

Board Members

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Pono Shim

Senate Committee on Ways and Means
State Capitol, Room 207
Honolulu, HI 96813
Attn: GIA

January 30, 2015

Dear Senate Committee on Ways and Means,

Attached is a copy of the 2015 grant in application from the Hawaii Public Charter Schools Network. HPCSN respectfully requests \$68,000 to fund a pilot project to gather, study and share innovative best practices from selected public charter schools in Hawaii.

Should you have any questions, please feel free to contact me at (808) 741-5966 or by email at lynn@hawaiiicharterschools.com. Mahalo for your consideration.

Sincerely,


Lynn Honagan
Executive Director
C 808-741-5966
lynn@hawaiiicharterschools.com

Enclosures

House District Statewide

Senate District Statewide

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaii Public Charter Schools Network

Db/a: n/a

Street Address:
600 Queen Street, C-4, Honolulu, HI 96813

Mailing Address:
P.O. Box 3017, Alea, Hawaii 96701

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LYNN FINNEGAN

Title Executive Director

Phone # c (808) 741-5966

Fax # none

E-mail lynn@hawaiicharterschools.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

HPCSN respectfully requests \$68,000 in grant funding from the State of Hawaii to fund a pilot project to gather, study and share best practices from selected public charter schools in Hawaii.

4. FEDERAL TAX ID # [REDACTED]

5. STATE TAX ID # [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 68,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0


PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

LYNN FINNEGAN, EXECUTIVE DIRECTOR
NAME & TITLE

1/30/2015
DATE SIGNED

 **RECEIVED**
1/30/2015
D. [Signature]

Twenty-Eight Legislature 2015 State Grant in Aid Request

“Fulfilling the Charter Promise”

The story of 5 Hawaii charter schools: how they are boosting student learning and engagement through innovative practices and the “how we did it” guide to inspire and lead other schools

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaii Public Charter Schools Network (HPCSN) is a 501c(3), non-profit organization established in 2000 that has evolved from an organization led by volunteer charter school leaders, gained momentum and is on its way to being a sustainable and effective charter school support organization. HPCSN’s mission is to advance high quality education in Hawaii by advocating for, and providing support to, public charter schools across the State. HPCSN provides information and services to communities and individuals interested in establishing or improving the performance of charter schools in Hawaii; offers member services and resources to improve the quality of the programs and operations of charter schools; and, advocates on behalf of charter schools to improve the public and political climate of the charter school sector. 30 of the 34 charter schools in Hawaii are dues-paying members of HPCSN, securing the organization as the leading voice of charter schools in Hawaii.

In 2010, Lynn Finnegan, former state legislator and parent of two charter students, joined the organization as executive director and its only staffer. During her four years, she has made significant strides in growing HPCSN’s capacity. Some of the notable accomplishments over the years include generating an increase of 300% in revenue in her first year as executive director, increasing advocacy and visibility of charter schools with the public and policy makers, partnering with charter school stakeholders to improve the Hawaii charter school law and assisting charter schools and their authorizer through their first and subsequent contractual agreements.

2. The goals and objectives related to the request;

HPCSN respectfully requests \$68,000 in grant funding from the State of Hawaii to fund a pilot project to gather, study and share best practices from selected public charter schools in Hawaii. The Project goals are:

- To illuminate and disseminate innovative Hawaii charter school practices, programs, or projects that have been shown to boost student learning and engagement in order to inspire excellence at other schools
- To improve public perception of Hawaii charter schools by celebrating the successes and victories of a select group of highly innovative schools

- To position Hawaii as a leader in charter school innovation and excellence

The Project aims to deliver measurable and useful information as a result of its research and findings. These tangible takeaways make up the Project's five key objectives:

- Identify five Hawaii charter schools that are implementing innovative programs that have been shown to boost student learning and engagement and are replicable at other schools
- Conduct in-depth research on those five schools that includes school history; school profile; challenges and successes; student learning and engagement data; community demographic data; financial information; and the tools and resources that were needed to develop these innovative programs
- Develop and finalize a Fulfilling the Charter Promise Guide (Guide) and corresponding videos that document the 5 schools' profiles and "how to" information for their successful practices, programs or projects; post Guide on HPCSN website; publish and disseminate to other interested groups, including local and national organizations, conferences, and professional journals
- Plan and host an Opening Showcase Event to launch the results of the Project and to increase awareness and distribution of the information

3. The public purpose and need to be served;

This week a family in Honolulu is awaiting a package from West Hawaii Education Academy (WHEA) that they have been anticipating for 3 long years. In that precious package is a partial prosthetic hand that will allow their toddler daughter to begin a "normal" life. This project, designed by a 15 year old WHEA student and made by the school's 3-D printer as part of the school's innovative STEM program, is just one small example of how charter schools are fulfilling the promise of launching and implementing innovative practices and programs that can serve to raise the bar on the entire public education system in Hawaii.

