

House District _____

Senate District _____

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

COPY

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

HOPE Services Hawaii, Inc.

Dbas: Not applicable

Street Address: 296 Kilauea Avenue, Hilo, Hawaii, 96720

Mailing Address: 296 Kilauea Avenue, Hilo, Hawaii, 96720

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: Brandee Menino

Title: Chief Executive Officer

Phone #: 808/933-6013

Fax #: 808/935-3794

E-mail: bmenino@hopeserviceshawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Funding for Vehicle Purchase of the HOPE Homeless Outreach Vehicle Fleet - To provide outreach and transportation services for lava-displaced families and homeless persons.

4. FEDERAL TAX ID # _____

5. STATE TAX ID # _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$185,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$185,000
 FEDERAL \$140,000
 COUNTY \$70,000
 PRIVATE/OTHER \$35,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

AUTHORIZED SIGNATURE

Brandee Menino, Chief Executive Officer
NAME & TITLE

0/29/15
DATE SIGNED



RECEIVED
1-30-15



Application for Grants

I. Background and Summary

1. Background

HOPE Services Hawaii, Inc. (HOPE), a faith-based organization based on Hawaii Island, is dedicated to its mission of "*Bring to life gospel values of justice, love, compassion and hope through service, empowerment and advocacy.*" At HOPE, it's about the journey from hopelessness to opportunities and transformation. We are a non-profit organization that builds individual, family and community resiliency through direct service, community organizing, and intentional partnerships. It's about all of us being part of the solution and how public, private, non-profit and community citizens are working together for stronger families and healthier communities. We are long trusted and depended on in our community to be responsive and relevant to the most vulnerable populations including persons at risk of and experiencing homelessness, persons with mental health and substance abuse disabilities, youth, elderly and persons justice involved.

For the period of July 1, 2013 through June 30, 2014, HOPE provided outreach services to 1,770 individuals, in which 89% were single persons. We had the bed capacity to assist 516 individuals with emergency shelter and of those 27% were children under the age of 18. 49% of the individuals served obtained new housing and residential stability. In addition, HOPE successfully assisted 145 individuals obtain employment. At any given night throughout the year, we oversee the health and safety of over 600 residents throughout our facilities.

HOPE carries out this mission through a continuum of safety net programs, housing and support services. They include:

OUTREACH AND SUPPORT SERVICES

Homeless Outreach

Mobile outreach teams regularly visit beaches, parks, lava tubes, tents and food pantries to identify and engage individuals and families experiencing homelessness. HOPE offers emergency food and supplies, assesses a person's needs and works to get each into safe, stable housing. We provide connections to basic services including health care, social security, workforce development and job training.

Natural Disaster Outreach

As a result of Tropical Storm Iselle and the recent impact of the June 27 lava flow, HOPE increased in-house capacity to respond during natural disasters because such events can lead to homelessness. In preparation of a potential disaster, mobile outreach teams work to get the homeless population to emergency

shelters. Post disaster, teams go to affected areas and assess living and food situations, store medications and help individuals and families relocate to a shelter or other housing as needed.

The Friendly Place Campus: Resource Center

The Friendly Place is a resource for families and individuals experiencing homelessness in West Hawaii where they have access to meals, emergency supplies, mail, showers, laundry facilities, storage lockers, phones, computers and fax machines as well as counseling and case management.

Representative Payee Services

Representative Payees provides financial services to nearly 200 individuals with severe and persistent mental illnesses and helps them pay their essential bills, distributes allowances, offers budgeting classes and financial management counseling for Social Security recipients.

Supplemental Nutrition Assistance Program (SNAP) Outreach

Staff pre-screens an individual's eligibility for SNAP benefits (formerly known as Food Stamps). We help obtain supporting documents to complete the application and help the applicant navigate the enrollment system.

Hawaii Health Connector

HOPE is a Marketplace Assister Organization. HOPE helps uninsured and underinsured individuals and families in Hawaii County enroll in a qualified health plan as well as raise awareness about the Connector. T

EMERGENCY HOUSING

Kihei Pua Emergency Shelter

Kihei Pua provides 24/7 short-term emergency housing and services with up to 72 beds for homeless individuals and families in Hilo, with preference given to unsheltered families with minor children. It is safe refuge for families with nowhere to go, regain stability, get back on their feet and seek a new a home.

