

House District 41
Senate District 19,20

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT OF LABOR
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaiian Humane Society
Dba:
Not applicable
Street Address:
2700 Waiālae Avenue, Honolulu, HI 96826
Mailing Address:
2700 Waiālae Avenue, Honolulu, HI 96826

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LISA FOWLER
Title Director of Development
Phone # 808-356-2221
Fax # 808-955-6034
E-mail lfowler@hawaiianhumane.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 OTHER
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

HAWAIIAN HUMANE SOCIETY CAPITAL REQUEST FOR WEST OAHU CAMPUS



RECEIVED

1/27/15 12:39 pm

4. FEDERAL TAX ID # _____
5. STATE TAX ID # _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 1,500,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ 8,500,000.00

TYPE NAME / TITLE OF AUTHORIZED REPRESENTATIVE

[Redacted Signature]

AUTHORIZED SIGNATURE

PAMELA BURNS, PRESIDENT & CEO

NAME & TITLE

1/27/15

DATE SIGNED

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Hawaiian Humane Society was founded more than 130 years ago on the grounds of Iolani Palace with one guiding principle: to create a more compassionate and humane community for all. Today, our mission of promoting the human-animal bond and the humane treatment of all animals is the enduring legacy of caring for our community's most vulnerable members. We are not affiliated with, nor do we receive funding of any kind from mainland organizations. One hundred percent of all donations stay in Hawaii to help local people and animals.

As Oahu's only open-admission shelter, the Hawaiian Humane Society accepts and welcomes every animal brought to our facility, regardless of age or physical condition. This year, nearly 26,000 animals are expected to arrive at the Hawaiian Humane Society in need of shelter, care, love, and hope. More than 2,500 lost pets will be reunited with their owners and 8,000 others will find new homes. Our humane investigators will respond to nearly 2,500 calls for rescue and assistance and we'll sterilize more than 8,000 pets. Open 24 hours-a-day, 365 days-a-year, we help both people and pets by providing numerous programs and services ranging from rescues and adoptions to education and advocacy.

As a broad-based community service organization, we believe that partnerships and working collaboratively are essential to our success. The animal welfare issues facing our community require a shared responsibility to solve and we actively solicit feedback from our island's residents, governing bodies, and other animal rescue groups. We work hard to be a conduit for animal welfare initiatives and to foster a dialog to achieve consensus.

2. The goals and objectives related to the request;

On any given day, hundreds of community members access the Hawaiian Humane Society's campus in Moiliili for a variety of reasons ranging from adopting a pet,

searching for a lost pet, purchasing a dog license, participating in a humane values youth educational experience or utilizing our community off-leash dog park. Thousands more receive assistance by phone or are aided by a field officer.

However, the under-served populations in growing West Oahu and other communities outside of Honolulu's urban core require improved access to our facilities and services. Our campus in Moiliili is in the center of Honolulu but is difficult to access for a large percentage of Oahu's population who live west of Aloha Stadium.

We have long recognized that the growth of both human and animal populations in West Oahu has created more demand for our services in these areas. A recent study by urban planners Helber, Hastert & Fee determined that nearly half the people and animals on Oahu would be better served by a second campus in West Oahu. In addition, we cannot measure how many more people in these areas may need or want our services and currently find it too inconvenient or are simply unable to access them.

We are prepared to announce the acquisition of a property that will allow us to build a second campus in West Oahu that will provide core services such as animal adoptions, lost and found, animal care and holding and sterilization surgeries. This shelter will address the needs of the growing communities of West Oahu which represent nearly half the population of Oahu.

3. The public purpose and need to be served;

Pet ownership on Oahu has steadily grown with 60% of households on the island reporting owning at least one pet. West Oahu residents are a different story. They boast the highest percentage of pet-owning households at 74%. And, while 60% of our island's households own a pet, 97% believe that animal companionship is imperative to maintaining a good quality of life. With pet ownership on the rise both locally and nationally, our role in helping people and animals in the community is more important than ever.

The Hawaiian Humane Society is a broad-based community service organization and the leader in animal welfare issues in Hawaii. Our outreach programs bring people and animals together in creative ways to strengthen our sense of compassion and care that extends to all.

Community members sometimes wonder why people should make animals a priority when there are so many human needs. The answer is really simple. Violence is not just an action – it's a mindset. Animal welfare professionals have long been aware of the connection between violence toward animals and violence toward people. Frequently when a pet is being abused it is a signal that other types

of family violence are also occurring. A person capable of violence toward an animal is equally capable of violence toward another person.

A humane society in any community establishes a focal point for compassion and respect - and a resource center for citizens who share these values. Since our inception the Hawaiian Humane Society has enriched Oahu's communities by offering a safe harbor to lost and abandoned pets, encouraging responsible pet ownership, educating youth, expanding families through pet adoptions, rescuing pets from abuse and neglect and reuniting lost pets with their owners.

The Hawaiian Humane Society represents more than just being nice to pets. We stand as a beacon of education, stewardship, responsibility and compassion. These are the core values that our organization works to weave into the fabric of every neighborhood and every community.

