

House District 24

Senate District 11

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPARTMENT OF LAND & NATURAL RESOURCES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaii Nature Center, Inc.
Db/a: Hawaii Nature Center

Street Address: 2131 Makiki Heights Drive
Honolulu, HI 96822

Mailing Address: 2131 Makiki Heights Drive
Honolulu, HI 96822

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DYANNA OKAZAKI

Title Executive Director

Phone # 808/955-0100 ext.125

Fax # 808/955-0116

E-mail dyanna@hawaiinaturecenter.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

CREATING THE NEXT GENERATION OF ENVIRONMENTAL STEWARDS FOR 2016

4. FEDERAL TAX ID # _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 50,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 8,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

DYANNA OKAZAKI, EXECUTIVE DIRECTOR

NAME & TITLE

1/29/15

DATE SIGNED



Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Established in 1981, the Hawaii Nature Center (HNC) is a 501(c)(3) non-profit organization that has been a leader in environmental education in Hawaii for more than thirty-four years. Our mission is to foster awareness, appreciation and understanding of Hawaii's environment and to encourage wise stewardship of the Hawaiian Islands by educating children with an interactive and immersive approach.

The Hawaii Nature Center offers award-winning programs to more than 15,000 children on Oahu and Maui each year, helping to encourage environmental stewardship through hands-on investigative field study and experiences. Educational programs are primarily conducted outdoors in the field, exposing children to a range of ecosystems in watershed, forest, marsh and coastal environments. These featured programs are conducted at the following field sites: Makiki Valley Watershed, Pu'u 'Ualaka'a State Park, USFWS Honouliuli National Wildlife Refuge, Waimanalo Beach Park, and Pouhala Marsh on Oahu; and 'Iao Valley and USFWS Kealia Pond National Wildlife Refuge on Maui. More than 870,000 children and adults have participated in our programs since our inception.

The Hawaii Nature Center continues to shine as Hawaii's leading environmental education organization because of its strong relationships with several private foundations, organizations and government agencies; dedicated, passionate and highly-qualified educational and administrative staff; active cadre of more than 1,200 volunteers; and, a strong demand for our science-based programs that encompass highly-valued curricula. Our goal is to inspire within students, teachers and families alike a deeper appreciation for our planet, and the lessons learned at the Hawaii Nature Center last far beyond the enrichment received.

2. The goals and objectives related to the request;

"Creating the Next Generation of Environmental Stewards for 2015"

The funding request for the Hawaii Nature Center's program, "Creating the Next Generation of Environmental Stewards for 2015," will partially or fully subsidize hands-on environmental education field programs for up to 1,500

elementary and/or middle school students and teachers (up to 50 schools total) on Oahu and Maui.

The legacy of Hawaii Nature Center's field programs is an environmentally literate public, whose understanding of local natural and cultural history and environmental issues are grounded in an inspired sense of place. Ecological understanding, value for the practice of stewardship, healthy lifestyles and inspired life-long learning are all outcomes of the Nature Center's standards-based field experiences for elementary and middle school children, expert-led seminars and hikes, and volunteer habitat restoration projects.

The project's ultimate goal is to inspire an environmental stewardship ethic among Hawaii's citizens that will protect and sustain the finite natural systems upon which we all depend.

The three-fold purpose of this project is to:

- 1) Raise student awareness about the uniqueness, finite nature and value of our island's watersheds, forests, marshes or coastal ecosystems that are essential to our environmental and economic wellbeing;
- 2) Facilitate learning experiences that forge a child's affective response to nature, construct understanding about the dynamic ecological relationships found in nature and the causal effects of humans; and develop a child's capacity for critical thinking and cooperative problem-solving; and,
- 3) Engage learners in the practice of environmental stewardship/community service.

