

House District 6

Senate District 3

THE TWENTY-SEVENTH LEGISLATURE  
APPLICATION FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM LD. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Kailua Village Business Improvement District

Db: KVBID

Street Address:  
75-5751 Kuakini Hwy #202  
Kailua-Kona, HI 96740

Mailing Address:  
Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DEBBIE BAKER

Title Executive Director

Phone # 1 (808) 326-7820

Fax # \_\_\_\_\_

e-mail kailuavillage@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

**HISTORIC KAILUA VILLAGE'S COMPREHENSIVE LIGHTING INITIATIVE**

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 150,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 150,000

FEDERAL \$ \_\_\_\_\_

COUNTY \$ \_\_\_\_\_

PRIVATE/OTHER \$ 10,000

DEBBIE BAKER, EXECUTIVE DIRECTOR

NAME & TITLE

DATE SIGNED

1/24/14

## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

Established in 2007 as a 501(c)(3) nonprofit organization, Kailua Village Business Improvement District (KVBID) is a collaborative effort between businesses, government and landowners to develop and implement creative solutions to improve the cleanliness, attractiveness, community and economic vibrancy of Historic Kailua Village. KVBID's mission is *to make Historic Kailua Village a model sustainable community that is a better place to invest, work, live and play.*

KVBID stands committed to promoting Historic Kailua Village as a model sustainable community. The organization's vision of sustainability for Historic Kailua Village includes:

- Economic Sustainability – support local businesses and promote Historic Kailua Village as a place to invest, work, live and play;
- Environmental Sustainability – support the use of renewable resources and the protection of our environment; and,
- Social Sustainability – promote programs and services to care for the people that live and work in Historic Kailua Village in a balanced manner.

2. The goals and objectives related to the request;

The primary goal related to this request is to make Historic Kailua Village a model sustainable community that is a better place to invest, work, live and play. Each project that KVBID develops and undertakes moves the Village steps closer to achieve this primary goal.

The objectives of the comprehensive lighting initiative are –

- To illuminate public walkways and adjacent areas along Ali'i Drive to better ensure public safety
- To enhance business opportunities of Kailua Village while maintaining its historic charm

(continued)

- To make it easier for visitors and residents to navigate Historic Kailua Village
- To illuminate the wealth of historic cultural sites in and around Historic Kailua Village
- To install energy-efficient lighting solutions throughout Kailua Village to reduce the community's overall energy consumption

3. The public purpose and need to be served;

Prior to the inception of KVBD, the physical appearance and general ambiance in and around Historic Kailua Village had noticeably deteriorated. So much so, that visitors and landowners avoided coming to Kailua Village as it was perceived as dirty and crime ridden. Not only did the decline have a negative impact on area businesses, the quality of life was greatly diminished for those who lived and worked in the area. The appreciation for the historical and cultural significance of the area was weakened as well.

***Business District Lighting***

Lighting conveys emotions, lends spaces atmosphere and makes it easier for people to find their way around. Street lighting is often used for aesthetic reasons in a business district. To complement the appearance of an historic district such as Kailua Village, it is appropriate to carefully select lighting that appears era appropriate to preserve the district's historic charm. Additionally, quality lighting enhances the perception of value of both merchandise and the retail environments in which it is sold. It is a primary objective of this comprehensive lighting initiative to enhance business opportunities of the area while maintaining its historic charm.

***Public Safety***

For pedestrians, the goal of this project is to illuminate public walkways and open areas to better ensure public safety. The residents and visitors of Historic Kailua Village have deemed the currently lighting within the area as inadequate. Public safety, a top priority of this project will be greatly improved as a result of this comprehensive lighting initiative.

***Historic Preservation***

Preserving the history of a place through its significant historic resources gives a community its unique character. Historic preservation provides a link to the roots of a community and its people.<sup>1</sup> The entry to Historic Kailua Village begins on Ali'i Drive where its oceanfront promenade offers sweeping vistas of Kailua Bay, from Kamakahonu and Kailua Pier to Hulihe'e Palace. This expanse holds some of Hawai'i's most significant archaeology, legendary treasures and historical sites. Through this project, the deep cultural history of Kailua Village will be respectfully illuminated, showcasing four of Hawai'i's most significant cultural treasures.

