

House District _____

Senate District _____

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Read To Me International Foundation

Dba: Read To Me International

Street Address: 126 Queen Street #303
Honolulu, HI 96813

Mailing Address: Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LYNNE WAIHEE

Title PRESIDENT

Phone # (808) 955-7600

Fax # (808) 955-7601

e-mail lynne@readtomeintl.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PROMOTING CHILDREN'S LITERACY THROUGH ITS MISSION; TO SHARE THE LOVE AND JOY OF READING ALOUD

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 237,400 (ROUNDED OFF)

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 39,171.79
 FEDERAL \$ 10,586
 COUNTY \$ -0-
 PRIVATE/OTHER \$ 36,549

[REDACTED SIGNATURE]

LYNNE WAIHEE, PRESIDENT
NAME & TITLE

1/31/2014
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background:

Read To Me International Foundation (RTMI) is a 501(c)(3) nonprofit organization incorporated in March 1996 which grew out of a partnership between the Governor's Council for Literacy and the Rotary Club of Honolulu Sunrise. It has a simple mission: To share the love and joy of reading aloud to children. Its goal is that every child will be read to every day.

In 1983, in an effort to understand how children learn to read, a National Commission on Reading was created by Congress to do a careful, thorough synthesis of an extensive body of research on reading. The Commission searched through more than ten thousand research projects over the previous quarter of a century to determine what works, what might work, and what doesn't work.

The result? Two simple yet powerful declarations:

A. "The single most important activity for building the knowledge required for eventual success in reading is reading aloud to children" and,

B. "It is a practice that should continue throughout the grades."

--The National Commission on Reading, *Becoming a Nation of Readers*, pp. 23, 51).

In addition, childhood educators and researchers are well aware that the first five years of a child's life are critical years for development. The brain develops more rapidly at that time, connecting millions of neurons which wire the brain for learning. It is then that language is being developed, and reading aloud can play a crucial role in not only nurturing and increasing the verbal skills of the child, but in developing the skills necessary for future success in reading; e.g., listening, vocabulary, fluency, and comprehension.

Consequently, Read To Me International can play a critical role in supporting the early childhood community by providing in-service/professional development opportunities for early childhood educators; doing presentations to preschool parents; partnering with other agencies, organizations, and entities who support early childhood literacy; and hosting conferences where attendees can engage in

hands-on/practical applications to develop their children's literacy skills from those in the field.

Read To Me International understands that children learn through visual, auditory and kinesthetic modes, and it incorporates those learning styles in developing materials and curricula to support early literacy. It is essential that those dealing with children use various means to reach their children, and RTMI will share best practices and research-based information with early childhood educators and parents, modeling proven strategies and techniques.

2. The goals and objectives related to the request:

Goals

- A. Present parents, caregivers and community organizations that work with families with information and techniques that will help children develop literacy skills that prepare them for school.
- B. Create a pilot project for families living in transitional housing.
- C. Provide literacy programs for incarcerated individuals.
- D. Offer opportunities for stakeholders and communities to work together to support children's literacy.
- E. Address RTMI sustainability plans.

Objectives

- A. Equip every parent, educator, and those working with children and families with the skills and tools necessary to support children's literacy.
- B. Offer research-based information to support the importance of reading aloud to children,
- C. Make available to individuals, families, service providers and educators practical read-aloud tips and strategies, including information on quality, age-appropriate/culturally-appropriate children's books
- D. Provide resources and opportunities for professional development through workshops, in-service trainings, and a national-quality conference promoting reading aloud to children.
- E. Use reading-aloud as a tool to strengthen families.

3. The public purpose and need to be served:

The mission and goals of RTMI serve a public purpose and meet a great need in our community. To be competitive in today's global economy Hawai'i will require a literate and educated workforce. Since 1996, Hawai'i has made steady progress in improving the percentage of public elementary school children scoring above average on the SAT reading test. However, considerably more improvement is needed to make Hawai'i students competitive in the workforce. As long as an average of 25-30% of our students scores below proficiency levels, we must work harder on their behalf.

Our mission aligns with this research. In the last few decades studies have concluded that the first five years of a child's life are critical years for brain development, when the synapses between brain cells wire the brain for learning. Cognitive ability is formed in a child's early years, and interventions that would increase that capacity would be most effective..." (Pascal D. Forgione, Jr., Ph.D., *The Talking Page Literacy Organization*).