This important capital project will create approximately 25 new, permanent jobs for the West Oahu community, as well as provide training opportunities for hundreds of students interested in veterinary or animal welfare related fields.

4. Describe the target population to be served; and

The Hawaiian Humane Society serves the island of Oahu with a population of 950,000 people. In a recent Ward Research survey, 27% of Oahu residents (approximately 256,000 people) had some form of contact with the Hawaiian Humane Society in the preceding 12 month period. 65% of that contact was an in-person visit to the Moiliili campus.

A second campus in West Oahu would better serve nearly half of our population of both people and animals currently served at our Moiliili campus. As the majority of Oahu's future growth is forecasted to occur in West Oahu, this number will expand.

With just one campus our animal admissions were more than 26,000 for FY2014. By a conservative estimate, we project servicing approximately 83,000 people a year and nearly 14,000 animals at our planned West Oahu campus. Based on the research of mainland animal welfare organizations who have added a second campus, these projections will likely be surpassed once our doors have opened.

5. Describe the geographic coverage.

The West Oahu campus will provide more convenient access to Hawaiian Humane Society programs and services for the growing population who reside west of Aloha Stadium.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

People and animals across Oahu will benefit from the addition of a West Oahu campus by providing critical services such as animal sheltering, pet sterilization services, adoptions, lost & found, a community dog park and youth humane education. The campus will create approximately 25 permanent jobs and hundreds of volunteer opportunities for community members seeking job skills and experience. A West Oahu campus will also relieve crowded conditions at the Moiliili campus providing improved conditions for the animals and people who require services at both locations.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The Hawaiian Humane Society will be announcing the acquisition of a donated property in West Oahu in the first quarter of 2015. We look forward to welcoming people and pets to our new facility in 2017.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The success of our project will be defined by a timely completion within the outlined budget. Hawaiian Humane Society President & CEO, Pamela Burns, will continue to work with the board of directors and project contractor to ensure that construction is moving forward as planned. While our goal is an ambitious one, we feel confident that we will achieve our objectives.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The Hawaiian Humane Society will report construction updates to the State on a quarterly basis.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$375,000	\$375,000	\$375,000	\$375,000	\$1,500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

Not applicable

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

Not applicable

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

\$16,602,588

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Planning for our capital campaign began in 2011 with the formation of a planning commission. The feasibility of raising the funds in our community has been studied. Detailed meetings and interviews were held with community, corporate, business and foundation leaders. Much care and planning went into whether a campaign of this size for the Hawaiian Humane Society would succeed. Many factors were considered including the economy and the competition for charitable donations.

Our capital campaign is being chaired by board member Pamela Schuler Jones whose experience and knowledge in business, finance, and real estate development are uniquely suited to oversee this large undertaking for The Society. Ms. Jones was previously the CFO of Schuler Homes and was responsible for transitioning the company from a private entity to a publicly traded company and is a currently a trustee of the Schuler Family Foundation.

Society board member Bob Armstrong, the CEO and owner of Armstrong Builders and founder of The Armstrong Foundation is overseeing the construction management of these projects for the Society. Mr. Armstrong has nearly 40 years of experience in development and construction in Hawaii.

To support the efforts of the board and staff, we have retained the services of Charlie Howland, Senior Consultant at Marts and Lundy to help guide our campaign. Mr. Howland has assisted in the successful completion of capital campaigns for Punahou School, Hawaii Pacific University and Hawaii Pacific Health.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hawaiian Humane Society plans to announce the acquisition of a donated parcel of land in West Oahu during the first quarter of 2015. This property is ideal for this project due to its geographic location and ability to accommodate the shelter, ample parking facilities and a community dog park. The project budget was developed to account for the higher cost for animal clinic space compared to office space and the special building requirements for the sheltering and care of animals.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Pamela Burns, President & CEO of the Hawaiian Humane Society for 25 years, maintains overall responsibility for the capital campaign. Ms. Burns is a nationally-recognized leader in animal welfare. Under her leadership the organization has achieved a high level of financial security as well as national recognition for programs and services. She is past national president of Society of Animal Welfare Administrators, immediate past chair and current board member of the National Council on Pet Population and Study, and is a current member of Petco's Independent Animal Care Advisory Council and the president of the Hawaii Association of Animal Welfare Administrators.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See enclosed.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

President & CEO \$164,000, Director of Operations \$108,000,
Director of Community Relations \$104,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Not applicable

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

A \$1.5 million grant from State Grant-in-Aid funds will complete funding needed for the building of a new West Oahu campus. Repairs and maintenance of the new facility will be built into the Hawaiian Humane Society's annual budget. Programs and services provided at the new campus will be supported through a combination of fees for services, individual donations, fundraising events, and grants from private foundations both locally and nationally.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

See enclosed.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaiian Humane Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	\$1,500,000	\$0	\$250,000	\$8,500,000
TOTAL (A+B+C+D+E)	\$1,500,000	\$0	\$250,000	\$8,500,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$1,500,000	Lisa Fowler 808-356-2221		
(b) Total Federal Funds Requested	\$0	Name (Please type or print) Phone		
(c) Total County Funds Requested	\$250,000	1/27/15		
(d) Total Private/Other Funds Requested	\$8,500,000	Signature of Authorized Official Date		
TOTAL BUDGET	\$10,250,000	Pamela Burns, President & CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaiian Humane Society

