

House District 46

Senate District 22

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
ORI Anuenue Hale Inc.

Dba:

Street Address: 64-1488 Kamehameha Highway, Wahiawa, HI 96786

Mailing Address: 64-1488 Kamehameha Highway, Wahiawa, HI 96786

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name SUSANNA F. CHEUNG

Title President and CEO

Phone # 808-622-3929

Fax # 808-621-8227

e-mail anuenuehale@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

SUPPORTIVE SERVICES FOR THE ELDERLY AND PERSONS WITH DISABILITIES

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 288,060

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 288,060

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

Susanna F. Cheung, President and CEO
Name & Title

January 30, 2014
date signed

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

ORI Anuenue Hale Inc, which was founded by Susanna F. Cheung, was established in 1993 as a private, not-for-profit corporation located in Central Oahu. Its primary mission is to promote the general welfare of the elderly, the disabled and the economically disadvantaged. It also assists in providing relief to the poor and needy by offering programs in education, and vocational training, which enables them to break through barriers inhibiting their potential for self-sufficiency.

ORI Anuenue Hale currently provides health and wellness programs, therapeutic and social activities, housing and supportive services for the elderly and the disabled. Education, job skills training, employment and supportive services are also offered to the economically and socially disadvantaged.

The agency's Wellness Center at its Wahiawa location offers Adult Day Care services as well as health and wellness activities for the elderly and severely disabled. ORI Anuenue Hale Inc. also offers an affordable ADA recreational facility within its 40-acre grounds for the usage of the elderly, the severely disabled and the economically disadvantaged. Operational funds are being sought for maintaining these facilities and implementing program services for the elderly, the disabled and the disadvantaged in our community.

ORI Anuenue Hale's programs and facilities help to restore or maintain, to the fullest extent possible, the capacity of the elderly and the severely disabled to maintain a quality of life in the community and minimize the need for premature institutionalization.

2. The goals and objectives related to the request;

The **goal** of this request is to obtain the funds necessary to continue operating ORI Anuenue Hale's ADA wellness and recreational facilities as well as its supportive services for the elderly, the severely disabled and the disadvantaged. ORI Anuenue Hale offers supportive services that help people the elderly, the severely disabled and the disadvantaged maintain independent, meaningful and dignified lives in their own homes and communities for as long as possible.

Currently, the agency needs funding assistance to pay for basic operational and supportive programs costs due to the tough economic times and limitations in income-generating activities/resources for these facilities and its programs.

With some financial resource for operations, ORI Anuenue Hale will be able to continue to operate its facilities and provide supportive services to the target group.

The following are program measures which support this overall goal:

- a. Prolong the time during which the person with special needs can choose to remain in the community by assisting the family caregiver to secure help or obtain relief with caregiving tasks.
- b. Increase the level and quality of care and services for the elderly, an underserved, rapidly growing population in our community.
- c. Support the family caregiver's efforts in a way that improves their quality of life and that of their care recipient.

3. The public purpose and need to be served;

The public purpose of this grant-in-aid request is to provide supportive services to the elderly, the disabled and the disadvantaged in our community which could include health and wellness programs, day care services, health monitoring, therapeutic and social activities, outreach and caregiver training. The provision of these services is part of a continuum of quality, integrated care for caregivers and care recipients. ORI Anuenue Hale's facilities and programs promote the general welfare and quality of life of individuals with special needs.

The reauthorization of the Older Americans Act in November 2000 acknowledged the need to "support family caregiving activities and services." "While family caregivers enhance the quality of life for their elderly family members, the costs to caregivers can be significant. Family caregiving can also be a source of

considerable stress and subsequent detrimental results for both the caregiver and the care receiver.” Therefore, service interventions that meet the caregiver’s immediate needs can enhance the quality of life for care recipients as well as caregivers.” This is according to recent reports on the needs of the aging population and family caregivers from the Elderly Affairs Division.

Currently, the elderly population is growing at a dramatic rate. Between the years 1990 to 2000, there was an increase of 28.5% in the population, aged 65 years and older, in Hawaii alone. According to the United States Administration on Aging (AOA), the rate of increase is anticipated to be higher between the years 2010 and 2030 when the baby boom generation reaches age 65.

By 2030, the 65 years and older group will be 20% of the population, which is more than double of what it was in 2000. Minorities will make up 25.4% of the elder population by 2030. Of the elderly population, approximately 7.4% will be below the poverty level.

Compounded with the impact of a slowed economy and constrained finance market, services for the elderly and the disabled continue to be needed for the benefit of, not just the target group, but also their family caregivers.