3. The public purpose and need to be served;

Research reveals that Hawaii school students consistently score low in areas of math and science. In 2011, according to a Honolulu Star-Advertiser article, "Science Scores Suffer," half of Hawaii eighth-graders and nearly 40 percent of fourth-graders in public schools tested "below basic" proficiency in science on a national assessment. According to an August 17, 2009 Honolulu Advertiser article, "...some 84 percent of Hawaii's students entering college scored at or below the high school math level, and 34 percent scored at or below eighth-grade level" (State's Math Scores Still Lag, Loren Moreno). In 2007, Hawaii was one of nine states below the "Basic" level in science and ranked 4th from the bottom in math (Hawaii Reporter, 11/14/07, Hawaii 8th Graders Lagging Far Behind Peers In Science and Math).

Furthermore, the 2005 Ka Huaka'i Report by Kamehameha Schools, the state's second largest private school institution, suggests the following to help improve underperforming school students' educational well-being: 1) Ensure an equitable distribution of committed, qualified teachers and funding resources for schools ... building the core of well-trained and effective teachers in challenged

schools will have a significant impact, 2) Development of education models that build on strategies proven to effectively engage students, including hands-on learning and lessons framed within authentic experiences, projects, and places, and 3) Continue to promote collaborations and partnerships to support public schools.

Researchers following schools that have incorporated environmental education into their daily curriculum have found that the interactive hands-on approach of outdoor education experiences improves all learning. In a report entitled "Closing the Achievement Gap," research funded by the Pew Charitable Trusts found that in 42 schools that used the outdoors as the classroom for one year, more than 90 percent of educators reported that students showed better mastery of math and science skills" (Seattle Post-Intelligencer, 4/26/07, Outdoors the New In Place to Learn, Ben Klasky & Patricia Wasley). Also, a 2005 study by the California Department of Education and Children's Nature Institute showed that "a week-long outdoor environmental education program improved test scores among at-risk youth in sixth grade by nearly 30 percent" (education.com, What does Environmental Education Do For Children?).

With this project funded, the Hawaii Nature Center will share its place-based educational design and experience in environmental education to public elementary and middle school students and teachers throughout Oahu and Maui. The Nature Center's programs are designed to offer students with experiential learning that has been proven to help children grasp concepts they are taught in the classroom. The teacher workshops will demonstrate hands-on environmental education activities that they can incorporate into their daily lesson plans. The Hawaii Nature Center employs an interdisciplinary method whereby students are engaged in math and science, engineering and technology in various hands-on activities while learning environmental and cultural values.

4. Describe the target population to be served; and

Our target audience will be students and teachers from public elementary and middle schools. Our goal is to reach approximately 1,500 elementary and middle school students and teachers over the course of the 2015-2016 school year. The Hawaii Nature Center staff will work with an entire grade level from a particular school. They will attend the field excursions in teams, and all programs will be led by HNC environmental educators. In addition to the field experiences, all participating teachers will attend Teacher Workshops hosted by HNC that will serve as pre-trip orientation sessions.

5. Describe the geographic coverage.

Public elementary and middle schools throughout Oahu and Maui will be encouraged to participate in this Hawaii Nature Center program. Programs on Oahu are geographically accessible to all schools on the island and are attended by a cross-section of diverse socio-economic representation. In Maui County, school programs are readily accessible to all but several schools. Still, some of

these schools make the extra effort to attend Nature Center field trips; in these cases, we will adjust our normal programmatic schedule to accommodate their travel needs.

Currently, the Hawaii Nature Center's elementary and middle school field programs are offered in the various field site areas: Makiki Valley (K-8); Pu'u Ualaka'a State Park (grade 4); the USFWS Pearl Harbor Refuge-Honouliuli Unit (grade 3); Pouhala Marsh (grade 3); and Waimanalo Beach Park (grades 5-8). On Maui, programs for all grade levels except the third grade are offered at our site in 'Iao Valley. Third grade programs are offered at Kealia Pond, a USFWS Refuge near Kihei. Each site has specific attributes that support the particular teaching program. For example, a stream in Makiki Valley supports the stream habitat unit in grade one; Makiki forest supports a unit on decomposition and nutrient cycling in grade two. Grade three wetland programs are offered at the Honouliuli wetland and Kealia sites, which are home to all four species of endangered, endemic wetland birds.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Scope of Work

The Hawaii Nature Center offers school programs that immerse children and youth in different ecosystems and provides invaluable experiences that give students the opportunity to learn while exploring habitats in natural outdoor settings. The proposed program builds on and enhances HNC's existing place-based cultural and science-based education programs.