Further research undertaken by Dr. Betty Hart and Todd Risley has revealed that young children who have been read aloud to and conversed with daily will have heard **32 million more words** by age four than children who have not been read aloud to and conversed with daily. The implications for how well that student who has been read to daily will perform as compared to the student who has not, is staggering!

In addition, studies show that the only behavior measure that correlates significantly with reading scores is the number of books in the home. An analysis of a national data set of nearly 100,000 United States school children found that access to printed materials—and *not poverty*—is the "critical variable affecting reading acquisition" (Jeff McQuillan, *The Literacy Crisis: False Claims, Real Solutions*, 1998).

Utilizing the data collected in these studies, RTMI has a singular focus: Share the love and joy of reading aloud. Through this mission, the agency serves a vital public purpose and meets one of the highest needs in our community, that of improving the literacy of all our children. By investing in a child's early success in reading, the community will benefit by saving millions of dollars in future social service costs as well as gain a more literate workforce.

4. Describe the target population to be served;
RTMI will continue its work with *all* families but will enhance programs for incarcerated women, continue our nationally recognized program with Hawai'i inmates in Arizona and create a pilot project, RTM10, for families living in transitional housing facilities.
5. Describe the geographic coverage.
Geographic coverage includes O'ahu, Kaua'i, Lāna'i and Hawai'i Island along with the men's program in Eloy, Arizona's Saguaro Correctional Facility, which houses Hawai'i inmates.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
1. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.

SEE ATTACHMENT 1

Read To Me International is an outcome-based program. Program evaluation is ongoing and quality assurance is and will continue to be maintained through:

- Review and recording of written evaluations of presentations and workshops
 - Review of program performances monthly
 - Providing regular staff training and development
 - Receiving direct verbal feedback from program participants (RTM10 program) and onsite staff
2. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Read To Me International will judge the effectiveness of its programs through an assessment of its work, including the timely completion of tasks and responsibilities as outlined earlier; the ability to deliver services within budget projections; surveys taken by participants of various activities and presentations; and weekly checklist and verbal feedback from those who engage in the RTM10 program at the transitional housing facility.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

SEE ATTACHMENT 2.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
87,862.50	87,862.50	87,862.50	87,862.50	\$351,450

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.

Read To Me International will be seeking funds through sponsorships, through RFPs from new funders, and through fee-for-service programs.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013.

\$ 39,171.79

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Read To Me International has been operating successfully for 17 years and many of the programs included in this request are a continuation of current programs, an enhancement to existing programs, along with a pilot project, RTM10.

1. Developed curricular materials and hands-on activities to support parents, caregivers, teachers and service providers that were used for 100's of presentations over the last three years.
2. Created and distributed bookmarks, bibliographies and brochures on tips and techniques on reading aloud.
3. Organized and implemented a two-day national-quality conference in May 2013.
4. Completed a successful five-year federal grant for \$1.25 million in October 2010 for a program entitled "Fathers Bridging the Miles" which won a national award as a model curriculum for prison facilities.
5. Partnered with Windward O'ahu schools, Windward Community College, Castle Medical Center and Parents and Children Together (PACT) to help sponsor the "Run and Read for Literacy" program.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Read To Me International is currently located at:

126 Queen St. Suite 303

Honolulu, HI 96813

It has adequate working space and the necessary equipment to implement and complete all projects.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

RTMI has the following staff to conduct business and advance its mission:

President- This position is filled by a volunteer. She has 10 years of experience as a high school English teacher. She has been in literacy for over 25 years, having been Honorary Chair of the Governor's Council on Literacy for nearly eight years and having served on the Board of the National Center for Family Literacy as well as the National Institute for Literacy. Additionally, she received National certification from the National Center for Family Literacy as a trainer of trainers.

Executive Director- This position was filled on October 1, 2013. The new ED is a former teacher, principal and Complex Area Superintendent for the Department of Education. She has a doctorate in educational leadership and is a member of several professional organizations such as Alpha Delta Kappa and Delta Kappa Gamma, educational groups; the UH College of Education Alumni Association; and a member of the East Honolulu Rotary.

Director of Development- This position was created and filled on November 12, 2013. This person is an elementary school teacher by education and a fundraising professional with close to 30 years of experience in nonprofit

development. She was most recently employed at a social service organization and is knowledgeable about the needs of the most vulnerable in the community.

Program Director- This person, an elementary school teacher, is a former Even Start Coordinator and was certified as a National Center for Family Literacy trainer of trainers. She has over 20 years of experience in teaching, and, along with the President, has put on biennial conferences since 2001.