The Friendly Place Campus: West Hawaii Emergency Housing Program

This program is located in Kailua-Kona and provides short-term emergency housing, meals and support services for up to 31 people experiencing homelessness. ,

TRANSITIONAL & AFFORDABLE HOUSING

Nā Kahua Hale O Ulu Wini (The Homes at Ulu Wini), Kailua- Kona

Ulu Wini is the newest transitional and affordable housing complex developed by the County of Hawaii. Since its inception in 2011, the program provides ninety-six (96) two-bedroom units for families and where Hawaiian values like *aloha*

and *kuleana* resonates throughout the community. Nearly 190 youth currently call this place home...where multiple cultures and diversity thrives.

Beyond Shelter, Hilo

This Hilo-based apartment complex owned by St. Joseph Catholic Church offers two transitional and five affordable rental housing units for families and children who transition from the emergency housing.

Kuleana House, Hilo

The Kuleana House is a single family three bedroom home that provides transitional housing to families with children.

Wilder House, Hilo

The Wilder House is a single family four bedroom home that provides transitional housing to families with children.

Iwalani House, Hilo

The Iwalani House is a single family three bedroom home that provides transitional housing to justice involved women reintegrating into our community from incarceration and/or in recovery.

West Ohea House, Hilo

The West Ohea House is a single family eight bedroom home that provides transitional housing to justice involved men reintegrating into our community from incarceration and/or in recovery.

HOPE Resource Center, Hilo

This program provides 24/7 transitional housing and services for men returning to the community from incarceration.

HOUSING ASSISTANCE PROGRAMS

Support Services for Veteran Families (SSVF)

This program is made possible through a partnership with U.S. Veterans Initiative. We assist veteran households with emergency rent assistance, housing deposits, utilities or emergency needs that focus on transition to a new permanent housing situation or retention of permanent housing.

Homeless Prevention & Rapid Re-housing

This program provides housing relocation and stabilization services to help homeless individuals and families quickly move into permanent housing and achieve stability. In addition to housing placement, services include case management, credit repair and financial assistance for rent, utilities and security deposits. Assistance depends on funding availability through:

- Housing Placement Program for Temporary Assistance for Needy Families (TANF);
- Emergency Solutions Grant provides rapid re-housing services; or
- HUD's Shelter Plus Care Programs provide rent subsidies and support services – *Kukui* assists homeless families with disabilities/illnesses; *New Direction* works with chronically homeless individuals with low-income and disabilities/illnesses

COMMUNITY RE-ENTRY PROGRAMS

Women Supporting Women

HOPE mentors and helps organize successful justice involved women to inspire, support and peer mentor newly released justice involved women from the Women's Community Correctional Center (WCCC), on parole, probation or participate in Drug Court. In addition to peer support and empowerment, these forensic peer specialists educate the community at meetings and events to raise awareness of the impacts of families of incarcerated mothers and their children.

Mentoring Program

In partnership with the Department of Public Safety (DPS), HOPE recruits, trains and supports community volunteers become "mentors" to individuals returning to our community from incarceration. DPS makes referrals of "mentees" to be matched with a community member who is volunteering their time to "mentor" them as they transition from Hale Nani Work Furlough Correctional Facility to a community on Hawaii Island.

Kona Re-Entry & Referral Housing Program

HOPE provides housing and referral services for inmates transitioning from incarceration at the Hawaii Community Correctional Center to extended furlough in Kailua-Kona.

2. Goals and Objectives

HOPE proposes the expansion and replacement of the **Homeless Outreach Vehicle Fleet** to enhance existing program services and expand our capacity to meet the increasing needs of our community. New and additional vehicles will allow us to move in a strategic direction towards ending homelessness on Hawaii Island. With many roads unpaved and of uneven terrain, the utility vehicles and truck will also us to conduct outreach in rural areas, parks, at lava tubes, beaches and get to remote areas. The expansion and replacement of aging vehicles will also control fleet maintenance and repair costs and promote employee productivity, efficiency and safety.

New vehicles are most critical now in Hawaii County because we experienced a 53% increase in the total number of new homeless clients since last year (University of Hawaii, Center of the Family, Homeless Service Utilization Report

2014). We need the resources to be able to travel throughout Hawaii County to meet the needs of this substantial increase. We are the lifeline to the most vulnerable persons in our community.

