

House District 25
Senate District 13

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

- GRANT REQUEST – OPERATING GRANT REQUEST – CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Dba:
Street Address:
Mailing Address:
FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF OAHU
3019 Pali Hwy.
Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Cari Tasoe
Title Program Manager
Phone # 445-1873
Fax # n/a
e-mail cari.fcjc@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Programs and services for sexually and physically abused children, and child witnesses of major crimes.

4. FEDERAL TAX ID #: [REDACTED]
5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 120,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 50,000
FEDERAL \$ 0
COUNTY \$ 0
PRIVATE/OTHER \$ 50,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

Anson T. Okimoto, President
NAME & TITLE

1/29/2014
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. Brief description of Friends of the Children's Justice Center of Oahu

When there is a report that a child has been sexually or severely physically abused or has witnessed a violent crime, the child is brought to the Children's Justice Center (CJC) - a warm, Victorian-style home in Nu'uano. Here, the child enters one of three age-appropriate rooms for a DVD-recorded interview by a professional who may be a police officer or social worker. Recording the interview ensures the child does not have to tell and re-tell the story, thereby helping to prevent re-traumatization and re-victimization. If it is determined that it is not safe for the child to return home, the child will enter the foster care system with only the clothes he/she is wearing. The Friends of the Children's Justice Center of Oahu (FRIENDS) provides goods and services to alleviate the trauma for victims and their families, from the moment they enter the CJC's doors and beyond their departure.

The mission of the FRIENDS, a 501(c)(3) corporation, is to support children on Oahu who are victims of severe physical abuse or sexual abuse, or who witnessed a serious crime. FRIENDS stands with the Children's Justice Center (CJC) of Oahu in helping these children heal. Each year, between 500 - 1,000 children and their family members receive services at the CJC. In 2010, FRIENDS was formed to provide financial support and in-kind donations to the CJC. This includes furnishings, decor, and recording equipment to maintain a Center that meets the special needs of children who are forensically interviewed as alleged victims and witnesses to crime. Children may also receive enhancement items, such as care bags containing clothing, bedding toiletries, comfort items and school supplies. FRIENDS also lends volunteer support to the CJC by assisting with the supervision of the children and maintaining the enhancement inventory. In addition to meeting the needs of the CJC and children and families, FRIENDS responds to the needs of professionals who are first responders, including law enforcement and child welfare services (CWS).

In 2013, FRIENDS provided financial assistance for items and services to help with the “hope and healing” of child victims and also developed strategic partnerships with several professionals and organizations in the community that offered pro bono services for referrals made by FRIENDS. In 2014, FRIENDS will continue to provide a continuum of services to child victims. Many of these child victims have either been interviewed at the CJC or have a case in the CJC’s database system. By measuring the outcomes of the items and services made available through the Ho‘ola Na Mana‘o (Needs Request) project, FRIENDS will be able to evaluate how to better support children as they begin to heal.

2. The goals and objectives related to the request

- A) FRIENDS wants to continue to provide a warm and caring environment to ease the trauma of child abuse victims, especially for those who are unable to return home. If the father or stepfather is abusing the child, the non-offending spouse or caretaker experiences heightened stress. FRIENDS tries to help both victims and non-offending family members during this time of trauma and great uncertainty. There are instances when the child and family members spend many hours at the CJC, sometimes into the evening, as the child undergoes the investigative, forensic interview process and family members meet with law enforcement and CWS. During this process the child and family may also receive crisis counseling and victim advocacy from the Sex Abuse Treatment Center (SATC) and other professionals. FRIENDS will continue to provide healthy snacks and/or meals for the children and family members while they are at the CJC. FRIENDS will also provide items to prepare children entering foster care, as well as comfort items to alleged victims as they begin their healing process.
- B) The general public is still not aware of the extent of child abuse, especially as there are often dynamics of secrecy, shame and guilt associated with this type of harm. FRIENDS is committed to promoting and supporting community education, awareness and prevention of child abuse.
- C) FRIENDS wants to support the CJC in its provision of training/seminars to professionals and mandated reporters of child abuse, with a focus on sexual abuse. In July-December 2013, CJC participated in the Outcome Measurement System and through a series of surveys, 78% of caretakers felt that they knew what to expect in the days and weeks that followed the visit to the CJC and only 69% felt that they had been referred to services and/or programs that had helped them deal with their child’s situation. We will continue the efforts to translate an informational brochure for non-English speaking parents and caretakers to act as a guide about the CJC, available resources and the process after the child and family leave the CJC.

- D) FRIENDS is committed to supporting the staff and partner agencies who respond to child abuse by offsetting expenses related to professional development courses and training. FRIENDS will continue to recruit volunteers to assist with special projects and solicit donations of goods and services for the waiting room and interview rooms to create a warm and safe environment for the victims and families. The community will be engaged to become involved and provide support and resources.