**Kamehameha I – 'Ahu'ena Heiau and Kamakahonu**

After uniting the Hawaiian kingdom, King Kamehameha the Great returned from O'ahu

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<sup>1</sup> Historic Hawai'i Foundation, *Why Historic Preservation?*

to Historic Kailua Village in 1812 to rule from his compound at Kamakahonu. This was the center of political power and his top advisors gathered at 'Ahu'ena heiau nightly. Many descriptions and illustrations of the impressive 'Ahu'ena heiau, the religious temple that served Kamehameha, were done by early voyagers. King Kamehameha died here in 1819.

'Ahu'ena heiau was reconstructed in the 1970s as an accurate 2/3 scale model replica and continues to be restored and maintained today.

### **Mokuaikaua Church**

The first Christian missionaries arrived from New England in 1820 and were granted permission to come ashore at a location now covered by the Kailua Pier.

Founded in 1820 by Boston missionaries, Mokuaikaua is Hawai'i's first Christian church. A model of the Brig Thaddeus that carried these first missionaries is on display at Mokuaikaua. Preceded by two thatched hale, the church was transformed from 1835 to 1837 with exterior walls of lava rock masonry and crushed coral mortar.

### **Hulihe'e Palace**

Constructed in 1838, Hulihe'e Palace served as the gracious residence of Governor John Adams Kuakini and was a favorite retreat for Hawai'i's royal families. It is one of only three palaces in the United States. Today, the Palace is open to the public and is operated as a museum by the Daughters of Hawai'i.

### **Kailua Pier**

Kailua Pier has anchored Historic Kailua Village since the early 1900s. Once the center of transportation and shipping where *paniolo* (Hawaiian cowboys) loaded cattle, Kailua Pier now serves as a gathering place for fishing and ocean recreation enthusiasts. The Hawaiian International Billfish Tournament has held its annual event here since 1959. Signage marks the start and finish line of the Ironman Triathlon World Championship where every October over 1,700 athletes electrify the crowds of spectators.

#### **4. Describe the target population to be served; and**

This critically needed community lighting initiative is intended to benefit the 186,738 residents of and the over 1,000,000 annual visitors to Hawai'i Island. More specifically, the target population of the proposed capital project includes members of the following state and county departments, nonprofit organizations or lineal descendants – Ahu'ena Heiau Inc., Department of Public Works - County of Hawai'i, Office of the Mayor – County of Hawai'i, Department of Research and Development – County of Hawai'i, State of Hawai'i Department of Land and Natural Resources, Daughters of Hawai'i, Destination Kona Coast, Huggo's Restaurant, Jack's Diving Locker, KVBID, Council Representative D. Kanuha, Kamehameha Schools, lineal descendants of the Kanuha Family, neighboring landowners, Kona Historical Society, Kona Outdoor Circle, Kona-Kohala Chamber of Commerce, Kuakini Hawaiian Civic Club, the Office of Hawaiian

Affairs, P.A.T.H, Royal Order of Kamehameha, and other interested community stakeholders.

5. Describe the geographic coverage.

KVBID has identified the need to improve public lighting design, particularly within its Village core, on Ali'i Drive between Palani Road and Walua Road (a distance of approximately 2,440 ft.). This geographic area serves as host to four (4) historic sites; a multitude of retail operations and eateries; hotels (Royal Kona Resort, King Kamehameha's Kona Beach Hotel, and Uncle Billy's Kona Bay Hotel) and vacation rentals; and residential condominium complexes.

## **II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

KVBID has identified the need to improve public lighting design, particularly within its Village core, on Ali'i Drive between Palani Road and Walua Road. Goals we seek to address include:

- Emphasize iconic architecture as focal points and underscore area history
- Increase pedestrian activity
- Increase safety and security
- Define and identify public space
- Lighting for directional and informational signage
- Create a sense of drama
- Serve as a traffic-calming device
- Assist in fusing stylistic compatibility through design
- Consideration of sustainable green technologies
- Broad stroke recommendations for other District streets
- Design aligns with County Lighting Code requirements

Albert Chong Associates, LLC, consulting electrical engineers and lighting designers, will conduct the following steps to address the project's goal and objectives:

### **Discover Phase**

- Meet with KVBID to review the project scope and design points
- Visually review the current conditions, important features and physical challenges along Ali'i Drive

(continued)

- Meet with community stakeholders at the project site to further understand the current conditions, important architectural and historical features, and physical challenges
- Identify County, State and Federal laws and ordinances which will affect the potential lighting solutions
- Review of available utility infrastructure documents
- Research and develop an understanding of the history of Ali'i Drive and the adjoining structures and elements
- Review of available record architectural documents
- Review of 2013-18 KVBID Strategic Plan

**Preliminary Design**

- Develop a refined set of design goals, starting with the goals listed in the RFQ as a starting point
- Develop preliminary lighting concepts including renderings, images, and potential luminaries
- Present the preliminary lighting design specifically addressing the refined sets of goals
- Review and discuss the preliminary lighting design for further development

**Pre-final Design**

- Based on discussions and input of the preliminary design, develop and complete a final lighting design including final luminaire selections
- Prepare related lighting design recommendations for other district streets
- Submit and present pre-final lighting design package for final review by KVBID and other community partners

**Final Design**

- Upon receipt of the final comments, complete the final lighting design documents, which will consist of PDF schematics and luminaire schedules.