What is the charter school promise?

The core of the charter school model is the belief that public schools should be held accountable for student learning. In exchange for this accountability, school leaders are given freedom to do whatever it takes to help students achieve and should share what works with the broader public school system so that all students benefit.

<http://www.publiccharters.org/get-the-facts/public-charter-schools/>

As stewards of public money, charter schools have the responsibility to share their successes so that the lessons learned can go beyond just the students at their school. This is happening in other states, however in Hawaii we are faced with a problem. Hawaii charter school leaders and educators, faced with adjusting to significant changes in the charter school law; limited staff; maximized resources; and multiple levels of responsibility, have not had the time and/or resources to document and disseminate their successes in a way that other schools can learn from and replicate. With 13 years of charter school experience under our belt and some schools who are showing impressive gains through innovative programs; practices; and projects, we are ready to invest time and energy into documenting the successes and "how to" information of these innovative programs, practices and projects.

The funding of this request will enable Hawaii charter schools to formally celebrate their successes and spread the word about the innovative educational excellence happening in our state so that educational professionals in public, charter and private schools have the opportunity to take these successes and implement them in their own classrooms.

4. Describe the target population to be served; and

This Project will serve charter schools, the general public, legislators, community leaders, and educators across Hawaii. Ultimately many children and communities will be served as educators implement these innovative programs in other schools.

5. Describe the geographic coverage.

This Project's purpose is to expand the reach of charter school best practices beyond their own classrooms and into other public, private and charter school classrooms statewide and even nationwide. HPCSN is coordinating with the National Charter School Resource Center (NCSRC), a resource center funded by the U.S. Department of Education, that develops and makes accessible a wide range of quality resources for charter schools together in one place. HPCSN is working to develop a Hawaii section on the NCSRC website that would include information from this Project.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

This Project will culminate in a comprehensive Guide that features five Hawaii charter schools with innovative "outside the box" programs and/or practices that have successfully boosted student learning and engagement and are doing so in creative ways that often look and feel different than that of a "regular school". By diving deeply into their history, programs, and practices and documenting their successes and challenges in a "how we did it" guide with tools and resources, educators across the nation will be inspired by the Hawaii innovation that is fulfilling the promise of charter schools.

Schools will be chosen by a School Selection Team (SST) that will include: a member of the State Public Charter School Commission (Commission) or Commission staff, a member of the HPCSN Board, a charter school parent, a business leader, the HPCSN Executive Director, and the Project Coordinator. The role of this team will be to select the schools and to participate in a six month progress review session where the goals, objectives, and timeline are reviewed and monitored.

The culminating product will be an on-line Fulfilling the Charter Promise Guide (with school infographics) that includes videos of the selected schools, the history of each school, a school/community profile, curriculum and research resources, student/community outcomes, financial information, and a list of resources and tools designed to help others implement some of these practices in their own schools.

Through this Project HPCSN will gain the experience of identifying, collecting, and disseminating innovative programs and promises that will inspire and lead other schools. This experience will pave the way for a future HPCSN endeavor that will feature a comprehensive state-of-the-art online resource that will include other examples of education innovation in our State, a project similar to the George Lucas Education Foundation’s well known and widely used Edutopia.org. While similar in format, this website would focus solely on home-grown Hawaii examples and resources to better engage educators and students, reinforce the belief of and confidence in local educational expertise and programs and encourage buying local. By working together with the Hawaii Department of Education (DOE) and the Hawaii Association of Independent Schools, this resource will illuminate and disseminate the great education advances being made across the entire Hawaii education system. Sharing these stories and strategies will broaden the reach of excellence across charters, DOE schools and private schools, ultimately serving all of Hawaii’s keiki.