4. Describe the target population to be served; and

The target population includes the elderly, 62 years and above, severely disabled adults, as well as the economically and socially disadvantaged in the community.

According to the Bureau of the Census definition, severely disabled adults include those who: *"(a) used a wheelchair, a cane, crutches, or a walker for 6 months or longer, (b) are unable to perform or needed help to perform one or more of the functional activities (seeing, hearing, speaking, lifting/carrying, using stairs, walking, or grasping small objects), (c) are unable to perform or needed help to perform one or more ADLs (Activity of Daily Living), which includes getting around inside the home, getting in or out of bed or a chair, bathing, dressing, eating, and toileting, (d) are unable to perform or needed help to perform one or more IADLs (Instrumental Activity of Daily Living), which includes going outside the home, keeping track of money and bills, preparing meals, doing light housework, taking prescription medicines in the right amount at the right time, and using the telephone, (e) had one or more specified conditions: mental retardation or another developmental disability, or Alzheimer's disease, (f) had any other mental or emotional condition that seriously interfered with everyday activities, (g) had a condition that limited the ability to work around the house or made it difficult to remain employed. Finally, persons who are under 65 years of age and who are covered by Medicare or receive SSDI are considered to have a severe disability."*

ORI Anuenue Hale's target groups are already presumed low to moderate income by the federal government and have limited financial means to afford programs and services that they need.

These groups are generally known to have chronic illnesses and will benefit from health maintenance support services, for instance, to keep them living in the community. Caregivers for these individuals often need respite services as a relief from caregiving. Services that motivate their care recipients to socialize, to keep mentally and physically fit, and to live a quality of life, are needed.

5. Describe the geographic coverage.

Utilization of the services will come primarily from residents in the facility's neighboring communities of Central Oahu and the North Shore, and possibly parts of the fastest growing community of Ewa (Campbell area). However, the agency will not limit providing supportive services to anyone eligible.

The following are information obtained from the Center on the Family 2003 Community Profiles, which show the demographics of the agency's targeted areas of services.

Target Areas to be Served	Total Population	Population Ages 21-64 with disabilities	% of persons 65 & older living in poverty	% of Persons 65 & older with disability	% of Persons 65 & older living alone
Leilehua (Wahiawa)	41,608	16.6%	9.9%	47.2%	28.9%
Waialua	12,435	17.7%	8%	40.2%	14.5%
Kahuku	17,877	16.3%	10.5%	43.8%	32.1%
Waipahu	51,458	22.0%	12.1%	50.7%	17.6%
Mililani	45,123	10.3%	3.2%	41.5%	25.9%
Campbell	43,637	18.7%	8.2%	46.9%	11.3%

A demographic analysis of the areas likely to be served by the agency, indicates that their number of adults with disabilities tend to be higher than the state average or within a percent difference from the state average of 17.7%. The Honolulu county percentage of adults with disabilities is a percent less, at 16.8%. In comparison to the above numbers, with the exception of Mililani, there are a significant number of adults with disabilities in these areas.

There are also a significant number of seniors with disability and living alone in these areas. Historically, the communities surrounding ORI Anuenue Hale has had high percentages of persons falling below the federally defined poverty level.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The request is for operational grant-in-aid, which will enable ORI Anuenue Hale Inc. to maintain and/or increase its supportive services for individuals with special needs in our community.

Scope of Work

Provision of supportive services for seniors, the severely disabled and disadvantaged

Tasks

- Disseminate information about programs and services (i.e., Wellness Classes, Recreational/Social Activities, Education/Training opportunities, etc.) to stakeholders such as members of the target groups, othr agencies, building apartment managers and associations
- Offer wellness sessions
- Conduct outreach activities
- Advertise, as needed and upon funding availability
- Implement program activities and services
- Hire staff or professional services, as needed, and provide orientation and training as necessary
- Follow up on program inquires and decide on applications for services.

Responsibilities

- Ensure that participants receive quality care and supportive services.
- Ensure that activities enhance the quality of life of participants and those who may indirectly benefit from these activities.

Outcomes

- Health and Wellness Program: 120 sessions per year
- Target number of unduplicated persons served: 50 seniors and/or severely disabled adults
- Outreach activities: 2 activities per year Minimum: 20 participants
- Enhanced health and quality of life for the elderly and severely disabled

Measures of effectiveness

- Survey questionnaire for program participants to obtain input for improvement and to gauge the participants' overall satisfaction for the services at ORI Anuenue Hale Inc.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Services will begin upon approval/release of funding.