HNC will introduce learners to basic environmental concepts and principles, offer a cultural context in which to understand ahupua'a or Hawaiian land management practices, and raise awareness about environmental issues facing our communities. The programs will introduce teachers and children to natural places on Oahu and Maui and broaden their experience with publicly managed natural resources; as well as engage students and teachers in a stewardship activity that facilitates "giving back" and "caring for" practices.

Environmental Educators Tasks & Responsibilities:

- Conduct HNC environmental education school programs
- Assist in developing environmental education materials
- Develop and maintain educational resources, props and exhibits
- Conduct teacher planning sessions and workshops
- Recommend educational program curriculum for schools
- Network with other programs and environmental organizations

Education Program Manager Tasks & Responsibilities

- Supervise environmental educators
- Plan the registration process and oversee development of packets
- Schedule school program experience and reschedule as needed (rainy days)
- Assist in reviewing and revising curriculum packets accordingly
- Train and supervise environmental educators and fill in on-site as needed
- Gather and analyze teacher evaluations and assess student submissions

Volunteer Program Manager Tasks & Responsibilities:

- Develop and implement volunteer recruitment strategies
- Coordinate volunteer support for educational programs
- Develop and implement volunteer orientation, training, recognition, etc.
- Assist in development of recruitment and training-related materials
- Provide counsel and guidance to volunteers as needed
- Maintain statistics and records for volunteer program for reporting purposes
- Network with other community volunteer leaders

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Activities Timeline: 2015-2016 Summer/Fall/Winter/Spring School Periods
(depending on if and when funding is awarded/received)

Target Audience: Up to 1,000 Oahu and Maui elementary and middle school children within the State of Hawaii Department of Education system

Preparation Phase (July/August/September 2015)

- Recruit Oahu and Maui public school groups for the 2015-2016 DOE Calendar Year during our registration period.
- Conduct teacher conferences held at either HNC's main educational facility or the selected outdoor field site, where the teachers are trained in the lessons, concepts and activities that will teach and engage their students in the lesson objectives before and after the field trip. Provide teachers with a pre-trip orientation and resource packet as well as technical assistance if needed.

Action and Reflection Phase (October 2015 - July 2016)

- Provide half-day hands-on investigative programs that meets Hawaii Content and Performance Standards in *Science*—Domain I and Domain II; *Social Studies*—History, Geography and Cultural Anthropology; *Career & Life Skills*—Technological Literacy and Skills for Life and Work
- Meet learner outcomes that include describing the components and ecological relationships found in the wetland, riparian woodland or coastal habitats; and describing ways that humans can have a positive, neutral and negative impact on habitats
- Facilitate an environmental stewardship activity for each group that is appropriate for audience ability and setting (e.g., garbage pick-up, removing invasive plants or planting native plants)

- To reinforce the scientific concepts learned, the teachers will be encouraged to assign their students essays and/or activities in a reflection phase to recount their experiences. Evaluation sheets will also be distributed to teachers as well.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

All Hawaii Nature Center programs undergo a vigorous annual review and assessment, incorporating feedback from students, teachers, staff and volunteers. An action plan is then developed to add, strengthen, or modify content, curriculum, exhibits and/or supporting material as necessary.