At the completion of the Project, HPCSN will hold an Opening Showcase Event to showcase the publication of the Guide with education professionals and community leaders.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Tasks	Responsibilities	Timeline/ Completion Date
Identify 5 schools	<ul style="list-style-type: none"> • Establish School Selection Team (SST) • Seek school nominees from SST • Communicate plan with schools being considered • Research student learning and engagement data of schools • Research each school’s innovative practices, programs, strategies • Present final choices to school selection team and finalize schools • Have selected schools sign engagement letter 	1 month from project start
Conduct school visits	<ul style="list-style-type: none"> • Interview leadership, observe programs, gather data, interview students/teachers/parents as appropriate • Communicate with schools regarding progress/project status (ongoing) 	3 months from project start
Conduct and compile research	<ul style="list-style-type: none"> • Deep dive into each school’s curriculum and assessment, programs, practices, finances, successes, and challenges • Plan video content and send videographer and photographer to schools 	5 months from project start

	<ul style="list-style-type: none"> • Edit videos 	
Draft and finalize Project Guide	<ul style="list-style-type: none"> • Send draft Guide to two local charter school experts for feedback and finalization • Gather two focus groups, one of educators and the other community members, and conduct pre- and post-video viewing surveys which will address the level of understanding and benefits of charter schooling. The results of these focus groups will guide the development of the subsequent HPCSN project that includes a more comprehensive compilation of innovative practices across Hawaii • Finalize videos and Guide for publication 	10 months from project start
Develop and Implement Guide Dissemination Plan	<ul style="list-style-type: none"> • Hold a Fulfilling the Charter Promise Project Opening Showcase Event (invite legislators, community leaders, HPCSN members, DOE leadership, and selected schools) • Identify and target 3 other strategies to disseminate Guide locally and nationally • Submit content to 2 professional journals • PR push through social and other media 	12 months from project start

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

- Progress reports will be submitted to the HPCSN Board in advance of each Board meeting
- A six-month progress review session will be held with the SST which will include progress on goals, objectives, and timeline. Feedback from participants will be solicited in order to enhance the quality of the final product and overcome any barriers to high-quality Project completion
- Ten months after Project start, the draft Guide will be sent to two charter school experts for their review and feedback prior to finalizing

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Achievement of program objectives will be the completion of the Guide within the timeline, the holding of the Opening Showcase Event, strong attendance and participation in the focus groups, and successful dissemination of the Project Guide (or components thereof) to various local and national sources. Program goals will be measured through data collected during the focus groups and through monitoring the number of views and quality of comments/feedback received on the HPCSN website (and any other website that features the Project).

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

Please see budget sheets attached in the addendum.

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$13,000	\$24,000	\$17,000	\$14,000	\$68,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

In FY 2016, HPCSN will seek funding support of non-Project related work that the organization has planned through the following sources:

- HPCSN membership dues \$134,460
- Kamehameha Schools grant \$60,000
- Private foundation grants \$25,000
- Corporate and Individual donations \$55,600

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

None.

5. **The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

None.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

As of December 31, 2014, the balance of unrestricted current assets was \$48,040.41.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HPCSN's expertise is rooted in the diversity of its members. By working with member schools to bring about common ideas and finding unifying issues amongst diverse groups, HPCSN is strongly positioned to execute this Project and to bring together the right leaders to help support its effective implementation. HPCSN has a proven record of trust with its member schools and the ability to recruit in-kind support and quality contractors to ensure project success.

In 2014, after feedback from policymakers and the general public, HPCSN worked to identify and promote 4 charter schools that were implementing innovative academic and operational practices. These schools made presentations at the State Capitol during the 2014 legislative session as part of Education Week. HPCSN honored two of these schools at our annual Hawaii Public Charter School Awards event with the new "Creating New Best Practices in Public Education" award. HPCSN recognized the positive response that these innovative practices received and in 2015, launched a monthly call for best practices among our member schools. Through the evolution of these programs and because of the trusted relationship HPCSN has with member schools and their boards, administration and staff, HPCSN is positioned as the most effective organization to pull together the resources needed to make the Project successful.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HPCSN has a small staff and employees often work remotely. The organization does not require a lot of office space. In order to meet our needs, HPCSN developed a partnership with a small accounting firm that provides in-kind office space. The office is conveniently located in downtown at the Keola Lai condominium building in Kakaako, Oahu. The building provides free parking and the partnership provides office equipment, technology, and other business needs at low cost. The accounting firm also

provides accounting services at a lower-than-market rate, which helps keep HPCSN operating expenses low. These facilities will prove more than adequate for the work needed to successfully complete the Project.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Proposed Staffing