3. The public purpose and need to be served

Child abuse takes an almost unimaginable toll on its victims and their families. Statistics maintained by the National Children's Alliance show that 1 in 4 girls and 1 in 6 boys are sexually abused before the age of 18. 1 in 5 children is solicited sexually while on the internet. Research clearly illustrates why victims of child abuse need services; without them there are long-term negative effects:

- Victims of child sexual abuse experience a higher incidence of teen pregnancies, give birth to more children and have their first voluntary sexual encounters at an earlier age. (Tricett)
- Abused and neglected children grow up to be disproportionately affected by unemployment and underemployment. (Widom, 2010)
- Over 50% of abused children have socio-emotional problems. (National Clinical Evaluation Study)
- Approximately 14% of abused children exhibit self-mutilative or other self-destructive behavior. (National Clinical Evaluation Study)
- Over 50% of abused children have difficulty in school, including poor attendance and misconduct (National Clinical Evaluation Study)

There are clear indications that the negative effects of child abuse can often (but not always) be reversed or diminished with intervention and treatment. Each year, the CJC of Oahu serves between 500 and 1,000 child victims, siblings and family members that are referred by investigative agencies including Child Welfare Services(CWS)/Child Protective Service (CPS), law enforcement (county police, military, FBI) and other federal authorities. In CY2013, over 1,100 children were served by all five CJsCs throughout Hawaii, with almost an even distribution amongst children between the ages of 0-6 years, 7-12 years and 13-17 years. On a case by case basis, adult victims with special needs were also interviewed at the CJC.

The CJC provides a child friendly environment for victims and families to meet with law enforcement and social service personnel. The staff members coordinate appropriate investigation, treatment, and legal processes to reduce and prevent unnecessary trauma to children and ensure justice for the children and their families.

4. Describe the target population to be served

FRIENDS will serve sexually and physically abused children, child witnesses to major crimes, and their families. Non-offending caretakers, primarily mothers, will also be a focus of services. A number of these non-offending caretakers disclose their own victimization, including history of childhood sexual abuse or domestic violence.

FRIENDS will provide assistance to enable more children to return to safe homes. If they do not have safe homes, partnerships will be identified with agencies for temporary housing.

Victims come from all socioeconomic backgrounds and all ethnicities. A sampling of the clients served by CJC in CY2013 showed that nearly a quarter of the clients identified their background as Native Hawaiian/Part Hawaiian. Other highly represented ethnicities included Filipino, Mixed, and White.

To qualify for service, a client must be referred by an investigative agency or other qualified professional, and the need must be verified.

5. Describe the geographic coverage

FRIENDS serves the island of Oahu, including the military. All branches (Army, Navy, Air Force, Marines and Coast Guard) are served.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Scope of work, tasks and responsibilities

- A. ENHANCEMENT PROGRAMS - Child abuse victims may fall behind in school and have self-esteem issues. The Ho'ola Na Mana'o (Needs Request) program responds to requests for victims and their families for enhancement items, including music lessons, sports programs, educational needs, holiday/birthday gifts, dental and orthodontic care, prom or special events attire, transportation (taxi vouchers - to/from services and treatment) and other items to help victims in their recovery process.
- B. INFORMATIONAL BROCHURES - Once a child is brought to the CJC, the entire process can be complex and confusing. An informational brochure is currently available in English and Tagalog. FRIENDS will continue the

translation efforts by making the brochure available in other languages such as Chuukese, Japanese, Hangul, Mandarin, Cantonese, Vietnamese, and other languages as identified by the CJC staff.

- C. PROFESSIONAL SUPPORT – Provide support for the professionals at the CJC and partner agencies with programs to help minimize the trauma associated with the constant exposure to abuse cases. This support may include seminars, classes, membership in support organizations, and counseling sessions.
- D. TRAINING – Will support training for staff and partner agencies in various areas such as forensic interviewing skills and child counseling.
- E. SPACE – Will support the CJC space needs. In 2012, the CJC space was reduced by about 50% or 2,500 square feet. As a result, items are now stored offsite in personal residences. An off-site storage unit is being rented for enhancement items and other supplies.

In December 2012, the CJC lease ended and the Center was on a month to month rental. A one-year extension was approved for CY2013 and an additional one-year lease was executed for CY2014. Therefore, the CJC is in the process of searching for a new permanent facility after 25 years in the Nu'uuanu location.

- F. EQUIPMENT – Will help maintain office equipment on a timely basis. Forensic interviews are recorded on aging equipment, and equipment failures compromise the documentation of the forensic interviews. Therefore, FRIENDS may repair or replace equipment on a timely basis.

