

House District 21

Senate District 12

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

CURRENT 2013 CONTRACT IS THROUGH OFFICE OF COMMUNITY SERVICES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
WAIKIKI COMMUNITY CENTER, INC.

Db/a:

Street Address: **310 PAOAKALANI AVENUE**

Mailing Address: **310 PAOAKALANI AVENUE
HONOLULU, HI 96815**

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CAROLNE HAYASHI

Title Executive Director

Phone # 923-1802, ext. 101

Fax # 922-2099

e-mail chayashi@waikikicommunitycenter.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

SENIOR SERVICES FOR WAIKIKI'S ELDERS

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 60,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 60,000
FEDERAL \$ _____
COUNTY \$ 56,250
PRIVATE/OTHER \$ 75,000

CAROLINE HAYASHI, EXECUTIVE DIRECTOR
NAME & TITLE

1/30/14
DATE SIGNED



WAIKIKI
COMMUNITY
CENTER

Senior Services for Waikiki Elders

The Twenty-Seventh Legislature
Hawai'i State Legislature, FY 2015
Application for Grants & Subsidies

I. BACKGROUND & SUMMARY

1. Description of Waikiki Community Center

The mission of Waikiki Community Center (WCC), a 501(c)(3) corporation, is to care for the people of Waikiki through quality programs and services.

WCC is located at 310 Paoakalani Avenue, on the Diamond Head end of Waikiki. The Waikiki Community Center is uniquely positioned as the only community center within Waikiki, serving a diverse population of older adults, families with young children, visitor industry employees and others. Recognized as an integral part of the community, it is a safe gathering place where residents, visitors and employees build and strengthen relationships, and where the diverse needs of the community are met each day. Incorporated in 1978, WCC operates three (3) major programs:

A. *Senior Program* – More than 3,000 full-time and part-time Waikiki residents, ages 60 and older, participate in evidence-based educational, physical, and social and wellness activities at WCC which enable them to maintain healthy, independent lifestyles and avoid unnecessary and costly premature institutionalization. Over 300 adult education, recreation, social, health and wellness activities and classes for older adults are conducted each year, including aerobics, hula yoga, life skills maintenance and improvement, safe driving, and health screenings. In addition, WCC seniors participate in the community as active and engaged volunteers. As part of WCC's continuum of services for older adults, case management, counseling and information and assistance are also provided to enable more frail elders to age in place.

B. *Community Programs* - The Waikiki Community Center serves as a 'one-stop' resource for health and human services, social support, counseling and therapy sessions, lifelong education, wellness, and community building for Waikiki's children, families and elderly. Each year, an excess of 1000 homeless and low-income individuals and families receive nonperishable food from WCC's *Emergency Food Pantry*. WCC also hosts a *Farmer's Market* and *Thrift Shop* to provide the community with low-cost resources for clothing and household goods. Our facility is home to seven other nonprofit agencies, and is frequently used as a public meeting place for the

community, such as the Waikiki Neighborhood Board, Alcoholics Anonymous and condo associations. Through WCC's programs and those of our nonprofit partner agencies, over 50,000 individuals utilize our facilities each year and provide Waikiki community members with a safe place to gather. WCC also offers English as a Second Language classes.

C. *Early Childhood Education* – Each year, over 100 toddlers and preschoolers receive needed quality early childhood education to build the foundation for learning success in school. Our preschool works with children ages 14 months to 5 years old.

WCC's Early Education Center operates 5 days a week, 11 hours a day, 50 weeks a year. It is one of the few licensed group preschools in the state that operate these extended hours, and is the only one in the heart of Waikiki. More than 70% of WCC families live on low to moderate incomes. Fifty-one (51%) percent of WCC's families receive government subsidies or tuition scholarships.

2. Goals and Objectives Related to the Request

The goal of the Senior Services for Waikiki Elders program is to maintain the current continuum of services for the variety of older adults who live independently in the community without ideal support systems, such as family members, living nearby. The program has two major components: 1) Evidence-based activities and programs, such as physical exercise, educational seminars and recreational activities, which support lifelong learning, physical and emotional health, and independent living; and 2) needed support services through professional assessment and case management services for those who grow vulnerable, isolated or frail.