Administrative Assistant- This position is currently filled through Altres, a temporary employment agency, while RTMI looks for a person to fill the position permanently.

The current staffing, although modest, is highly qualified to implement programs requested in this grant. Each is a self-starter and independent worker, motivated by the mission to “Share the love and joy reading aloud.” Although each as a specialty area, everyone “pitches in” to complete all projects. Teamwork is the operative word and cooperation defines the group. Weekly leadership meetings keep everyone on task and provide an opportunity for evaluation and feedback on current and upcoming projects. Best practices prevail, and each is committed to meeting program goals on a timely basis, within budget projections.

In addition, staff attends professional development workshops and seminars when needed and when funds are available.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

SEE ATTACHMENT 3.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

SEE ATTACHMENT 4.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Read To Me International is not a party to any pending litigation.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

PLEASE REFERENCE SECTION V-A ON STAFF QUALIFICATIONS.

ATTACHMENT 1

Goal 1: Present parents, caregivers and community organizations that work with families with information and techniques that will help children develop literacy skills that prepare them for school.

Scope of Work	Tasks and Responsibilities	By When	Outcomes	Measurements
<ol style="list-style-type: none"> 1. Conduct a minimum of 10 presentations for parents of infants, toddlers, and preschoolers. 2. Work with preschools, community organizations and agencies dealing with families and share compelling research on reading aloud to children. 3. Model reading aloud, and share tips and techniques on reading aloud. 4. Share age-appropriate books and book-related activities 	<ul style="list-style-type: none"> • Coordinate presentations with parents, preschools and community organizations working with children and families. • Support volunteer speakers on neighbor islands • Develop age-appropriate curriculum which is research-based and engages parents in their children's everyday learning. 	<p>May 2015</p>	<p>Participants will learn about the importance of reading aloud.</p> <p>Parents will incorporate newly learned techniques when reading aloud to their child.</p> <p>75% of parents will commit to reading aloud for at least 10 minutes a day for a minimum of 5 days/week.</p>	<p>Each participant will be asked to fill out an evaluation form that measures their satisfaction regarding the presentation.</p> <p>Parent/caregivers will be asked to sign a commitment form to read to their children at least 5 days/week for 10 minutes.</p> <p>Parents/caregivers will note on the evaluation form what new techniques they will incorporate when reading aloud to their children.</p>

Goal 2: Create a pilot project for families living in transitional housing.

Scope of Work	Tasks and Responsibilities	By When	Outcomes	Measurements
<ol style="list-style-type: none"> 1. Create and implement "RTM10" ("Read To Me 10 minutes a day"), a pilot literacy program for families living in transitional housing with children ages 0-4. 2. Schedule four 6-session meetings spread over a year at the transitional housing site. 	<p>RTMI staff will work with parents in a safe environment to:</p> <ul style="list-style-type: none"> • Model read-aloud techniques and strategies • Share the research on reading aloud to children and the brain development of young children. • Prepare book-related activities to further engage children in stories • Provide 1-2 new books/visit to each participant to build their family library. • Assist parents with journal writing (for reflective opportunities and to log books read to their children) • Check weekly on parents' progress. 	June 2015	80% of the parents will take an active role in reading to their children. They will read to their children at least 5 days/week for a minimum of 10 minutes/day.	<p>RTMI staff will monitor and review weekly journal entries and checklist.</p> <p>Participants will be asked at each session to share reflections of the previous week's activities.</p>

Goal 3: Provide literacy programs for incarcerated individuals.

Scope of Work	Tasks and Responsibilities	By When	Outcomes	Measurements
<p>Female Inmates:</p> <ol style="list-style-type: none"> 1. Enhance the current literacy program at the Hawai'i Women's Community Correctional Center. 2. Provide 50 female 	<ul style="list-style-type: none"> • Create a Cultural Literacy Program that reflects Hawai'i's unique history. • Create hands-on activities that tie-in to story themes. • Incorporate cultural themes into read aloud sessions. 		The inmates will have a better understanding of their cultural history through literature.	The staff at WCCC will assist with evaluation forms that track inmate behavior regarding Cultural Literacy Program.