2. **Projected annual timeline for accomplishing the results or outcomes of the services**

- A. ENHANCEMENTS - Requests for enhancements are received on an on-going basis and will be funded throughout the entire year.
- B. INFORMATIONAL BROCHURES – The brochures will be translated in the 2nd and 3rd quarters of the grant period.
- C. PROFESSIONAL SUPPORT – To address the issue of vicarious trauma, training will be made available to staff of the CJC and partner agencies in the 2nd quarter of the grant period.
- D. TRAINING – CJC and partner agency staff may attend professional training in the 2nd and 3rd quarters.
- E. SPACE – Storage space will be rented over a 12 month period until a new CJC facility is located.

- F. EQUIPMENT – Repairs and maintenance may be incurred throughout the year as needed.

3. **Quality assurance and evaluation plans**

- A. ENHANCEMENTS – Various professionals (e.g. law enforcement, Child Welfare Services, mental health) will work with the CJC staff to complete a Needs Request form as part of the intake process. FRIENDS volunteers, under the supervision of the Manager and in consultation with the CJC Director, will conduct follow-up assessments with the service provider to ensure the needs have been adequately addressed.

The Needs Request forms will be maintained and reviewed. The enhancements and providers will be adjusted on an annual basis as part of our internal quality control procedure.

- B. INFORMATIONAL BROCHURES – The brochures will be translated by a primary and a secondary translator. The secondary translator will review and approve the brochure for accuracy prior to printing. If possible, we will use court certified interpreters.

- C. & D. PROFESSIONAL SUPPORT & TRAINING – All training evaluation reports will be reviewed as part of our internal review procedures.

- E. SPACE – There are no quality assurance and evaluation plans for this item. Storage space will be rented in a convenient and price competitive facility.

- F. EQUIPMENT – Requests for repairs of mission critical equipment will be addressed within 2 business days. If local service is available, repairs will be scheduled as soon as possible.

4. **Measures of effectiveness**

By participating in the Outcome Measurement System, the CJC is able to collect data that identifies the impact of services provided to children and families while at the CJC and 45-60 days following their visit. These results will also help to identify areas of need for FRIENDS to provide additional assistance.

Similarly, FRIENDS will utilize a tool to gather follow-up information from professionals to measure the effectiveness of various ENHANCEMENTS through the Ho'ola Na Mana'o (Needs Request) program and ways to create better outcomes for child abuse victims and their families.

III. Financial

Budget

1. **Budget utilizing the enclosed budget forms as applicable.**

See attached budget.

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000	\$30,000	\$30,000	\$30,000	\$120,000

3. **Listing of all other sources of funding for fiscal year 2014.**

Individual and corporate donors.

4. **Listing of all state and federal tax credits granted within the prior three years, state and federal tax credits applied for or anticipate applying for pertaining to any capital project, if applicable.**

None

IV. Experience and Capability

A. Necessary Skills and Experience

FRIENDS was incorporated over three years ago to support the CJC and the two organizations have formed a close government – community (public/private) partnership to help abused children. This partnership brings together a strong network of individuals with social services, legal, financial, education and non-profit knowledge.

The CJC statewide and Oahu directors each have 25 - 30 years of experience in social work and working with abused children. They have Masters of Social Work degrees. The social worker on staff has a Masters in Education degree and many years of experience in social work and probation.

The FRIENDS President and Treasurer are both actively involved in the oversight of all financial matters.

B. Facilities

FRIENDS and CJC share space at 3019 Pali Highway in accordance with Memorandum Of Agreement. We occupy the 2nd floor of an older Victorian home that is not ADA compliant. The CJC has a new satellite interview site at the Kapolei Courthouse that is ADA compliant.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

See Section IV-A above.