For this project, HPCSN will hire 1-2 additional consultants to help with project coordination and video productions. Depending on the funding amount, HPCSN will either develop video productions in-house through our part-time IT/technology assistant (who has experience with similar projects) or HPCSN will contract with an outside video productions vendor. All other tasks will be done by HPCSN's two full-time staff. Staffing will be as follows:

Project Manager - Lynn Finnegan, HPCSN
Project Coordinator - Sue Deuber, Joining Hands Consulting
Communications - Erin Kealoha Fale, HPCSN
Administrative Support - TBD
Video Productions - TBD

Staff Qualifications

As executive director of HPCSN, Finnegan has spent four years building relationships with local and national education experts who have helped start and operate successful charter schools, leaders of statewide charter school support organizations and state authorizers, those that approve charter schools. Through these relationships, HPCSN has access to and support from knowledgeable and experienced consultants that have been chosen to bring their skills, local understanding, and passion to the program.

The creative use of these partnerships has yielded successful programs, such as:

- \$250,000 grant from Google Inc. to deliver professional development to DOE and charter schools and Chromebooks to charter schools through a 1:1 pilot project
- Free SAT preparation courses to 130 public school students through non-profit partner Na Hoku Ala
- An awards program in existence for the past three years where award winners are featured for excellence and best practices in Hawaii charter schools. Awarded schools gained much needed additional funds and charity that can be directly linked to HPCSN's award program and public relation efforts.

Years ago HPCSN strategically built a partnership with Sue Deuber, a local charter school and education expert. HPCSN operates on a very tight budget, but still requires access to quality, skilled and charter school knowledgeable professionals. This partnership keeps Deuber connected to the intricacies of charter schooling nationally as well as locally, while providing HPCSN with access to additional expertise that can fit within the HPCSN budget when special projects arise.

Sue Deuber will serve as the project coordinator. Deuber has over twenty five years of experience in education and has worked with Hawaii charter schools in several capacities, including serving as Principal and CEO of Voyager Public Charter School and in her current position as educational consultant. She has worked with several charter schools on strategic planning, board training, academic program design and applicant support and was a contributing grant writer for the recently awarded \$14 million USDOE federal grant to establish pre-kindergarten classes in some of Hawaii's charter schools.

Please see addendum for the resumes for Lynn Finnegan, Sue Deuber and Erin Kealoha Fale.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Project Manager

Responsible for overseeing the Project and grant funding; and assisting with research and data collection, editing, and video production.

Project Coordinator

Responsible for day-to-day coordination and communication of Project and with Project participants and will also be the main researcher and writer for the Guide.

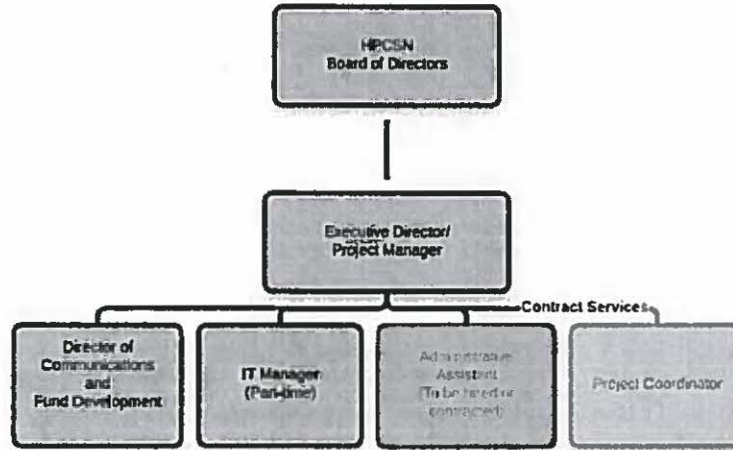
Communications

Responsible for planning and execution of PR efforts surrounding the dissemination of Guide and Opening Showcase Event, and helping to manage and report on grant funding throughout the Project.

Administrative Assistant

Responsible for assisting project manager, project coordinator and communications with administrative duties throughout the project. HPCSN is planning on hiring or contracting an Administrative Assistant in the near future.

Organizational Chart



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Lynn Finnegan, Executive Director - \$90,000

Erin Kealoha Fale, Director of Communications and Fund Development - \$50,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

None.