WCC's Senior Program Coordinator will plan and coordinate activities and programs for seniors with the assistance of an advisory council consisting of up to 3 senior participants. The current classes and activities are led by volunteers when possible and by paid instructors as needed. Plans are to implement 10 new activities in 2014-15. During FY 2015, at least 400 seniors will participate in these programs.

A qualified case manager with experience with older adults will assist clients in securing appropriate support services such as money management, housing, respite care and transportation. Approximately 100 older adults will receive counseling, case management, information and assistance services during FY 2015 with follow up as needed in order to insure clients' progress and well-being.

Outreach services to identify elders in need will continue. Personal contact will be made with at minimum of 10 area condo resident managers, area churches and other agencies and institutions that provide links for elders to community services that are outside the scope of what that organization may provide. These organizations would be provided with an introduction to the Program, written materials suitable for posting on bulletin boards and handouts for residents in need of assistance.

3. Public Purpose and Need to be Served

Statewide, senior services will continue to become more critical priority as Hawaii has one of the fastest-growing populations of seniors in the country. Between 1990 and 2012, the number of elderly aged 75 and older increased 47 percent nationally compared to a 116 percent increase in Hawaii. (US Census) In addition, the US Census Bureau projects that by 2030, 23.3% of Hawaii's population will be 65 years of age or older (currently at 15.1%) as compared to the U.S. population of the same age, projected to be 19.6% of the population.

In Waikiki, senior services continue to be an immediate priority as more than 25% of Waikiki residents are over the age of 60. Waikiki has one of the highest numbers of senior citizens per area density on Oahu and it is higher than the percentage of seniors statewide (15.1%). Eighty-two percent (82%) of seniors live alone or with an equally older spouse, live on fixed income and have little or few family members to serve as a support system when they become frail. Many of these seniors rely on WCC's programs and activities for support thus preventing social isolation and premature decline in health resulting in unnecessary, costly long term care.

Building and maintaining informal support systems for older adults is especially challenging in a community such as Waikiki. Elders live in Waikiki's dense community of high rise condominiums and apartment buildings among a diverse, often transient population. There is no community newspaper or means of community-based information sharing. Common outreach efforts, such as going door-to-door, are nearly impossible when 95% of residents live in secured buildings. Word of mouth, multiple contacts and ongoing relationship-building over time with resident managers, community leaders and residents themselves become key strategies in identifying elders in need of assistance. As a result, many elders become increasingly isolated from receiving support.

Studies by the National Council on Aging, National Institute of Senior Centers and other aging experts demonstrate that a three-pronged approach to wellness among older adults that address the whole person – physical, cognitive and emotional/social - directly impact their ability to maintain their health and capacity for independently living. This research has also shown that moderate physical fitness can lower the risk of stroke; cognitive stimulating activities reduce the risk of Alzheimer's disease; and emotional security found through strong friendships reduces loneliness, a risk factor in developing dementia. Preventing premature institutionalization and serious health issues can save the state and county an average of \$112,000 per person in long term care costs each year. This 3-prong approach includes engaging in physical activity, new learning (or cognitive stimulation) and social connectivity.

WCC provides physical fitness, educational and recreational classes and activities to enable these seniors to maintain and strengthen their cognitive, social, emotional and physical health in line with this evidence-based preventative model for successful aging and independent living. Until recently, most classes were taught by senior volunteers. As WCC's senior class instructors have aged, many can no longer continue teaching. This trend has resulted in a diminishing volunteer base to provide classes and activities at no charge or affordable rates so as to minimize financial impact on seniors. WCC has had to find and pay instructors to continue these classes, which are critical to the seniors' health maintenance and quality of life. Since utilizing paid instructors, funding is needed to subsidize class fees to enable seniors, especially those on fixed, limited incomes, to attend activities and classes that help maintain their physical and mental health.