Upon receipt of the final lighting design schematics and luminaire schedules, KVBID will solicit competitive bids for the installation of phase 1 of the comprehensive lighting initiative. KVBID will actively engage in the vetting process to ensure that the contractor(s) selected to conduct and manage the construction phases of the comprehensive lighting initiative have the capacity to complete the project on schedule, within budget and within strict specifications. This comprehensive lighting initiative has been broken down into multiple phases, with future phases being conducted as adequate funding becomes available.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

<b>Timeline</b>	<b>Description</b>
Months 1-3	Collaborate with Albert Chong Associates, LLC to develop a

	thematically appropriate lighting design
Months 1-9	Host community meetings to inform, discuss, and seek out community input as part of the project's preliminary, pre-final and final design phases
Months 6-11	Develop one (1) comprehensive lighting design plan complete with project specifications, renderings, cost projections and luminaire schedules.
Months 11-12	Contract the services of a lighting manufacturer to design and acquire era-appropriate, energy-efficient luminaires. Contract the services of a general contractor to install selected luminaries within phase 1 of project site.
Months 3-12	Provide information via progress reports to the state agency administering the grant-in-aid funding

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The award-winning Albert Chong Associates, Inc., consulting electrical engineers and lighting designers, has been selected as the lighting designer and will provide project evaluation for this proposed project. With over 50-years of experience in designing, installing and evaluating large-scale lighting projects across the State of Hawai‘i, the professionals at Albert Chong Associates, Inc. are well qualified to provide expert evaluation of the lighting initiative of historic Kailua Village. Data will be collected through periodic patron intercepts and regularly scheduled surveys of the KVBID’s membership to evaluate the progress and outcomes of the proposed capital improvement project.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of Effectiveness

- Host a series of at least four (4) community meetings to inform, discuss, and seek out community input as part of the project’s preliminary, pre-final and final design phases.
- The development of one (1) comprehensive lighting design plan complete with project specifications, renderings, cost projections and luminaire schedules.
- Implement phase 1 of the comprehensive lighting initiative by contracting the services of a lighting manufacturer to design and acquire era-appropriate, energy-efficient luminaires.

**III. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$25,000	\$25,000	\$50,000	\$150,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.
  1. Taxes assessed to landowners within the Kailua Village Business Improvement District
  2. County of Hawai‘i
  3. HEI Foundation
  4. First Hawaiian Bank Foundation
  5. Hawai‘i Tourism Authority
  6. Office of Hawaiian Affairs
  7. Hawai‘i Community Foundation
  8. Historic Hawai‘i Foundation
  9. Federal Energy and Historic Preservation Grant Making Programs
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

KVBID has not applied for or received state or federal tax credits for this capital project.



5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013.

\$126,000 (unrestricted)

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Since its inception, KVBID has successfully developed and implemented a multitude of initiatives aimed at preserving and perpetuating the business, residential, natural and cultural resources of the Historic Kailua Village and its surrounding areas. Projects or contracts over the past years implemented by KVBID pertinent to the request include –

- The launch and continued management of the *Clean and Safe* initiative in Historic Kailua Village, including: security patrol on bicycles and roving vehicular patrols; janitorial services including daily sweep crews to clean public sidewalks, planters and streets, and landscape installation and maintenance along Kuakini Highway, Palani Road, Henry Street and sections of Ali'i Drive
- Collaboration with County Department of Public Works to identify and correct clean and safe deficiencies e.g. street light outages, degradation of roadway surfaces, sidewalk hazards, etc.
- With partial grant assistance from the County of Hawai'i, the installation of new trash receptacles District-wide
- Support of a grant valued at \$200,000 to the Hawai'i Police Department from the Hawai'i Tourism Authority that funded the installation of security cameras at known hot spots throughout the Village
- The development of landscape guidelines and defined a suggested landscape palette of cohesive landscape materials for the District.
- The development of a landscape master plan incorporating hardscape concepts for the District.
- The development of the District's brand position as Historic Kailua Village that combines the rich history, culture and traditions with spectacular nature, remarkable recreational opportunities and a legendary peaceful experience.
- The development of a core brand messaging and a visual logo that were embedded in all communication materials, environmental design, signage concepts, street furniture and landscapes.
- The funding of a study examining current parking practices and inventory to initiate short-term parking solutions in the village. KVBID has endorsed its initiative to self-manage and maintain public parking lots with revenues supporting District parking improvements. KVBID is working with County

Department of Public Works to advance the initiative.

