp; General</b>	11,388.00	10,408.00	10,383.00	10,408.00	10,673.00	10,968.00	11,023.00	10,843.00	11,578.00	10,273.00	9,893.00	9,714.00	127,552.00

Oahu Veterans Council  
 Proposed 2016 Budget  
 January 1 through December 31, 2016

January 10, 2015 - BUDGET 2016

	TOTAL													
	Jan 16	Feb 16	Mar 16	April 16	May 16	June 16	July 16	Aug 16	Sept 16	Oct 16	Nov 16	Dec 16	Jan 1 - Dec 31, 16	
<b>Program Services</b>													0.00	0.00
AirConditioning Repairs	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,200.00
Ceremonial Wreaths	50.00	50.00	50.00	50.00	75.00	50.00	50.00	50.00	50.00	50.00	75.00	50.00	50.00	850.00
Equipment Rental & Maintenance	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	1,500.00
Facility Repair & Maintenance	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,200.00
<b>Ground Maintenance Repairs</b>														
Recurring Maintenance	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
Repairs	100.00		100.00		100.00		100.00		100.00		100.00		0.00	600.00
Ground Maintenance Repairs - Other													0.00	0.00
<b>Total Ground Maintenance Repairs</b>	<b>800.00</b>	<b>700.00</b>	<b>800.00</b>	<b>700.00</b>	<b>800.00</b>	<b>700.00</b>	<b>800.00</b>	<b>700.00</b>	<b>800.00</b>	<b>700.00</b>	<b>800.00</b>	<b>700.00</b>	<b>700.00</b>	<b>9,000.00</b>
Hall Rental/Kitchen Supplies	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
<b>Payroll Taxes</b>														
FUTA				101.00									0.00	101.00
Social Security Taxes	275.40	275.40	275.40	275.40	275.40	275.40	275.40	275.40	275.40	275.40	275.40	275.40	275.40	3,304.80
SUC	39.60	39.60	39.60	39.60	39.60	39.60	39.60	39.60	39.60	39.60	39.60	39.60	39.60	475.20
<b>Total Payroll Taxes</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>416.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>315.00</b>	<b>3,881.00</b>
Pest Control	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,800.00
<b>Salary and Wages</b>														
Administrative Assistance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
Officers & Directors	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	48,000.00
Salary and Wages - Other													0.00	0.00
<b>Total Salary and Wages</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>54,000.00</b>
Scholarships				2,000.00										2,000.00
<b>Total Program Services</b>	<b>7,240.00</b>	<b>7,140.00</b>	<b>7,100.00</b>	<b>9,191.00</b>	<b>7,100.00</b>	<b>7,090.00</b>	<b>7,190.00</b>	<b>7,090.00</b>	<b>7,100.00</b>	<b>7,090.00</b>	<b>7,100.00</b>	<b>7,090.00</b>	<b>7,090.00</b>	<b>87,881.00</b>
<b>Total Expense</b>	<b>16,628.00</b>	<b>17,548.00</b>	<b>17,573.00</b>	<b>19,599.00</b>	<b>17,963.00</b>	<b>18,058.00</b>	<b>18,213.00</b>	<b>17,933.00</b>	<b>18,766.00</b>	<b>17,363.00</b>	<b>17,083.00</b>	<b>16,604.00</b>	<b>215,433.00</b>	
<b>Net Income</b>	<b>-1,728.00</b>	<b>2,952.00</b>	<b>928.00</b>	<b>901.00</b>	<b>637.00</b>	<b>2,443.00</b>	<b>4,287.00</b>	<b>2,567.00</b>	<b>133.00</b>	<b>37.00</b>	<b>4,317.00</b>	<b>-1,604.00</b>	<b>16,870.00</b>	





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OAHU VETERANS COUNCIL

was incorporated under the laws of Hawaii on 10/21/2003 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 09, 2015

Interim Director of Commerce and Consumer Affairs