Evaluation is built into every aspect of our programming. Regular staff performance is monitored and evaluated through procedures that include verbal feedback by the employee's supervisor, annual written evaluations and annual self-evaluations. Equally important is feedback received from teachers whose students have participated in programs. Teachers complete a written evaluation offering feedback about all aspects of our program, including quality of instruction and program content. The hundreds of evaluations received are compiled and reviewed by supervisors and teaching staff, and analyzed at the end of each semester to identify training opportunities; and comments requiring immediate attention are handled promptly by the Education Program Manager.

Our measure of success is derived from two sources: the essays and artworks produced by the children, and the teacher evaluation that verifies we are "on track" in meeting our objectives. Project success is best seen during the program day, as we see children involved in exciting, hands-on activities—and during that time we also see the effectiveness of the pre-trip activities.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The Hawaii Nature Center will share teacher evaluations and student drawings and notes with the State agency. Teacher evaluations are used to measure the effectiveness of the programs, while student artworks and thank you notes measure what students take away from the program. HNC will also provide the State Agency with a list of schools that attended programs, what program they attended, how many students, and the date of the program. This

will ensure that the funds were expended appropriately and the schools were able to benefit from the Grant-in-Aid request.

We expect that summative evaluations provided by school teachers (of their students) will validate: 1) The effective use of structured hands-on, experiential activities and play to engage children in learning, particularly among those who are less successful in traditional classroom settings, 2) The introduction and reinforcement of grade-level content standards for the State of Hawaii, 3) That students exhibit positive social interactions with their peers and ease/comfort in the outdoor learning environment, and 4) That the pre-trip orientation conducted by Nature Center staff prepare teachers to link the field experience to enhanced student performance specific to grade level content and performance standards.

Lastly, anecdotal and formative evidence provided by the teachers during the program will offer information about the observed attitudes, behaviors and engagement of the children. Written, summative evaluations collected from the teachers after the program will gauge how well expectations and learner outcomes were met.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See Appendix A: Budget Narrative

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$12,500	\$12,500	\$12,500	\$12,500	\$50,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

The Hawaii Nature Center is seeking funding for operational maintenance of a Green Machine, a tank-based constructed wetland wastewater treatment facility.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

N/A

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

The balance of unrestricted current assets is approximately \$3.5 million.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Hawaii Nature Center has been offering environmental education experiences to Oahu and Maui residents and visitors for more than 34 years. It is an equal opportunity employer with 25 employees. Staff range in age and experience but all staff are required to have a college degree and/or substantial equivalent experience in their field.

At the heart of all these services are the Nature Center's environmental educators. Their combined experience at the Nature Center and their backgrounds in early childhood education, anthropology, ecology, biology, archaeology and other fields contribute immensely to the quality of education that is inherent in every program experienced by each participant. It has been determined that in learning, we retain 10 percent of what we read, 25 percent of what we hear and 75 percent of what we do. The Nature Center's environmental educators guide children and adults in learning by doing. The Nature Center stresses real experiences, not virtual ones, providing our community with exciting and effective learning opportunities of lasting value.

The high caliber of the Hawaii Nature Center's out-of-doors field education curriculum has been affirmed by the recognition of its programs and staff through the bestowal of national honors including the Take Pride in America award in education; the Nancy Hanks Memorial Award for Professional Excellence granted by the American Association of Museums; and the United Nations Environmental Leadership Award bestowed by the United Nations Environment Programme. The U.S. Department of Education's Eisenhower Regional Consortia recognized our programs as a Promising Practice in Math and Science Education.

Central to the success of the Hawaii Nature Center is its Board of Directors (see Appendix B: Board of Directors). Composed of a diverse group of men and women who are recognized leaders in the community, our Board has demonstrated a commitment to the mission of the Hawaii Nature Center. Board

members are selected based upon their expertise in areas such as law, marketing, education, etc., as well as for their ability to provide financial support. The Board is responsible for major policy decisions, strategic planning, fiscal responsibility, and overseeing the Executive Director.