- The support of the fast tracking of an emergency overnight homeless shelter in the District. The overnight facility is now operational.
- The planning and design of a new park concepts for Kailua Playground to upgrade surroundings and expand park use. Concepts have been presented to County Department of Parks and Recreation and improvements await funding.
- Sponsorship and support of the Keauhou-Historic Kailua Village shuttle that reduces vehicular traffic and improves circulation, brings visitors in to the District, promotes convenience and improves quality of life.
- The creation, management and production of *Kokua Kailua*, a monthly marketplace event designed to encourage visitors and residents into the village. Estimated monthly event attendance: 4,000 people.
- The design, purchase and annually installation of holiday décor as part of its *Kailua Kalikimaka* initiative to encourage buying local.
- The design, purchase and installation of street banners to brand the District and support iconic events held in Historic Kailua Village.
- The design, creation and installation of distinctively branded interpretive signs that share the history, culture and ocean assets of the District.
- The development and promotion of *Kau Kau Kailua* to encourage visitors and residents to dine out within the District.
- The creation, updating and maintenance of its HistoricKailuaVillage.com website that attracts over 1,000 unique visitors monthly.
- The design and installation of branded publication racks on Ali'i Drive to house magazines and newspapers.
- The successful undertaking of the challenge of sponsoring and establishing Ali'i Drive as Royal Footsteps Along the Kona Coast, a Hawai'i Scenic Byway (2010-2011).
- The launch of its smartphone app *Kona Royal Footsteps* – an interpretive experience that shares the stories of seven centuries of royal history in seven miles and maps all points of interest.
- The development of its *Sports and Active Lifestyles Calendar* for Historic Kailua Village to promote and support active, healthy lifestyles in the District.

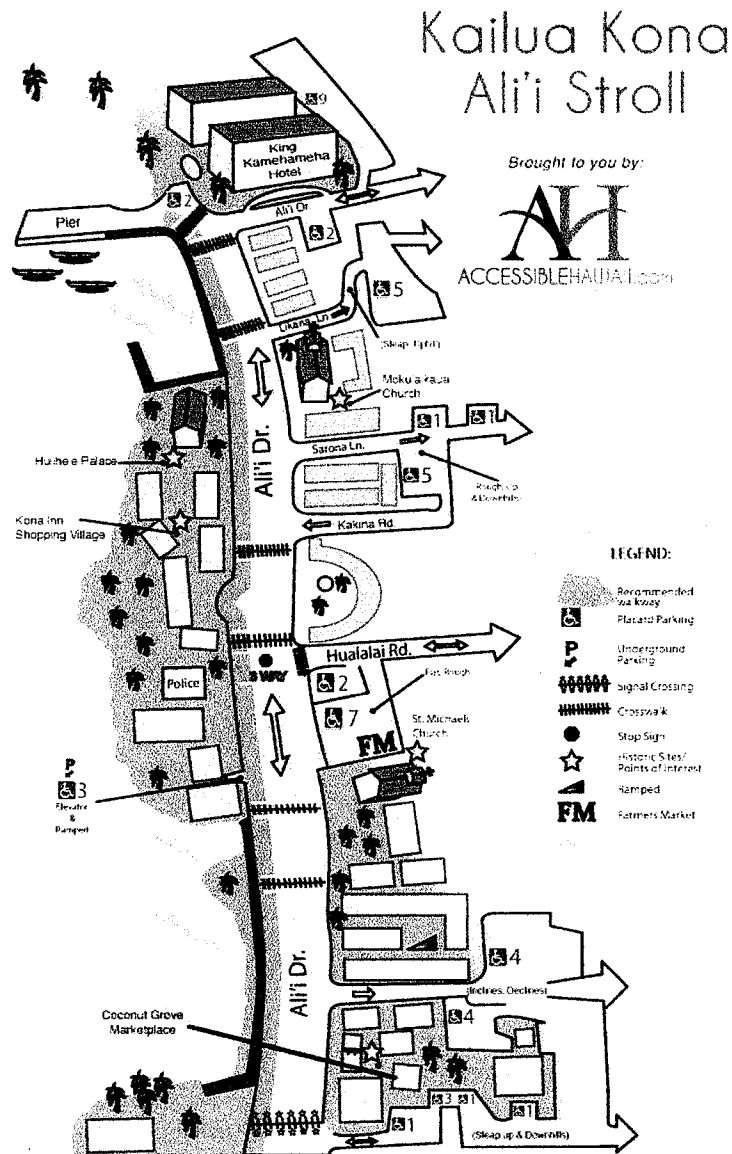
Additionally, Albert Chong Associates, Inc., consulting electrical engineers and lighting designers, has been contracted to design the thematic heritage lighting design for the comprehensive lighting initiative. Albert S. C. Chong has many years of experience in lighting design and analysis and involvement with fellow colleagues in the illuminating engineering industry. The firms recent lighting projects include HGVC Kings' Land, Trump International Hotel and Tower at Waikiki Beach Walk, Hokua, Ritz Kapalua Residences and Spa, Maui Ocean Club Sequel, Honua Kai – Kaanapali, Sheraton Waikiki Master Plan, Royal Hawaiian Hotel, and many other large-scale projects statewide.