<p><i>inmates with additional information to support their children's (ages 0 - 11) literacy development.</i></p> <p>3. <i>Incorporate a Cultural Literacy Program into exisiting curriculum</i></p> <p>Male Inmates: <i>Provide a prison literacy program for 50 male inmates at the Saguaro Correctional Facility.</i></p>	<ul style="list-style-type: none"> <i>Facilitate the creation of a section in the current library which focuses on Hawai'i and its cultures.</i> <p><i>Provide 300 books for male inmates to record stories for their children ages 0-11. Both CD and book will be sent to their children.</i></p>	<p><i>June 2015</i></p>	<p><i>80% of female inmates will share their new stories with their children</i></p> <p><i>Inmates will add cultural stories to the CD's that they send to their children.</i></p> <p><i>Male inmates will record a total of 300 (50 x 6) stories for their children</i></p>	<p><i>The WCCC library has a section devoted to Hawai'i and its cultures.</i></p> <p><i>Report from RTMI staff on number of stories recorded by participants.</i></p>
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Goal 4: Offer opportunities for stakeholders and communities to work together to support children's literacy.

Scope of Work	Tasks and Responsibilities	By When	Outcomes	Measurements
<p>1. <i>Organize and host a two-day, national-quality conference to promote reading aloud. Participants will include 300 parents, educators, and individuals from organizations and agencies working with families and children.</i></p>	<p><i>Schedule two national children's authors and two luncheon speakers; plan for multiple breakout sessions promoting reading to children, including some on incorporating DOE Common Core standards in the language arts program.</i></p>	<p><i>June 2015</i></p>	<p><i>75% of participants will rate the authors, concurrent sessions, and luncheon speakers, including gained knowledge (learning), an average of 4.0 on a 5 point scale.</i></p>	<p><i>All participants will complete an evaluation form immediately following the conference; the results will be tallied and reviewed for future conferences.</i></p>


<p>2. Partner with the Lāna'i Culture and Historical Center which seeks to support cultural literacy.</p>	<p>Create 10 mini-libraries with culturally and age-appropriate books for K-3 classroom libraries and other items promoting storytelling, including CDs and puppets.</p> <p>Invite performing artist(s) to create an excitement around books and reading.</p>	<p>April 2015</p>	<p>100% of teachers in grades K-3 will receive a mini-library with culturally and age-appropriate books.</p>	<p>Teachers will be surveyed on satisfaction with books and other enhancements to promote reading to children.</p>
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Goal 5: Address RTMI sustainability plans.