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to benefit a sectarian or non-sectarian private educational institution.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

Through this project, HPCSN will better experience how to identify, research and showcase educational innovation and will gain a clearer understanding of what is of highest interest/impact when sharing charter school innovations with other stakeholder groups. These invaluable learning experiences will position HPCSN to more effectively and efficiently identify, measure, and share best practices, fulfilling the promise of charter schools for education. While this project has a definitive ending, the results, both in end product and gained insight and expertise, will have long-lasting positive effects on education across the State as HPCSN realizes its future goal of developing a comprehensive state-of-the-art online resource that will include other examples of education innovation across Hawaii.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

Please see addendum for DCCA certificate of good standing.

We appreciate the opportunity to present this grant in aid opportunity and firmly believe that this Project is a worthwhile initiative that will yield continued educational innovation and success in classrooms across Hawaii. Mahalo for your consideration.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

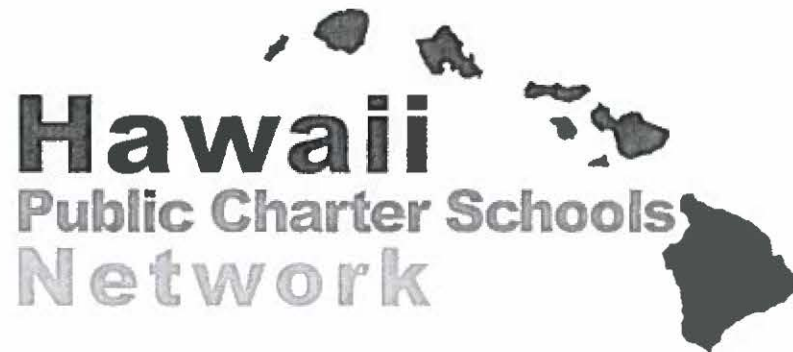
Hawaii Public Charter Schools Network
(Typed Name of Individual or Organization)


(Signature)

1/30/2015
(Date)

Lynn Finnegan
(Typed Name)

Executive Director
(Title)



Addendum

1. Budget Request by Source of Funds
2. Budget Justification – Personnel Salaries and Wages
3. Budget Justification – Equipment and Motor Vehicles
4. Budget Justification – Capitol Project Details
5. Government Contracts and/or Grants
6. DCCA Certificate of Good Standing
7. Resume – Lynn Finnegan, Executive Director and Project Manger
8. Resume – Sue Deuber, Project Coordinator
9. Resume – Erin Kealoha Fale, Communications

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Charter Schools Network

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	11,500			
2. Payroll Taxes & Assessments				
3. Fringe Benefits	3,000			
TOTAL PERSONNEL COST	14,500			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	6,000			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Video Production	10,000			
10. Photography	2,500			
11. Administrative Support	6,000			
12. Project Coordinator/Research/Writer	27,000			
13. Website	2,000			
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	53,500			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	68,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	68,000	Lynn Finnegan		
(b) Total Federal Funds Requested		Name (Please type or print)		
(c) Total County Funds Requested		808-741-5966		
(d) Total Private/Other Funds Requested		Phone		
		Signature of Authorized Official		
		Date		
		1/30/2015 42-834		
TOTAL BUDGET	68,000	Lynn Finnegan, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Charter Schools Network

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$90,000.00	10.00%	\$ 9,000.00
Director of Communications and Fund Development	1	\$50,000.00	5.00%	\$ 2,500.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				11,500.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Charter Schools Network

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

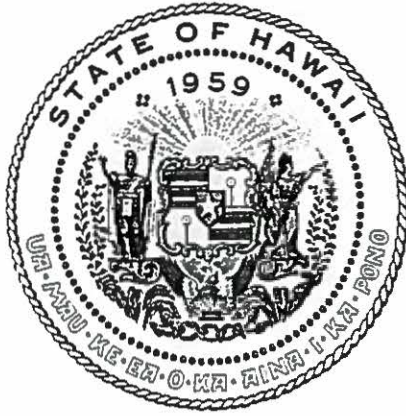
Applicant: Hawaii Public Charter Schools Network

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS	Not applicable					
LAND ACQUISITION	Not applicable					
DESIGN	Not applicable					
CONSTRUCTION	Not applicable					
EQUIPMENT	Not applicable					
TOTAL:	Not applicable					
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Hawaii Public Charter Schools Network

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	None				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	<u>0</u>



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

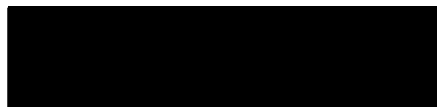
I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII PUBLIC CHARTER SCHOOLS NETWORK

was incorporated under the laws of Hawaii on 06/05/1998 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 11, 2014



Director of Commerce and Consumer Affairs