3. Public Purpose:

The Homeless Outreach Vehicle Fleet will help households displaced by lava and experiencing homelessness in Hawaii County access transportation services to regain residential stability and needed resources that will enhance their health and quality of life.

Need:

Homeless Impact – From July 1, 2013 through June 30, 2014, more than 14,000 individuals were served by Hawaii’s statewide homeless service programs – a 3% increase from the previous fiscal year. Hawaii County experienced a 53% increase (from the previous year) in the total number of new homeless clients. Nearly 1,800 homeless persons were served in Hawaii County during this period, of which 48% were single adults, and 52% were persons in family households. Of the family household population, 27% (nearly 500) were children. More than 400 persons (34%) served in Hawaii County were considered chronically homeless – challenged by a disabling health or mental health condition that had been continuously homeless for a year or more *or* experienced at least four homeless episodes in the past three years – the highest proportion when compared to the other counties. According to the 2011 Hawaii Housing Planning Study, more than 1,750 rental units must be developed between 2012 and 2016 to eliminate the pent up demand for housing.

Lava Impact – The increased census of homeless persons in Hawaii County and demand for rental housing inventory is further compounded by the approaching impact of lava in the Lower Puna area of Hawaii Island, which could potentially displace just over 3,800 persons. 30% of this population is currently renting, or living with family or friends. And while the approach is imminent, only 11% are considering leaving the area at this time, while more than 60% (over 2,100 people) will wait for the lava to approach their property before departing from the area, likely due to the lack of needed resources associated with a physical move. At time of impact, over 1,500 people will be in need of a new place of residence. And with an average of over 20% of each sub-area of Lower Puna earning incomes below the poverty level, many will be in need of external assistance and resources.

4. Target Population

The Homeless Outreach Vehicle Fleet will serve households experiencing homelessness and households displaced by lava on Hawaii Island.

5. Geographic Coverage
 In serving households experiencing homelessness, the geographic area served by the **Homeless Outreach Vehicle Fleet** will be Hawaii Island. In serving households displaced by lava, the geographic area served will be Lower Puna on Hawaii Island.

II. Service Summary and Outcomes

1. Scope of Work, Tasks and Responsibilities
 Upon notification of the award, HOPE would implement the following actions to begin development of the program:

Quarter 1

- Implement a bid notice for a vehicle vendor that can accommodate the needs of the fleet expansion.
- Review and select a vendor. Submit a funding request for the vehicle purchase.

Quarter 2

- Execute a contract with vendor for vehicle fleet purchase. Expend funds to secure vehicle fleet order.
- Integrate vehicles into existing service fleet upon vehicle delivery.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Scope of Work	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Implement and post a bid notice for a vehicle fleet vendor				
Review and select vendor				
Execute a purchase contract with selected vendor				
Delivery of vehicle fleet				

3. Quality Assurance and Evaluation
 HOPE will thoroughly review proposal prices for all vendors, and compare competitive service and pricing between all vendors. HOPE will negotiate fleet pricing during its review, and continue price negotiation following purchase contract execution with a selected vendor. HOPE will ensure that purchase contract terms articulate final and agreeable pricing, along with a concrete schedule date on product deliverables. Non-compliance with the contract terms or deliverables schedule will trigger contract default claims to the vendor.
4. Performance Measures
 HOPE would utilize the schedule established by the vendor, as well as contract terms for the vendor, to provide a basis of comparison for the expending agency to

evaluate achievement or accomplishment. Should there be an unforeseeable delay in any aspect of the purchase, HOPE would inform the expending agency accordingly – providing justification and corrective action for the delay.

III. Financial

Budget

1. Budget Documents

The following applicable budget forms are attached that details the cost of the request:

- Budget Request by Source of Funds
- Budget Justification - Equipment and Motor Vehicles

2. Quarterly Funding Request Schedule (Fiscal Year 2016)

Hope Services Hawaii anticipates the funding request of \$185,000 will be made in the first quarter of fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$185,000.00	0	0	0	\$185,000.00

3. Other Funds Being Sought

HOPE is also seeking Grant-In-Aid assistance in the amount of \$11,781,000 for the development of the **Relief Housing and Resources Program** that will include micro-housing rentals, a multi-purpose resource center, community center, park, and preschool.

4. Federal Tax Credits

HOPE has not been granted any state or federal tax credits within the prior three years, nor does it anticipate applying for tax credits within the request period.