Elderly residents often rely on friends for information on elder issues and services. Sometimes this information is incomplete. In recent years, WCC has identified a growing number of seniors who suffer from increased health problems and/or have difficulty managing life changes, such as death of a spouse and social isolation. The seniors, or their neighbors or condo resident managers, request assistance from WCC to assist them in linking to appropriate support services. Because many of Waikiki's seniors are alone and/or have limited knowledge of existing community-based services, they have difficulty understanding how to access and secure appropriate services amidst the often confusing eligibility requirements.

As part of WCC's continuum of services for elders, WCC provides information and assistance on an ongoing basis. Counseling and case management services are provided one day a week by a licensed, experienced social worker. Typical needs have included housing assistance for seniors pushed out of Waikiki's high rental market, in-home and caregiver assistance.

The case manager provides assistance with medical, legal and financial questions, landlord and tenant issues, translation of documents, injury or illness rehabilitation, planning for long term care and issues involving death and other changes in family dynamics. Common issues with clients include losing their long-time housing due to change in building ownership, not taking their medications due to inability to afford co-pays, food insecurity, and having to care for elderly friends or relatives when the client him/herself is older.

The case manager provides referral to senior and other low-income housing options, assists seniors with additional Medicaid benefits that they are not aware they have access to, assistance registering seniors for SNAP benefits and access to services such as housekeeping and adult care. The case manager provides support for seniors in navigating the often complicated systems for accessing services through multiple public and private agencies as one individual often needs assistance with multiple issues. Funding is needed to enable WCC to continue provide these needed services.

4. Target Population to be Served

The target population to be served is the older adult population, age 60 and older, who live in Waikiki and surrounding neighborhoods. The typical older adult participant at Waikiki Community Center is female, age 74 years, on a fixed income and living alone in an apartment without relatives nearby. WCC's senior program provides a well-rounded program of services and opportunities for the maintenance of the physical, mental and social well-being so that Seniors can experience a good quality of life with the ability to remain living independently in the community.

When they encounter physical and emotional changes that impact their ability to live independently, such as the onset of health problems or death of a spouse, elders may become confused, lonely, and/or unfamiliar with how to access services and support. WCC's current Support Services for Waikiki's Older Adults project provides them with needed counseling, case management and facilitation of services.

5. Geographic Coverage

The Waikiki Community Center is located at 310 Paoakalani Avenue, located in the heart of Waikiki. Services are provided to residents throughout Oahu, and in particular Census Tracts No. 18.01, 180.02, 19.01, 19.02, 20.01 and 20.02.

II. SERVICE SUMMARY & OUTCOMES

1. Scope of work, tasks and responsibilities

Waikiki Community Center will organize and implement activities and classes for adults, age 60 and above, in Waikiki and surrounding neighborhoods that help them maintain overall health and wellness including recreational, educational and physical fitness activities. These activities may include health education, information and screenings, social events, nutrition education, fitness and wellness classes, cultural outings, etc.

Waikiki Community Center will continue to contract a case manager to perform information and assistance, counseling and case management services outlined in this Grant In Aid. He/she will assist senior adults to identify their concerns, consider effective solutions and find reliable resources to support their independent living in the community. The case manager will conduct assessments to identify needs, assist frail senior adults to secure appropriate services, such as money management, housing, respite care, transportation, etc., from community agencies and help them effectively manage multiple services. The case manager will be on-site at Waikiki Community Center 15 hours per week.

Also, WCC will reach out to at least 10 area organizations and building that help elderly residents to ensure that they know about the services provided. WCC will also continue to coordinate other area agencies and companies, both public and private, to provide holistic services for elderly residents.