Month 1	Program starts and any Subrecipient Agreements completed
Month 1 to 12	Ongoing Program Implementation
Month 12	Program evaluation

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

ORI Anuenue Hale will document the participants' attendance and keep basic information on file documenting the participants' eligibility for services. Periodic reports as required will be prepared which track usage and progress towards target goal numbers and address any problems/challenges which may affect meeting target goal.

Outreach and marketing strategies to increase the number of users from the target groups will include public service announcements, flyer dissemination, outreach through fairs/special events and/or tours of the facility, paid advertising, etc.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Periodic reports as required will be submitted to the State Agency which provides an update on the program and tracks the numbers served. Reports will address any problems/challenges which may affect meeting the target goal.

- Health and Wellness Programs: 120 sessions per year
- Target number of minimum people served: 50 seniors and/or severely disabled adults
- Outreach activities: 2 activities per year

III. Financial**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

Please see attached budget. Request for funds will cover personnel costs, insurance, professional/contractual costs, program activity costs, audit fees, administrative support, advertising, maintenance, other ancillary costs such as utilities, security, telecommunications, office consumable supplies, transportation costs, etc.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 72,015	\$ 72,015	\$ 72,015	\$ 72,015	\$ 288,060

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.

ORI Anuenue Hale will continue with fundraising efforts and solicitations for funding from private and public sources including foundations.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013.

The balance of unrestricted current assets as of December 31, 2013, is \$ 2,339,953.00.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

ORI Anuenue Hale's experience includes over a decade of providing health and wellness programs, outreach services and recreational/social activities for the elderly. In the past, 500+ to 1,000+ seniors per year benefitted from the various outreach and wellness programs offered by ORI Anuenue Hale Inc. Over 13,000 individuals benefitted from the various program services offered by ORI Anuenue Hale Inc. since its inception in 1993.

In addition, it also has had over two decades of experience providing vocational training, employment and supportive services to people with intellectual disabilities and the economically disadvantaged, including the unemployed and underemployed.

ORI Anuenue Hale has the experience coordinating program services for people with special needs. Collaborative relationships with other human services agencies, community partners / organizations and resources, are maintained as an integral part of the coordination process to help meet the needs of program participants.

ORI Anuenue Hale is part of a network of agencies serving people with special needs, which can provide referrals and resources for program participants. The Department of Health, Developmental Disabilities Division and Case Management Units are community partners providing case management and support services to adults with developmental disabilities. The Department of Human Services is another community partner providing financial assistance and support to low income individuals, particularly those who receive Medicaid and other welfare assistance.

Community association memberships such as the Chinese Chamber of Commerce of Hawaii are business connections which will help the agency in expanding its community resources and links.

ORI Anuenue Hale will continue to network and cultivate its relationship with various businesses, community associations, governmental and service providers. It will continue to utilize its current network of business and professional associations in order to share financial and human resources. ORI Anuenue Hale is able to access as a valuable resource a centralized administrative, marketing, accounting and management team, which enables the agency to minimize program costs and allow the program to devote funds more to direct service.

The following pertinent contract experience and satisfactory provision of elder care services are listed below:

1. Elder Care Services (Executive Office on Aging) – April 2013 to June 2014

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

ORI Anuenue Hale's facilities are located at 64-1488 Kamehameha Highway in Wahiawa, which is adjacent to Helemano Plantation. Adult day care services for seniors and the severely disabled as well as wellness classes and recreational and social activities are provided at ORI Anuenue Hale's Wellness Center. The Wellness Center is wheelchair-accessible and has met Adult Day Care licensing with the state Department of Human Services, which includes satisfactory inspection by the city and state for compliance with fire, building, sanitation, health and safety codes. It has several multi-purpose rooms decorated and furnished with chairs, tables, and basic audio-visual equipment. The Center has karaoke equipment, a large TV, DVD/VCR, microphone and projection screens for use in training / lectures as well as recreational activities. There is sufficient space for floor and standing exercises (i.e., Tai Chi, Chi Kung, meditation, yoga, stretching, etc.). The Center also has a Beauty Salon, Massage Room, Reading Room, Meditation Room, ample ADA toilets, small and large meeting rooms, dining room, kitchenette and a Physician's Office with private exam rooms.

Bathing and toilet facilities have grab bars and are wheelchair-accessible. Emergency call buttons have been placed in each toilet stall and in the shower room in case the program participant needs assistance. Aisleways and doorways

meet the physical requirements for accessibility. There are exterior ramps to enter the facility and wide sidewalks / exterior walkways.