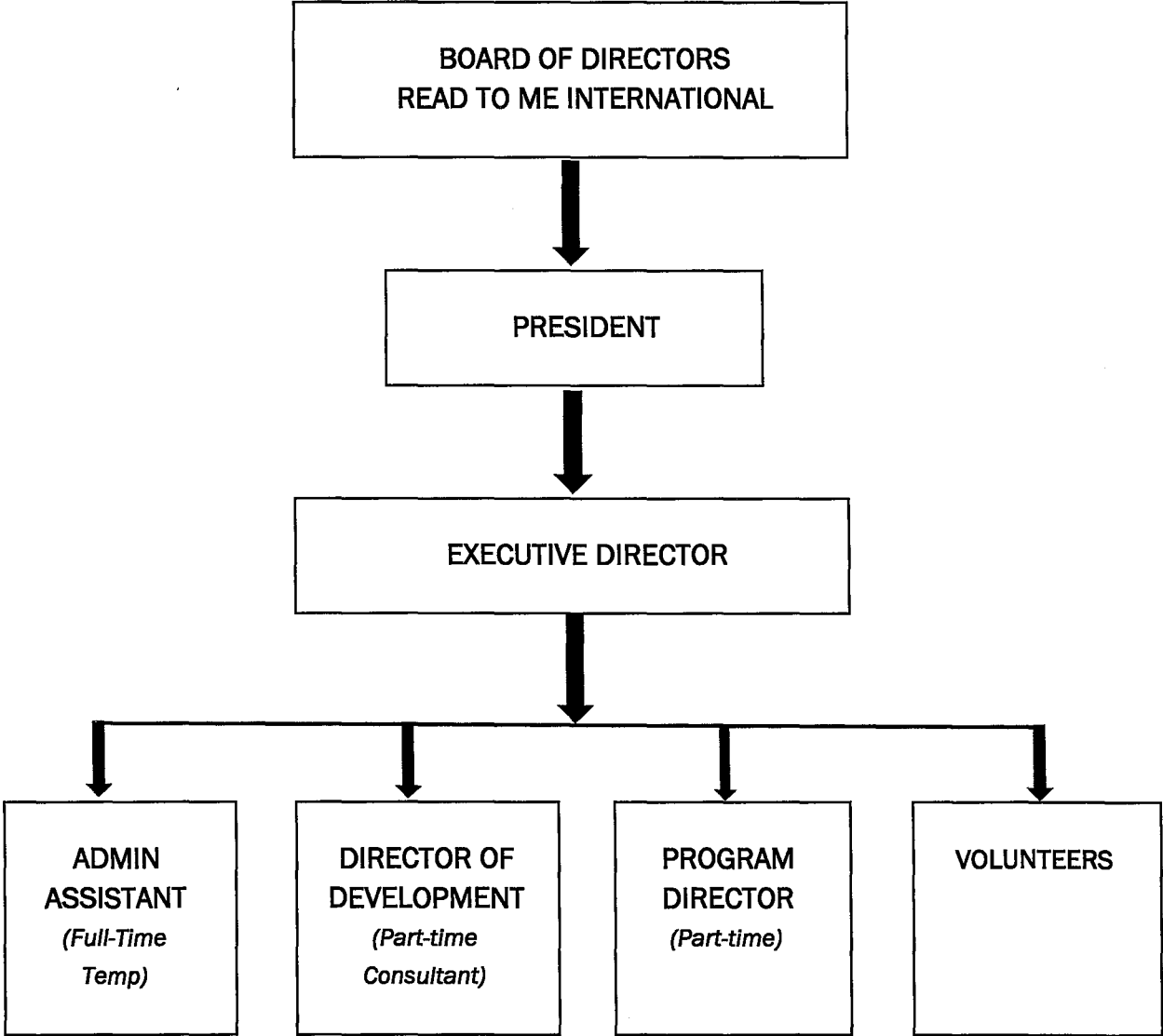
Scope of Work	Tasks and Responsibilities	By When	Outcomes	Measurements
<p>Focus on the issue of sustainability and the development of multiple revenue streams.</p>	<p>Create a sustainable annual giving program.</p> <p>Research funders who have a focus on literacy.</p> <p>Explore possible major donors to invest in the operations of the agency.</p> <p>Consider opportunities for fee-for-service programs.</p>	<p>June 2015</p>	<p>An annual fund program is established with multiple direct and indirect solicits.</p> <p>Three funders who support literacy are identified and contacted.</p> <p>Additional revenue sources are identified.</p>	<p>RTMI will add two significant sources.</p>

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: Read To Me International Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Trusts and Foundations (b)	Other Funds (c)	Totals (d)
A. PERSONNEL COST				
1. Salaries	111,000			111,000
2. Payroll Taxes & Assessments	2,070			2,070
3. Fringe Benefits	6,900			6,900
TOTAL PERSONNEL COST	119,970			119,970
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	2,000		3,200	5,200
2. Insurance	0		2,650	2,650
3. Lease/Rental of Equipment	2,400			2,400
4. Lease/Rental of Space	14,400			14,400
5. Staff Training	500		870	1,370
6. Supplies	2,500		2,500	5,000
7. Telecommunication	4,700			4,700
8. Program Expenses	39,860	13,000	49,660	102,520
9. Accommodations			700	700
10. Contract Services	41,300	3,000	19,930	64,230
11. Administrative Support Costs	9,765	3,000	15,545	28,310
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	117,425	19,000	95,055	231,480
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	237,395	19,000	95,055	351,450
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	237,395	LYNNE WAIHEE	808-955-7600	
(b) Trusts and Foundations	19,000	Name (Please type or print)	Phone	
(c) Other Funds	95,055		1/31/14	
(d)		Signature of Authorized Official	Date	
TOTAL BUDGET	351,450	LYNNE WAIHEE, PRESIDENT		
		Name and Title (Please type or print)		

**Read To Me International Foundation
2014 - ORGANIZATIONAL CHART**



BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Read To Me International Foundation

Period: July 1, 2014 to June 30, 2015

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$52,000.00	100.00%	\$ 52,000.00
Executive Assistant	1	\$35,000.00	100.00%	\$ 35,000.00
Program Director	0.5	\$24,000.00	100.00%	\$ 24,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				111,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Read To Me International Foundation

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
TOTAL:				0
JUSTIFICATION/COMMENTS:				
N/A				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
			\$ -	0
TOTAL:				0
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Read To Me International Foundatioir

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

READ TO ME INTERNATIONAL FOUNDATION
(Typed Name of Individual or Organization)

[Redacted Signature]
(Signature)

January 31, 2014
(Date)

Lynne Waihee
(Typed Name)

President
(Title)