2. Projected Timeline for accomplishing results

TIME PERIOD	PROJECT ACTIVITY
July 2014 – June 2015	Conduct 70 recreation, education, and social activities and classes for seniors per month (10 new activities); 500 senior participants total (125 per quarter)
July 2014 – June 2015	Provide 100 client assessments, information & assistance, counseling and case management services – 25 per quarter
July 2014 – June 2015	Identify available services and facilitate connection with services.
July 2014 – June 2015	Conduct outreach to 10 resident managers, churches, and community organizations and other organizations
July 2014 – June 2015	Maintain monthly contact with clients to ensure quality of services and identify additional services as needed
July 2014 – June 2015	Hire and supervise class instructors
July 2014 – June 2015	Conduct client satisfaction surveys for quality assurance and project evaluation

July 2014 – June 2015

Provide monthly reports to Office of Community Services

3. Quality Assurance and Evaluation Plans

Program quality assurance standards have been established and case records are reviewed on a quarterly basis for data collection and case management services. Staff and social worker will keep data on the services provided to adult seniors in need, in compliance with the Dept. of Health, Executive Office on Aging. In addition, written and phone client satisfaction surveys will be conducted with clients on a quarterly basis to determine the quality of services provided, and ongoing and future services needed. The project will be evaluated semi-annually to determine if goals and objectives are being met and service outcomes achieved.

4. Measures of Effectiveness

The service outcomes from the proposed project are:

- 500 older adults will participate in health and wellness, educational, and social programs and activities.
- WCC will plan, implement and manage 70 health and wellness, education and socials program and activities per month.
- 100 at risk older adults and/or their caregivers will be able to readily access information and services and those aged 60+ will receive appropriate counseling and case management services.
- Informal resources for older adults (resident managers, churches, etc.) will have information and resources to assist their clients.

	Senior Participants in Health & Wellness, Education, Social Activities/Classes	Number of Health & Wellness, Education, Social Activities/Classes	Information and Assistance, Counseling and Case Management	Outreach to Other Agencies and Organizations
FY 2015	500	70	100	10

III. FINANCIAL

BUDGET

1. See Attached Budget Forms.
2. Anticipated Quarterly Funding Requests for FY 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
15,000	15,000	15,000	15,000	\$ 60,000

3. All Other Sources of Funding To be Obtained/Sought for FY 2015

HMSA Foundation
Walmart Foundation
Hawaii Hotel & Lodging Association Charity Walk
City and County of Honolulu Grant in Aid
Individual donations
Program Fees

4. Not applicable.

5. Balance of unrestricted current assets as of December 31, 2013 is \$366,205.

IV. EXPERIENCE AND CAPABILITY

A. Necessary Skills and Experience

Waikiki Community Center has operated its Senior Program for older adults in Waikiki since 1978. During the past 35 years, WCC has served as a focal point in the community where seniors learn new skills, participate and socialize with others to minimize social isolation and maintain their emotional, physical and cognitive health and avoid premature institutionalization and long term care.

Over the past several years, WCC has served thousands of seniors through its wide range of classes and activities and case management and counseling. In 2012, WCC served more than 1100 unduplicated adults, age 60 or over, through its Senior Services for Waikiki Elders program, 650 seniors in health & wellness, exercise, recreational, and education/training activities and 455 seniors with case management, information assistance and referral services. In 2013, WCC served 2,511 seniors, including 2,324 in health & wellness, exercise, recreational and educational activities and 187 seniors with case management and information assistance. In both years, WCC provided more than 70 different activities for seniors per month. Therefore, WCC has a proven track record of delivering services to the target group and meeting the numbers and outcomes projected.

Administratively, WCC has successfully managed state Grants In Aid contracts with the State Department of Health's Executive Office on Aging for seven years and in 2013-14 through the Office of Community Services. WCC has experience working with a variety of government agencies on projects and is familiar with administrative and financial requirements such as the reimbursement process, types of documentation required, programmatic and financial reporting, and tracking beneficiary/service data.

B. Facilities

WCC is located on a one-acre facility and has a variety of spaces that can accommodate a wide variety of activities. First floor spaces in the main building can be accessed by those who are

physically disabled. The case manager is provided with an enclosed office space to ensure client confidentiality and can also be accessed by those who are physically disabled. All individual client files will be kept in a secured, locked cabinet.