The Executive Director serves as the chief executive officer, reports to the Board of Directors, and is responsible for all daily operations of the organization. The Executive Director is supported by a management team comprising of an Education Program Manager, Volunteer Program Manager, and Development Manager. This team oversees and manages all day-to-day operations of Hawaii Nature Center programs, facilities, and personnel on Oahu and Maui.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hawaii Nature Center currently operates facilities on Oahu and Maui:

- On Oahu in Makiki Valley, there is a main educational center, the Harry and Jeannette Weinberg Interpretive Center, which includes a classroom, storage, staff kitchen area and facilities for community use; an open-structured Rain Pavilion; and, an administrative building.
- On Maui in 'Iao Valley, our facility comprises three separate buildings including an Interactive Nature Museum and Gift Shop, a classroom facility, and a lodging facility for school and community groups.

Facilities on both Oahu and Maui include displays and activities that complement the environmental education programs. While these specifically target school groups, they also serve families and community groups as well as weekend and intersession program participants.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The environmental educators and staff funded by this proposal satisfy the qualifications described in this section. All staff are required to have a college

degree and/or substantial equivalent experience in their field. (See Appendix C: Resumes/CVs)

Personnel policies encourage regular staff training and development. As a learning community, supervisory and teaching staff meet each week to review program results, highlight lessons learned and share successes and challenges. This continual process spotlights best practices and lifts the overall performance of the teaching community.

Hawaii Nature Center staff have been actively involved in local, regional and national associations, including the Hawaii Environmental Education Association, Hawaii Conservation Alliance, North American Association for Environmental Education, Hawaii Audubon Society, Hawaii Visitors Bureau Ecotourism Conference, National Society for Fundraising Executives, Hawaii Community Services Council and the Network of Volunteer Leaders, the Na Ala Hele Advisory Board, and the Secretariat for Conservation Biology.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Appendix D: Organization Chart

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

The annual salaries for the three highest paid HNC employees:
Dyanna Okazaki, Executive Director - \$81,889
Pauline Kawamata, Volunteer Manager - \$51,757
Jamie Nakama, Education Manager - \$44,759

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Not applicable.

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

The Hawaii Nature Center has long demonstrated its expertise in providing quality environmental education programs to Hawaii's children and youth, families and community members. We anticipate that this project can be sustained and expanded within the current institutional structure with continued financial investment from the Hawaii Nature Center's annual fundraising programs such as our Green Gala and soon-to-be-launched Major Gift Donor program.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

See Appendix E: Certificate of Good Standing

List of Appendices

- A. Budget Narrative
- B. Board of Directors List
- C. Resumes/CVs
- D. Organization Chart
- E. Certificate of Good Standing

Budget Narrative

	<u>Total</u>
1. PROGRAM SUPPORT	
<i>Environmental Educators</i>	\$22,900
3 Environmental Educators for each half-day experience. Conduct on-site/conference call training for teachers; prepare sites, supplies, materials and props for use on-site; conduct program to students and teachers/chaperone; clean-up and replenish supplies following program; conduct post evaluation with staff, and obtain artwork/essays and evaluations from teachers.	
3 Educators @ \$11/hour	
<i>Program Manager</i>	\$6,400
Program manager supervises the environmental educators. Plans the registration process and packets each year, schedules each experience and reschedules as needed (rainy days), builds curriculum; trains and supervises educators and fills in on-site as needed, gathers and analyzes teacher evaluations and assesses comprehension of student submissions together with educators.	
1 Program Manager @ \$21/hour	
<i>Volunteer Coordinator</i>	\$7,200
The volunteer coordinator sources, trains and schedules docents who accompany classes and are integral to the Hawaii Nature Center's success. The coordinator manages the invoices and contracts, as well as the permit process for restricted access areas, and maintains the company vehicles and supplies used for on-site transportation.	
Volunteer Coordinator @ \$24/hour	
2. FRINGE BENEFITS	\$8,000
<i>Benefits Allocated for Personnel</i>	
22% of project salaries and wages	
OTHER	
1. INSURANCE	\$5,000
Hawaii Nature Center activities are insured for liability and casualty; outdoor trips have a higher incident rating than classroom. HNC has never had a major incident in its more than 30 years of operation.	
\$100 insurance premium per day experience	