ORI Anuenue Hale also has a recreational facility equipped for overnight camping experience. The campground is ADA, wheelchair-accessible with wide walkways. There is a small and large meeting room for group activities.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

ORI Anuenue Hale has an experienced executive management team to oversee and administer the quality of its programs. Many of ORI Anuenue Hale's employees have been with the agency for several years and key employees have worked with the agency between 10 to 30+ years. The management team is well trained under the leadership of its founder and current president and CEO, Susanna F. Cheung.

Mrs. Cheung has over 33 years of management experience as founder and chief executive officer of private, non-profit organizations serving multiple groups with special needs. Her educational background includes a master's degree in Special Education at the University of Hawaii, a Certificate in Rehabilitation Administration from the University of San Francisco and a Certificate in Education from the Grantham teacher Training College in Hong Kong. Her Bachelor's degree was in Home Economics.

She also has extensive experience in establishing excellent partnership between the public and private sector. Mrs. Cheung previously worked for 15 years as Program Director for another non-profit organization in Hawaii serving persons with mental retardation / developmental disability, doing direct care supervision, program planning and implementation.

Prior to her professional experience in the field of human service, Mrs. Cheung was a Language instructor for 2 years with the Department of Education, Adult Education, and had 5 years prior experience as an administrator for a public service facility in Hong Kong.

A program coordinator will coordinate the marketing, documentation / recordkeeping and planning. Professional services, when volunteers are not available, as well as a recreation activity coordinator, and program aides will also be necessary through this grant in order to implement the various therapeutic and rehabilitative activities at the Center.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

PROGRAM COORDINATOR

Coordinates program activities, services and reporting and documentation requirements. Ensures program compliance, trains staff, works with the recreation and program activity staff / volunteers in program implementation, supervises instruction, and collaborates with other resources for program support and funding.

PROGRAM AIDE

Assists with the implementation of various program activities, including center-based daily activities and hands-on care of the elderly and disabled. May assist in providing care/assistance and transportation to the seniors and disabled in a variety of community settings, including the home setting.

CONTRACT – PROFESSIONALS

Instructors may be hired on a contractual hourly or flat rate fee basis to conduct, teach or coordinate the program activity (i.e., Tai Chi, Chi Kung, Yoga, Computer or High Tech for Seniors, Physician or Medical Professional Health Talks, Cooking Lessons, etc.). They work directly with the program participants as scheduled.

VOLUNTEERS

Assist in the implementation of recreation, social and therapeutic activities. Assist with monitoring and supervision of program participants.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

The three highest paid employees of the organization by position are:

1.	██████████	\$ 60,000.00	President and CEO (33+ years)
2.	██████████	\$ 49,752.00	Contract (10 years)
3.	██████████	\$ 45,830.88	Bookkeeper (13 years)

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There is no pending litigation.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

ORI Anuenue Hale Inc. has been operating an Adult Day Care Program for seniors and adults with disabilities since 2009.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: _____ ORI-Anuene Hale, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	41,874			
2. Payroll Taxes & Assessments	5,695			
3. Fringe Benefits	4,967			
TOTAL PERSONNEL COST	52,536			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	4,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	500			
6. Supplies	20,000			
7. Telecommunication	1,512			
8. Utilities	4,000			
9. Security Services	6,144			
10. Audit	500			
11. Custodial Services	20,755			
12. Advertising	5,500			
13. Transportation	4,000			
14. Program Activities	70,379			
15. Contract Services - Payroll	375			
16. Contract Services - Professional	91,859			
17. Repairs and Maintenance	6,000			
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	235,524			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	288,060			
SOURCES OF FUNDING		Budget Prepared By: _____		
(a) Total State Funds Requested	288,060	Melba D. Martinez _____ 622-3929		
(b) Local Charities	10,000	Name (Please type or print): _____ Phone _____		
© Other In-Kind Resources	1,940	_____ 0/2014		
(d)		Date _____		
TOTAL BUDGET	300,000	_____		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: ORI-Anuene Hale, Inc.

Period: July 1, 2014 to June 30, 2015

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Coordinator	1	\$65,683.92	40.00%	\$ 26,274.00
Program Aide	1	\$31,200.00	50.00%	\$ 15,600.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				41,874.00
JUSTIFICATION/COMMENTS:				

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

ORI ANUENUE HALE INC.
(Typed Name of Individual or Organization)

 _____
(Signature) (Date)

Susanna F. Cheung _____
(Typed Name) President and CEO
(Title)

**ORGANIZATION CHART
ORI ANUENUE HALE, INC.**