V. PERSONNEL: PROJECT ORGANIZATION & STAFFING

A. Proposed Staff, Staff Qualifications, Supervision and Training

WCC has a team of staff that has substantial experience planning, managing and implementing the various aspects of the Senior Services for Waikiki Elders program. This staff team consists of a combination of new staff skills and existing staff institutional knowledge, skills, and relationships, that allowed WCC to serve double the number of seniors through activities and services in 2013 as compared to the previous year. Program oversight will be handled by the Executive Director, who came to WCC in January 2013 and has more than 20 years of experience managing programs for community based nonprofit organizations.

An example of staff skills that has enhanced the program is the Projects and Volunteer Manager position. This staff person has experience in human resources and volunteer management and has been able to identify, recruit and effectively manage/retain qualified volunteer and paid instructors for new classes. For the past few years, as WCC's traditional volunteer instructor base began to diminish, a key factor that had been limiting the number of participants was finding qualified replacements for these instructors and those to lead new classes that seniors had been requesting. Therefore, recruiting new instructors has been key in increasing senior participation.

Another example of staff resources is WCC's Community Relations Director. This position has been filled by Jeff Apaka for more than 20 years. Mr. Apaka started with WCC under its founding Director and has a long and rich history in Waikiki, where he has been a resident for more than 20 years, as well as the Center and Hawaii. Mr. Apaka's position includes planning and implementing the many outings and educational talks and activities for seniors. His knowledge of and connection to Hawaiian history as well as his vast community connections has enriched the programs for the seniors. For example, on a recent outing to Washington Place he was able to recount his memories of his great aunt Lydia Aholo, one of Queen Liliuokalani's three hanai children, and also arranged for Aaron Mahi to play the Queen's compositions on the Washington Place piano; At Mauna `Ala seniors were able to go down into the crypt; and at the Office of Hawaiian Affairs, seniors were able to actually handle ancient Hawaiian artifacts.

WCC's Program Officer will be in charge of contract management, including data gathering and tracking for contract compliance, outcomes/performance and evaluation. The staff in this position has several years of experience at WCC working with a variety of government agencies on the accounting side of managing contracts, including for the Senior Services for Waikiki Elders program.

B. Organization Chart

See Attachment A

C. Compensation

The three highest paid officers, directors, or employees of the organization by position are as follows.