5. Current and Upcoming Government Contracts and Grants

Please see attachment (page 9) for a listing of all government contracts and grants HOPE has been and will be receiving for program funding.

6. Unrestricted Assets

As of December 31, 2014, HOPE has a balance of unrestricted current assets in the amount of \$27,891.61.

IV. Experience and Capability

A. Necessary Skills and Experience

On October 1, 2010, the Office for Social Ministry, Care-A-Van Program of the Catholic Diocese of Honolulu (OSM), became HOPE. HOPE manages the same services and programs that serve those most in need in our community, with over 20 years of experience with the same dedicated staff and support from the Diocese of Honolulu. Bishop Larry Silva remains committed to helping the homeless. The incorporation of Care-A-Van into HOPE allows for more visibility in the community, and be more effective in our delivery of services.

HOPE is the largest homeless service provider in Hawaii County. Through the agency's incumbent management and program staff, HOPE continues to evolve its expertise, necessary skills, abilities and knowledge related to the delivery of housing stabilization services. The following leadership brings unique and relevant experience – critical in program development and service for the diverse vulnerable populations in Hawaii County.

- Brandee Menino, MA, Chief Executive Officer: Ms. Menino began her career at the OSM as the Program Director in 2001 and has continued her service as CEO for HOPE. Ms. Menino is responsible for over \$4 million in federal, state, county government and private contracts that provides emergency and supportive services to the homeless population in the Hawaii County. Menino holds a degree in psychology from the University of Hawaii at Hilo and earned her master in arts degree in professional counseling psychology, with an emphasis in marriage and family therapy, from the American School of Professional Psychology (Argosy University). She sits on the board of directors for The Bay Clinic and The Foodbasket Inc., is a Hawaii SOAR Trainer, and a Program Advisory Council Member for Substance Abuse Counseling Program at Hawaii Community College. In 2014, she was named a Weinberg Fellow.
- Jeremy McComber, Director of Operations: Mr. McComber, Director of Operations, joined the HOPE team in 2012, bringing more than 12 years of professional experience from the County's Office of Housing and Community Development – from consumer case management to grants management to housing development. As a housing developer, Mr. McComber coordinated the development of a homeless service resource center, a 31-bed emergency shelter facility, and 36 units of affordable rental housing. This experienced has served Mr. McComber well in his capacity at HOPE – managing the daily operations of 24 programs that include 150 shelter beds and over 80 housing units. Mr. McComber is currently pursuing dual graduate degrees in Mental Health and School Counseling through the University of the Southwest.

B. Facilities

HOPE currently operates programs and services from 12 facilities located in Hilo and Kailua-Kona on Hawaii Island. This grant will not fund operational costs at these facilities. The following chart lists the various facilities, physical location addresses and the purpose of each facility.

Facility	Address	Purpose
Administrative Office	296 Kilauea Avenue, Hilo	Houses finance, human resources, and administrative personnel
Kihei Pua	115 Kapiolani Street, Hilo	Homeless Emergency Shelter
HOPE Resource Center	116 Kapiolani Street, Hilo	Houses a transitional housing program, SNAP Outreach, Health Connector, Mentoring Program, Representative Payee services, Homeless Outreach Team & Program Managers
Beyond Shelter	110 Ululani Street, Hilo	Transitional & Affordable Housing
Wilder House	189 Wilder Road, Hilo	Transitional Housing
Kuleana House	1495 Kuleana Place, Hilo	Transitional Housing
Ohea House	21 W. Ohea Street, Hilo	Transitional Housing
Iwalani House	77 Iwalani Street, Hilo	Transitional Housing
Na Kahua Hale O Ulu Wini	74-4180 Ulu Wini Place, Kailua-Kona	Transitional & Affordable Housing
The Friendly Place: Resource Center	74-5593 Pawai Place, Kailua-Kona	Resource Day Center
The Friendly Place: West Hawaii Emergency Housing	74-5593 Pawai Place, Kailua-Kona	Homeless Emergency Shelter
Kona Re-entry & Referral Housing program	75-5708 Alahou Street, Kailua-Kona	Transitional Housing