## **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available,

describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Ali'i Drive, a County of Hawaii roadway, is a two-lane, two-way road used by motorists to reach retail, commercial, resort, recreational, and residential areas south of Kailua Village. The portion of Ali'i Drive from Hualalai Road to Walua Road passes along Oneo Bay and forms the main circulation route along this portion of the coastline in Kailua-Kona. The adjacent sidewalks along Ali'i Drive are used by pedestrians to reach a number of retail and commercial businesses in this densely developed section of Kailua-Kona. Many areas of Ali'i Drive, as depicted in the rendering below are ADA compliant.



## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

KVBID is a collaborative effort between businesses, government and landowners to develop and implement creative solutions to improve the cleanliness, attractiveness, community and economic vibrancy of Historic Kailua Village. KVBID operations are overseen by a seventeen-member board of directors, which consists of fifteen voting directors and two non-voting directors. Four of the seventeen board members are appointed:

- The director of public works or the director's designated representative, who shall be a non-voting member;
- The director of finance or the director's designated representative, who shall be a non-voting member;
- The mayor or the mayor's designee, who shall be a voting member; and,
- The council member of the district within which the majority of the land area within which the district is located or the council member's designated representative who shall be a voting member

With the exception of the four appointed board seats, the remaining thirteen directors are elected by the landowners and/or lessees of land. KVBID's board of directors is comprised from a broad cross-section of the community. Current members of the board of directors include –

Eric von Platen Luder, KVBID President, Huggo's Restaurant  
Lynn Taube, KVBID Vice President, Holualua Companies  
Vivian Landrum, KVBID Secretary, Kona—Kohala Chamber of Commerce  
Monique Peacock, KVBID Treasurer, The Commercial Group  
Marie Aguilar, Eclectic Craftsman  
Jane Clement, representative for Council Member Kanuha  
Mattson Davis, Manini Holdings  
Jeanne Kimi, Keoki's Donkey Balls and Coffee  
Byron Moku, representative fro Mayor Kenoi  
Jim Moore, Kailua Village resident  
Michele Otake, Queen Lili'uokalani Trust  
Nancy Sakamoto, CB Richard Ellis  
John Shackelford, West Hawai'i Today

(continued)

Riley Smith, Lanihau Properties LLC  
 Warrant Lee, County Director of Public Works  
 Nancy Crawford, County Director of Finance

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

**Organizational Chart**

Board President			
Executive Director (Contractor)			
Directors	Treasurer	Secretary	Vice President
Strategic Planning Committee			
Program Services Committee			
Public Private Partnership Committee			
Placemaking Committee			
Governance Committee			
Finance Committee			
Marketing & Special Events Committee			

**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

KVBID operates with an all-volunteer board of directors that receive no compensation for their service. As an organization, KVBID does not have paid employees.

## **VI. Other**

### **A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

At the time of this proposal submission, KVBID is not involved in any pending litigation.