Executive Director - \$80,000

Director of Finance - \$75,000

Preschool Director - \$46,350

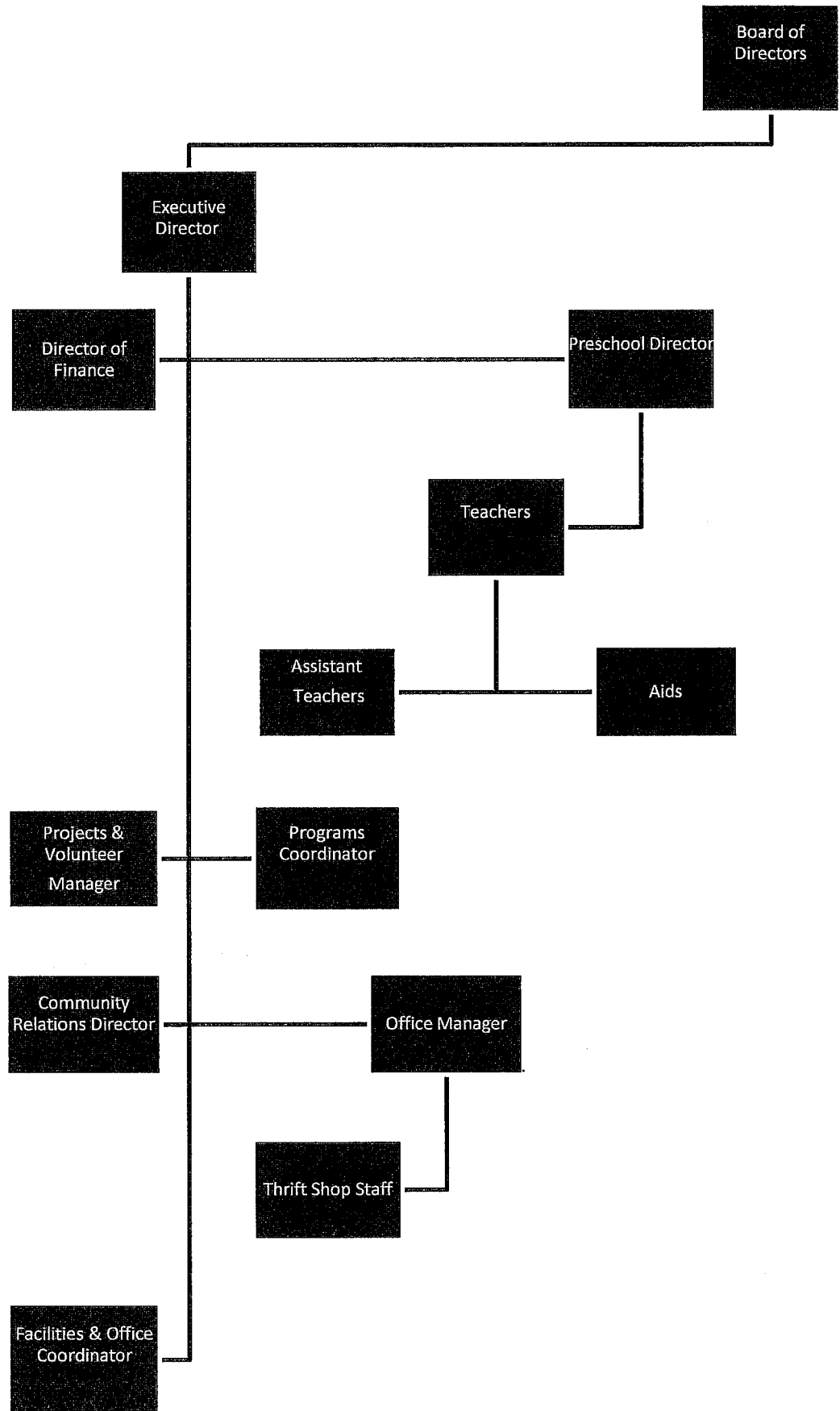
VI. OTHER

- A. **Litigation – disclose any pending litigation or outstanding judgments.** None
- B. **Licensure or Accreditation.** Not applicable



WAIKIKI
COMMUNITY
CENTER

Attachment A: Waikiki Community Center Organizational Chart



BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: Waikiki Community Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Other Funds (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	42,720	85,580		
2. Payroll Taxes & Assessments	4,699	9,414		
3. Fringe Benefits	7,262	14,549		
TOTAL PERSONNEL COST	54,682	109,542		
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance		4,500		
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies		3,500		
7. Telecommunication		1,200		
8. Utilities		5,000		
9. Class Instructors	3,000	3,000		
10. Program Activities	2,318	2,000		
11. Copying/Printing		2,508		
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	5,318	21,708		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	60,000	131,250		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	60,000	Caroline Hayashi 923-1802, ext. 101		
(b) City & County of Honolulu	56,250	Name (Please type or print) Phone		
(c) Private Contributions	60,000	[REDACTED] 1/30/14		
(d) Program Fees	15,000	Date		
TOTAL BUDGET	191,250	Caroline Hayashi, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Waikiki Community Center

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
n/a			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
n/a			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Waikiki Community Center

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS			n/a			
LAND ACQUISITION			n/a			
DESIGN			n/a			
CONSTRUCTION			n/a			
EQUIPMENT			n/a			
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waikiki Community Center
(Typed Name of Individual or Organization)



1/30/14
(Date)

Caroline Hayashi
(Typed Name)

Executive Director
(Title)