V. Personnel: Project Organization and Staffing**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

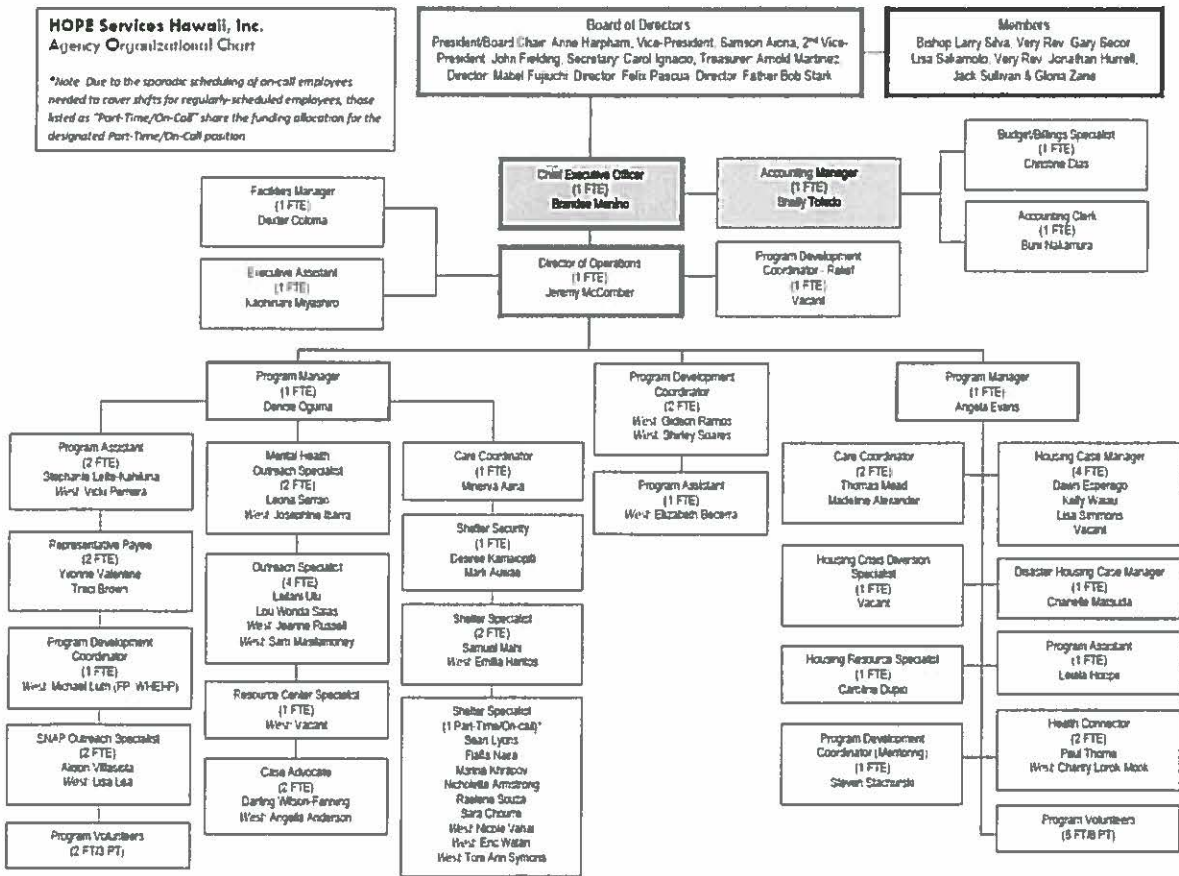
This grant will not fund any personnel costs. However the staff providing direct financial oversight and administrative direction relative to the request includes the Chief Executive Officer and Accounting Manager. Responsibilities include:

- Chief Executive Officer – Keeper of the Vision. Plans and coordinates strategic direction of the organization. Oversees financial, human resources, planning, development, evaluation, facilities and safety throughout the agency. Implements and enforces Board and agency policies. Cultivates community resources and leverage partnerships to support the mission of the organization. Reviews and approves the expenditure and allocation of funding for all programs. Ensures overall fiscal and contract compliance for all programs.

- **Accounting Manager** – Provides oversight of financial accounting, compliance and reporting to funding agencies. Manages and reconciles the general ledger and daily cash for the organization. Prepares monthly payroll and benefits entries. Coordinates the annual financial independent audit, and 990 Internal Revenue Service filing. Ensures the accurate expenditure and allocation of funds to respective programs. Manages and directs the accountability and compliance of the Finance Office personnel.