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaiian Humane Society

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaiian Humane Society

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS		\$300,000				
LAND ACQUISITION						
DESIGN		\$300,000				
CONSTRUCTION		\$7,900,000	\$1,500,000	\$250,000.00		
EQUIPMENT						
TOTAL:		\$8,500,000	\$1,500,000	\$250,000.00		
JUSTIFICATION/COMMENTS: Grant-in-aid funds will be used toward construction of the new West Oahu campus and all related costs.						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Hawaiian Humane Society

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	Not applicable				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Humane Society
(Typed Name of Individual or Organization)


(Signature)

1/27/15
(Date)

Pamela Burns
(Typed Name)

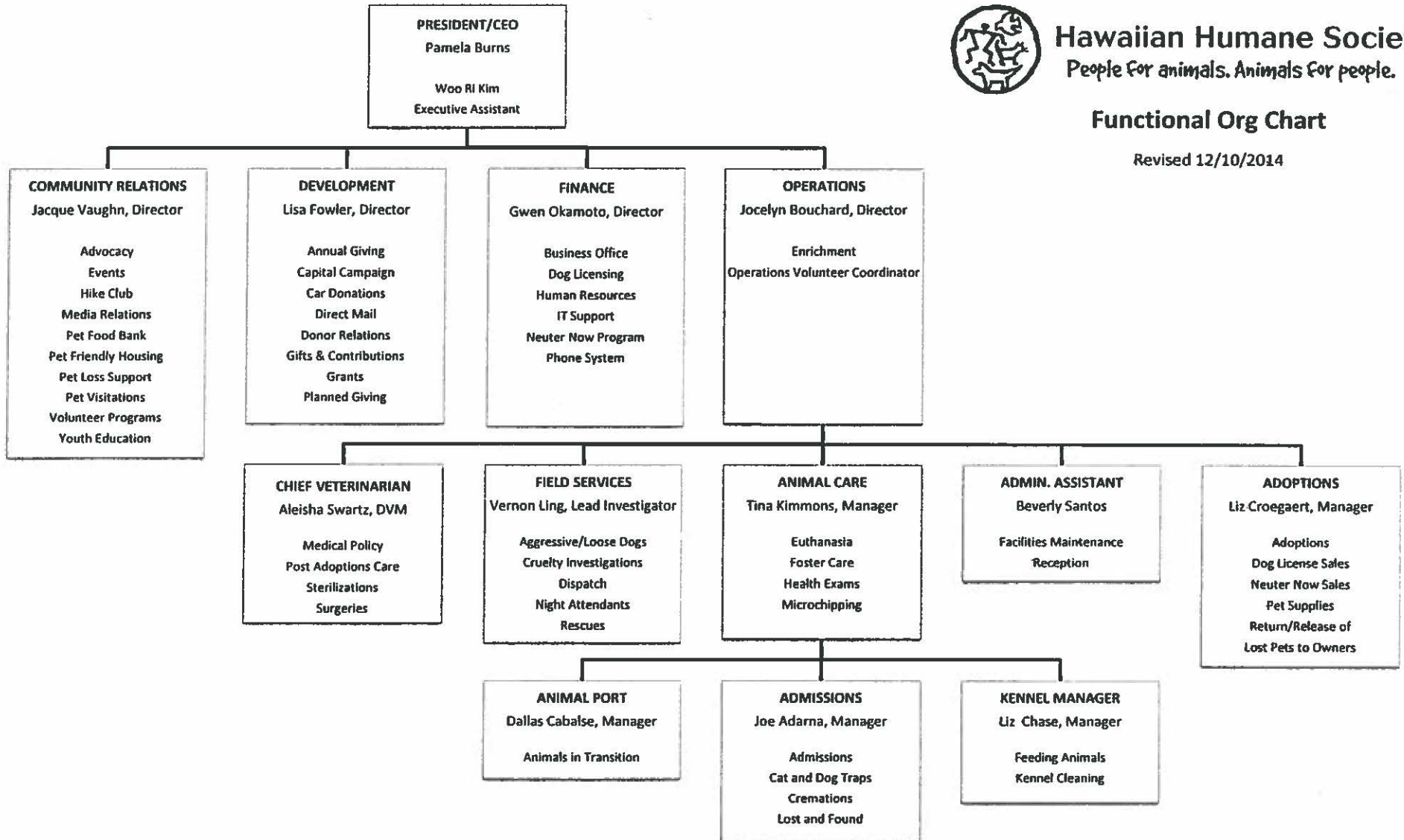
President & CEO
(Title)



Hawaiian Humane Society
People for animals. Animals for people.

Functional Org Chart

Revised 12/10/2014





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAIIAN HUMANE SOCIETY

was incorporated under the laws of Hawaii on 07/20/1920 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 23, 2015

Interim Director of Commerce and Consumer Affairs