2. SUPPLIES	\$2,500
<i>Educational & Program Supplies/Materials</i>	
On average, the Hawaii Nature Center spends \$50 per program on printing and copying expenses of teacher packets, registration materials, postage, craft materials, educational props, sanitation supplies, and first aid supplies.	
\$50 worth of supplies per day experience	
3. TRANSPORTATION	\$6,000
Hawaii Nature Center will offer a bus scholarship to all participating schools. On average bus transportation is \$170 roundtrip.	
TOTAL COST	\$58,000

HAWAII NATURE CENTER

2015 BOARD OF DIRECTORS & OFFICERS

OFFICERS

President

Stephen K. Rodgers, CFA
Chief Investment Officer & Executive Vice President
Bank of Hawaii

Vice President

Dee Dee Letts
President
Resolutions Hawaii

Secretary

Michele Loudermilk, Esq.
Associate General Counsel
Alexander & Baldwin, LLC

Treasurer

Ryan Churchill
President
Maui Land & Pineapple Co., Inc.

Immediate Past President

Bettina Mehnert
President
Architects Hawaii Limited

DIRECTORS

Piia Aarma

Owner
Pineapple Tweed PR & Marketing

Jeff Case

Senior Vice President
Aon Risk Services, Inc.

Rian Dubach

Vice President, Corporate Banking
American Savings Bank

Noriko Harimoto

Public Relations Manager
Aulani, A Disney Resort & Spa

G. Robert Johnston
President/CEO
Hawaii Pacific Solar LLC

McKibbin Mist
Purchasing and Contracts Manager
Gentry Homes Ltd.

George R. Norcross
Owner
Epoxy Sales Hawaii, Inc.