B. Organization Chart

See organization chart below. Note that staff directly affiliated to this request is highlighted in purple.



organizational chart 2023-2024 outreach/rent assistance

C. Compensation

The three highest paid employees of Hope Services Hawaii by position are:

- Chief Executive Officer: \$80,357.68/year
- Director of Operations: \$70,000.06/year
- Program Manager: \$55,000.00/year

VI. Other

A. Litigation

HOPE is not a party to any pending litigation.

B. Licensure or Accreditation

HOPE does not have any special licensure or accreditation.

C. Federal and County Grants

Since July 1, 2014, HOPE has been awarded the following federal and county grants:

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	CONTRACT VALUE
1.	County of Hawaii - Going Home Consortium (fiscal agency)	07/01/14 - 06/30/15	County of Hawaii	\$15,000
2.	County of Hawaii - Shelter Plus Care	07/01/14 - 06/30/15	County of Hawaii	\$15,000
3.	County of Hawaii - Homeless Outreach	07/01/14 - 06/30/15	County of Hawaii	\$15,000
4.	County of Hawaii - Kihei Pua Shelter	07/01/14 - 06/30/15	County of Hawaii	\$15,000
5.	County of Hawaii - HOPE Resource Center	07/01/14 - 06/30/15	County of Hawaii	\$15,000
6.	County of Hawaii - West Hawaii Emergency Housing Program	07/01/14 - 06/30/15	County of Hawaii	\$15,000
7.	Adult Mental Health Division - Homeless Outreach & Interim Case Management	01/01/15 - 12/31/15	State of Hawaii - Dept. of Health	\$100,000
8.	HUD Continuum of Care Homeless Assistance Program - Kukui Program	05/01/14 - 04/30/15	State of Hawaii - Dept. of Human Services	\$353,087
9.	HUD - Emergency Solutions Grant - Homeless Prevention and Rapid Rehousing	07/01/14 - 06/30/15	State of Hawaii - Dept of Human Services	\$110,033
10.	HUD - Emergency Solutions Grant - Shelter Operations	07/01/14 - 06/30/15	State of Hawaii - Dept. of Human Services	\$62,785
11.	HUD Continuum of Care Homeless Assistance Program - New Direction	10/01/14 - 09/30/15	State of Hawaii - Dept. of Human Services	\$47,688
12.	Supplemental Nutrition Assistance Program (SNAP Program)	10/01/14 - 09/30/15	Department of Human Services	\$96,748.74

D. Private Educational Institutions

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

E. Future Sustainability Plan

(1) For Funds Received for Fiscal Year 2015-2016

Should a partial award be granted, HOPE will seek supplemental, eligible federal and state grant funding sources, including:

- Private/Other Funds - Foundations & Fundraising

Coordination of any additional funds needed will be facilitated by a Fund Development Director – to be contracted by HOPE.

(2) If Not Awarded for Fiscal Year 2015-2016

HOPE will pursue eligible federal and county grant funding sources, including:

- Federal (Passed through the County of Hawaii) - Community Development Block Grant (CDBG)
- County – County Council & Mayor’s Office
- Private/Other Funds - Foundations & Fundraising

Again, coordination of any additional funds needed will be facilitated by a Fund Development Director – to be contracted by HOPE.

F. Certificate of Good Standing (If the Applicant is an Organization)

A copy of HOPE’s Certificate of Good Standing from the Department of Commerce and Consumer Affairs dated January 27, 2015 is attached.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: HOPE Services Hawaii, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	185,000	140,000	70,000	35,000
E. CAPITAL				
TOTAL (A+B+C+D+E)	185,000	140,000	70,000	35,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	185,000	Shelly Toledo 808-933-6008		
(b) Total Federal Funds Requested	140,000	Name (Please type or print) Phone		
(c) Total County Funds Requested	70,000	[Redacted Signature] 01/29/15		
(d) Total Private/Other Funds Requested	35,000	Signature of Authorized Official Date		
TOTAL BUDGET	430,000	Brandee Menino, Chief Executive Officer Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: HOPE Services Hawaii, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Intermediate Utility Vehicle	4.00	\$35,000.00	\$ 140,000.00	\$ 385,000.00
Trucks > 10,500 GVW	1.00	\$45,000.00	\$ 45,000.00	\$ 45,000.00
			\$ -	
			\$ -	
			\$ -	
TOTAL:	5		\$ 185,000.00	\$ 430,000.00

JUSTIFICATION/COMMENTS:

Expansion & replacement of aging Vehilce Fleet due to wear and tear, promote efficiency of fleet, and enhance productivity

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: HOPE Services Hawaii, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS:						
The request is for vehicles only. As such, this justification sheet is not applicable.						

*GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Hope Services Hawaii, Inc.

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	County of Hawaii - Going Home Consortium (fiscal agency)	07/01/14 - 06/30/15	County of Hawaii	HAW	\$15,000
2.	County of Hawaii - Shelter Plus Care	07/01/14 - 06/30/15	County of Hawaii	HAW	\$15,000
3.	County of Hawaii - Homeless Outreach	07/01/14 - 06/30/15	County of Hawaii	HAW	\$15,000
4.	County of Hawaii - Kihei Pua Shelter	07/01/14 - 06/30/15	County of Hawaii	HAW	\$15,000
5.	County of Hawaii - HOPE Resource Center	07/01/14 - 06/30/15	County of Hawaii	HAW	\$15,000
6.	County of Hawaii - West Hawaii Emergency Housing Program	07/01/14 - 06/30/15	County of Hawaii	HAW	\$15,000
7.	Adult Mental Health Division - Homeless Outreach & Interim Case Management	01/01/15 - 12/31/15	State of Hawaii - Dept. of Health	U.S.	\$100,000
8.	HUD Continuum of Case Homeless Assistance Program - Kukui Program	05/01/14 - 04/30/15	State of Hawaii - Dept. of Human Services	U.S.	\$353,087
9.	HUD - Emergency Solutions Grant - Homeless Prevention and Rapid Rehousing	07/01/14 - 06/30/15	State of Hawaii - Dept of Human Services	U.S.	\$110,033
10.	HUD - Emergency Solutions Grant - Shelter Operations	07/01/14 - 06/30/15	State of Hawaii - Dept. of Human Services	U.S.	\$62,785
11.	HUD Continuum of Case Homeless Assistance Program - New Direction	10/01/14 - 09/30/15	State of Hawaii - Dept. of Human Services	U.S.	\$47,688

12.	Supplemental Nutrition Assistance Program (SNAP Program)	10/01/14 - 09/30/15	Department of Human Services	U.S.	\$96,748.74
13.	Adult Mental Health Division - Representative Payee Services	04/01/13 - 03/30/15	State of Hawaii - Dept. of Health	State	\$310,000
14.	Reentry Housing and Referral Services of Adult Male and Female Inmates in Kona	03/01/13 - 06/14/15	State of Hawaii - Dept. of Public Safety	State	\$400,000
15.	Housing Placement Program	07/01/14 - 06/30/15	State of Hawaii - Dept. of Human Services	State	\$528,000
16.	State Homeless Shelter Program	08/01/14 - 07/31/15	State of Hawaii - Dept. of Human Services	State	\$833,975
17.	State Homeless Outreach Program	08/01/14 - 07/31/15	State of Hawaii - Dept. of Human Services	State	\$612,500
18.	Mentoring Coordination Services for Adult Male and Female Sentenced Felon Inmates on the Island of Hawaii	07/01/14 - 06/30/16	State of Hawaii - Dept. of Public Safety	State	\$200,000
				TOTAL	\$3,744,816.74

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

HOPE Services Hawaii, Inc.

(Typed Name of Individual or Organization)



(Signature)

01/29/15

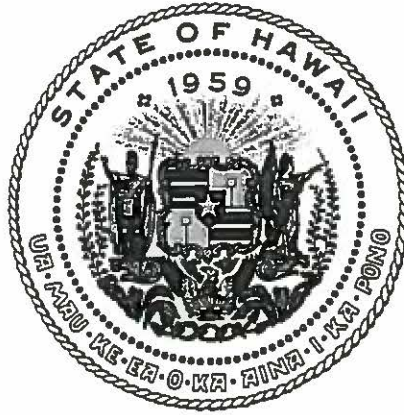
(Date)

Brandee Menino

(Typed Name)

Chief Executive Officer

(Title)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HOPE SERVICES HAWAII, INC.

was incorporated under the laws of Hawaii on 08/26/2010 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 27, 2015

Catherine P. Owa: Cella

Interim Director of Commerce and Consumer Affairs