### **B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

There are no known accreditations for business improvement districts. Thus, KVBID does not possess any accreditations. KVBID is licensed by the DCCA State of Hawai'i as a domestic nonprofit corporation with the purpose to provide for a Kailua-Kona business improvement district.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2014 to June 30, 2015)

AppKailua Village Business Improvement District

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>Organization's Fund (b)</b>	<b>County of Hawaii Funding Request (c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
<b>TOTAL PERSONNEL COST</b>	<b>0</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9. Contract Services - Lighting Design		10,000		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>0</b>	<b>10,000</b>		
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>150,000</b>		<b>150,000</b>	
<b>TOTAL (A+B+C+D+E)</b>	<b>150,000</b>	<b>10,000</b>	<b>150,000</b>	
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Debbie Baker 1-808-326-7820		
(b) Organization's Fund	10,000	Name (Please type or print) Phone		
(c) County of Hawaii Request	150,000	[Redacted]		
(d)		[Redacted]		
<b>TOTAL BUDGET</b>	<b>310,000</b>	Debbie Baker, Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Kailua Village Business Improvement District

Period: July 1, 2014 to June 30, 2015

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				0.00
<b>JUSTIFICATION/COMMENTS:</b> Funding for positions is not being requested as part of this proposal.				



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Kailua Village Business Improvement District

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL			\$ -	0
<b>JUSTIFICATION/COMMENTS:</b> No funding for equipment is being requested via this proposal.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL			\$ -	0
<b>JUSTIFICATION/COMMENTS:</b> Funding for motor vehicles is not being requested as part of this proposal.				

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: Kailua Village Business Improvement

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS			75000			
LAND ACQUISITION						
DESIGN		10000				
CONSTRUCTION			75000	150000		
EQUIPMENT						
<b>TOTAL:</b>		<b>10,000</b>	<b>150,000</b>	<b>150,000</b>		
<b>JUSTIFICATION/COMMENTS:</b> KVBID has secured a total of \$10,000 to contract the services of lighting designer/electrical engineering firm Albert Chong Associates, Inc. KVBID respectfully requests \$150,000 from the State of Hawai'i's grant-in-aid program to fund the implementation of phase 1 of <i>Historic Kailua Village's Comprehensive Lighting Initiative</i> . A minimum of a 1:1 match will be requested from the County of Hawai'i to complete phase 1 of the lighting initiative. KVBID currently has the steadfast support of Hawai'i County Council and the Office of the Mayor Billy Kenoi.						

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kailua Village Business Improvement District

\_\_\_\_\_  
(Typed Name of Individual or Organization)

  
(Signature)  
Debbie Baker

\_\_\_\_\_  
1 / 24 / 14

(Date)

Executive Director

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
(Title)

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 26 2008

Employer Identification Number:

KAILUA VILLAGE BUSINESS IMPROVEMENT  
DISTRICT INC

EDWARD S SCHLAACK  
Contact Telephone Number:  
(877) 829-5500

ID#

Accounting Period Ending:  
June 30

Public Charity Status:  
170(b)(1)(A)(vi)

Form 990 Required:  
Yes

Effective Date of Exemption:  
January 29, 2007

Contribution Deductibility:  
Yes

Advance Ruling Ending Date:  
June 30, 2011

Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

KAILUA VILLAGE BUSINESS IMPROVEMENT

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC  
Statute Extension

**Part X Public Charity Status (Continued)**

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(v)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(v)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an advance or a definitive ruling by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at [www.irs.gov](http://www.irs.gov) or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

REVENUE SERVICE  
CINCINNATI, OHIO  
JUN 02 2008  
REC'D  
FILED  
DIVISION

**Consent Filing Period of Limitations Upon Assessment of Tax Under Section 6501 of the Internal Revenue Code**

[Redacted Signature Area]  
\_\_\_\_\_  
(Signature of Officer, Director, Trustee, or other authorized official)

*Barbara J. Kossow*  
\_\_\_\_\_  
(Type or print name of signer)  
**Treasurer**  
\_\_\_\_\_  
(Type or print title or authority of signer)

6/2/08  
\_\_\_\_\_  
(Date)

[Redacted Signature Area]  
\_\_\_\_\_  
IRS Director, Exempt Organizations

\_\_\_\_\_  
(Date)

- b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).

- (i) (a) Enter 2% of line 8, column (e) on Part IX-A, Statement of Revenues and Expenses.
- (b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.
- (ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A, Statement of Revenues and Expenses, attach a list showing the name of and amount received from each disqualified person. If the answer is "None," check this box.
- (b) For each year amounts are included on line 9 of Part IX-A, Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A, Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

- 7 Did you receive any unusual grants during any of the years shown on Part IX-A, Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual.  Yes  No