B. Organization Chart

See attachment A

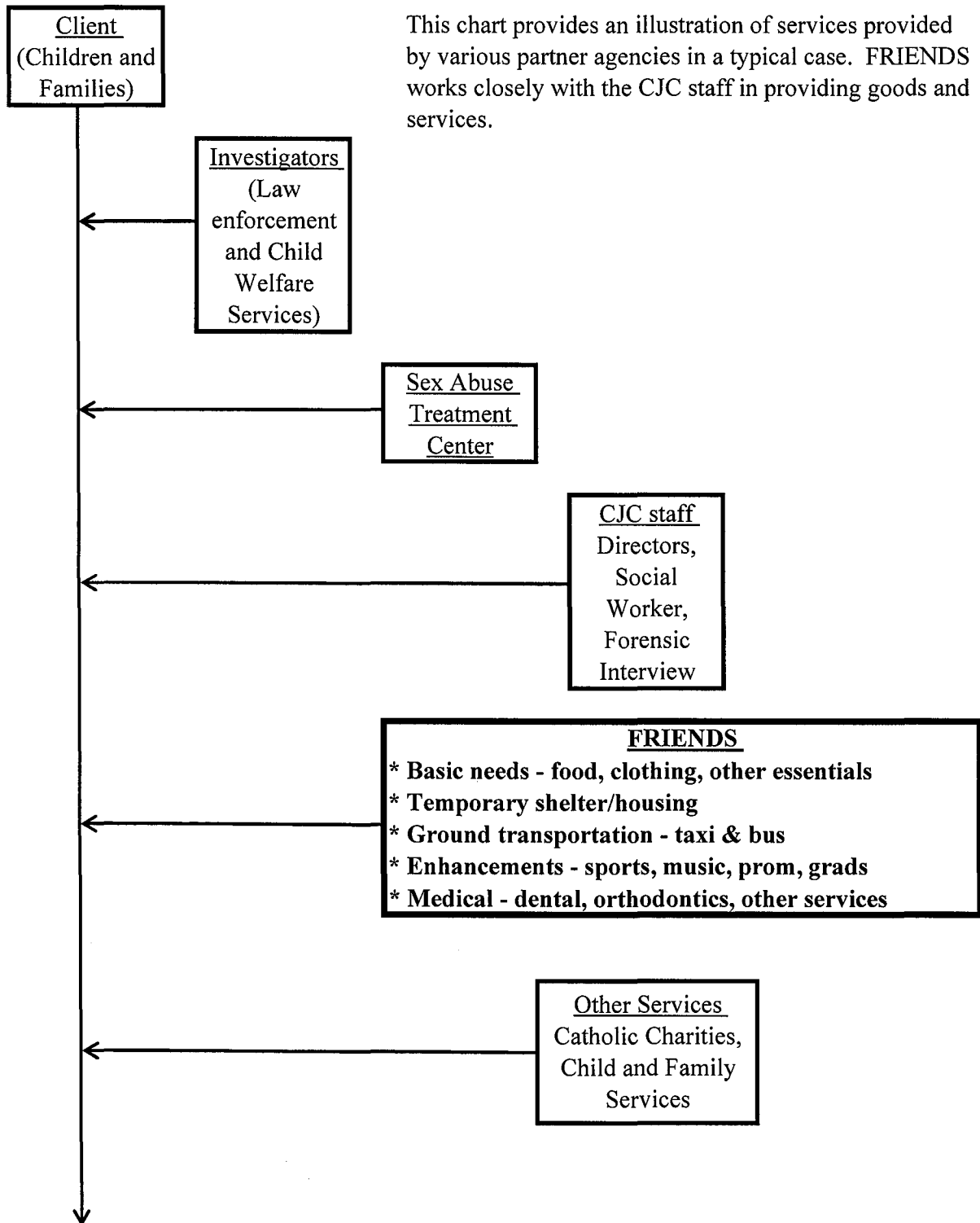
VI. Other

A. Litigation

No past or present litigation.

B. Licensure or Accreditation

Not applicable.



BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF OAHU

BUDGET CATEGORIES	Total State Funds Requested (a)	Private Donations (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	50,000	50,000		
2. Payroll Taxes & Assessments	13,000	13,000		
3. Fringe Benefits	0	0		
TOTAL PERSONNEL COST	63,000	63,000		
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	1,800			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	3,000			
6. Supplies	3,500			
7. Telecommunication	1,500			
8. Utilities				
9. Accounting and audit fees	7,000	7,000		
10. Client enhancement goods/services	28,000	2,000		
11. Client supplies	4,000	1,000		
12. Community outreach/education	2,000	0		
13. Board development	3,000			
14. Oahu CJC staff misc exp	500	2,000		
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	54,300	12,000		
C. EQUIPMENT PURCHASES	2,700			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	120,000	75,000		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	120,000	Anson T. Okimoto 808 271-8779		
(b) Private Donations	75,000	Name (Please type or print) Phone		
(c)		[REDACTED]		
(d)		Signature of Authorized Official Date		
TOTAL BUDGET	195,000	Anson T. Okimoto, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Friends of the Children's Justice Center Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Desktop computer and printer	1.00	\$2,700.00	\$ 2,700.00	2700
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 2,700.00	2,700

JUSTIFICATION/COMMENTS:

To replace a donated Apple computer that is unable to run donor management software.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Not Applicable

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Friends of the Children's Justice Ce

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
N/A						

Not Applicable

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of the Children's Justice Center of Oahu

(Typed Name of Individual or Organization)



(Signature)

January 29, 2014

(Date)

Anson T. Okimoto

(Typed Name)

President

(Title)