Julie Rogers
Volunteer Philanthropist
Blue Planet Foundation

Randall F. Sakumoto, Esq.
Partner
McCorrison Miller Mukai MacKinnon LLP

Jan Sullivan
Chief Operating Officer
Oceanit

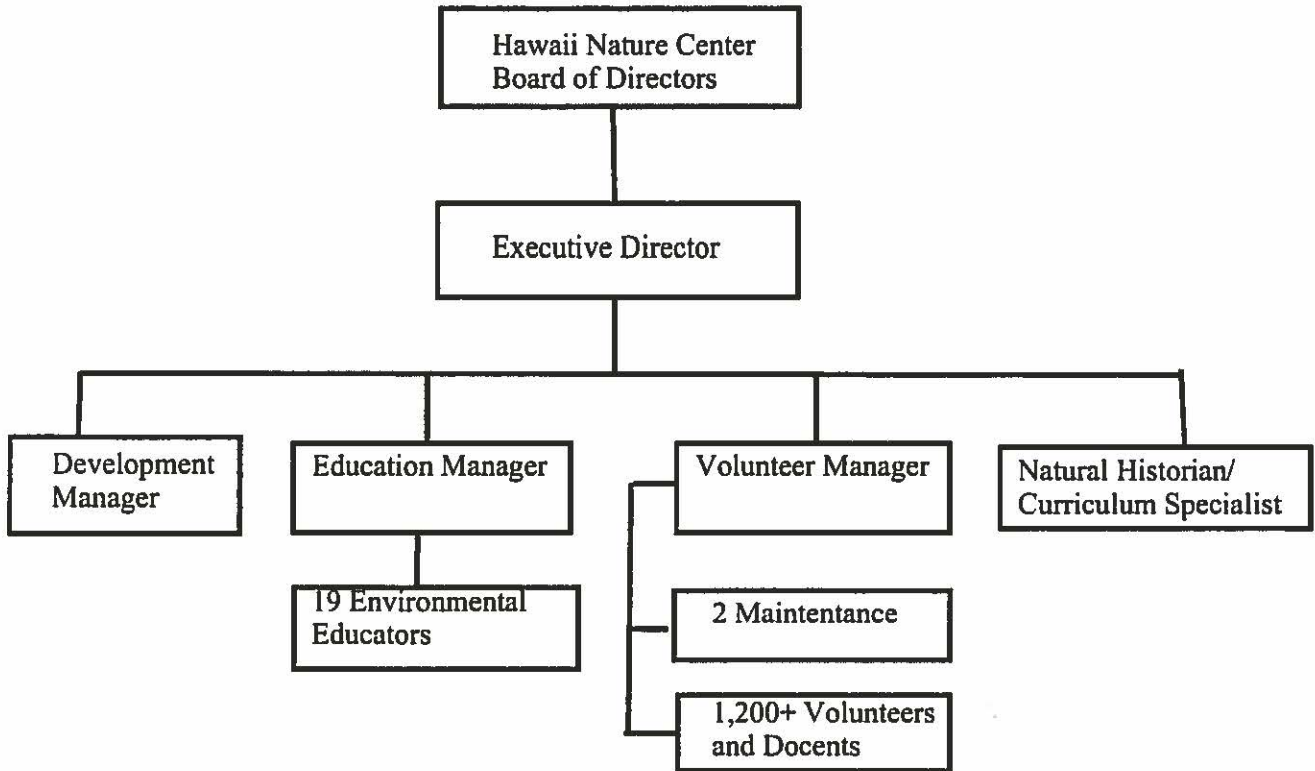
Susan Yamada
Executive Director
Pacific Asian Center for Entrepreneurship (PACE)
University of Hawaii

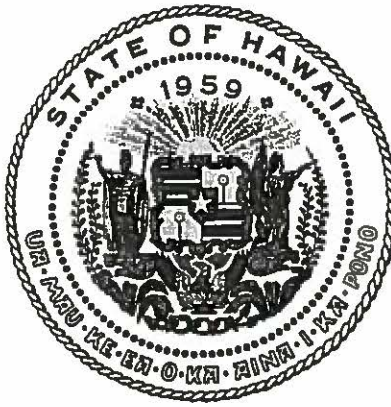
Andrew Yani
Principal
Bonterra Solar

Dyanna Okazaki
Executive Director
Hawaii Nature Center
2131 Makiki Heights Drive
Honolulu, HI 96822
Direct: (808) 457-0065
Fax: (808) 955-0116
dyanna@hawaiinaturecenter.org

HAWAII NATURE CENTER

ORGANIZATION CHART





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII NATURE CENTER, INC.

was incorporated under the laws of Hawaii on 06/15/1981 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 26, 2015

Interim Director of Commerce and Consumer Affairs



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Nature Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	36,500			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				8,000
TOTAL PERSONNEL COST	36,500			8,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	5,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	2,500			
7. Telecommunication				
8. Utilities				
9. Bus Transportation	6,000			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	13,500			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	50,000			8,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	50,000	Dyanna Okazaki 808/955-0100		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		[Redacted Signature] 1/29/15		
(d) Total Private/Other Funds Requested	8,000	Signature of Authorized Official Date		
TOTAL BUDGET	58,000	Dyanna Okazaki, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Nature Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
Environmental Educator	1	\$22,880.00		\$ 7,633.00
Environmental Educator	0.5	\$22,880.00		\$ 7,633.00
Environmental Educator	0.5	\$22,880.00		\$ 7,633.00
Education Program Manager	1	\$43,680.00		\$ 6,400.00
Volunteer Program Manager	1	\$49,920.00		\$ 7,200.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				36,499.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Nature Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Nature Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Nature Center, Inc. _____
(Typed Name of Individual or Organization)

(Signature)

1/29/15

(Date)

Dyanna Okazaki, Executive Director _____
(Typed Name) (Title)